

**CITY OF TRAVELERS REST  
COUNCIL COMMITTEE MEETING AGENDA  
Monday, May 6, 2024, 5:00 p.m.  
City Hall Council Chambers**

Please join us at City Hall in Council Chambers or on our YouTube Channel at  
<https://www.youtube.com/channel/UCyau-beS3wyxOv1drMCpGMw>

1. **Call to Order** Mayor Brandy Amidon
2. **Proclamation** Travelers Rest Wrestling Team
3. **Public Works Committee**  
*Members: Lisa Lane, Catherine James, and Sherry Marrah*
  - a. Roll Call by Chair Lane
  - b. Approval of April 8, 2024, Public Works Committee minutes
  - c. Review Public Works Report for April
4. **Public Safety Committee**  
*Members: Kelly Byers, Shaniece Criss, Wayne McCall, Sherry Marrah, and Brantly Vest*
  - a. Roll Call by Chair Byers
  - b. Approval of April 8, 2024, Public Safety Committee minutes
  - c. Review Public Safety Reports for April
    - Police Department
    - Fire Department
    - Building Department
    - Municipal Court
5. **Planning & Development Committee**  
*Members: Brantly Vest, Grant Bumgarner, Kelly Byers, Shaniece Criss, and Sherry Marrah*
  - a. Roll Call by Chair Vest
  - b. Approval of April 8, 2024, Planning & Development Committee minutes

- c. Review of Planning & Development Report for April

## **6. Ways & Means Committee**

***Members: Grant Bumgarner, Kelly Byers, Lisa Lane, Wayne McCall, and Brantly Vest***

- a. Roll Call by Chair Bumgarner
- b. Approval of April 8, 2024, Ways & Means Committee minutes
- c. Presentation of FY 2024-2025 City of Travelers Rest Budget
- d. FY 2024-2025 Operating Budgets
- e. FY 2024-2025 Rate Fee Schedule
- f. FY 2024-2025 Capital Improvement Plan
- g. FY 2024-2025 Hospitality & Accommodations Tax Budget
- h. FY 2024-2025 Victims Advocate Budget
- i. FY 2024-2025 Tree Mitigation Fund
- j. FY 2024-2025 Annual General Obligations Bond- GO Bond
- k. Spring Park Inn Funding Reallocation
- l. Spring Park Inn MOU

## **7. Old Business**

- a. None

## **8. New Business**

- a. None

## **9. Miscellaneous Matters**

- a. Administrative Update

## **10. Adjournment** Mayor Brandy Amidon

**Council Committee Meeting Minutes**  
**Monday, April 8, 2024**  
**5:00 p.m.**  
**Council Chambers, City Hall**

**Council Present:** Mayor, Brandy Amidon; Councilmembers Grant Bumgarner, Kelly Byers, Shaniece Criss, Catherine James, Lisa Lane, Sherry Marrah, Wayne McCall, and Brantly Vest

**Staff Present:** Shannon Herman, City Administrator; Carson Ruffrage, City Clerk; Greg Robertson, Fire Chief; Ben Ford, Police Chief; Mac McMakin, Assistant Fire Chief; Phillip Tate, Public Works Director

**Absent:** Councilmember Kelly Byers

**1. Call to Order**

- a. Mayor Amidon called the meeting to order at 5:00 p.m.

**2. Public Works Committee**

***Members: Lisa Lane (Chair), Catherine James, and Sherry Marrah***

- a. Chair Lane called the meeting to order by roll call.
- b. Committee Member Marrah made a motion to approve the minutes from the Public Works Committee meeting held on March 11, 2024. The motion was seconded by Committee Member James which passed unanimously.
- c. Director Tate noted the following items:
  - i. They received a grant through Palmetto Pride and KGCB.
  - ii. The Garden Club is meeting on April 18<sup>th</sup>.
  - iii. Director Tate submitted a SCDEC grant for recycling assistance.
  - iv. A new cleaner is starting in this month.
  - v. The sign machine is up and running.
  - vi. Permanent location of recycling carts is still unknown.
  - vii. Public works will be mulching the Center Street parking lot.
- d. Committee Member James made a motion to adjourn the meeting. Committee Member Marrah seconded the motion.

**3. Public Safety Committee**

***Members: Shaniece Criss (Co-Chair), Wayne McCall, Sherry Marrah, and Brantly Vest***

- a. Co-Chair Criss called the meeting to order by roll call.
- b. Councilmember Bumgarner made a motion to approve the minutes from the Public Safety Committee meeting on March 11, 2024. Committee Member Vest seconded the motion which passed unanimously.
- c. Chief Ford announced two new employees. A dispatcher, Sam Gonzalez, who is replacing Angela Lawton and a police officer, Officer Bullard. Chief Ford was able to attend a Chief's Conference at the statehouse and discussed various topics with elected representatives. He was also elected as the representative of the Upstate Chiefs (he is one of six in the state).
- d. Assistant Chief McMakin noted that the department received the Community Risk and Reduction Award for Fire Safety. The department works hard to receive the award. Committee Member McCall asked about the Child Safety Program. Assistant Chief McMakin stated they no longer did it because it is a liability issue.
- e. Administrator Herman noted that there were no major updates in Building permitting.
- f. Committee Member Vest made a motion to adjourn. Committee Member Marrah seconded the motion.

#### **4. Planning & Development Committee**

***Members: Brantly Vest (Chair), Grant Bumgarner, Shaniece Criss, Sherry Marrah***

- a. Chair Vest called the meeting to order by roll call.
- b. Committee Member Criss made a motion to approve the Planning and Development minutes from the March 11, 2024 committee meeting. The motion was seconded by Committee Member Bumgarner.
- c. Administrator Herman gave a brief update on Village West and the Planning Director open position.
- d. Committee Member Criss motioned to adjourn; Committee Member Bumgarner seconded.

#### **5. Ways and Means Committee**

***Members: Grant Bumgarner (Chair), Brantly Vest, Lisa Lane, Wayne McCall***

- a. Chair Bumgarner called the meeting to order by roll call.
- b. Committee Member Vest made a motion to approve the March 11, 2024 minutes. Committee Member Lane seconded which was passed unanimously.
- c. Committee Member Vest made a motion to adjourn, Committee Member Lane seconded.

**6. Old business**

- a. None

**7. New Business**

- a. None.

**8. Miscellaneous Matters**

- a. Administrator Herman gave Council an update on the following items: May 6<sup>th</sup> will start the YMCA Connector Trail, the 1% Sales Tax Commission meeting is tonight with the County, and the City's next newsletter is coming out next week.

**9. Adjournment**

There being no further business before the Council Committee, Councilmember Bumgarner made a motion to adjourn. Councilmember Lane seconded the motion, which was carried unanimously.

Mayor Amidon adjourned the meeting at 6:30 p.m.

\_\_\_\_\_ Brandy Amidon, Mayor

\_\_\_\_\_ Shannon Herman, City Administrator

Completed by \_\_\_\_\_ Carson Ruffrage, City Clerk

Public Works Report

Month of April 2024

**Sanitation**

Request for Brush / Bulk Pick Up	0
Roll Cart Request	4
Residential	4

**Roads**

Complaints	5
Resolved by City	4
DOT Notification	2

**Animal Control**

Complaints	1
Impoundments	0
Dispositions	1

**Septic Pumps**

Complaints	0
Resolved by City	0
Septic Tank Pump Request	0

**Environmental**

Complaints	
Resolved by City	

**6. Fuel**

PW1	108.57
PW2	67.2
PW 3	39.4
<b>Total</b>	<u>215.17</u>



City of Travelers Rest

# Report for April 2024

*Department of Public Works  
David Garland*

*It Starts With*





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## *Get to Know Employee Page:*

We will continue next month



## April 2024 Monthly Report:

### Summary for the Week beginning 04/01/24:

#### Routine weekly preventive maintenance (PM's)

- 1: Inspected the generator after the weekly test period which is on Monday morning. Generator ran for the normal amount of time (.6 hours). All controls were normal. Oil level was normal and no leaks observed. Hours at 203.7
- 2: Inspected the Storm Pond. Pond was dry. Vegetation looked good. All the drains were visible and looked good. Trash was present but minimal. Fence is in good shape. Erosion is minimal.
- 3: Inspected Emergency eye washer at the Public Works building. All valves working normally. Nozzles seemed free from debris and flowing adequately.
- 4: Inspected Trailblazer Park. Pavillion area is normal. Lights and fans were operating normally. Area was relatively clean. Trailblazer field area looked good. Continue to see fire ant signs. We put out some ant killer on ant hills. Restroom building looked normal with all fixtures working normally with no leaks. Storage room is a little cluttered but all electrical equipment seemed in working order and accessible. Amphitheater area looked normal. No problems with stage area. All lights functioned normally. Holes in cover fabric have not expanded. All the trash cans looked good.



### **Summary for the Week beginning 04/08/24:**

- 1:** Inspected the generator after the weekly test period which is on Monday morning. Generator ran for the normal amount of time (.6 hours). All controls were normal. Oil level was normal and no leaks observed. Hours at 204.3.
- 2:** Inspected the Storm Pond. Pond was dry. Vegetation looked good. All the drains were visible and looked good. Trash was present but minimal. Fence is in good shape. Erosion is minimal.
- 3:** Inspected Emergency eye washer at the Public Works building. All valves are working normally. Nozzles seemed free from debris and flowing adequately.
- 4:** Inspected the Fire extinguishers at City Hall, Police Department, Public Works and Trailblazer Park.



### **Summary for the Week beginning 04/15/24:**

#### **Routine weekly preventive maintenance (PM's)**

- 1: Inspected the generator after the weekly test period which is on Monday morning. Generator ran for the normal amount of time (.6 Hours). All controls were normal. Oil level was normal and no leaks observed. Hours at 204.9.
- 2: Inspected the Storm Pond. Pond was relatively dry. Vegetation looked good. Some trash but not extreme. Fence is in good shape. Erosion is minimal.
- 3: Inspected Trailblazer Park. Pavillion area is normal. Lights and fans were operating normally. Area was relatively clean. Trailblazer field area looked good. Continue to see fire ant signs. Restroom building looked normal with all fixtures working normally with no leaks. Storage room is a little cluttered but all electrical equipment seemed in working order and accessible. Amphitheater area looked normal. No problems with stage area. All lights functioned normally. Holes in cover fabric have not expanded. All the trash cans looked good.
- 4: Inspected Emergency eye washer at the Public Works building. All valves working normally. Nozzles seemed free from debris and flowing adequately.
- 5: Weekly report was all normal. Nothing stood out during the inspection.
- 6: Inspected Exit signs and Emergency Lights



### Summary for the Week beginning 04/22/24:

#### Routine weekly preventive maintenance (PM's)

- 1: Inspected the generator after the weekly test period which is on Monday morning. Generator ran for the normal amount of time (.6 hours). All controls were normal. Oil level was normal and no leaks observed. Hours at 205.5.
- 2: Inspected the Storm Pond. Pond was wet. Vegetation still looking good. Some trash but not extreme. Fence is in good shape. Erosion is minimal.
- 3: Inspected Emergency eye washer at the Public Works building. All valves are working normally. Nozzles seemed free from debris and flowing adequately.
- 4: Weekly report was all normal. Nothing else stood out during the inspection.

**Fuel Consumption for the 2020 F250 = 67.2 gallon**

**Fuel Consumption for the 2015 F250 = 39.4 gallon**



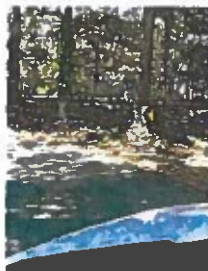
## **Department of Public Works**

### **Projects ongoing**

- 1) Center Street parking lot rehab has began, Started remarking car spaces and handicap spaces. Going to take the three trees at back of lot out and replace with one in the center and add mulch and flowers. Removed limbs and cut up tree at the left of the lot.
- 2) Started striping lower parking lot at Trailblazer Park to the left of the traffic circle.
- 3) Built new doors and installed them at the dumpster corral at Trailblazer Park
- 4) Started putting up new street signs throughout the city. Still learning with the sign machine.



- 5) Repaired some down signs on Duncan Rd.



- 6) Started working on the Athens Park rehab that began two years ago. Removed a few trees and looked into new playground equipment. Will be rehabbing the swing set with new swings, paint and mulch. Looking at adding electricity to the pavilion area by removing the electrical service behind Whistlestop and putting it at Athens Park. Looking at possibly adding swings, similar to the swings at the Gazebo, between the trees beside the playground.
- 7) We cut the Island and piled up some tree limbs at the Old Ingles parking lot.



8) Painted over graffiti on the trash cans at Duncan Rd



9) Worked on the walkway at the pond to try to clean up the overgrown landscape.





## ***Department of Public Works***

### **Upcoming:**

- 1: Public Works will begin monthly safety training. Training will include subjects such as, Power and hand tool safety, Bloodborne Pathogens safety (Already complete for this year), CPR and First Aid training (Already complete for this year), Hazardous Communications, PPE, office safety and other subjects as we try to improve workplace safety. We will also add chainsaw safety and just finished traffic safety.
- 2: Safety training continues with Lockout/Tagout and Fire Extinguisher training coming up.
- 3: Sign Materials have arrived. Will be starting to create street signs.
- 4: Continuing the PW round table discussions with the crew. Topics below:
  - A: Importance of being pro-active and not re-active
  - B: How can we make TR better – Continuing subject
  - C: Continue developing the training subjects
  - D: Maintenance inspection training for new inspectors
- 5: We will begin planning the implementation and training of the Emergency Action Plan.
- 6: Center Street Parking Lot is the PW Department's ongoing project.
- 7: We will be making the signs for South Creek neighborhood. We built a model for them to see and approve.
- 8: We will be looking at placements (6) of the new City Limit signs.



## 2024 Litter Tracker

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	<b>Bags</b>	<b>Vols.</b>	<b>Weight</b>	
<b>January</b>	<b>60</b>	<b>27</b>	<b>1350</b>	
<b>February</b>	<b>18</b>	<b>12</b>	<b>396</b>	
<b>March</b>	<b>30</b>	<b>12</b>	<b>660</b>	
<b>April</b>	<b>36</b>	<b>31</b>	<b>792</b>	
<b>May</b>				
<b>June</b>				
<b>July</b>				
<b>August</b>				
<b>September</b>				
<b>October</b>				
<b>November</b>				
<b>December</b>				
<b>Yearly Total</b>	<b>144</b>	<b>82</b>	<b>3198</b>	<b>0%</b>

# *April*

## *Downtown Safety Report*

### **MAIN STREET**

<b>VIOLATION</b>	<b>CITATIONS</b>	<b>WARNINGS</b>
Speeding Violations	19	51
Other Moving Violations	17	58

### **N. POINSETT HIGHWAY**

<b>VIOLATION</b>	<b>CITATIONS</b>	<b>WARNINGS</b>
Speeding Violations	3	5
Other Moving Violations	3	14

### **CENTER STREET**

<b>VIOLATION</b>	<b>CITATIONS</b>	<b>WARNINGS</b>
Speeding Violations	0	0
Other Moving Violations	0	1

### **MCELHANEY ROAD**

<b>VIOLATION</b>	<b>CITATIONS</b>	<b>WARNINGS</b>
Speeding Violations	0	4
Other Moving Violations	2	2

### **WILLIAMS ROAD**

<b>VIOLATION</b>	<b>CITATIONS</b>	<b>WARNINGS</b>
Speeding Violations	2	1
Other Moving Violations	0	0

# April Downtown Safety Report



## SPEED TRAILER DEPLOYMENT

DAYS: 30

LOCATIONS: 2

## DOWNTOWN FOOT PATROL HOURS:

51



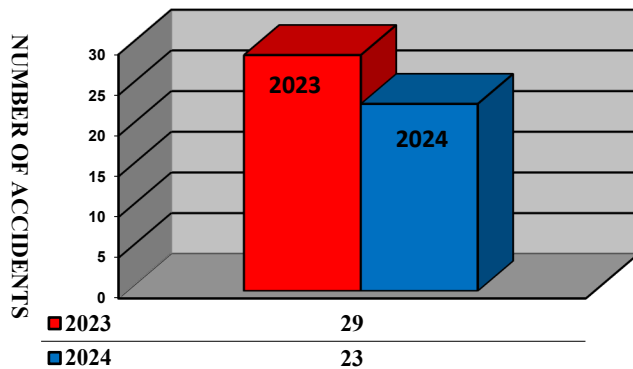
Copyright by Signe Wilkinson

# *Travelers Rest Police Department April Monthly Report 2024*

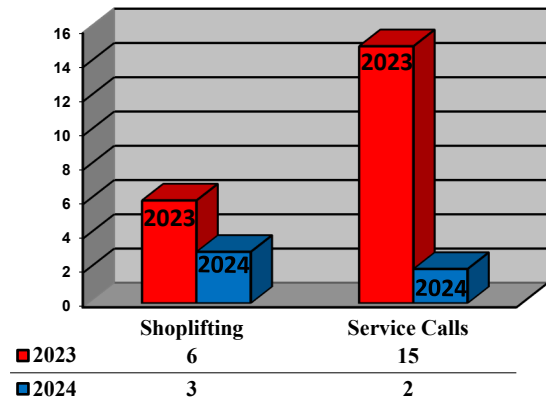
## MOTOR VEHICLE COLLISIONS AND WALMART CALLS, ARRESTS, AND TOWED VEHICLES

CRIME	April 2024	XXXXXX April 2023	Amt. of Change	Percent Change	YTD 2024	YTD 2023	Amt. of Change	Percent Change
Total MVC	23	29	-6	-20	89	8	+81	+1012
MVC W/ Injury	8	4	+14	+100	23	20	+3	+15
Wal-Mart Shoplifting Arrests	3	6	-3	-50	18	25	-7	-28
Wal-Mart Service Calls	2	15	-13	-86	27	58	-31	-53
Wal-Mart Cars Towed	0	1	-1	-100	0	2	-2	-100

**ACCIDENTS REPORTED**



**WAL-MART SHOPLIFTING ARRESTS AND SERVICE CALLS**



### *April Crime Stats*

- Murder 0
- Rape 0
- Robbery 0
- ABHAN 1
- Assault & Battery 1
- Burglary 0
- Larceny 9
- Motor Vehicle Theft 0
- Arson 1
- Narcotics Violations 4
- DUI 1

### *Miscellaneous Service Calls:*

- Animal Calls: 26
- Code Enforcement: 4
- Public Intoxication: 3
- City Events: 5

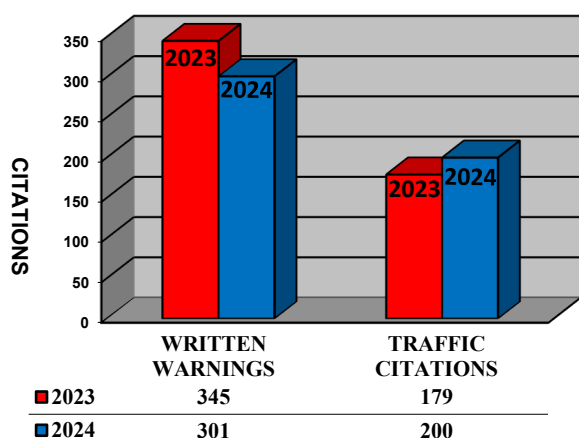
### *Monthly Warrants:*

- Warrants Issued: 8
- Warrants Served: 6

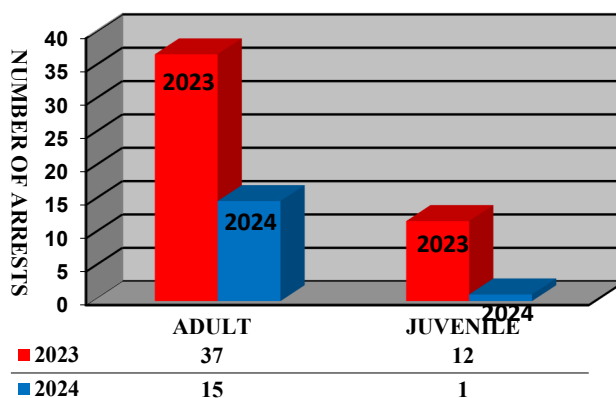
**CITATIONS AND WARNINGS FOR APRIL**

<b>VIOLATION</b>	<b>CITATIONS</b>	<b>WARNINGS</b>
No Seat Belt	14	
No Child Restraint	4	
Speeding Under 10 mph	59	
Speeding Over 10 mph and Under 25 mph	18	
Speeding Over 25	10	
Disregard Sign/Signal	8	
Insurance Violations	12	
Other Moving Violations	75	
<b>Total</b>	<b>200</b>	<b>301</b>

**WRITTEN WARNING & TRAFFIC CITATIONS**



**ADULT & JUVENILE ARRESTS**



**CRIMINAL OFFENSES REPORTED YEAR TO DATE**

<b>CRIME</b>	<b>2024</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>
Murder	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	1	0	0	1	1
Assault/Battery HAN	2	1	1	2	1
Assault/Battery	12	10	46	21	42
Burglary	2	2	11	10	13
Larceny	26	19	60	74	75
Motor Vehicle Theft	1	2	9	13	7
Arson	1	0	0	0	0
Narcotic Violations	33	20	56	52	61
DUI	22	15	27	14	23
<b>Total</b>	<b>100</b>	<b>69</b>	<b>210</b>	<b>187</b>	<b>252</b>
<b>Total Calls for Service</b>	<b>8276</b>	<b>18818</b>	<b>9785</b>	<b>10,474</b>	<b>8339</b>

\*\*All statistics are compiled using figures at time of analysis.

# Travelers Rest Fire Dept.

Travelers Rest, SC

This report was generated on 5/1/2024 1:56:27 PM

## Incident Type Count per Zone for Date Range

Start Date: 04/01/2024 | End Date: 04/30/2024

ZONES	INCIDENT TYPE	COUNT
<b>City Limits - City Limits</b>		
	112 - Fires in structure other than in a building	1
	141 - Forest, woods or wildland fire	1
	142 - Brush or brush-and-grass mixture fire	1
	251 - Excessive heat, scorch burns with no ignition	1
	321 - EMS call, excluding vehicle accident with injury	24
	322 - Motor vehicle accident with injuries	2
	324 - Motor vehicle accident with no injuries.	1
	445 - Arcing, shorted electrical equipment	2
	531 - Smoke or odor removal	1
	554 - Assist invalid	5
	611 - Dispatched & cancelled en route	17
	743 - Smoke detector activation, no fire - unintentional	1
	745 - Alarm system activation, no fire - unintentional	1
	<i>Total Incidents for City Limits - City Limits:</i>	<b>58</b>
<b>DCFD Call Area - Duncan Chapel FD Jurisdiction</b>		
	460 - Accident, potential accident, other	1
	611 - Dispatched & cancelled en route	3
	<i>Total Incidents for DCFD Call Area - Duncan Chapel FD Jurisdiction:</i>	<b>4</b>
<b>Furman Area - Furman Area</b>		
	321 - EMS call, excluding vehicle accident with injury	12
	554 - Assist invalid	1
	611 - Dispatched & cancelled en route	6
	651 - Smoke scare, odor of smoke	2
	743 - Smoke detector activation, no fire - unintentional	5
	744 - Detector activation, no fire - unintentional	1
	745 - Alarm system activation, no fire - unintentional	1
	<i>Total Incidents for Furman Area - Furman Area:</i>	<b>28</b>
<b>NGFD Call Area - North Greenville FD Jurisdiction</b>		

	121 - Fire in mobile home used as fixed residence	1
	611 - Dispatched & cancelled en route	2
	<i>Total Incidents for NGFD Call Area - North Greenville FD Jurisdiction:</i>	<b>3</b>
<b>Other - Other</b>		
	611 - Dispatched & cancelled en route	2
	<i>Total Incidents for Other - Other:</i>	<b>2</b>
<b>Total Count for all Zone:</b>		<b>95</b>





# Travelers Rest Fire Dept.

Travelers Rest, SC

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## Occupancies Inspected for Date Range

Start Date: 04/01/2024 | End Date: 04/30/2024

OCCUPANCY	ID	ADDRESS	ZONE	LAST
A.B.C. Finance	335	225 N Poinsett HWY		04/29/2024
Accelerated Physical Therapy	608	6717 State Park RD #C		04/17/2024
Advance Auto	490	100 Walnut LN		04/29/2024
Alan's wheels	226	10 Benson ST #A		04/23/2024
Arby's Restaurant	245	18 Benton RD		04/16/2024
At&T Facility	250	8 Center ST		04/08/2024
Balanced Pets Integrative Care Center	352	409 Old Bumcombe RD		04/23/2024
Bank Of Travelers Rest	376	500 Roe Center CT		04/04/2024
Barrett Survey Group	348	223 N Poinsett HWY #B	North End	04/29/2024
Brown Arrow Technologies	609	6717 State Park RD #B		04/17/2024
Burger King	481	6417 State Park RD		04/16/2024
Carolina Ace Hardware	646	6520 State Park RD		04/23/2024
Chick-Fil-A	596	22 Benton RD		04/16/2024
Children's Medical Center	469	6527 State Park RD		04/23/2024
Compu Counting	513	6717 State Park RD #A		04/23/2024
Daves Barber Shop	340	312 N Poinsett HWY #A		04/23/2024
David Waddell Insurance Agency Inc.	350	312 N Poinsett HWY #B		04/23/2024
Edward Jones	478	6725 State Park RD #C		04/17/2024
Food Lion	504	148 Walnut LN #M		04/29/2024
Foothill Chiropractic	334	223 N Poinsett HWY #A		04/29/2024
Gala Nails Spa LLC	661	6516 State Park RD		04/01/2024
Gateway Family Medicine	346	406 N Poinsett HWY	City Limits	04/24/2024
H And R Block	493	146 Walnut LN #E		04/29/2024
Hair Juction	342	403 N Poinsett HWY #A		04/17/2024
Hampton Inn	375	593 Roe Center CT		04/16/2024
Hardees	464	6507 State Park RD		04/16/2024
Harrison-Johnstone Allstate Agency	479	6725 State Park RD		04/17/2024
Hawkins Towing	261	22 Cooper ST		04/23/2024
Heritage Institute	612	6715 State Park		04/17/2024
Hot Shotz Liquors	499	148 Walnut LN #E		04/29/2024
Howze Mortuary	475	6714 State Park RD		04/23/2024
Kentucky Fried Chicken	482	6500 State Park RD		04/23/2024
Legacy Counseling Sevices LLC	593	6715 State Park RD		04/26/2024
Leopard Forest Coffee Co	344	403 N Poinsett HWY #D	City Limits	04/17/2024
Little Caesars	496	148 Walnut LN #A		04/29/2024
Little Pigs	501	148 Walnut LN #G		04/29/2024
Main Street Guitars	647	148 Walnut LN #K		04/29/2024
Mcdonalds	377	501 Roe Center CT		04/04/2024

McLeskey Todd True Value	586	148 Walnut LN #K		04/29/2024
Murphy Usa	244	14 Benton RD		04/16/2024
New Happy Nail	502	148 Walnut LN #H		04/29/2024
North Greenville Nutrition	500	148 Walnut LN #F		04/29/2024
O'Reilly Auto Parts	489	28 Walnut LN		04/29/2024
Palmetto Roofing Specialties	492	146 Walnut LN #A		04/29/2024
Powell Family Dentistry	463	6506 State Park RD		04/23/2024
Red Door Realty	611	6719 State Park		04/24/2024
Rivers Way Counseling	614	6715 State Park		04/26/2024
Sherwin Williams Paint	468	6521 State Park RD		04/23/2024
Sound Hearing Care	635	6506 State Park RD		04/24/2024
Splash Pools	343	403 N Poinsett HWY #B	City Limits	04/17/2024
Starbucks Coffee Company	624	30 Krieger DR		04/11/2024
State Farm Insurance	476	6719 State Park RD		04/17/2024
Stokes Farnham Insurance	467	6514 State Park RD #B		04/23/2024
Stoners Pizza Joint	495	146 Walnut LN #D		04/23/2024
Subway	494	146 Walnut LN #F		04/29/2024
Subway #2	241	9 Benton RD #B		04/24/2024
Sunshine House	480	6805 State Park RD		04/17/2024
Susan Tankersley Family Therapy	594	6715 State Park RD		04/26/2024
Td Bank	466	6514 State Park RD #A		04/23/2024
Tr Jewelers	497	148 Walnut LN #B		04/29/2024
Tractor Supply Company	524	550 Roe Center CT		04/16/2024
Trailside counseling	613	6715 State Park		04/26/2024
Travelers Rest Animal Hospital	471	6704 State Park RD		04/17/2024
Travelers Rest Historical Museum	619	3 Edwards ST		04/20/2024
Travelers Rest Internal Medicine	449	6 S Poinsett HWY		04/24/2024
United Community Bank	380	570 Roe Center CT		04/04/2024
Upcountry Provisions Bakery And Bistro	455	102 S Poinsett HWY		04/17/2024
Vernon Company	465	6510 State Park RD		04/23/2024
Voss Vision	477	6725 State Park RD #B		04/17/2024
Wal-Mart	240	9 Benton RD #A		04/16/2024
Walgreens	280	100 Little Texas RD		04/23/2024
Zaxby's	540	10 Benton RD		04/16/2024

**# of Occupancies Inspected: 72**

**% Occupancies Inspected: 13.38**



**DUE DATE:**

OMB No. 0607-0094 Approval Expires 12/31/2021

**FORM C-404** U.S. DEPARTMENT OF COMMERCE  
U.S. CENSUS BUREAU

Title 13, United States Code, Sections 131 and 182, authorizes the Census Bureau to conduct this collection and to request your voluntary assistance. These data are subject to provisions of Title 13, United States Code, Section 9(b) exempting data that are customarily provided in public records from rules of confidentiality. This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0094 and appears at the upper right of this page. Without this approval we could not conduct this survey. We estimate this survey will take an average of 8 minutes per response for those that report monthly and 23 minutes for those that report annually to complete. More information about this estimate and an address where you may write with comments is on the back of this form.

**REPORT OF BUILDING OR ZONING PERMITS ISSUED FOR NEW PRIVATELY-OWNED HOUSING UNITS**

RENEE SMOUSE  
LICENSE AND PERMITTING SPECIALIST  
FOR CITY OF TRAVELERS REST  
125 TRAILBLAZER DRIVE  
TRAVELERS REST SC 29690

**IMPORTANT:**  
Please see the back of this form for more information and instructions for completing the survey.  
For further assistance, call 1-800-845-8244, or e-mail us at EID.RCB.BPS@census.gov

**Other Reporting Options:**  
**Via Mail:**  
U.S. Census Bureau  
1201 East 10th Street  
Jeffersonville, IN 47132-0001  
**Via Fax: 1-877-273-9501**

Name Change     Spelling Correction     Political Description Change  
*(Please correct any errors in name, address, and ZIP Code)*

**Please report online at [econhelp.census.gov/bps](http://econhelp.census.gov/bps)**

Username: \_\_\_\_\_ Password: \_\_\_\_\_

**1. PERIOD IN WHICH PERMITS WERE ISSUED** April 2024

**2. GEOGRAPHIC COVERAGE** (For our latest information on your office's coverage, see [www.census.gov/construction/bps/pdf/footnote.pdf](http://www.census.gov/construction/bps/pdf/footnote.pdf))  
**Did your permit system have a geographic coverage change?**  Yes, continue.  No, skip to Section 3.  
Mark an (X) in the appropriate box and enter the requested information. If more space is needed continue in Section 5.

051 <input type="checkbox"/> Permits no longer required to build new residential buildings	Effective Date	
052 <input type="checkbox"/> Permit office has merged with another permit jurisdiction	Effective Date	Name of permit jurisdiction with which your office has merged
053 <input type="checkbox"/> Permit office has split into two or more jurisdictions	Effective Date	Name of additional jurisdiction(s) now issuing permit(s)
054 <input type="checkbox"/> Extraterritorial jurisdiction (ETJ)/Annexation	Effective Date	Define ETJ or annexation

**3. NEW HOUSING UNITS**  
**a. Were there any building permits issued for new housing units during this period?**  
 Yes, enter data below.  No, stop and return this form. Your report is important even if no permits were issued.

Type of Structure	Total Number of		Total Valuation of Construction (\$ value - omit cents) (3)
	Buildings (1)	Housing Units (2)	
101 <b>b.</b> Single-family houses, <b>detached and attached</b> (must meet the following criteria: no unit above or below the other; wall extends from ground to roof; and, separate utilities for each unit) [Exclude manufactured HUD-inspected homes.]		9	2817201
103 <b>c.</b> Two-unit buildings			
104 <b>d.</b> Three- and four-unit buildings			
105 <b>e.</b> Five-or-more unit buildings			

**4. ADDITIONAL INFORMATION ON INDIVIDUAL RESIDENTIAL PERMITS, FROM SECTION 3, VALUED AT \$2,000,000 OR MORE**  
(If more space is needed, please attach a separate sheet.)

Description and Site Address (1)	Owner or Builder (2)	Number of		Valuation of Construction (\$ value - omit cents) (5)
		Buildings (3)	Housing Units (4)	
Kind of building	Name			
Site address	Address			
City, State, ZIP Code	City, State, ZIP Code			
Kind of building	Name			
Site address	Address			
City, State, ZIP Code	City, State, ZIP Code			

**5. COMMENTS** (Continue on a separate sheet)

**6. PERSON TO CONTACT REGARDING THIS REPORT**

Name	<i>Renee Smouse</i>	E-mail address	RENEE@TRAVELERSRESTSC.COM
Telephone	864 834 8740	Internet web address	WWW.TRAVELERSRESTSC.COM
		Fax	

**See instructions on reverse side.**

MUNICIPAL COURT REMITTANCE FORM FOR STATE'S PORTION OF REVENUE

To City Treasurer of Travelers Rest

For The Month Of APRIL 2024

Municipal Court Cases		
Total Fines	\$	<u>5,076.73</u>
Conviction Surcharges	\$	<u>175.00</u>
DUI Assessment	\$	<u>237.00</u>
DUS Assessment	\$	<u>100.00</u>
Insurance Fraud (See Form A)	\$	<u>          </u>
Cruelty to Animals (See Form B)	\$	<u>          </u>
Wildlife	\$	<u>          </u>
Size & Weight	\$	<u>          </u>
Carrier of Household Goods and Hazardous Waste	\$	<u>          </u>
Other Assessments	\$	<u>7,090.28</u>
Transfer Cases from General Sessions Court		
Fines	\$	<u>          </u>
Conviction Surcharge	\$	<u>          </u>
DUI Assessment	\$	<u>          </u>
Other Assessments	\$	<u>          </u>
Bond Estreatments	\$	<u>          </u>
TOTAL	\$	<u>12,679.01</u>

Signed J. Twitty  
Municipal Judge

Date May 3, 2024

ATTACHMENT F

Total Amount Allocated to State \$ 6,689.51

Total Amount Allocated to Victim Assistance Fund \$ 762.77



THE HONORABLE CURTIS M. LOFTIS, JR.
State Treasurer

Municipal Name: City of Travelers Rest
Collection Period Beginning (Month/Year): 4/1/2024

Municipal Code: 2899 Date Submitted: 5/3/2024
Collection Period Ending (Month/Year): 4/30/2024

SOUTH CAROLINA STATE TREASURER'S REVENUE REMITTANCE FORM

Table with 6 columns: LINE, FINES, FEES AND FILING FEE/ASSESSMENT, %, CODE, AMOUNT DUE, LINE. Rows include items like Public Defender Application Fee, Body Piercing, Marriage License Fee, etc., ending with a total revenue due to state treasurer of \$6,689.51.

PLEASE FILL IN THE AMOUNTS RETAINED BY YOUR OFFICE IN THE TABLE BELOW. THIS SECTION IS FOR REPORTING PURPOSES ONLY. DO NOT REMIT THESE AMOUNTS TO THE STATE TREASURER.

Table with 6 columns: LINE, RETAINED BY MUNICIPAL FOR VICTIM SERVICES, %, CODE, AMOUNT RETAINED, LINE. Rows include Assessments-Municipal, Surcharges-Municipal, Other Assessments-Municipal, and a total retained for victim services of \$762.77.

Comments:

Contact Person Telephone:

Contact Person Email:

I, Municipal Treasurer, certify that the foregoing information is true and accurate.

Municipal Treasurer Signature:

Municipal Treasurer Email:

\*Note: This report is required by law to be filed monthly, on or before the 15th, by the Municipal Treasurer, even if there are no Collections. Form can be emailed to court.fines@sto.sc.gov. If form is filed by fax, please confirm with Marty Woods (Phone: 803.734.2657) PRIOR to transmission.



# City of Travelers Rest

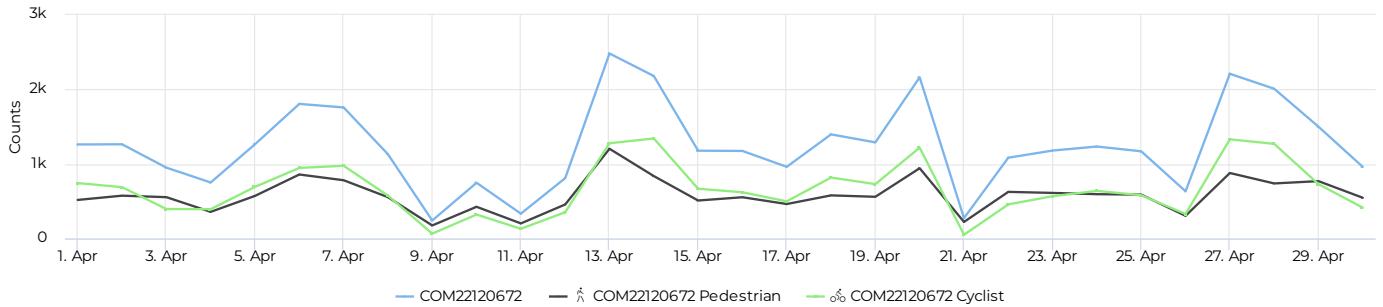
Carson Ruffrage

05/03/2024

<b>05/03/2023 → 04/30/2024</b> 📅 05/03/2023 → 04/30/2024 Total <b>390,244</b>	<b>Last Month</b> 📅 04/01/2024 → 04/30/2024 Total <b>37,405</b>	<b>Peak Day</b> 📅 04/01/2024 → 04/30/2024 Peak Day Saturday Apr 13, 2024 <b>2,482</b>	<b>Daily Average</b> 📅 04/01/2024 → 04/30/2024 Daily Average <b>1,247</b>
<b>Pedestrian Total</b> 📅 04/01/2024 → 04/30/2024 Total <b>17,572</b>	<b>Cyclist Total</b> 📅 04/01/2024 → 04/30/2024 Total <b>19,833</b>		

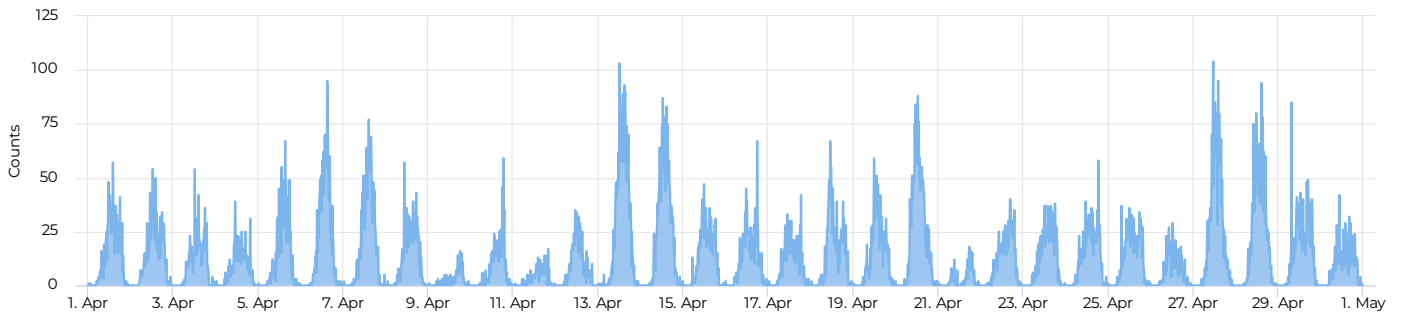
### Daily Traffic- April

📅 04/01/2024 → 04/30/2024



### Monthly Travel- 15 Minute Intervals

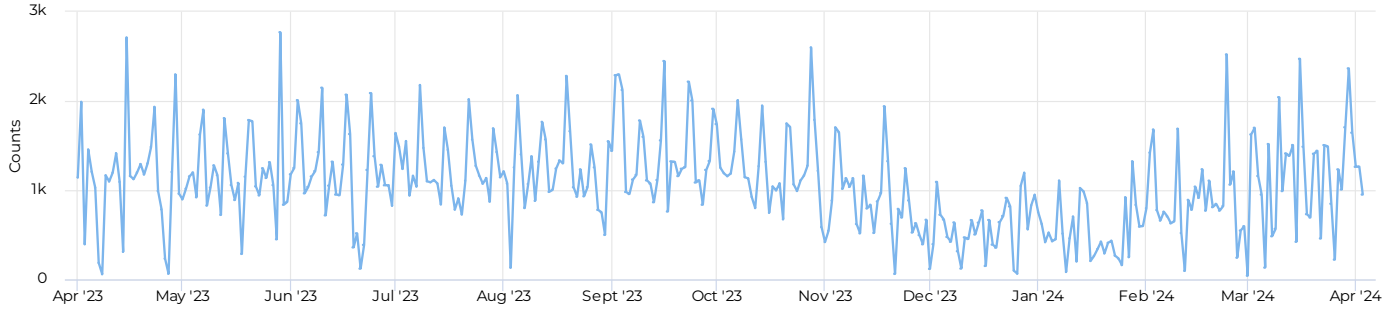
📅 04/01/2024 → 04/30/2024





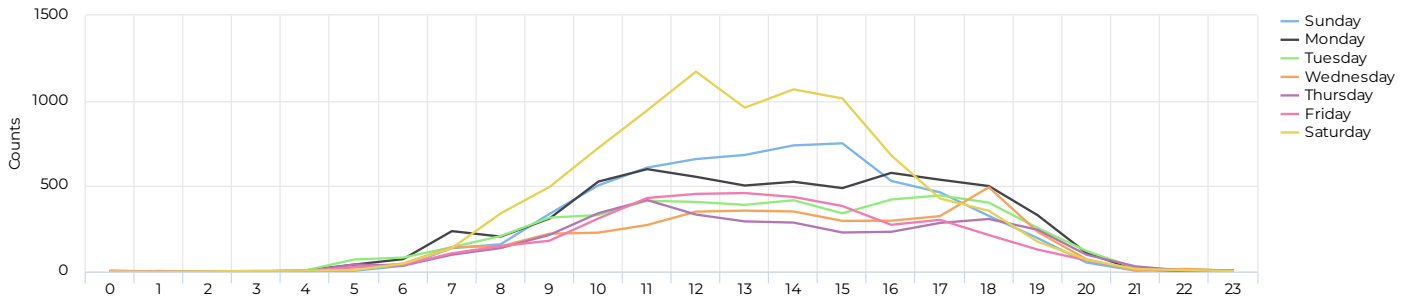
Daily Traffic since April 1, 2024

04/01/2023 → 04/03/2024



Hourly comparison by day

04/01/2024 → 04/30/2024



**CITY OF TRAVELERS REST**

**FY 2024/2025**

**OPERATING BUDGETS**

**MAYOR**

BRANDY AMIDON

**COUNCIL MEMBERS**

GRANT BUMGARNER

KELLY BYERS

WAYNE MCCALL

SHANIECE CRISS

CATHERINE JAMES

SHERRY MARRAH

BRANTLY VEST

LISA LANE

**CITY ADMINISTRATOR**

SHANNON HERMAN

**CITY CLERK - TREASURER**

CARSON RUFFRAGE

**PUBLIC NOTICE**

Pursuant to Section 6-1-80 of the South Carolina Code of Laws, public notice is hereby given that Travelers Rest City Council will hold a public hearing on the municipal budget for the 2024-2025 fiscal year:

**Date:** June 20, 2024

**Time:** 6:00 p.m.

**Location:** Travelers Rest City Hall, 125 Trailblazer Dr, Travelers Rest, SC 29690

**General Fund:**

<b>Projected Current Fiscal Year Financial Sources 2023-2024</b>	<b>Projected Financial Sources 2024-2025</b>	<b>Percentage Change in Financial Sources</b>	<b>Current Fiscal Year Millage</b>
<b>\$ 7,968,589</b>	<b>\$ 8,147,950</b>	<b>2.25%</b>	<b>88.9 Mills</b>

<b>Projected Current Fiscal Year Expenditures 2023-2024</b>	<b>Projected Expenditures 2023-2024</b>	<b>Percentage Change in Expenditures</b>	<b>Estimated Millage for 2023-2024</b>
<b>\$ 7,732,430</b>	<b>\$ 8,079,542</b>	<b>4.49%</b>	<b>88.9 Mills</b>

**Estimated Millage Equals \$88.9 per \$1,000 of Assessed Property Value**

# Budget Summary FY2025

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## Proposed Expenditures by Department

<b>Department</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference</b>
<i>Legal</i>	\$ 9,000	\$ 9,000	\$ -
<i>Mayor/Council</i>	\$ 64,588	\$ 64,588	\$ -
<i>Non-Departmental</i>	\$ 323,900	\$ 343,900	\$ 20,000
<i>Municipal Court</i>	\$ 198,866	\$ 210,627	\$ 11,761
<i>Administrative</i>	\$ 672,777	\$ 750,284	\$ 77,507
<i>Building Codes</i>	\$ 83,000	\$ 90,000	\$ 7,000
<i>Police/Communications</i>	\$ 2,553,564	\$ 2,979,424	\$ 425,860
<i>Fire</i>	\$ 1,544,967	\$ 1,776,603	\$ 231,636
<i>Sanitation</i>	\$ 315,000	\$ 315,000	\$ -
<i>Public Works</i>	\$ 421,922	\$ 463,522	\$ 41,600
<i>Bond Indebtedness</i>	\$ 794,786	\$ 985,594	\$ 190,808
<i>Capital Outlay</i>	\$ 88,200	\$ 10,500	\$ (77,700)
<i>Equipment/Gear</i>	\$ 215,860	\$ 56,500	\$ (159,360)
<i>Motor Vehicles</i>	\$ 446,000	\$ 24,000	\$ (422,000)
<b>Totals</b>	<b>\$ 7,732,430</b>	<b>\$ 8,079,542</b>	<b>\$ 347,112</b>

### **GENERAL FUND BUDGET HIGHLIGHTS**

- Budget is balanced
- Revenue are projected to increase 9% over FY24 budget estimate
- Ad Valorem/Motor Vehicle Tax Revenue projected to increase 16% over FY24 Budget estimate
- 2 New FTE Positions: 1 Fire Fighter and conversion of 1 Part-time Public Works Staff
- COLA of 4%
- 1 New Fire Pick-Up Truck and conversion of 1 EV Mustang to a new police vehicle
- Police Weapons/Body Armor
- \$40,000 Façade Improvement Grants

### **SPECIAL REVENUE FUND HIGHLIGHTS**

#### **Local Accommodations Fund**

- Local Accommodations Tax Fund is balanced
- Fund Balance growth of \$32,500

## Hospitality Fund

- Hospitality Tax Fund is balanced
- Revenues are projected to increase by 7% over FY24 budget
- Includes funding for future park maintenance
- Transfer of \$370,000 to General Fund for expenses associated with Public Works, Police staffing, façade improvement, and restriping of parking lots
- Transfer of \$75,000 to Capital Project Fund for sidewalks and downtown beautification

## Tree Mitigation Fund

Anticipated Balance at beginning of FY25 of \$146,886

Projected FY25 revenues of \$75,000

## Capital Projects

<i>Project</i>	<i>FY25 Expenditure</i>
<i>Poinsett Center Street Streetscape</i>	\$ 2,654,020
<i>Tubbs Mountain Parking Lot</i>	\$ 200,000
<i>Sidewalk Projects</i>	\$ 40,000
<i>Deferred Maintenance</i>	\$ 11,500
<i>Downtown Beautification</i>	\$ 35,000
<b>Total</b>	<b>\$ 2,940,520</b>

**City of Travelers Rest, SC**  
**Budget Worksheets - General Fund**  
**For the Fiscal Year Ending June 30, 2025**

	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2023</b>	<b>FY24</b>	<b>FY25</b>
	<b>Annual</b>		<b>Annual</b>	<b>Annual</b>	<b>Proposed</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>Revenues</b>					
310.010 · Ad Valorem & Motor Vehicle	2,651,457	2,625,518	2,882,561	3,157,817	3,654,281
310.050 Short Term Rentals	2,250	5,750	5,500	6,250	6,250
310.020 · Utility Franchise Fees	457,347	620,574	608,000	638,000	638,000
320.010 · Business Licenses/Registration	609,817	785,657	537,000	685,000	650,000
320.020 · Insurance Fees	808,874	1,028,191	775,000	829,000	900,000
335.000 · Aid To Subdivisions	87,356	226,306	120,000	200,000	201,228
336.000 · Manufacturer Tax	112,584	128,563	45,000	128,000	128,000
337.000 · Telecommunications Tax	14,201	12,613	18,500	18,500	18,500
350.000 · Fines/Forfeitures	48,604	41,700	56,000	68,000	68,000
350.500 · Police Salary Grants	-	38,000	28,000	80,000	138,000
355.000 · Merchant's Inventory Tax	18,977	21,977	19,000	22,000	22,000
356.000 · Accommodations Tax Revenue	3,106	61,086	28,100	87,000	29,050
369.000 · Public Works Fee	42,145	42,753	50,500	54,000	54,000
371.000 · Investment Earnings	2,925	34,378	3,500	15,000	50,000
374.000 · Furman Flat Fee	160,000	160,000	160,000	205,000	181,443
375.000 · Miscellaneous	80,418	176,889	29,000	70,000	70,000
376.010 · Building Permits/Inspection	271,488	346,034	320,000	330,000	428,000
378.000 Construction Inspection Fees	6,506	5,650	28,000	22,000	5,000
370.000 Sanitation Fee	49,411	92,484	115,000	112,000	112,000
380.000 · County Recreation	25,787	-	-	-	-
382.000 · GHS Annual Settlement	33,298	45,198	33,300	45,198	45,198
383.000 - North Greenville University				50,000	25,000
372.000 - Rental Income		19,250		33,000	33,000
Total Revenues	5,486,551	6,518,571	5,861,961	6,855,765	7,456,950
<b>Gross Profit</b>	5,486,551	6,518,571	5,861,961	6,855,765	7,456,950
<b>Expenditures</b>					
412.000 · Legal	8,026	5,027	8,000	9,000	9,000
413.000 · Mayor/Council	58,962	55,017	54,447	64,588	64,588
414.000 · Non-departmental	225,743	276,600	293,830	323,900	343,900
415.000 · Municipal Court	151,095	153,783	181,621	198,866	210,627
417.000 · Administrative	522,201	627,490	686,175	672,777	750,284
418.000 · Building Codes	44,133	91,067	77,000	83,000	90,000
421.000 · Police Department	2,162,465	2,344,696	2,223,399	2,553,564	2,979,424
423.000 · Fire Department	1,381,543	1,476,432	1,474,123	1,544,967	1,776,603
432.000 · Sanitation	332,811	288,805	305,370	315,000	315,000
434.000 · Maintenance	292,423	327,640	324,027	421,922	463,522
490.000 · Debt Service	632,943	639,379	652,500	794,786	985,594
500.000 · Capital Outlay	34,472	60,700	64,200	88,200	10,500
510.000 · Motor Vehicles & Equipment	355,273	680,851	661,060	661,860	80,500
Total Expenditures	6,202,089	7,027,487	7,005,752	7,732,430	8,079,542
<b>Revenues over (under) expenditures</b>	(715,539)	(508,915)	(1,143,791)	(876,665)	(622,592)
<b>Other financing sources (uses)</b>					
<b>Other Financing Sources</b>					
310.030 · Transfer from Hosp. Tax Fund	210,000	210,000	210,000	370,000	370,000
377.000 · Transfer from Local Accom. Tax	42,500	42,500	42,500	70,000	70,000
390.000 · Transfer from Sewer - Septic Progr	98,000	-	50,000	25,000	10,000
381.000 Transfer from Capital Project Fund				50,000	80,500
384.000 Transfer from K-9 Fund				3,500	3,500
Transfers to other funds		(1,000)			
4695.01 · Trfr to Tourism Events Acct (30%)	(12,431)	(19,251)		(16,245)	
469.00 · Trfr to Tourism Prom. Acct (65%)	(26,933)	(35,752)		(35,197)	
500.000 · Trfr to Cap Projects Fund	-	(2,288,347)	(2,271,273)	-	
<b>Bond Proceeds</b>					
GO Bond	124,468	124,975	135,000	128,766	127,000
<b>Total other financing sources (uses)</b>	435,604	(1,966,874)	(1,833,773)	595,824	661,000
Grant Proceeds		83,002	127,900		
American Rescue Plan	1,330,737	1,330,737	1,330,737	-	
Capital Equipment Lease Proceeds	-	750,000	741,000	517,000	30,000
<b>Source (Use) of Fund Balance</b>	<b>1,050,802</b>	<b>(312,050)</b>	<b>(777,927)</b>	<b>236,159</b>	<b>68,408</b>

City of Travelers Rest, SC  
 Budget Worksheets - General Fund Expenditures  
 For the Fiscal Year Ending June 30, 2025

	FY 2022	FY 2023	FY 2023	FY 2024	FY 2025
	Actual	Actual	Annual Budget	Annual Budget	Annual Budget
<b>Expense</b>					
<b>412.000 · Legal</b>					
412.075 · Council Advice	8,026	5,027	8,000	9,000	9,000
<b>Total 412.000 · Legal</b>	<b>8,026</b>	<b>5,027</b>	<b>8,000</b>	<b>9,000</b>	<b>9,000</b>
<b>413.000 · Mayor/Council</b>					
413.001 · Council Salaries	34,040	33,880	33,600	38,640	38,640
413.005 SS& Medicare	2,604	2,592	2,570	2,840	2,840
413.020 Workers Compensation	299	42	77	358	358
413.080 · Seminars / Travel	16,411	14,824	12,000	16,000	16,000
413.081 · Public Relations	61	291	1,500	1,750	1,750
413.091 · Council Contingency	5,047	3,043	3,500	4,000	4,000
413.200 · Planning Commission Expense	499	346	1,200	1,000	1,000
<b>Total 413.000 · Mayor/Council</b>	<b>58,962</b>	<b>55,017</b>	<b>54,447</b>	<b>64,588</b>	<b>64,588</b>
<b>414.000 · Non-departmental</b>					
414.028 · Equipment Lease/Printer Copier	2,443	1,706	3,500	3,500	3,500
414.085 · Internet, Phone, Fiber/Coax	17,838	21,022	20,000	23,000	28,000
414.111 · Water & Sewer	1,441	2,098	6,200	5,000	4,000
414.112 · Duke Power	20,198	24,032	25,000	26,500	36,000
414.113 · Piedmont Natural Gas	2,042	1,968	4,200	3,500	4,000
414.120 · Street Lights	55,111	29,033	50,000	38,000	39,000
414.122 · Traffic Signals	682	471	1,000	1,000	1,000
414.141 · Casualty Insurance	10,271	33,634	17,500	24,000	24,000
414.144 · Tort Liability	29,160	62,580	52,000	59,000	59,000
414.161 · Annual dues (MASC)	2,875	2,845	2,400	3,000	3,000
414.200 · Vehicle Insurance	37,760	51,680	60,000	62,000	62,000
414.215 · Local Telephone Service					
414.232 · Employee Appreciation	2,278	3,343	2,250	2,500	2,500
414.862 · Postage Meter	1,967	2,690	2,000	2,000	3,000
414.863 · Computer IT Support	24,092	19,191	20,000	21,000	21,000
414.871 · Advertisement/Legal Ads	(304)	319	1,000	800	800
414.872 · Newspaper Subscript					
414.873 · Envelopes / Letterhead	584	409	1,500	1,500	1,000
414.874 · Fax Copy Computer Paper	595	1,365	1,250	1,250	1,250
414.876 · Flags	267	370	150	250	250
414.877 · Postage - All Departments	2,038	1,015	3,000	2,500	2,000
414.935 · Sales and Use Tax Expense	1,216	1,196	400	1,200	1,200
414.936 County Stormwater Fee	4,209	4,154	5,000	4,800	4,800
414.940 · Greenville Area Dev. Corp	600	600	600	600	600
414.945 · Miscellaneous	3,504	6,004	10,000	10,000	15,000
414.950 · SC Energy Office Loan Repayment	4,875	4,875	4,880	-	-
414.150 Parking Lease Agreement for Roe Rd. at Main St				15,000	15,000
414.160 GoGov Citizen Notify and Request App				12,000	12,000
<b>Total 414.000 · Non-departmental</b>	<b>225,743</b>	<b>276,600</b>	<b>293,830</b>	<b>323,900</b>	<b>343,900</b>
<b>415.000 · Municipal Court</b>					
415.001 ·Municipal Court Salaries	79,819	65,136	62,931	65,700	70,676
415.002 Overtime			1,000	1,250	1,250
412.005 Social Security & Medicare	4,381	4,386	3,896	4,106	4,489
415.010 SCRS	9,614	10,015	8,944	9,345	10,890
415.012 Health Insurance	8,830	6,743	6,907	7,565	10,947
415.020 Workers Compensation	110	224	143	150	276
415.021 On Call/Trips		16,561	15,500	17,000	17,000
415.008 · Legal	12,915	4,071	18,000	19,000	19,000
415.031 · Cellular Phones	124	372	900	900	600
415.032 Forms & Reports					
415.033 · General Office Supplies	1,230	1,434	1,000	1,000	1,000
415.034 · SC Code Supplies		797	1,000	1,000	1,000
415.035 · Furniture					
415.065 · Schools & Seminars	1,346	469	1,200	1,500	2,000
415.066 · Travel Expense	3,183	3,210	3,000	3,000	3,000
415.074 · Court Op Judge/Jury fees)	1,545	350	2,200	2,350	1,500
415.076 · Jail Fees	27,999	40,014	55,000	65,000	67,000
<b>Total 415.000 · Municipal Court</b>	<b>151,095</b>	<b>153,783</b>	<b>181,621</b>	<b>198,866</b>	<b>210,627</b>
<b>417.000 · Administrative</b>					
417.001 · Administrative Salaries	295,477	333,872	335,734	349,281	378,166.27
417.005 Social Security & Medicare	21,304	23,991	25,684	26,819	28,930
417.010 SCRS	44,247	56,234	58,955	61,330	70,188
417.012 Health Insurance	42,788	81,580	69,512	72,311	102,023
417.020 Workers Compensation	464	1,602	940	976	1,777
417.100 · Mileage Reimbursement	24	1,339	850	1,500	-
417.201 · Fuel & Vehicle Maint	3,389	5,085	3,500	4,400	12,000
417.311 · General Supplies	1,079	2,728	2,200	2,500	2,500
417.641 · Dues/Seminars/Travel	4,665	2,149	3,000	4,700	4,700
417.650 · Financial Services	71,208	57,843	50,000	50,000	60,000
417.792 · Newsletters Printing		394	500	500	500
417.795 · Code book	2,484	2,280	3,500	3,500	3,500
417.796 · Miscellaneous expense	3,682	1,781	2,200	2,200	2,200
417.801 · Professional Services	7,785	10,063	14,000	15,000	15,000
417.815 Payroll Processing Fees	20,141	23,395	20,000	21,000	21,000
417.796 · Human Resources	5,353	3,300	5,000	6,000	6,000
417.805 · Facade improvement program	-	19,081	90,000	50,000	40,000
417.799 · Cellular Telephone	537	770	600	760	1,800
<b>Total 417.000 · Administrative</b>	<b>524,628</b>	<b>627,490</b>	<b>686,175</b>	<b>672,777</b>	<b>750,284</b>



City of Travelers Rest, SC  
 Budget Worksheets - General Fund Expenditures  
 For the Fiscal Year Ending June 30, 2025

	FY 2022	FY 2023	FY 2023	FY 2024	FY 2025
	Actual	Actual	Annual Budget	Annual Budget	Annual Budget
<b>418.000 Building</b>					
418.001 - Salaries			-		
418.006 Social Security & Medicare			-		
418.011 SCRS			-		
418.012 Health Insurance			-		
418.021 Workers Compensation			-		
418.005 · Dues/Training/Travel	86	650	-		
418.101 - Fuel/Vehicle maintenance	104	248	-		
418.102 - Cell Phone			-		
418.010 · Plan Review/Inspection Services	37,296	83,363	70,000	76,000	76,000
418.115 · Code Books					
418.020 · Permitting	6,647	6,806	7,000	7,000	14,000
<b>Total 418.000 · Building Codes</b>	<b>44,133</b>	<b>91,067</b>	<b>77,000</b>	<b>83,000</b>	<b>90,000</b>
<b>421.000 · Police Department</b>					
421.001 · Police Salaries	948,036	1,088,368	1,038,803	1,187,751	1,347,327
421.002 · Police Overtime	27,841	12,343	22,000	20,000	25,000
421.003 Holiday Pay	16,811	30,477	18,240	25,000	25,000
421.010 · Dispatchers' Salaries	264,557	282,345	246,160	306,919	324,150
421.012 · Dispatchers Overtime	14,839	5,305	12,300	12,500	12,500
421.005 Social Security & Medicare	92,360	103,645	103,084	117,547	130,564
421.011 SCRS	42,461	58,618	45,386	53,434	63,026
421.013 PORS	165,611	213,775	220,359	243,961	277,302
421.014 Health Insurance	340,275	262,145	266,713	310,000	458,568
421.020 Workers Compensation	29,815	38,755	37,044	42,432	67,968
421.171 · Gas	60,040	69,589	52,000	63,000	63,000
421.182 · Vehicle Service Repairs	43,165	44,874	27,500	35,000	35,000
421.214 · Teletype (SC Law Enforce)	1,200	2,000	1,200	2,000	2,000
421.275 · General Repair Police Equipme	3,715	2,780	3,000	3,500	3,500
421.311 · General Office Supplies	3,725	3,750	3,000	3,500	3,500
421.314 · Crime Scene Equipment	2,567	1,723	2,000	2,000	2,000
421.351 · Blood Borne Pat. Equip	1,480	178	1,500	1,500	1,500
421.411 · Uniforms	12,315	17,782	12,950	12,950	12,950
421.412 · Duty Gear	3,225	11,904	12,870	12,270	12,270
421.413 · Body Armor	9,219	11,977	5,400	7,000	7,000
421.641 · Dues/Training/Travel	12,988	11,563	13,100	14,000	20,000
421.645 · Physical Exams	7,475	9,480	7,500	9,000	9,000
421.783 · Crime Prevention	1,315	1,298	1,000	3,200	4,200
421.851 · Weapons-Sidearms/Shotguns	9,306	6,466	9,650	9,600	9,600
421.855 · Traffic Control	695	1,035	1,000	1,000	1,000
421.857 · Telephone/Cell Phone	13,059	14,240	14,000	14,000	14,000
421.860 · Mobile Radar	48	388	1,000	1,000	1,000
421.862 · Computer Equipment	6,723	8,833	5,000	2,500	2,500
421.863 · Office Furniture	2,009	1,361	1,000	1,000	1,000
421.865 · Contracts-Printer/Copier/Software	11,323	6,337	6,240	6,500	13,500
421.900 · 800MHZ Radio Fees	14,269	13,787	16,000	16,000	16,000
421.500 K-9 Supplies				3,500	3,500
Accreditation		7,573	16,400	10,000	10,000
<b>Total 421.000 · Police Department</b>	<b>2,162,465</b>	<b>2,344,696</b>	<b>2,223,399</b>	<b>2,553,564</b>	<b>2,979,424</b>
<b>423.000 · Fire Department</b>					
423.001 · Salaries	827,296	812,804	784,442	820,819	917,220
423.006 Part Time Wages				10,000	10,000
423.002 · Overtime	6,779	8,065	20,000	15,000	17,000
423.003 Holiday Pay	19,876	26,638	17,664	30,000	35,000
423.005 Social Security & Medicare	60,046	60,813	62,891	66,941	76,983
423.010 PORS	118,798	166,371	164,573	168,242	211,128
423.012 Health Insurance	175,491	207,161	222,138	211,834	260,986
423.020 Workers Compensation	41,972	46,804	41,183	43,981	58,087
423.111 · Duke Power	11,315	12,243	12,000	13,000	13,500
423.112 · Water	2,180	2,528	2,280	2,500	2,500
423.113 · Piedmont Natural Gas	1,216	1,270	1,302	1,400	1,400
423.131 · Building Maintenance	26,463	14,609	15,500	20,000	21,000
423.171 · Fuel	19,368	27,483	20,000	24,000	25,100
423.173 · Vehicle Maintenance	20,265	26,255	30,000	34,000	35,500
423.182 · Aerial Safety Test	1,351	1,359	1,800	1,800	1,800
423.214 · Cellular Telephone	3,273	3,181	4,500	4,600	4,600
423.271 · Communications maintenance	120	466	2,000	2,000	2,000
423.276 · Contracts	7,204	7,141	15,550	16,500	22,950
423.311 · General Supplies	980	1,500	1,850	1,850	1,850
423.351 · Medical Supplies	994	1,330	2,000	2,500	2,500
423.411 · Uniforms	10,201	8,877	11,500	11,500	12,000
423.641 · Training	3,650	9,827	8,250	8,500	9,000
423.647 · Physicals Exams	7,438	7,887	9,000	9,500	9,500
423.751 · Fire Prevention	1,244	1,399	1,200	1,500	1,500
423.856 · Equipment	14,026	20,423	22,500	23,000	23,500
<b>Total 423.000 · Fire Department</b>	<b>1,381,543</b>	<b>1,476,432</b>	<b>1,474,123</b>	<b>1,544,967</b>	<b>1,776,603</b>
<b>432.000 · Sanitation</b>					
432.020 · Contract Services	300,766	256,191	274,770	280,000	280,000
432.030 · Landfill Fee	32,045	32,614	30,600	35,000	35,000
<b>Total 432.000 · Sanitation</b>	<b>332,811</b>	<b>288,805</b>	<b>305,370</b>	<b>315,000</b>	<b>315,000</b>



City of Travelers Rest, SC  
 Budget Worksheets - General Fund Expenditures  
 For the Fiscal Year Ending June 30, 2025

	FY 2022	FY 2023	FY 2023	FY 2024	FY 2025
	Actual	Actual	Annual Budget	Annual Budget	Annual Budget
<b>434.000 · Public Works</b>					
434.001 · Salaries	128,347	118,155	118,641	163,764	197,877
434.002 · Overtime	-	-	3,355	2,800	2,000
434.005 Social Security & Medicare	8,159	7,797	9,333	12,528	14,449
434.010 SCRS	16,109	20,571	21,422	24,625	31,523
434.012 Health Insurance	16,258	41,307	39,472	61,949	65,533
434.020 Workers Compensation	3,275	3,523	3,454	4,856	3,940
434.132 · Software	3,198	3,267	3,700	-	-
434.133 · Mechanical Heat/AC	4,629	5,370	3,500	1,700	5,500
434.134 · Electrical Plumbing	681	2,666	2,000	2,000	2,000
434.135 · Building Maintenance	15,040	12,017	10,000	16,000	16,000
434.136 · Locksmith	-	17,061	600	600	600
434.161 · Street Signs	1,967	703	1,000	1,500	2,000
434.162 · Street/Sidewalk Maintenance	41,199	58,524	45,000	45,000	45,000
434.165 · Engineering (Alliance)	15,375	4,758	28,000	20,000	22,000
434.166 · Traffic Calming	-	-	3,000	3,000	2,000
434.171 · Fuel	10,874	8,075	8,500	10,000	10,000
434.172 · Vehicle Maintenance	6,079	3,014	2,250	3,000	5,000
434.201 · Animal Boarding Supplies	89	34	400	500	500
434.203 · Animal Care Fees	2,025	1,600	1,250	2,800	2,300
434.272 · Lawn & Power Tools	974	1,192	2,000	2,000	2,000
434.273 · Emergency Equip	197	166	1,200	1,200	1,200
434.281 · Cleaning Supplies/Services	13,694	12,969	12,000	12,500	3,000
434.287 · Kitchen supplies	93	395	250	300	300
434.300 · Cellular Telephone	932	1,119	1,200	1,800	1,800
434.400 Septic Tank Service	-	-	-	25,000	10,000
434.301 · Miscellaneous	3,227	3,357	2,500	2,500	2,500
434.180 Parking Lot Restriping	-	-	-	-	13,000
434.401 Training	-	-	-	-	500
434.167 Uniforms	-	-	-	-	1,000
<b>Total 434.000 · Public Works</b>	<b>292,423</b>	<b>327,640</b>	<b>324,027</b>	<b>421,922</b>	<b>463,522</b>
<b>490.000 · Debt Service</b>					
490.030 · Installment/Purchase Bond 2013B	69,032	71,397	71,500	68,505	134,788
490.031 · Installment/Purchase FD 2013A	117,958	117,962	118,000	-	-
490.032 · Instlmt Rev Bond Series 2017	113,468	110,975	111,000	231,728	229,668
490.033 · Capital Equipment Lease Expenditures	151,408	152,160	167,000	316,351	436,386
490.041 GO Bond 2024	49,827	137,755	135,000	128,766	135,000
490.040 2020 Capital Projects GO Bond Series C	131,250	49,131	50,000	49,436	49,753
<b>Total 490.000 · Debt Service</b>	<b>632,943</b>	<b>639,379</b>	<b>652,500</b>	<b>794,786</b>	<b>985,594</b>
<b>500.000 · Capital Outlay</b>					
500.000 · Capital Improvements - Other	-	-	-	-	-
500.495 · Resurfacing	32,000	60,000	60,000	75,000	-
500.505 · Christmas Decorations	-	-	3,000	3,500	3,500
500.501 - Computer Equipment	1,351	700	1,200	3,200	2,000
500.502 - Office Furniture and Fixtures	1,122	-	-	6,500	5,000
500.000 · Capital Improvements - Other	-	-	-	-	-
<b>Total 500.000 · Capital Improvements</b>	<b>34,473</b>	<b>60,700</b>	<b>64,200</b>	<b>88,200</b>	<b>10,500</b>
<b>510.000 Motor Vehicles &amp; Equipment</b>					
510.990 Public Works Equipment	19,110	25,221	18,000	9,000	-
510.980 · Police Fingerprint and Tasers	29,739	392,528	9,360	9,360	10,000
510.985 Police Axon Body Camera Storage	-	-	20,000	20,000	26,000
510.981 - Police Dept Motor Vehicles	203,824	243,601	239,200	347,000	12,000
510.984 - Fire Dept Motor Vehicles	80,000	5,000	-	-	24,000
510.983 · Fire Gear (3 sets) and AED	12,061	14,500	14,500	18,000	-
510.986 Fire Radio Programing Upgrade	-	-	-	9,000	-
510.991 - Public Works Pickup Truck	-	-	-	48,000	-
510.970 - Admin. Vehicle	-	-	-	51,000	-
510.987 - Sign Machine	-	-	-	27,000	-
510.988 - Dispatch Console	-	-	-	50,000	-
510.989 - Radar Speed Limit Signs and backlit street signs(4)	-	-	-	38,000	-
510.960 - Police Weapons/Equipment	-	-	-	35,500	8,500
Police Radios	-	-	360,000	-	-
<b>Total 510.000 Motor Vehicles &amp; Equipment</b>	<b>352,846</b>	<b>680,851</b>	<b>661,060</b>	<b>661,860</b>	<b>80,500</b>
<b>Total Expense</b>	<b>6,202,091</b>	<b>7,027,487</b>	<b>7,005,752</b>	<b>7,732,430</b>	<b>8,079,542</b>
<b>Total Expenditures</b>	<b>6,202,091</b>	<b>7,027,487</b>	<b>7,005,752</b>	<b>7,732,430</b>	<b>8,079,542</b>

**City of Travelers Rest, SC**  
**Budget Worksheets - Capital Projects Fund**  
**For the Fiscal Year Ending June 30, 2025**

	<b>FY 2023 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Budget</b>	<b>FY 2025 Budget</b>
<b>Revenues</b>				
Prior Year Balance Carried Forward			3,318,417	1,750,534
C-Fund Matching Funds Allocation		2,250,000	2,250,000	1,226,324
Allocation of Street Improvement Funds		225,000	-	344,711
Allocation of State A-Tax Funds		35,000	40,000	
Allocation of ARP Funds	2,271,273	2,271,273		
Contributions - City Projects	93,269			
Investment Earnings	48,533			50,000
<b>Total Revenues</b>	<b>2,413,075</b>	<b>4,781,273</b>	<b>5,608,417</b>	<b>3,371,569</b>
<b>Expenditures</b>				
1629.00 Skate Park Plan			22,000	-
1626.00 Gazebo Area Pocket Park		130,000	103,000	-
1627.00 Swamp Rabbit Trail Connector	90,000	90,000	90,000	-
1633.00 Sidewalk Program	74,086	41,000	40,000	40,000
1624.00 Athens Park Upgrades	35,000	45,000	45,000	-
1628.00 Spring Park Inn Parking Lot		215,000		-
1631.00 Poinsett Downtown Zoning	10,509			-
1635.00 Main St Crosswalk/Trail Exp	228,184			-
1637.00 Trailblazer Playground Equipment addi	180,867	35,000	105,000	-
1634.00 N. Poinsett Hwy/Tubbs Mtn Parking Lo	15,250	145,000	125,000	200,000
1630.00 Poinsett & Center Streetscape				
1603.01 Project Phase I	67,500	4,825,000	700,000	2,654,020
1630.02 Project Phase II Hawkins Road Rou	36,000	45,000		-
1623.00 Paving& Striping - Center St and S. Po	120,000	120,000		-
1636.00 General Road Paving	100,000	100,000	175,000	-
Deferred Maintenance				11,500
Downtown Beautification Projects				35,000
<b>Total Expenditures</b>	<b>957,396</b>	<b>5,791,000</b>	<b>1,405,000</b>	<b>2,940,520</b>
<b>Revenues over (under) expenditures</b>	<b>1,455,679</b>	<b>(1,009,727)</b>	<b>4,203,417</b>	<b>431,049</b>
<b>Other financing sources (uses)</b>				
510.981 Police Vehicles & Equipment	(95,200)			(56,500)
Fire Vehicles				(24,000)
521.000 Transfer from Other Funds	26,250			
Other Projects	(53,435)			
1398.00 Grant to Harmony Ridge	(100,000)	(100,000)	(100,000)	
1395.00 Transfer from General Fund	18,074	-	-	
1396.00 Transfer from Hospitality Tax Fund	115,000	115,000	167,000	75,000
1397.00 Transfer from Local Accom. Tax Fund	35,000	35,000	30,000	
<b>Total other financing sources</b>	<b>(54,311)</b>	<b>50,000</b>	<b>97,000</b>	<b>(5,500)</b>
<b>Total Change in Fund Balance</b>	<b>1,401,368</b>	<b>(959,727)</b>	<b>4,300,417</b>	<b>425,549</b>

**City of Travelers Rest, SC**  
**Budget Worksheets - Hospitality Tax Fund**  
**For the Fiscal Year Ending June 30, 2025**

	<b>FY 2022 Actual</b>	<b>FY 2023 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Budget</b>	<b>FY 2025 Budget</b>
<b>Revenues</b>					
3371.00 · Invest Inc - Hosp	607	4,909	800	4,200	6,300
3380.00 · Local Hospitality Tax Rev	1,044,421	1,224,125	1,081,575	1,212,000	1,297,353
3385.00 · Sponsorship Revenue	5,250	2,375	10,000	12,000	4,000
3395.00 - Special Event Permit Revenue				6,500	6,500
3396.00 · Park Rental Income - Hospitality	9,350	14,605	13,000	15,000	20,000
<b>Total Income</b>	<b>1,059,628</b>	<b>1,246,014</b>	<b>1,105,375</b>	<b>1,249,700</b>	<b>1,334,153</b>
<b>Expenditures</b>					
3510.00 · Debt Service	418,456	524,753	526,000	520,000	519,259
3513.00 · Amphitheater Programming	26,445	24,563	40,000	40,000	45,000
3650.00 · Downtown/Park Maint	45,800	44,579	40,000	50,000	55,000
3655.00 · Equipment/Maintenance for Parks and	3,801	5,856	5,000	21,000	25,000
3656.00 · Christmas Lights	8,432	9,420	8,500	10,000	1,000
3770.00 · Miscellaneous Expenses	1,501	8,703	10,000	10,000	10,000
3773.00 · Website Design and Hosting	729	1,419	1,000	1,000	3,000
3775.00 · Landscape Maintenance	56,805	91,143	72,000	120,000	140,000
3777.00 · Mowing	32,985	35,745	26,000	28,000	30,000
3780.00 · Utilities	33,230	62,567	47,000	67,000	70,000
3800.00 · SCEO Loan Rpmt (2)	4,875	4,875	4,875	-	-
<b>Total Expenditures</b>	<b>633,058</b>	<b>813,621</b>	<b>780,375</b>	<b>867,000</b>	<b>898,259</b>
<b>Revenues over (under) expenditures</b>	<b>426,570</b>	<b>432,392</b>	<b>325,000</b>	<b>382,700</b>	<b>435,894</b>
<b>Other finance sources (uses)</b>					
3790.00 · Transfer to General Fund	(210,000)	(210,000)	(210,000)	(370,000)	(370,000)
3792.00 · Transfer to Capital Project Fund	(178,000)	(115,000)	(115,000)	(167,000)	(75,000)
<b>Total other finance sources (uses)</b>	<b>(388,000)</b>	<b>(325,000)</b>	<b>(325,000)</b>	<b>(537,000)</b>	<b>(445,000)</b>
<b>Total Change in Fund Balance</b>	<b>38,570</b>	<b>107,392</b>	<b>-</b>	<b>(154,300)</b>	<b>(9,106)</b>

**City of Travelers Rest, SC**  
**Budget Worksheets - Accommodations Tax Fund**  
**For the Fiscal Year Ending June 30, 2025**

	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>Revenues</b>					
4371.00 · Invest. Income - Accom.	665	5,244	800	2,800	5,000
4380.00 · Local Accom Tax Revenue	120,465	162,023	116,700	142,500	142,500
Total Revenues	121,129	167,267	117,500	145,300	147,500
<b>Total Revenues</b>	121,129	167,267	117,500	145,300	147,500
<b>Expenditures</b>					
4600.00 · Recreation/Event Sponsorship	8,625	2,635	10,000	10,000	10,000
4650.00 · Printing/Marketing/Tourism Promotion	27,896	15,970	20,000	20,000	20,000
4690.00 · Downtown Events/ Miscellaneous Expense	9,552	16,631	10,000	12,000	15,000
<b>Total Expenditures</b>	46,073	35,236	40,000	42,000	45,000
<b>Revenues over (under) expenditures</b>	<b>75,057</b>	<b>132,031</b>	<b>77,500</b>	<b>103,300</b>	<b>102,500</b>
<b>Other financing sources (uses)</b>					
4696.00 · Transfer to General Fund	(42,500)	(42,500)	(42,500)	(70,000)	(70,000)
4697.00 · Transfer to Hosp Tax Fund					
4698.00 · Transfer to Capital Project Fund		(35,000)	(35,000)	(30,000)	
<b>Total other financing sources (uses)</b>	<b>(42,500)</b>	<b>(77,500)</b>	<b>(77,500)</b>	<b>(100,000)</b>	<b>(70,000)</b>
<b>Total change in fund balance</b>	<b>32,557</b>	<b>54,531</b>	<b>-</b>	<b>3,300</b>	<b>32,500</b>

**City of Travelers Rest, SC**  
**Budget Worksheet - State Accomodations Tax Fund**  
**For the Fiscal Year Ending June 30, 2025**

	<b>FY 2023 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Budget</b>	<b>FY 2025 Budget</b>
<b>Revenues</b>				
State Accom. Tax Revenue	99,076	87,000	87,000	106,000
<b>Total Revenues</b>	<b>99,076</b>	<b>87,000</b>	<b>87,000</b>	<b>106,000</b>
<b>Expenditures</b>				
Transfer to General Fund (25,000 + 5%)	28,704	28,100	28,100	29,050
Transfer to Tourism Promotions bank acct (30%)	22,223	18,600	18,600	24,300
Tourism Projects/Events bank acct (65%)	48,149	40,300	40,300	52,650
	99,076	87,000	87,000	106,000
<b>Revenues over Expenditures</b>	<b>(0)</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Allocation of State Accomodation Tax Revenue</b>			
Total Revenues	87,000	\$	87,000 \$ 106,000.00
First 25,000 to General Fund	(25,000)	\$	(25,000) \$ (25,000.00)
Balance to be allocated	62,000	\$	62,000 \$ 81,000.00
Less 5% of Balance to General Fund	(3,100)	\$	(3,100) \$ (4,050.00)
Less 30% of Balance to Tourism Promotion	(18,600)	\$	(18,600) \$ (24,300.00)
Less 65% of Balance to Tourism Events/Projects	(40,300)	\$	(40,300) \$ (52,650.00)
	(62,000)	\$	(62,000) \$ (81,000.00)
Ending Balance	-		

**City of Travelers Rest  
Budget Worksheet  
For the Year Ending June 30, 2025**

**VICTIM'S ADVOCATE FUND**

	<b>FY2020 Budget</b>	<b>FY2021 Budget</b>	<b>FY2022 Budget</b>	<b>FY2023 Budget</b>	<b>FY2024 Budget</b>	<b>FY2025 Budget</b>
<b>Revenues</b>						
Prior Year Balance Forward	10,800	19,100	19,100	19,100	31,000	45,822
5310.000 Anticipated Revenues	11,500	11,500	11,500	11,500	11,500	13,000
<b>Total revenues</b>	<b>22,300</b>	<b>30,600</b>	<b>30,600</b>	<b>30,600</b>	<b>42,500</b>	<b>58,822</b>
<b>Expenditures</b>						
5500.000 Salaries	6,000	6,500	6,500	6,500	7,000	15,673
5502.000 Fringe Benefits	1,600	1,650	1,650	1,650	1,750	-
5504.000 Retirement	300	450	450	450	500	2,895
5506.000 FICA	400	500	500	500	560	1,193
5515.000 Postage	100	100	100	100	100	100
5520.000 Fuel	200	200	200	200	250	250
5525.000 Training-Seminars/Cont. Education	1,000	1,000	1,000	1,000	1,100	2,600
5535.000 Office Supplies	500	500	500	500	500	500
5540.000 Office Equipment	300	300	300	300	300	300
5545.000 Internet/Phone Service	200	200	200	200	200	200
5550.000 Cellular Phone	500	500	500	500	500	500
5555.00 Charitable donations	-	3,000	3,000	3,000	6,500	9,700
<b>Total Expenditures</b>	<b>11,100</b>	<b>14,900</b>	<b>14,900</b>	<b>14,900</b>	<b>19,260</b>	<b>33,912</b>
<b>Revenues over(under) expenditures</b>	<b>11,200</b>	<b>15,700</b>	<b>15,700</b>	<b>15,700</b>	<b>23,240</b>	<b>24,910</b>

**City of Travelers Rest  
Budget Worksheet  
For the Year Ending June 30, 2025**

**TREE MITIGATION FUND**

	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>
	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
<b>Revenues</b>			
Prior Year Balance Forward	-	174,000	146,886
5310.000 Anticipated Revenues	31,615	50,000	75,000
<b>Total revenues</b>	31,615	224,000	221,886
<b>Expenditures</b>			
6100.00 Salaries	-	10,000	10,000
6200.00 Program Administration		10,000	10,000
6300.00 New Trees		25,000	25,000
6400.00 Tree Inventory		2,500	2,500
6500.00 Tree Maintenance, Pruning, Fertilization, Mulch		20,000	40,000
6600.00 Fuel		500	500
6700.00 Training-Seminars/Cont. Education		1,100	1,100
6800.00 Office Supplies		250	250
6900.00 Tree Watering		3,500	3,500
6905.00 Grants		5,000	5,000
<b>Total Expenditures</b>	-	77,850	97,850
<b>Other Funding Sources</b>			
Transfer from General Fund	1,000		
Transfer to Capital Projects	(26,250)		
<b>Change in Fund Balance</b>	6,365	146,150	124,036



## MEMORANDUM

**TO:** Ways and Means Committee/City Council

**FROM:** Shannon Herman, City Administrator

**DATE:** May 6, 2024

**SUBJECT:** FY 2025 Fee Schedule

---

Attached is the proposed fee schedule for FY 2025. Changes are recommended to some fees and they are shown in red underline. Due to inflation and operations costs, slight increases are recommended for police department, animal boarding, construction, planning and development review fees, public works and code enforcement, and rental fees.



**ATTACHMENT A**  
**City of Travelers Rest Fee Schedule**  
**FY 24-25**

**ADMINISTRATION**

- Election Filing Fee
  - Council Member \$234.00
  - Mayor \$312.00
  
- FOIA
  - Search/Retrieval/Redaction/Copying \$26.00/HR
  - Postage/Shipping FedEX/UPS/USPS Rates
  
- Copies:
  - Paper Records – Black/White \$0.20/Page
  - Paper Records – Color \$0.30/Page
  - Paper Records, Legal Size – Black/White \$0.50/Page
  - Paper Records, Legal Size – Color \$0.60/Page
  - Paper Records, Ledger Size – Black/White \$0.75/Page
  - Paper Records, Ledger Size – Color \$1.00/Page
  - CD's, DVD's, or other Electronic, Media) \$26.00/Hour
  
- Returned Check Fee \$25.00
- Credit Card Processing Fee 4%

**POLICE DEPARTMENT**

- Fingerprints ~~\$12.00~~\$15.00
- Identification photograph \$15.00
- Police Reports ~~\$10.00~~\$12.00
- Other Reports \$1.00/page
- Local criminal record check (for non-law enforcement personnel) \$10.00
- CD's, DVD's, or other Electronic, Optical or Magnetic Media) \$26.00/Hour
- Towing Fees
  - Class A \$250
  - Class B. \$350
  - Class C. \$473.00/ hr
- Towing Storage Fees – \$30.00/day
- Animal Control:
  - \$40.00 (1<sup>st</sup> offense)
  - \$50.00 (2<sup>nd</sup> offense)
  - \$60.00 (3<sup>rd</sup> offense)
  - \$70.00 (4<sup>th</sup> offense)
  - \$250.00 5<sup>th</sup> offense)
  - \$500.00 (6<sup>th</sup> offense)
  
- Kennel Fee: \$60.00 first day and Boarding Fee of ~~\$20~~\$25.00/day

**FIRE**

- Fire Alarm Registration Fee \$10.00

**ATTACHMENT A**  
**City of Travelers Rest Fee Schedule**  
**FY 24-25**

**PLANNING**

- Rezoning Application Fees:
  - Single Family Residential (R-7.5, R-10, R-15): \$400
  - Multi-Family Residential (R-D, R-M, R-MHP, TH): \$600
  - Nonresidential (C-1N, C-1, C-2, S-1, I-1): \$800
  - Review District (FRD, PD): \$800
  - Preliminary Subdivision Review: \$250
  - Final Subdivision Plat Review: \$100
  - Tree Removal Fee: \$50 per caliper-inch for each tree removed
  - Board of Appeals \$100.00
  - Final Development Plan \$250.00
  - Final Development Plan Revisions \$50.00
  - Temporary Use Permit \$50.00
  - Zoning Verification \$50.00

**SPECIAL EVENTS**

- Special Event Permit \$150.00
  - Electricity \$50.00
  - Garbage/Recycling \$75.00
  - Cones or barricade Rental \$125
  - Portable Toilets/Sinks \$250 per unit
  - Police/Security \$60 per hour per officer

**CONSTRUCTION INSPECTION (ENGINEERING/DEVELOPMENT)**

**Plan Review Fees**

Road & Storm Drain Review

- Single Family Residential
  - One (1) to Fifteen (15) Acres ..... **\$1,6501900**
  - Fifteen (15) to Thirty (30) Acres ..... **\$3,1503400**
  - Above Thirty (30) Acres ..... as Determined by City
- Multi-Family Residential – Consult with City
- Commercial – Consult with City
- Mixed-Use/Planned Development – Consult with City

**Construction Inspection Fees**

Road & Storm Drains Fees

- Monthly Road & Storm Drain Construction Observation ..... **\$550800**
- Road Proof Roll Test Site Visit (up to 4 hours) ..... **\$550800**
- Road & Storm Drain Punch List Site Visit & Project Closeout ..... **\$1,0501300**
- Additional Fees (as required)

**ATTACHMENT A**  
**City of Travelers Rest Fee Schedule**  
**FY 24-25**

- Additional Road & Storm Drain Site Visit (per visit, up to 4 hours) .....\$~~550~~800
- Additional Proof Roll Test Site Visit (per visit, up to 4 hours) .....\$~~550~~800
- Additional Punch List Site Visit (per visit, up to 4 hours) .....\$~~550~~800

**BUILDING DEPARTMENT**

- Plan Review Fee ½ Total Permit Fees plus \$~~150.00~~160.00 Plan Check Fee
- Plan Check Fees
  - Occupancy Permit (when plans required) \$150.00
  - Demolition (when plans required) \$150.00
  - Signs (when plans required) \$150.00
  - Site Plan \$150.00
- Sign Permit \$~~50.00~~100.00
- Reinspection Fee \$60.00
- Building Occupancy Permit \$40.00

**Building and Trade Permit Fees**

TOTAL VALUATION	FEE
\$1,000 and less	Base permit fee \$30.
\$1,000 to \$50,000	\$30. base permit fee + \$5. for each additional thousand or fraction thereof, to and including \$50,000.
\$50,000 to \$100,000	\$275. base permit fee + \$4. for each additional thousand or fraction thereof, to and including \$100,000.
\$100,000 to \$500,000	\$475. base permit fee + \$3. for each additional thousand or fraction thereof, to and including \$500,000.
\$500,000 and up	\$1,675. base permit fee + \$2. for each additional thousand or fraction thereof.

**PUBLIC WORKS/CODE ENFORCEMENT**

- Public Works Fee – (Billed on Tax Bill) \$20/Year
- Sanitation (Trash Service) Fee - \$~~6.00~~7.00/month per user (Billed on Water Bill)
- Street, Alley, Easement Abandonment— \$500.00
- Septic Tank— \$250.00
- Encroachment Permit— \$75.00

**RENTALS:**

- Community ~~Firehouse Room~~-Meeting Room/City Council Chambers \$~~125-150~~ for 2hrs – then \$50.00/hr
- Farmers Market Pavilion: \$500 for ½ day (includes festival lawn)
- Amphitheater: \$500.00 for ½ day

\*\*\*Non – Profit organizations may receive 50% off all rentals.

\*\*\*1/2 Rental Fee – Non-refundable deposit to reserve facility. Full payment due prior to event.

**ATTACHMENT A**  
**City of Travelers Rest Fee Schedule**  
**FY 24-25**

\*\*\* A cleaning fee of \$250.00 may be assessed if trash receptacles are not emptied and disposed of in dumpster.

CITY OF TRAVELERS REST, SOUTH CAROLINA  
 CAPITAL IMPROVEMENT PROGRAM  
 PRELIMINARY: SUBJECT TO REVIEW, REVISION and FUTURE CONDITIONS  
 PREPARED MAY 6, 2024

**ATTACHMENT B--CAPITAL PROJECTS**

Department	Project Summary	Funding Sources	FY2024	FY2025	FY2026	Total
Public Works	Poinsett & Center Street Streetscape Project P Original Budget\$4,800,000	Prepaid FY23-H-Tax Bond Proceeds	250000			\$ 250,000
		ARPA/Capital	\$ 875,000			\$ 875,000
		C-Funds	\$ 1,125,000	\$ 1,125,000		\$ 2,250,000
		H-Tax Revenue Bond		\$ 1,282,985		\$ 1,282,985
		Cfund Resurfacing		\$ 101,324		\$ 101,324
		Street Improvement Fund		\$ 144,711		\$ 144,711
			\$ 2,000,000	\$ 2,654,021		\$ 4,904,021
Public Works	N Poinsett Hwy and Tubbs Mtn Parking Lot	Street Improvement Fund		\$ 200,000		\$ 200,000
						\$ 200,000
Public Works	Travelers Rest Historic Society Public Parking	Cash Allocate to Spring Park Inn				\$ 103,000
Public Works	Gazebo Pocket Park Allocation Budget \$380,000 (May be needed in May)	Capital	\$ 103,000			\$ 103,000
		Capital	\$ 215,000			\$ 215,000
		Capital Appropriation	\$ 22,000			\$ 22,000
			\$ 340,000			\$ 340,000
Public Works	Athens Park Upgrades (Court, Playgrnd Equip, (Underway Now)	Capital	\$ 45,000			\$ 45,000
						\$ 45,000
Public Works	Grant to Harmony Ridge Affordable Housing (Done)	Capital	\$ 100,000			\$ 100,000
						\$ 100,000
Public Works	Swamp Rabbit Trail Connector	H-Tax	\$ 90,000			\$ 90,000
		H-Tax23 (Already Paid) (90,000)				\$ -
						\$ 90,000
Public Works	Gateway Park	H-Tax			\$ 150,000	\$ 150,000
Public Works	Sidewalk Program (Done)	H-Tax	\$ 40,000	\$ 40,000		\$ 80,000
Public Works	Benton / Little Texas Road Roundabout	C-Funds			\$ 300,000	\$ 300,000
Public Works	Road Paving (5) (Done)	Capital	\$ 75,000			\$ 75,000
		Capital	\$ 100,000			\$ 100,000
		C-Funds	\$ 105,000			\$ 105,000
						\$ 280,000
Public Works	Trailblazer Park Playground Equipment (4)	H-Tax	\$ 105,000			\$ 105,000
Public Works	Skate Park Master Plan	H-Tax	\$ 22,000			\$ 22,000
Public Works	Downtown Beautification	H-Tax		\$ 35,000		\$ 35,000
Public Works	Deferred Maintenance	Capital		\$ 11,500		\$ 11,500
<b>Fiscal Year Totals</b>			<b>\$ 3,022,000</b>	<b>\$ 2,940,521</b>	<b>\$ 450,000</b>	<b>\$ 6,412,521</b>

	FY2024	FY2025	FY2026	
Cfunds	\$ 1,230,000	\$ 1,226,324	\$ 300,000	\$ 2,756,324
Capital	\$ 1,535,000	\$ 11,500		\$ 1,546,500
Street Improvement Fund		\$ 344,711		\$ 344,711
H-Tax	\$ 257,000	\$ 75,000	\$ 150,000	\$ 482,000
H-Tax Revenue Bond Proceeds		\$ 1,282,985		\$ 1,282,985
	\$ 3,022,000	\$ 2,940,521	\$ 450,000	\$ 6,412,521

STATE OF SOUTH CAROLINA )

COUNTY OF GREENVILLE ) ORDINANCE NUMBER

CITY OF TRAVELERS REST )

AN ORDINANCE RELATING TO THE FISCAL AFFAIRS OF THE LOCAL HOSPITALITY AND LOCAL ACCOMMODATIONS TAX FUNDS OF THE CITY OF TRAVELERS REST, MAKING APPROPRIATIONS THEREFORE, AND TO PROVIDE FOR BUDGET CONTROL OF SAID APPROPRIATIONS BY THE TRAVELERS REST CITY COUNCIL AND SUCH OTHER MATTERS RELATED THEREFORE EFFECTIVE JULY 1, 2024 AND ENDING ON JUNE 30, 2025.

BE IT ENACTED by the Travelers Rest City Council:

Section 1:

The following revenues are anticipated pursuant to the previously enacted taxes on Local Hospitality (2% on prepared foods and beverages) and Local Accommodations (3% on lodging):

Revenues – Hospitality Tax:

Investment Income	\$	6,300
Local Hospitality Tax Revenue	\$	1,297,353
Sponsorship Revenue	\$	4,000
Special Event Permit Revenue	\$	6,500
Park Rental Income	\$	20,000
<hr/>		
Total Anticipated Revenues	\$	1,334,153

Revenues – Accommodations Tax:

Investment Income	\$	5,000
Local Accommodations Tax Revenue	\$	142,500
<hr/>		
Total Anticipated Revenues	\$	147,500

Section 2:

There is hereby appropriated from the Local Hospitality and Local Accommodations Tax funds of Travelers Rest, the following amounts of money, for the purposes set forth by the Council of the City of Travelers Rest and in

accordance with the Annual Budget document adopted by the Travelers Rest Council on June 20, 2024, incorporated herein by reference.

Expenditures – Hospitality Tax:

Purpose	Amounts
Bond Indebtedness	\$ 519,259
Amphitheater Programming	\$ 45,000
Downtown/Park Maintenance	\$ 55,000
Equipment/Maintenance for Parks and Downtown	\$ 25,000
Christmas Lights	\$ 1,000
Miscellaneous Expenses	\$ 10,000
Website Design and Hosting	\$ 3,000
Landscape Maintenance	\$ 140,000
Mowing	\$ 30,000
Utilities	\$ 70,000
Transfer to General Fund	\$ 370,000
Transferto Capital Fund	\$ 75,000
<hr/>	
Total Appropriations	\$ 1,343,259

Expenditures – Accommodations Tax:

Purpose	Amounts
Recreation/Event Sponsorship	\$ 10,000
Printing/Marketing/Tourism Promotion	\$ 20,000
Downtown Events/ Miscellaneous Expense	\$ 15,000
Transfer to General Fund	\$ 70,000
<hr/>	
Total Appropriations	\$ 115,000

Section 3:

If any section of this ordinance shall be declared invalid it shall not be construed to affect the validity of any other section hereof.

Section 4:

This ordinance shall take effect on the first day of July 2024.

DONE, RATIFIED, AND PASSED this 20<sup>th</sup> day of June, 2024.

\_\_\_\_\_  
Brandy Amidon, Mayor

ATTEST:

\_\_\_\_\_  
Carson, Ruffrage City Clerk-Treasurer

REVIEWED:

\_\_\_\_\_  
Shannon Herman, City Administrator

Introduced: \_\_\_\_\_

1<sup>st</sup> Reading \_\_\_\_\_

2<sup>nd</sup> Reading \_\_\_\_\_

Public Hearing \_\_\_\_\_



STATE OF SOUTH CAROLINA )

COUNTY OF GREENVILLE ) ORDINANCE NUMBER

CITY OF TRAVELERS REST )

AN ORDINANCE RELATING TO THE FISCAL AFFAIRS OF THE VICTIMS ADVOCATE FUND OF THE CITY OF TRAVELERS REST, MAKING APPROPRIATIONS THEREFORE, AND TO PROVIDE FOR BUDGET CONTROL OF SAID APPROPRIATIONS BY THE TRAVELERS REST CITY COUNCIL AND SUCH OTHER MATTERS RELATED THEREFORE EFFECTIVE JULY 1, 2024 AND ENDING ON JUNE 30, 2025.

BE IT ENACTED by the Travelers Rest City Council:

Section 1:

The attached Victim’s Advocate Fund – Schedule of Budgeted Revenues and Expenses shall set forth anticipated revenues and approved expenditures. These appropriations and matters thereof shall be in effect for and during the period of July 1, 2024 through June 30, 2025.

Section 2:

If any section of this ordinance shall be declared invalid it shall not be construed to affect the validity of any other section hereof.

Section 3:

This ordinance shall take effect on the first day of July 2024.

DONE, RATIFIED, AND PASSED this 20<sup>th</sup> day of June, 2024.

\_\_\_\_\_  
Brandy Amidon, Mayor

ATTEST:

\_\_\_\_\_  
Carson Ruffrage, City Clerk-Treasurer

REVIEWED:

\_\_\_\_\_  
Shannon Herman, City Administrator

Introduced: \_\_\_\_\_  
1<sup>st</sup> Reading \_\_\_\_\_  
2<sup>nd</sup> Reading \_\_\_\_\_  
Public Hearing \_\_\_\_\_

STATE OF SOUTH CAROLINA )

COUNTY OF GREENVILLE ) ORDINANCE NUMBER

CITY OF TRAVELERS REST )

AN ORDINANCE RELATING TO THE FISCAL AFFAIRS OF THE TREE MITIGATION FUND OF THE CITY OF TRAVELERS REST, MAKING APPROPRIATIONS THEREFORE, AND TO PROVIDE FOR BUDGET CONTROL OF SAID APPROPRIATIONS BY THE TRAVELERS REST CITY COUNCIL AND SUCH OTHER MATTERS RELATED THEREFORE EFFECTIVE JULY 1, 2024 AND ENDING ON JUNE 30, 2025.

BE IT ENACTED by the Travelers Rest City Council:

Section 1:

The attached Tree Mitigation Fund – Schedule of Budgeted Revenues and Expenses shall set forth anticipated revenues and approved expenditures. These appropriations and matters thereof shall be in effect for and during the period of July 1, 2024 through June 30, 2025.

Section 2:

If any section of this ordinance shall be declared invalid it shall not be construed to affect the validity of any other section hereof.

Section 3:

This ordinance shall take effect on the first day of July 2024.

DONE, RATIFIED, AND PASSED this 20<sup>th</sup> day of June, 2024.

\_\_\_\_\_  
Brandy Amidon, Mayor

ATTEST:

\_\_\_\_\_  
Carson Ruffrage, City Clerk-Treasurer

REVIEWED:

\_\_\_\_\_  
Shannon Herman, City Administrator

Introduced: \_\_\_\_\_  
1<sup>st</sup> Reading \_\_\_\_\_  
2<sup>nd</sup> Reading \_\_\_\_\_  
Public Hearing \_\_\_\_\_



## MEMORANDUM

**TO:** Ways and Means Committee/City Council

**FROM:** Shannon Herman, City Administrator

**DATE:** May 6, 2024

**SUBJECT:** Annual GO Bond

---

Every year City Council issues a GO Bond to pay a portion of the debt service on the City's 2017 installment purchase revenue bonds for City Hall construction project. The GO Bond allows the City to raise debt service millage sufficient to service the debt.

\$127,000 in GO Bond Series proceeds are reflected in this year's budget.

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**AN ORDINANCE**

**TO PROVIDE FOR THE ISSUANCE AND SALE OF NOT EXCEEDING ONE HUNDRED TWENTY-SEVEN THOUSAND DOLLARS (\$127,000) CITY OF TRAVELERS REST, SOUTH CAROLINA, GENERAL OBLIGATION BOND, SERIES 2024; TO PRESCRIBE THE PURPOSES FOR WHICH THE PROCEEDS SHALL BE EXPENDED; TO PROVIDE FOR THE PAYMENT THEREOF; AND OTHER MATTERS RELATING THERETO.**

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**ORDINANCE NO. O-05-24**

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**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TRAVELERS REST,  
SOUTH CAROLINA IN MEETING DULY ASSEMBLED:**

**ARTICLE I**

**FINDINGS OF FACT**

As an incident to the enactment of this Ordinance and the issuance of the bond provided for herein, the City Council of the City of Travelers Rest (the “**Council**”), the governing body of the City of Travelers Rest, South Carolina (the “**City**”), finds that the facts set forth in this Article exist, and the statements made with respect thereto are true and correct.

Section 1.01 Objectives.

(a) By virtue of Title 5, Chapter 21, Article 5 of the Code of Laws of South Carolina, 1976, as amended (the “**South Carolina Code**”), as supplemented by South Carolina Code Section 11-27-40, the City is empowered to issue general obligation bonds for any “corporate purpose” as therein defined. The above-referenced chapter and section of the South Carolina Code are hereinafter collectively referred to as the “**Enabling Act.**”

(b) The City has as of May 1, 2017 entered into with Travelers Rest Public Facilities Corporation, a South Carolina nonprofit corporation (the “**Corporation**”), a Municipal Facilities Purchase and Occupancy Agreement (the “**Facilities Agreement**”). Pursuant to the Facilities Agreement, the Corporation has provided to the City permanent financing for the construction and equipping of the City’s city hall and police headquarters complex, and the City has agreed, for its use and acquisition of such facility over a term of years, to make annual “**Acquisition Payments**” to the Corporation. Amounts payable under the Facilities Agreement are not subject to the constitutional debt limit of the City as described in **Section 1.02** hereof.

(c) The Council further intends all or a portion of the Acquisition Payments will be paid from the proceeds of general obligation bonds of the City to be issued annually, in sufficient time to allow for the timely funding of the Acquisition Payments. The payment of Acquisition Payments constitutes an authorized purpose for the issuance of general obligation bonds of the City within the meaning of the Enabling Act.

(d) The Council has determined to presently authorize the issuance of a general obligation bond in an amount not to exceed \$127,000 (the “**Bond**”), in order to provide funds with which to pay a portion of Acquisition Payments for the City’s 2024-25 Fiscal Year. The total estimated cost of such Acquisition Payments funded from the Bond and, additionally, costs of issuance of the bond, will not exceed \$127,000.

Section 1.02 Recital of Applicable Constitutional Provisions.

Section 14 of Article X of the Constitution of the State of South Carolina, 1895, as amended (the “**State Constitution**”) provides that the municipalities of the State of South Carolina (the “**State**”) may issue bonded indebtedness in an amount not exceeding eight percent (8%) of the assessed value of all taxable property therein. Section 14(6) of Article X of the State Constitution further provides that general obligation debt authorized by a majority of the qualified electors of the issuer may be issued without consideration of the eight percent (8%) limit otherwise imposed by Section 14 of Article X. The Council is informed that the assessed value of all taxable property located within the City for the year 2023, which is the last completed assessment thereof, is not less than the sum of \$29,691,410 (net of property subject to a fee-in-lieu-of tax).

Thus, the eight percent (8%) debt limit of the City is not less than \$2,375,312. At present, \$49,000 in general obligation debt is chargeable against this limit. Thus, the Council may issue a general obligation bond in the aggregate principal amount of not exceeding \$127,000 at the present time without the authorization required by Section 14(6) of Article X of the State Constitution.

Section 1.03    Notice of Adoption of Ordinance.

Section 5-17-20 of the South Carolina Code provides that within 60 days following the adoption by the Council of an ordinance authorizing the issuance of general obligation debt, a petition signed by not less than fifteen percent of the qualified electors of the City may be filed with the City Clerk requesting that such ordinance be repealed. However, said Section 5-17-20 does not apply in the event the Council publishes notice of the adoption of such ordinance in accordance with the provisions of Section 11-27-40(8) of the South Carolina Code. Under said Section 11-27-40(8), a notice signed by five qualified electors requesting the repeal of such ordinance may be filed with the City Clerk and with the Clerk of the Court of Common Pleas of Greenville County within 20 days of the published notice. In accordance with this provision, the notice prescribed thereby may, at the option of the Mayor or the Administrator, be published subsequent to the second and final reading of this Ordinance. The notice is to be published substantially in the form attached hereto as *Exhibit C*.

[End of Article I]



## ARTICLE II

### DEFINITIONS AND CONSTRUCTION

#### Section 2.01 Definitions

As used in this Ordinance unless the context otherwise requires, the following terms shall have the following respective meanings:

**“Acquisition Payments”** shall have the meaning given thereto in **Section 1.01** hereof.

**“Administrator”** means the City Administrator of the City or the Interim City Administrator or the Acting City Administrator, as the case may be.

**“Authorized Investments”** means any investments that are at the time legal for investment of the City’s funds under the laws of the State and of the United States.

**“Authorized Officer”** means the Mayor or the Administrator and any other officer or employee of the Council designated from time to time as an Authorized Officer by a certificate signed by the Mayor, and when used with reference to any act or document also means any other person authorized by a certificate of the Mayor to perform such act or sign such document.

**“Bond”** means the Bond of the City authorized by this Ordinance.

**“Bond Payment”** means the payment of principal of and interest on the Bond.

**“Bond Payment Date”** means the date on which the Bond Payment shall be payable.

**“City”** means the City of Travelers Rest, South Carolina.

**“City Clerk”** means the City Clerk of the City or the Interim City Clerk or the Acting City Clerk, as the case may be.

**“Code”** means the Internal Revenue Code of 1986, as amended.

**“Council”** means the City Council of the City of Travelers Rest, the governing body of the City or any successor governing body of the City.

**“Enabling Act”** means the Municipal Bond Act (Title 5, Chapter 21, Article 5 of the South Carolina Code, as amended) as amended and continued by Section 11-27-40 of the South Carolina Code.

**“Escrow Agent”** means a financial institution selected by the City.

**“Fiscal Year”** means the twelve-month period beginning on July 1 and ending on June 30 of the next calendar year or such other twelve-month period as determined by the Council to be the City’s fiscal year.

**“Government Obligations”** means and includes direct general obligations of the United States of America or agencies thereof or obligations, the payment of principal or interest on which is fully and unconditionally guaranteed by the United States of America.

**“Holder”** or similar term means, when used with respect to the Bond, any person who shall be registered as the owner of the Outstanding Bond.

**“Mayor”** means the Mayor of the City or, in the absence of the Mayor for any reason, the Mayor Pro Tempore.

**“Ordinance”** means this Ordinance as the same may be amended or supplemented from time to time in accordance with the terms hereof.

**“Outstanding,”** when used in this Ordinance with respect to the Bond means, as of any date, the Bond theretofore authenticated and delivered pursuant to this Ordinance except:

- (i) any Bond cancelled or delivered to the Registrar for cancellation on or before such date;
- (ii) any Bond (or any portion thereof) deemed to have been paid in accordance with the provisions of **Section 7.01** hereof; and
- (iii) any Bond in lieu of or in exchange for which another Bond shall have been authenticated and delivered pursuant to **Section 3.11** of this Ordinance.

**“Person”** means an individual, a partnership, a corporation, a trust, a trustee, an unincorporated organization, or a government or an agency or political subdivision thereof.

**“Principal Installment”** means, as of any date of calculation, the principal amount of the Bond due on a specified date.

**“Record Date”** means the 15th day of the month immediately preceding the Bond Payment Date.

**“Registrar”** means the City Clerk of the City.

**“South Carolina Code”** means the Code of Laws of South Carolina, 1976, as amended.

**“State”** means the State of South Carolina.

## Section 2.02 Construction

In this Ordinance, unless the context otherwise requires:

- (a) Articles and Sections referred to by number shall mean the corresponding Articles and Sections of this Ordinance.
- (b) The terms “hereby”, “hereof”, “hereto”, “herein”, “hereunder” and any similar terms refer to this Ordinance, and the term “hereafter” shall mean after, and the term “heretofore” shall mean before, the date of adoption of this Ordinance.

(c) Words of the masculine gender shall mean and include correlative words of the female and neuter genders, and words importing the singular number shall mean and include the plural number and vice versa.

[End of Article II]

## ARTICLE III

### ISSUANCE OF THE BOND

#### Section 3.01 Ordering the Issuance of the Bond

Pursuant to the provisions of the Enabling Act, and for the purpose of obtaining funds with which to pay Acquisition Payments, there shall be issued a not exceeding One Hundred Twenty-Seven Thousand Dollars (\$127,000) aggregate principal amount general obligation bond of the City to be designated “City of Travelers Rest, South Carolina General Obligation Bond, Series 2024” or such other yearly designation as determined by the Administrator. The Bond will be issued in sufficient time to pay the Acquisition Payments due in the 2024-25 Fiscal Year. The principal amount of the Bond shall be adjusted, or the issuance thereof cancelled, as appropriate, in the event the Council determines not to appropriate Acquisition Payments or portion thereof for such year.

#### Section 3.02 Maturity Schedule of the Bond

The Bond shall be dated as of the date of its delivery and shall bear interest from its dated date. The principal amount of the Bond shall be sufficient in the aggregate to pay, along with funds provided by the City, the Acquisition Payments due in the 2024-25 Fiscal Year and the costs of issuance of the Bond, as determined by the Administrator. The Bond shall mature no later than June 30, 2025, as determined by the Administrator.

#### Section 3.03 Provision for Payment of Interest on the Bond

The original issue date of the Bond shall be the delivery date of the Bond, or such other date as may be selected by the Administrator. The Bond shall be authenticated on the date it is delivered. The Bond shall bear interest from the original issue date if no interest has yet been paid; otherwise from the last date to which interest has been paid and which date is on or prior to the date of the Bond’s authentication. The interest payment on the Bond shall be made in accordance with **Section 3.04(c)** hereof to the Person in whose name the Bond is registered in accordance with **Section 3.08** hereof at the close of business on the Record Date with respect to such payment.

#### Section 3.04 Medium of Payment; Form and Denomination of the Bond, Place of Payment of Principal

(a) The Bond shall be payable as to Principal Installment and interest at the rate per annum determined in the manner prescribed by **Section 5.01** hereof (on the basis of a 360-day year of twelve 30-day months) in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

(b) The Bond shall be issued in the form of a single, fully registered, typewritten bond and shall be identified by certificate number R-1.

(c) The Principal Installment and interest on the Bond shall be payable to the Person appearing on the Record Date on the registration books of the City, which books shall be held by the Registrar as provided in **Section 3.08** hereof, as the registered owners thereof, by check or draft mailed to such registered owners at his address as it appears on such registration books in sufficient time to reach such registered owners on the Bond Payment Date.

Section 3.05 Agreement to Maintain Registrar

As long as the Bond remains Outstanding, the City Clerk shall be the Registrar and shall upon request inform the Holders as to where (i) the Bond may be presented for registration of transfers and (ii) notices and demands to or upon the City in respect of the Bond may be served.

Section 3.06 Execution and Authentication

(a) The Bond shall be executed in the name and on behalf of the City by an Authorized Officer and attested by the City Clerk or other Authorized Officer (other than the officer executing the Bond). The Bond bearing the signature of any Person who shall have been such an Authorized Officer at the time the Bond was so executed shall bind the City notwithstanding the fact that she may have ceased to be such Authorized Officer prior to the authentication and delivery of the Bond or was not such Authorized Officer at the date of the authentication and delivery of the Bond.

(b) No Bond shall be valid or obligatory for any purpose or shall be entitled to any right or benefit hereunder unless there shall be endorsed on such Bond a certificate of authentication in the form set forth in this Ordinance, duly executed by the manual or facsimile signature of the Registrar; and such certificate of authentication upon any Bond executed on behalf of the City shall be conclusive evidence that the Bond so authenticated has been duly issued hereunder and that the Holder thereof is entitled to the benefit of the terms and provisions of this Ordinance.

Section 3.07 Reserved

Section 3.08 Transferability and Registry

The Bond shall at all times, when the same is Outstanding, be payable, both as to Principal Installment and interest to a Person, and shall be transferable, only in accordance with the provisions for registration and transfer contained in this Ordinance and in the Bond. So long as the Bond remains Outstanding, the City shall maintain and keep, at its office, books for the registration and transfer of the Bond, and, upon presentation thereof for such purpose, the City shall register or cause to be registered therein, and permit to be transferred thereon, under such reasonable regulations as it may prescribe, the Bond, except that under no circumstances shall the Bond be registered or transferred to bearer. So long as the Bond remains Outstanding, the City shall make all necessary provisions to permit the transfer of the Bond.

Section 3.09 Transfer of the Bond

The Bond shall be transferable only upon the books of the City, which shall be maintained for such purpose by the Registrar, upon presentation and surrender thereof by the Holder of such Bond in person or by his attorney duly authorized in writing, together with a written instrument of transfer satisfactory to the Registrar duly executed by the registered Holder or his duly authorized attorney. Upon surrender for transfer of the Bond, the City shall execute and the Registrar shall authenticate and deliver, in the name of the Person who is the transferee, one new Bond of the same aggregate principal amount and maturity and rate of interest as the surrendered Bond.

Section 3.10 Regulations with Respect to Transfers

Any Bond surrendered in any transfer shall forthwith be cancelled by the Registrar. For each such transfer of any Bond, the City may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such transfer, which sum or sums shall be paid by the Holder requesting such transfer as a condition precedent to the exercise of the privilege of making such transfer. The City shall not be obligated to issue or transfer any Bond after the Record Date with respect to any Bond Payment Date of the Bond.

Section 3.11 Mutilated, Destroyed, Lost and Stolen Bond

(a) If any Bond is surrendered to the City or if the City receives evidence to its satisfaction of the destruction, loss or theft of any Bond, and there is delivered to the City such security or indemnity as may be required by it to save it harmless, then, in the absence of notice that such Bond has been acquired by a *bona fide* purchaser, the City shall execute, and the Registrar shall authenticate and deliver, in exchange for any such mutilated Bond or in lieu of the destroyed, lost or stolen Bond, a new Bond of like tenor and principal amount, bearing a number unlike that of the mutilated, lost or stolen Bond. The Registrar shall thereupon cancel the mutilated Bond so surrendered. In case the mutilated, destroyed, lost or stolen Bond has become or is about to become due and payable, the City in its discretion may, instead of issuing a new Bond, pay such Bond.

(b) Upon the issuance of any new Bond under this **Section 3.11**, the City may require the payment of a sum sufficient to cover any tax, fee or other governmental charge that may be imposed in relation thereto and any other expenses, including counsel fees or other fees, of the City connected therewith.

(c) Each new Bond issued pursuant to this **Section 3.11** in lieu of any destroyed, lost or stolen Bond, shall constitute an additional contractual obligation of the City, whether or not the destroyed, lost or stolen Bond shall at any time be enforceable by anyone, and shall be entitled to all the benefits hereof. The Bond shall be held and owned upon the express condition that the foregoing provisions are exclusive with respect to the replacement or payment of a mutilated, destroyed, lost or stolen Bond and shall preclude (to the extent lawful) all other rights or remedies with respect to the replacement or payment of a mutilated, destroyed, lost or stolen Bond or securities.

Section 3.12 Holder as Owner of the Bond

The City may treat the Holder of the Bond as the absolute owner thereof, whether such Bond shall be overdue or not, for the purpose of receiving payment of, or on account of, the Principal Installment of and interest on the Bond and for all other purposes, and payment of the Principal Installment and interest shall be made only to, or upon the order of, the Holder. All payments to such Holder shall be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid, and the City shall not be affected by any notice to the contrary.

Section 3.13 Cancellation of the Bond

The Registrar shall destroy any Bond upon surrender of the same to it for cancellation and shall deliver a certificate to that effect to the City. The Bond shall not be deemed Outstanding under this Ordinance and no Bond shall be issued in lieu thereof.

Section 3.14    Payments Due on Saturdays, Sundays and Holidays

In any case where the Bond Payment Date shall be a Saturday or Sunday or shall be, at the place designated for payment, a legal holiday or a day on which banking institutions are authorized by law to close, then payment of interest on or Principal Installment of the Bond need not be made on such date but may be made on the next succeeding business day not a Saturday, Sunday or a legal holiday or a day upon which banking institutions are authorized by law to close, with the same force and effect as if made on the Bond Payment Date and no interest shall accrue for the period after such date.

Section 3.15    State Tax Exemption

Both the Principal Installment and interest on the Bond shall be exempt from all State, county, municipal, school district, and all other taxes or assessments of the State, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate, transfer and certain franchise taxes.

Section 3.16    Order of Tax Levy to Pay Principal and Interest of the Bond

For the payment of the Principal Installment and interest on the Bond and for the creation of such sinking fund as may be necessary therefor, the full faith, credit and taxing power of the City are hereby irrevocably pledged, and there shall be levied and collected annually by the City, in the same manner as City taxes are levied and collected, a tax on all taxable property in said City, sufficient to pay the Principal Installment and interest on the Bond as it matures, and to create such sinking fund as may be necessary therefor.

Section 3.17    Form of Bond

The form of the Bond and registration provisions to be endorsed thereon shall be substantially as set forth in *Exhibit A* attached hereto and made a part of this Ordinance.

[End of Article III]

## ARTICLE IV

### REDEMPTION OR PURCHASE OF THE BOND

#### Section 4.01    Optional Redemption

The Bond shall be subject to redemption prior to maturity on such terms as may be agreed to by the Holder and the City, on thirty (30) days written notice.

#### Section 4.02    City's Election to Redeem

In the event that the City shall, in accordance with the provisions of **Section 4.01**, elect to redeem the Bond, it shall give notice to the registered Holder of the Bond of an optional redemption. Such notice shall specify the date fixed for redemption and the amount of the Bond which is to be redeemed.

#### Section 4.03    Notice of Redemption

(a) When a Bond or portion thereof is to be redeemed, the City shall give notice of the redemption of the Bond specifying (i) the amount to be redeemed; (ii) the redemption date; (iii) the redemption price; (iv) the number and other distinguishing marks of the Bond; and (v) the place or places where amounts due upon such redemption will be payable. Such notice shall further state that on such date there shall become due and payable upon the Bond the redemption price thereof, together with interest accrued to the redemption date, and that, from and after such date, interest thereon shall cease to accrue. The City shall send by electronic transmission or mail by registered mail a copy of such notice, postage prepaid, not less than 30 days before the redemption date to the registered Holder of the Bond at its address which appears upon the registration books. The obligation of the City to give the notice required by this **Section 4.03** shall not be conditioned upon the prior payment to the Escrow Agent of money or the delivery to the Escrow Agent of Authorized Investments sufficient to pay the redemption price of the Bond to which such notice relates or the interest thereon to the redemption date.

(b) Notice of redemption having been given as provided in subsection (a) hereof, the Bond shall, on the date fixed for redemption, become due and payable at the redemption price specified therein plus accrued interest to the redemption date, and such Bond shall be paid at the redemption price, plus accrued interest to the redemption date. On and after the redemption date (unless the City shall default in the payment of the redemption price and accrued interest), such Bond shall cease to bear interest, and such Bond shall no longer be considered as Outstanding hereunder. If money sufficient to pay the redemption price and accrued interest has not been made available by the City to the Escrow Agent on the redemption date, such Bond shall continue to bear interest until paid at the same rate as it would have borne, had it not been called for redemption, until the same shall have been paid.

#### Section 4.04    Deposit of Redemption Price

On or before any date fixed for redemption of the Bond, cash and/or a principal amount of non-callable Government Obligations maturing or redeemable at the option of the Holder thereof not later than the date fixed for redemption which, together with income to be earned on such Government Obligations prior to such date fixed for redemption, will be sufficient to provide cash to pay the redemption price of and accrued interest on the Bond on such date, shall be deposited with the Escrow Agent unless such amount shall have been previously deposited with the Escrow Agent.

[End of Article IV]



## ARTICLE V

### SALE OF THE BOND

#### Section 5.01 Sale of the Bond Authorized

As authorized by Section 11-27-40(4) of the South Carolina Code, the Bond shall be sold at private sale without public advertisement therefor, at a price not less than par. The Mayor or Administrator is hereby authorized to negotiate with one or more banks for the sale of the Bond at a price of not less than par; provided the aggregate principal amount of the Bond does not exceed \$127,000, the term of the Bond does not extend beyond June 30, 2025 and the interest rate for the Bond does not exceed 6.5% per annum without further action of Council.

#### Section 5.02 Publication of Notice Required by Section 11-27-40(4)

Pursuant to the requirements of Section 11-27-40(4) of the South Carolina Code, a Notice of Private Sale shall be published in *The Greenville News*, a newspaper of general circulation in the City at least seven (7) days prior to the date of delivery of the Bond. The form of the Notice of Private Sale shall be substantially similar to that set forth in **Exhibit B** attached hereto.

[End of Article V]

## ARTICLE VI

### DISPOSITION OF PROCEEDS OF SALE OF THE BOND

#### Section 6.01 Disposition of Bond Proceeds Including Temporary Investments

The proceeds derived from the sale of the Bond issued pursuant to this Ordinance shall be deposited in a Bond Account Fund of the City, and shall be expended and made use of by the City to pay a portion of the Acquisition Payments due in the 2024-25 Fiscal Year and costs of issuance. Any premium shall be placed in the sinking fund held by the City for payment of principal and interest on the Bond and applied to the discharge of principal on the Bond.

Pending the use of Bond proceeds, the same shall be invested and reinvested by the City in Authorized Investments. All earnings from such investments shall be applied, at the direction of the Council, either (i) to defray the cost of the undertakings for which the Bond is issued and if not required for this purpose, then (ii) to interest on the Bond.

Neither the purchasers nor any Holder of the Bond shall be liable for the proper application of the proceeds thereof.

[End of Article VI]

## ARTICLE VII

### DEFEASANCE OF THE BOND

Section 7.01 Discharge of Ordinance – Where and How the Bond is Deemed to Have Been Paid and Defeased

If the Bond issued pursuant to this Ordinance and all interest thereon shall have been paid and discharged, then the obligations of the City under this Ordinance and all other rights granted hereby shall cease and determine. The Bond shall be deemed to have been paid and discharged within the meaning of this **Section 7.01** if the City shall elect to provide for the payment of the Bond prior to its final Bond Payment Date and shall have deposited with the Escrow Agent in an irrevocable trust moneys which shall be sufficient, or Government Obligations, the principal of and interest on which when due will provide moneys, which together with moneys, if any, deposited with the Escrow Agent at the same time, shall be sufficient to pay when due the Principal Installment and interest due and to become due on the Bond as the same matures.

Neither the Government Obligations nor moneys deposited pursuant to this **Section 7.01** nor the principal installment or interest payments thereon shall be withdrawn or used for any purpose other than, and shall be held in trust by the Escrow Agent for, the payment of the Principal Installment of and interest on the Bond; provided that any cash received from such principal installment or interest payments on Government Obligations so deposited, if not then needed for such purpose, shall to the extent practicable, be invested and reinvested in Government Obligations maturing at times and in amounts sufficient to pay when due the Principal Installment and interest to become due on the Bond on the maturity date thereof and interest earned from such reinvestments not required for the payment of the Principal Installment and interest may be paid over to the City, as received by the Escrow Agent, free and clear of any trust, lien or pledge.

[End of Article VII]

## ARTICLE VIII

### CERTAIN TAX CONSIDERATIONS

#### Section 8.01    General Tax Covenant

The City will comply with all requirements of the Code in order to preserve the tax-exempt status of the Bond, including without limitation, the requirement to file the information report with the Internal Revenue Service. In this connection, the City covenants to execute any and all agreements or other documentation as it may be advised by bond counsel will enable it to comply with this **Section 8.01**, including its certification on reasonable grounds that the Bond is not an “arbitrage bond” within the meaning of Section 148 of the Code.

#### Section 8.02    Tax Representations

The City hereby represents and covenants that it will not take any action which will, or fail to take any action which failure will, cause interest on the Bond to become includable in the gross income of the Holder thereof for federal income tax purposes pursuant to the provisions of the Code and regulations promulgated thereunder. Without limiting the generality of the foregoing, the City represents and covenants that:

(a) All property financed or refinanced with the net proceeds of the Bond will be owned by the City in accordance with the rules governing the ownership of property for federal income tax purposes.

(b) The City shall not permit the proceeds of the Bond or any facility financed or refinanced with the proceeds of the Bond to be used in any manner that would result in (a) ten percent (10%) or more of such proceeds being considered as having been used directly or indirectly in any trade or business carried on by any natural person or in any activity carried on by a person other than a natural person other than a governmental unit as provided in Section 141(b) of the Code, or (b) five percent (5%) or more of such proceeds being considered as having been used directly or indirectly to make or finance loans to any person other than a governmental unit as provided in Section 141(c) of the Code.

(c) The City is not a party to, nor will the City enter into, any contracts with any person for the use or management of any facility financed or refinanced with the proceeds of the Bond that do not conform to the guidelines set forth in Revenue Procedure 2017-13, as amended.

(d) The City will not sell or lease any property financed or refinanced with the Bond to any person unless it obtains the opinion of nationally recognized bond counsel that such lease or sale will not affect the tax exemption of the Bond.

(e) The Bond will not be federally guaranteed within the meaning of Section 149(b) of the Code. The City will not enter into any leases or sales or service contracts with respect to any facility financed or refinanced with the proceeds of the Bond with any federal government agency unless it obtains the opinion of nationally recognized bond counsel that such action will not affect the tax exemption of the Bond.

#### Section 8.03    Rebate

(1) In addition to the covenants contained in **Sections 8.01** and **8.02** hereof, the City covenants that:

(a) It will comply with the provisions of Section 148(f) of the Code and applicable Treasury Regulations pertaining to the rebate of certain investment earnings on the proceeds of the Bond to the United States Government. In this connection, the City covenants to compute, on or before the dates required of it in Section 148(f) of the Code and the applicable Treasury Regulations, the rebateable amounts, if any, pertaining to the Bond and to pay to the United States Government in a timely fashion all amounts required to be so paid under said Section 148(f) of the Code and applicable Treasury Regulations with respect to the Bond. In this respect, the City will pay to the United States Government in the manner described in subparagraph (b) below an amount equal to the sum of:

(i) the excess of:

a. The amount earned on all non-purpose investments (as defined in the Treasury Regulations) with respect to the Bond over

b. The amount which would have been earned if such non-purpose investments were invested at a rate equal to the yield (as defined in the Treasury Regulations) on the Bond, plus

(ii) any income attributable to such excess.

(b) Such payments shall be made to the United States Government, at the address prescribed in Section 148(f) of the Code and applicable Treasury Regulations, as follows:

(i) Not less frequently than once each five (5) years after the date of issuance of the Bond, an amount such that, together with prior amounts paid to the United States Government, the total paid to the United States Government is equal to ninety percent (90%) of the amount due as of the date of such payments, and

(ii) Not later than sixty (60) days after the date on which all of the Bond have been paid in full, all of the amount due as of the date of payment.

(2) The City reasonably expects that it (together with any subordinate entity thereto) will not issue tax-exempt obligations in calendar year 2024 in a principal amount exceeding \$5,000,000. The City has general taxing power within the meaning of Section 148(f)(4)(D)(i)(I) of the Code. The Council covenants that at least 95% of the proceeds of the Bond will be applied to the governmental purposes of the City. Therefore, proceeds of the Bond will be exempt from the arbitrage rebate requirement of Section 148(f)(4)(D) of the Code pursuant to the “small issuer exemption” set forth in Section 1.148-8 of the Treasury Regulations promulgated thereunder.

(3) In the event the City does not satisfy the “small issuer exemption” described above, the Mayor or the Administrator is hereby authorized to make the necessary findings and elections to enable the City to elect to proceed with any spend down exemptions to rebate as may be permitted under said Section 148(f) of the Code and applicable Treasury Regulations as she shall determine in his discretion to be in the best interests of the City.

#### Section 8.04 Qualified Tax-Exempt Obligations

It is expected that during calendar year 2024 the City and all entities subordinate thereto will not borrow on a tax-exempt basis (other than private activity bonds which are not qualified 501(c)(3) bonds as defined in Section 145 of the Code) in the aggregate an amount exceeding \$10,000,000. The Bond is hereby

accordingly designated as a “qualified tax-exempt obligation” in accordance with Section 265(b)(3)(B) of the Code.

[End of Article VIII]

## ARTICLE IX

### MISCELLANEOUS

#### Section 9.01 Failure to Present the Bond

Anything in this Ordinance to the contrary notwithstanding, any money held by the Escrow Agent in trust for the payment and discharge of the Bond, or the interest thereon, which remains unclaimed for such period of time, after the date when the Bond has become due and payable, that the Holder thereof shall no longer be able to enforce the payment thereof, the Escrow Agent shall at the written request of the City pay such money to the City as its absolute property free from trust. The Escrow Agent shall thereupon be released and discharged with respect thereto, and the Holder shall look only to the City for the payment of such Bond. Provided, however, the Escrow Agent shall forward to the City all moneys which remain unclaimed during a period five (5) years from a Bond Payment Date; and further provided, however, that before being required to make any such payment to the City, the Escrow Agent, at the expense of the City, may conduct such investigations as may in the opinion of the Escrow Agent be necessary to locate the Holder or those who would take if the Holder shall have died.

#### Section 9.02 Severability of Invalid Provisions

If any one or more of the covenants or agreements provided in this Ordinance should be contrary to law, then such covenant or covenants or agreement or agreements shall be deemed severable from the remaining covenants and agreements, and shall in no way affect the validity of the other provisions of this Ordinance.

#### Section 9.03 Successors

Whenever in this Ordinance the City is named or referred to, it shall be deemed to include any entity, which may succeed to the principal functions and powers of the City; and all the covenants and agreements contained in this Ordinance by or on behalf of the City shall bind and inure to the benefit of said successor whether so expressed or not.

#### Section 9.04 Ordinance to Constitute Contract

In consideration of the purchase and acceptance of the Bond by those who shall purchase and hold the same from time to time, the provisions of this Ordinance shall be deemed to be and shall constitute a contract between the City and the Holder from time to time of the Bond. Such provisions are covenants and agreements with the Holder which the City hereby determines to be necessary and desirable for the security and payment thereof.

#### Section 9.05 Filing of Copies of Ordinance

Copies of this Ordinance shall be filed in the office of the City Clerk and the office of the Clerk of Court of Greenville County (as a part of the Transcript of Proceedings).

#### Section 9.06 Appropriation of Funds

Notwithstanding **Section 9.09** hereof, the enactment hereof shall not be construed as an appropriation of funds with which to make Acquisition Payments. Such appropriation shall be made, if ever, only in connection with the enactment of the City's annual operating budget for the 2024-25 Fiscal Year.

The Bond authorized hereby may be sold and delivered only to pay Acquisition Payments when and to the extent so appropriated.

Section 9.07 Further Action by Officers of City

The proper officers of the City are fully authorized and empowered to take the actions required to implement the provisions of this Ordinance and to furnish such certificates and other proofs as may be required of them.

Section 9.08 Continuing Disclosure

Pursuant to Section 11-1-85 of the South Carolina Code, the City covenants to file with a central repository for availability in the secondary bond market when requested:

- (1) An annual independent audit, within thirty days of the City's receipt of the audit;  
and
- (2) Event specific information within thirty days of an event adversely affecting more than five percent of revenue or the City's tax base.

The only remedy for failure by the City to comply with the covenant in this **Section 9.08** shall be an action for specific performance of this covenant. The City specifically reserves the right to amend this covenant to reflect any change in (including any repeal of) said Section 11-1-85, without the consent of any Holder.

Section 9.09 Effective Date of this Ordinance

This Bond Ordinance shall take effect upon its second reading.

[End of Article IX]



**DONE** in meeting duly assembled, this 20<sup>th</sup> day of June, 2024.

**CITY OF TRAVELERS REST, SOUTH CAROLINA**

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Mayor

Attest:

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City Clerk

First reading:            May 16, 2024  
Second reading:        June 20, 2024

(FORM OF BOND)

UNITED STATES OF AMERICA  
STATE OF SOUTH CAROLINA  
CITY OF TRAVELERS REST  
GENERAL OBLIGATION BOND  
SERIES 2024

No. R-1

\$ \_\_\_\_\_

INTEREST RATE      MATURITY DATE      ORIGINAL ISSUE DATE  
\_\_\_\_\_, 2024

REGISTERED HOLDER:

PRINCIPAL AMOUNT: \_\_\_\_\_ DOLLARS

THE CITY OF TRAVELERS REST, SOUTH CAROLINA (the “City”), a body corporate and politic and a municipal corporation of the State of South Carolina (the “State”), acknowledges itself indebted and for value received hereby promises to pay, solely as hereinafter provided, to the Registered Holder (named above) or registered assigns, the Principal Amount set forth above on the Maturity Date stated above, unless this Bond be subject to redemption and shall have been redeemed prior thereto as hereinafter provided, without presentation or surrender of this Bond, and to pay interest on the Maturity Date on such Principal Amount at the annual Interest Rate stated above (calculated on the basis of a 360-day year of twelve 30-day months), until the obligation of the City with respect to the payment of such Principal Amount shall be discharged.

This Bond bears interest from the original issue date if no interest has yet been paid; otherwise from the last date to which interest has been paid and which date is on or prior to the date of this Bond’s authentication. Principal and interest on this Bond is payable on the Maturity Date. The interest so payable shall be payable to the person in whose name this Bond is registered at the close of business on February 15, 2025.

Such payments shall be paid to the person in whose name this Bond is registered on the applicable Record Date at the address shown on the registration books. The principal of, redemption premium, if any, and interest on this Bond are payable in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

[The Bond shall be subject to redemption prior to maturity at any time at the option of the City, [in whole or in part], on thirty (30) days written notice at a redemption price equal to \_\_\_\_\_ of the Bond to be redeemed, together with accrued interest to the date fixed for redemption.]

This Bond is in the principal amount of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) and is issued as a single, fully registered Bond pursuant to and in accordance with the Constitution and Statutes of the State, including particularly the provisions of Title 5, Chapter 21, Article 5, as supplemented by Section 11-27-40, of the Code of Laws of South Carolina, 1976, as amended (collectively, the “Enabling Act”), and an Ordinance duly enacted by the City Council of the City on June 20, 2024 (the “Ordinance”).

Certain capitalized terms used herein and not otherwise defined shall have the meanings ascribed thereto in the Ordinance. Certified copies of the Ordinance are on file in the office of the City Clerk of the City and in the offices of the Clerk of Court of Greenville County.

For the prompt payment thereof, both principal and interest, as the same shall become due, the full faith, credit and taxing power of the City are irrevocably pledged.

This Bond and the interest hereon are exempt from all State, county, municipal, school district, and all other taxes or assessments imposed within the State, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate, transfer and certain franchise taxes.

This Bond is transferable, as provided in the Ordinance, only upon the books of the City kept for that purpose at its office by the Registered Holder in person or by his duly authorized attorney, upon (i) surrender of this Bond together with a written instrument of transfer satisfactory to the City duly executed by the Registered Holder or his duly authorized attorney and (ii) payment of the charges, if any, prescribed in the Ordinance. Thereupon a new fully registered Bond of like maturity, interest rate and redemption provisions and in a like aggregate principal amount shall be issued to the transferee in exchange therefor as provided in the Ordinance. The City may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal and interest due hereon and for all other purposes.

For every transfer of the Bond, the City may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such transfer.

It is hereby certified and recited that all conditions, acts and things required by the Constitution and statutes of the State to exist, be performed or happen precedent to or in the issuance of the Bond in order to make the Bond the legal, valid and binding general obligation of the City in accordance with its terms, do exist, have been performed and have happened in regular and due form as required by law; and that the amount of the Bond, together with all other indebtedness of the City, does not exceed any limit prescribed by such State Constitution or statutes, and that provision has been made for the allocation, on an annual basis, of sufficient tax revenues to provide for the punctual payment of the principal of and interest on the Bond.

This Bond shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been duly executed by the Registrar.

**IN WITNESS WHEREOF**, the City of Travelers Rest, South Carolina has caused this Bond to be signed in its name by the Mayor of the City and attested to by the City Clerk of the City.

**CITY OF TRAVELERS REST, SOUTH CAROLINA**

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

**CERTIFICATE OF AUTHENTICATION**

This Bond is the Bond described in the within mentioned Ordinance.

**CITY OF TRAVELERS REST, SOUTH CAROLINA,**  
as Registrar

By: \_\_\_\_\_  
City Clerk

Date: \_\_\_\_\_

**(FORM OF ASSIGNMENT)**

**FOR VALUE RECEIVED** the undersigned hereby sells, assigns and transfers unto

\_\_\_\_\_ (please print or type name and address of Transferee and Social Security or other identifying number of Transferee) the within Bond and all rights and title thereunder, and hereby irrevocably constitutes and appoints \_\_\_\_\_ attorney to transfer the within Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature Guaranteed

NOTICE: Signature(s) must be guaranteed by an institution which is a participation in the Securities Transfer Agents Medallion Program (“**STAMP**”) or similar program enlargement.

\_\_\_\_\_  
Authorized Individual or Officer

NOTICE: The signature to the assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

**NOTICE OF PRIVATE SALE**

**\$ \_\_\_\_\_ GENERAL OBLIGATION BOND, SERIES 2024  
OF THE CITY OF TRAVELERS REST, SOUTH CAROLINA**

**NOTICE IS HEREBY GIVEN** that the City Council of the City of Travelers Rest, South Carolina (the **“City”**) has made provision for the issuance and sale of the \$ \_\_\_\_\_ City of Travelers Rest, South Carolina General Obligation Bond, Series 2024 to be dated as of and issued on or about \_\_\_\_\_, \_\_\_\_ (the **“Bond”**). Notice is further given that the City will sell the Bond at private sale to \_\_\_\_\_ in \_\_\_\_\_, \_\_\_\_\_ for \$ \_\_\_\_\_. The Bond bears interest at a rate of \_\_\_\_% per annum. All principal and interest on the Bond are payable on \_\_\_\_\_, 20\_\_.

By order of the City Council of the City of Travelers Rest, South Carolina

NOTICE

**NOTICE IS HEREBY GIVEN** that the City Council of the City of Travelers Rest, South Carolina, on June 20, 2024, adopted an Ordinance entitled: “AN ORDINANCE TO PROVIDE FOR THE ISSUANCE AND SALE OF NOT EXCEEDING ONE HUNDRED TWENTY-SEVEN THOUSAND DOLLARS (\$127,000) CITY OF TRAVELERS REST, SOUTH CAROLINA, GENERAL OBLIGATION BOND, SERIES 2024; TO PRESCRIBE THE PURPOSES FOR WHICH THE PROCEEDS SHALL BE EXPENDED; TO PROVIDE FOR THE PAYMENT THEREOF; AND OTHER MATTERS RELATING THERETO” (the “**Ordinance**”) which authorized the issuance of a not exceeding \$127,000 General Obligation Bond, Series 2024 (the “**Bond**”) of the City of Travelers Rest, South Carolina (the “**City**”). The proceeds of the Bond will be used to provide funds with which to pay a portion of Acquisition Payments (as defined in the Ordinance) for the City’s 2024-25 Fiscal Year.

Unless a notice, signed by not less than five (5) qualified electors of the City, of the intention to seek a referendum is filed in the office of the Clerk of Court of Greenville County and the office of the City Clerk of the City in accordance with Section 11-27-40(8), Code of Laws of South Carolina, 1976, as amended, the initiative and referendum provisions of South Carolina law contained in Section 5-17-20, Code of Laws of South Carolina, 1976, as amended, shall not be applicable to the Ordinance. The notice of intention to seek a referendum must be filed within twenty (20) days following the publication of this notice.

Brandy Amidon, Mayor  
City of Travelers Rest, South Carolina







## MEMORANDUM

**TO:** City Council  
**FROM:** Shannon, City Administrator  
**DATE:** May 6, 2024  
**SUBJECT:** Reallocation of budget lines for Spring Park Inn

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Public parking in the downtown area is a critical public infrastructure needed within the City of Travelers Rest. In acknowledgement of this need, in FY2023, City Council approved \$215,000 as a one-time cash donation to the Travelers Rest Historical Society to construct a parking lot at the Spring Park Inn which would be available for public parking needs for a period of 30 years. The Historical Society is responsible for the construction of the parking lot and the City will maintain and operate the public parking for this lot. The Historical Society is now ready to undertake the construction of the lot; however, due to inflation and storm water detention requirements, the cost of the construction has increased to \$382,444.41. At this time the historical society has committed \$42,500 towards the increased project cost and is requesting the City to increase this line item budget amount to \$340,000 for project completion. This one-time cash donation will be made to the Travelers Rest Historical Society at execution of the Land Lease and Use Agreement Memorandum of Understanding.

At this time, I would propose the following funding allocation to complete the construction of this critical public infrastructure need:

FY2023 capital funding allocated for the Spring Park Inn parking lot	\$ 215,000
Reassignment of the FY2024 Gazebo Area Pocket Park	\$ 103,000
Additional allocation of \$22,000 Capital Funds to complete the project	<u>\$ 22,000</u>
	\$ 340,000



**City of Travelers Rest Land Lease and Use Agreement  
(Paving and Public Parking)  
Memorandum of Understanding with Travelers Rest Historical Society**

This agreement executed by and between the City of Travelers Rest (hereinafter referred to as “City”) and Travelers Rest Historical Society (hereinafter referred to as “Owner”) this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

WHEREAS, the City wishes to make a cash donation to the Travelers Rest Historical Society to help cover costs associated with required site improvements, including parking, landscaping, and lighting.

WHEREAS, the City and Owner wish to share in the use of the parking lot, allowing general lawful use by the public for improvement of the health, safety and welfare of the citizens of the City;

WHEREAS, the Owner wishes to permit the entry, use and improvement of their premises more properly identified as 501 Old Buncombe Rd., referenced in Deed Book 2612, Page 5053 filed at the Greenville County Deeds Offices and Greenville County Tax Map #0486000102300 (hereinafter referred to as “premises”).

Therefore, the parties hereto agree as follows:

1. The Owner, its agents, employees, and contractors will make the improvements to the Owner’s parking areas subject to stipulations by the City to provide funding to the Owner to cover the costs of such improvements, based on the signed contract dated 9<sup>th</sup> day of April, 2024. The Owner will be responsible for all contracts and legal obligations necessary to make such improvements, based on the above-signed contract dated 9th day of April, 2024.
2. Subject to Section 4, the City shall use, maintain, and lease the premises from the Owner for a period of thirty (30) years from the date of this agreement for use by the public as a public parking area. The public, the City, and vehicles used by the public shall have reasonable access to the premises as deemed appropriate in the sole discretion of the City, in consultation with the Owner, during the entire term of this agreement, unless terminated earlier as set forth below.
3. The City, Police, and Fire Departments shall have jurisdiction over the premises during the term of this agreement.
4. The Owner may designate Six (6) parking spaces closest to their event facility as reserved for Historical Society members and their guests. The Owner may from time to time restrict public use of parking lot for attendees of special events on the premises. The method of marking such spaces as reserved shall be in a reasonable and non-permanent fashion acceptable to the Owner and the City.

5. Both parties agree the parking lot shall remain in good repair and be used appropriately according to Section 2 and agree to a annual review of the parking lot's repair and operations.
6. Each party hereto shall be entitled to reasonable attorney's fees and costs for any breach of this agreement.
7. This agreement shall automatically renew for a period of Thirty (30) years unless either party shall notify the other in writing at least Six (6) months in advance of the end of each Thirty (30) year term.

EXECUTED AND AGREED by the below-signed parties;

\_\_\_\_\_  
 Shannon Herman  
 Administrator for City of Travelers Rest

\_\_\_\_\_  
 Honorable Brandy Amidon  
 Mayor of City of Travelers Rest

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
 Travelers Rest Historical Society

\_\_\_\_\_  
 Travelers Rest Historical Society

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

—

Date: \_\_\_\_\_

Date: \_\_\_\_\_