

**CITY OF TRAVELERS REST
COUNCIL COMMITTEE MEETING AGENDA
Monday, March 11, 2024, 5:00 p.m.
City Hall Council Chambers**

Please join us at City Hall in Council Chambers or on our YouTube Channel at
<https://www.youtube.com/channel/UCyau-beS3wyxOv1drMCpGMw>

1. Call to Order Mayor Brandy Amidon

2. Public Works Committee

Members: Lisa Lane, Catherine James, and Sherry Marrah

- a. Roll Call by Chair Lane
- b. Approval of February 5, 2024, Public Works Committee minutes
- c. Review Public Works Report for February

3. Public Safety Committee

Members: Kelly Byers, Shaniece Criss, Wayne McCall, Sherry Marrah, and Brantly Vest

- a. Roll Call by Chair Byers
- b. Approval of February 5, 2024, Public Safety Committee minutes
- c. Review Public Safety Reports for February
 - Police Department
 - Fire Department
 - Building Department
 - Municipal Court

4. Planning & Development Committee

Members: Brantly Vest, Grant Bumgarner, Kelly Byers, Shaniece Criss, and Sherry Marrah

- a. Roll Call by Chair Vest
- b. Approval of February 5, 2024, Planning & Development Committee minutes

- c. Review of Planning & Development Report for February

5. Ways & Means Committee

Members: Grant Bumgarner, Kelly Byers, Lisa Lane, Wayne McCall, and Brantly Vest

- a. Roll Call by Chair Bumgarner
- b. Approval of February 5, 2024, Ways & Means Committee minutes

6. Old Business

- a. None

7. New Business

- a. None

8. Miscellaneous Matters

- a. Administrative Update

9. Adjournment Mayor Brandy Amidon

Council Committee Meeting Minutes

Monday, February 5, 2024

5:00 p.m.

Council Chambers, City Hall

Council Present: Mayor, Brandy Amidon; Councilmembers Grant Bumgarner, Kelly Byers, Shaniece Criss, Catherine James, Lisa Lane, Sherry Marrah, Wayne McCall, and Brantly Vest

Staff Present: Carson Ruffrage, City Clerk; Mac McMakin, Assistant Fire Chief; Tim Kelley, Police Captain; Mike Forman, Planning Director; and Phillip Tate, Public Works Director; Greg Robertson, Fire Chief;

Absent: Ben Ford, Police Chief

1. Call to Order

- a. Mayor Amidon called the meeting to order at 5:00 p.m.

2. Approval of Special Committee Meeting Minutes

- a. Councilmember Criss made a motion to approve the January 8, 2024 Special Council Meeting Minutes from 4pm. Councilmember Byers seconded the motion which passed unanimously.
- b. Councilmember Criss made a motion to approve the January 8, 2024 Special Council meeting minutes from 6pm. Councilmember Byers seconded the motion which passed unanimously.

3. Public Works Committee

Members: Lisa Lane (Chair), Catherine James, and Sherry Marrah

- a. Chair Lane called the meeting to order by roll call.
- b. Committee member James made a motion to approve the minutes from the Public Works Committee meeting held on January 8, 2023. The motion was seconded by Committee member Marrah.
- c. Chair Lane nominated Committee member Marrah as the Co-Chair. Committee member Marrah was unanimously approved.
- d. Director Tate noted the following items:

- i. The recycling containers are being moved to Trailblazer Park. That is on county property. They will add another container, empty it daily, and keep the area clean.
 - ii. Working with SCDOT and Duke Energy to make safety improvements along Main Street.
 - iii. Flags with the tree survey across from City Hall will be removed.
 - iv. Thinking ahead, Mayor Amidon noted that we need to remember the city gateways and repainting crosswalks.
- e. Committee member Marrah made a motion to adjourn the meeting. Committee member James seconded the motion.

4. Public Safety Committee

Members: Kelly Byers (Chair), Grant Bumgarner, Shaniece Criss, Wayne McCall, Sherry Marrah, and Brantly Vest

- a. Chair Byers called the meeting to order by roll call.
- b. Councilmember Criss nominated herself as Co-Chair. Committee member Vest made a motion to approve. Committee member Marrah seconded the motion which passed unanimously.
- c. Captain Kelley gave an update on the search warrant for the vape shop on Benton Road. Chair Byers asked why the criminal offences are higher than in the past and wanted to make sure it still was in line with the increased number of officers and more traffic stops. Captain Kelley agreed with that assessment.
- d. Chief Robertson went over the year end review booklet. He noted that response times have come down year over year. Their goal is to lower it even more.
- e. Councilmember Criss made a motion to adjourn the meeting. Councilmember Vest seconded the motion.

5. Planning & Development Committee

Members: Brantly Vest (Chair), Grant Bumgarner, Kelly Byers, Shaniece Criss, Sherry Marrah

- a. Chair Vest called the meeting to order by roll call.
- b. Committee member Bumgarner made a motion to approve the Planning and Development minutes from the January 8, 2023 committee meeting. The motion was seconded by Committee member Criss.
- c. Committee members Criss, Bumgarner, and Byers were nominated as Co-Chair. After a vote, Committee member Byers was elected as the Co-Chair.
- d. Director Forman gave an update on the skatepark project.

- e. Director Forman went over the Athens Street zoning map amendment request. He noted that it met three of the Comprehensive Plan's core challenges. He also discussed the community meeting and petition received by his office opposing the project. The staff recommended approval; the planning commission recommended denial. For it to be approved, Council would need to approve with a 3/4ths super majority. Committee member Criss asked about Athens becoming a historical neighborhood. She also asked about the property tax increase. Chair Vest brought up that Council talks a lot about affordable housing and this development would fill that objective. Committee member Byers made a motion to deny the request. Committee member Marrah seconded the motion. The committee voted 3-2 to move to full council with a recommendation of denial. Mayor Amidon and Director Forman will meet with the community to understand their concerns prior to voting at full council. Committee member Byers wanted to stress that her motion was not against the affordable housing element of the project, but more for the wishes of the community. Mayor Amidon stated that her position is that the project is a good one and that it focuses on the Master Plan, especially the affordable housing piece of it.
- f. Director Forman discussed the Bowers Road Annexation and Rezoning request. The request is for 87 55 and older residential units. They are requesting FRD and are required to do a lot of work. The developers have already put a lot of work into it and completed what the city has requested. The developers could develop the land without annexation which would allow them to build at a lower standard than the city would require. Part of their work included looking at the preservation of the bunched arrowhead on site. The neighborhood does fit into the Comprehensive Plan. Staff recommended approval and Planning commission also recommended approval 5-1. Committee member Criss made a motion to go to full council, Committee member Marrah seconded the motion. Councilmember Bumgarner brought up the concern of the impact on the Fire Department. Chief Robertson went over some concerns, but overall thought they would be ok with the development coming online. The traffic concerns were discussed. Committee member Byers noted that the property would be 55 and over and was concerned about the enforcement of that rule. Chair Vest noted that it fit well for the city because it was 55+ so it shouldn't affect schools too much. The average price point for the house would be around \$475,000. Committee unanimously approved the annexation to go to full council.
- g. Committee member Criss made a motion to approve the Bowers Road Rezoning request. Committee member Grant seconded the motion. Committee member Marrah noted the need to discuss traffic issues as the project continues through the approval process. The motion passed unanimously.
- h. Committee member Byers motioned to adjourn; Committee member Criss seconded.

6. Ways and Means Committee

Members: Grant Bumgarner (Chair), Councilmember Criss, Councilmember Vest, Councilmember Byers

- a. Chair Bumgarner called the meeting to order by roll call.

- b. Committee member Vest made a motion to approve the January 8, 2024 minutes. Committee member Byers seconded which was passed unanimously.
- c. Committee member McCall nominated Committee member Vest as the Co-Chair. The Committee all agreed on Committee member Vest as the Co-Chair.
- d. Committee member Byers made a motion to adjourn, Committee member Criss seconded.

7. Old business

- a. None

8. New Business

- a. None.

9. Miscellaneous Matters

- a. None.

10. Adjournment

There being no further business before the Council Committee, Councilmember Bumgarner made a motion to adjourn. Councilmember Lane seconded the motion, which was carried unanimously.

Mayor Amidon adjourned the meeting at 6:25 p.m.

_____ Brandy Amidon, Mayor

Completed by _____ Carson Ruffrage, City Clerk

**Public Works Report
February 2024**

Sanitation

Request for Brush / Bulk Pick Up	<u>0</u>
Roll Cart Request	<u>8</u>
Residential	<u>8</u>
Commercial	<u>0</u>

Roads

Complaints	<u>3</u>
Resolved by City	<u>3</u>
DOT Notification	<u>0</u>

Animal Control

Complaints	<u>0</u>
Impoundments	<u>0</u>
Dispositions	<u>0</u>
Humane Society	<u>0</u>
Return to Owner	<u>0</u>

Septic Pumps

<u>0</u>

Environmental

Complaints	<u>2</u>
Resolved by City	<u>0</u>

Fuel

PW 1	<u>122.5</u>
PW 2	<u>55</u>
PW 3	<u>55.5</u>

Total	<u>233.0</u>
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Public Works Summary for February 2024

- **Sanitation:** Greenville County will be placing three recycle containers at Trailblazer Park on the West side of the summary court building. We delivered 8 roll carts for new residents in the month of February.
- **Road and Bridge:** We 3 had complaints about roads in the month of February all of these were handled by the city and none were sent to SCDOT. WE are currently working with Duke Energy to improve the lighting on North Main Street as well as SCDOT on the speed limit north of the high school. The speed limit signs on Tubbs Mtn. Rd and State Parked Rd are in the process of being changed out.
- **Septic:** We received no request for septic tank reimbursement this month.
- **Building / Grounds Maintenance:** We are currently working to get quotes for mulch for Main St. The swings at the gazebo are scheduled to be replaced next week.
- **Miscellaneous Items:** We are waiting on the county rec to get quotes back planning to apply a seal coat to the section of the trail in front of Loftis Printing to Roe Rd. Greenville County will provide the contractor for this. We will be lining up Granite Hills Landscaping to install spring flowers and add some mulch on Main Street and at Trailblazer Park. Several other maintenances are scheduled to be addressed in the next few months.

2024 Litter Tracker

	Bags	Vols.	Weight	%
January	60	27	1350	77%
February	18	12	396	10%
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
Yearly Total	78	39	1746	87%



City of Travelers Rest

Report for February 2024

*Department of Public Works
David Garland*

It Starts With





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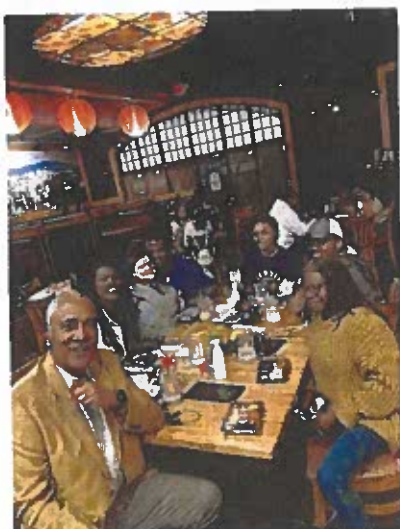
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Page 5:	Report for week of February 26
Page 6:	Upcoming



Get to Know Employee Page:

Abe Evans:

Abe started work at The City of Travelers Rest, Department of Public Works as an intern from Greenville County Schools (Travelers Rest High School) Launch Greenville Work Based learning. Abe was our first intern and has done a tremendous job by learning the basics and lending a helping hand when needed. He also played baseball (Center Fielder) for Travelers Rest High School. Abe has a twin sister, another sister, a brother and two wonderful parents. Abe is a big sports fan and pulls for the Florida Gators. (We won't hold that against him or maybe we will!!!) Abe is a pleasure to work with, except that he eats very slow. If you see him on the Trail or the park, stop by and say hello.





February 2024 Monthly Report for David Garland:

Summary for the Week beginning 02/05/24:

Routine weekly preventive maintenance (PM's)

- 1: Inspected the generator after the weekly test period which is on Monday morning. Generator ran for the normal amount of time (.5 hours). All controls were normal. Oil level was normal and no leaks observed. Hours at 197.9
- 2: Inspected the Storm Pond. Pond was dry. Vegetation looked good. All the drains were visible and looked good. Trash was present but minimal. Fence is in good shape. Erosion is minimal.
- 3: Inspected Emergency eye washer at the Public Works building. All valves working normally. Nozzles seemed free from debris and flowing adequately.



Summary for the Week beginning 02/12/24:

- 1: Inspected the generator after the weekly test period which is on Monday morning. Generator ran for the normal amount of time (.6 hours). All controls were normal. Oil level was normal and no leaks observed. Hours at 198.5.
- 2: Inspected the Storm Pond. Pond was dry. Vegetation looked good. All the drains were visible and looked good. Trash was present but minimal. Fence is in good shape. Erosion is minimal.
- 3: Inspected Emergency eye washer at the Public Works building. All valves are working normally. Nozzles seemed free from debris and flowing adequately.
- 5: Inspected the Fire extinguishers at City Hall, Police Department, Public Works and Trailblazer Park.
- 6: Inspected the Sprinkler System's at City Hall and the Public Works Building.



Summary for the Week beginning 02/19/24:

Routine weekly preventive maintenance (PM's)

- 1: Inspected the generator after the weekly test period which is on Monday morning. Generator ran for the normal amount of time (.6 Hours). All controls were normal. Oil level was normal and no leaks observed. Hours at 199.2.
- 2: Inspected the Storm Pond. Pond was relatively dry. Vegetation looked good. Some trash but not extreme. Fence is in good shape. Erosion is minimal.
- 3: Inspected Trailblazer Park. Pavillion area is normal. Lights and fans were operating normally. Area was relatively clean. Dumpster is dirty. Some clutter inside enclosure. Trailblazer field area looked good. Continue to see fire ant signs. Restroom building looked normal with all fixtures working normally with no leaks. Storage room is a little cluttered but all electrical equipment seemed in working order and accessible. Amphitheater area looked normal. No problems with stage area. All lights functioned normally. Holes in cover fabric have not expanded. All the trash cans looked good.
- 4: Inspected Emergency eye washer at the Public Works building. All valves working normally. Nozzles seemed free from debris and flowing adequately.
- 5: Weekly report was all normal. Nothing stood out during the inspection.
- 6: Inspected Exit signs and Emergency Lights



Summary for the Week beginning 02/26/24:

Routine weekly preventive maintenance (PM's)

- 1: Inspected the generator after the weekly test period which is on Monday morning. Generator ran for the normal amount of time (.5 hours). All controls were normal. Oil level was normal and no leaks observed. Hours at 199.7.
- 2: Inspected the Storm Pond. Pond was wet. Vegetation still looking good. Some trash but not extreme. Fence is in good shape. Erosion is minimal.
- 3: Inspected Trailblazer Park. Pavillion area is normal. Lights and fans were operating normally. Area was relatively clean. Dumpster area is dirty. Some clutter inside enclosure. Trailblazer field area looked good. Continue to see fire ant signs. Restroom building looked normal with all fixtures working normally with no leaks. Storage room is a little cluttered but all electrical equipment seemed in working order and accessible. Amphitheater area looked normal. No problems with stage area. All lights functioned normally. Holes in cover fabric have not expanded. All the trash cans looked good.
- 4: Inspected Emergency eye washer at the Public Works building. All valves are working normally. Nozzles seemed free from debris and flowing adequately.
- 5: Weekly report was all normal. Changed batteries in 1 sink faucets. Nothing else stood out during the inspection.

Fuel Consumption for the 2020 F250 = 55 gallons



Department of Public Works

Upcoming:

- 1: Public Works will begin monthly safety training. Training will include subjects such as, Chainsaw safety, Power and hand tool safety, Bloodborne Pathogens safety (Already complete for this year), CPR and First Aid training (Already complete for this year), Hazardous Communications, PPE, office safety and other subjects as we try to improve workplace safety.
- 2: Safety training continues with Lockout/Tagout and Fire Extinguisher training coming up.
- 3: Ordered sign material for sign machine.
- 4: Continuing the PW round table discussions with the crew. Topics below:
 - A: Importance of being pro-active and not re-active
 - B: How can we make TR better – Continuing subject
 - C: Continue developing the training subjects
 - D: Maintenance inspection training for new inspectors
- 5: We will begin planning the implementation and training of the Emergency Action Plan.
- 6: We began using the Maintenance care CMMS on March 1st for all tasks. February report will be attached but with limited entries because of mid February start date.



It Starts With

tr

Travelers Club

[illegible]

City of Travelers Rest

Month/Year

FEB

~~FEB~~ 2024

Inspector:

SCOTT PRIMA/JAKE



Monthly Fire Extinguisher Inspection

Building	Location	Date Serviced	Extinguisher Missing	Pressure			Safety Ring		Repairs	Initials
				OK?	Low?	Discharged?	OK?	Problem?		
City Hall-Admin	Admin Hallway South close to rear entrance of Admin	8/7/2023		✓			✓			JP
	Admin Server Room outside of Court Room	8/7/2023		✓			✓			JP
	Breakroom beside door	8/7/2023		✓			✓			JP
	Breakroom Fire suppression inside cabinet above stove	8/7/2023		✓			✓			JP
	Admin hallway North outside of Records Clerks office	8/7/2023		✓			✓			JP
City Hall-PD	PD Hallway outside of PD Room	8/7/2023		✓			✓			JP
	PD at After hours entrance	8/7/2023		✓			✓			JP
	Dispatch	8/7/2023		✓			✓			JP
PW Building	Maintenance Building In Parking area	8/7/2023		✓			✓			JP
	Maintenance Building In shop area	8/7/2023		✓			✓			JP
	Maintenance Dog Kennel on left, inside door	8/7/2023		✓			✓			JP
	Maintenance Storage on left inside storage room	8/7/2023		✓			✓			JP
TBP Storage	TBP Restroom Storage	8/7/2023		✓			✓			JP

City of Travelers Rest

Month Inspected



Monthly Emergency Lighting test

	Type	Location	Pass/Fail
1	Fluorescent	Patrol Room	P
2	Can light	Outside Patrol room	P
3	Can light	Outside locker room	P
4	Can light	Outside supervisors room	P
5	Can light	Outside Admin Captain	P
6	Can light	Mid PD hall	P
7	Can light	End PD hall	P
8	Can light	Outside mens restroom	P
9	Can light	Mens restroom 1	P
10	Can light	Mens restroom 2	P
11	Can light	Outside womens restroom	P
12	Can light	Womens restroom 1	P
13	Can light	Womens restroom 2	P
14	Can light	Dispatch hall 1	P
15	Can light	Dispatch hall 2	P
16	Can light	Dispatch hall 3	P
17	Can light	Dispatch hall 4	P
18	Fluorescent	Dispatch	P
19	Fluorescent	Dispatch UPS Room	P
20	Can light	Locker room 1	P
21	Can light	Locker room 2	P
22	Can light	Locker restroom 1	P
23	Can light	Locker restroom 2	P
24	Can light	Locker restroom 3	P
25	Fluorescent	Judge hall 1	P

	Type	Location	Pass/Fail
26	Fluorescent	Judge hall 2	P
27	Fluorescent	Judge hall 3	P
28	Can light	Admin rear entrance door	P
29	Fluorescent	Admin hall 1	P
30	Fluorescent	Admin hall 2	P
31	Fluorescent	Admin hall 3	P
32	Fluorescent	City hall entrance 1	P
33	Fluorescent	City hall entrance 2	P
34	Fluorescent	City hall entrance 3	P
35	Fluorescent	City hall entrance 4	P
36	Can light	Court room Entrance	P
37	Can light	Court room 1	P
38	Can light	Court room 2	P
39	Can light	Court room 3	P
40	Can light	Court room 4	P
41	Fluorescent	Court room 1	P
42	Fluorescent	Court room 2	P
43	Can Light	Outside at after hours entrance	P
44	Fluorescent	After hours entrance hall	P
45	Fluorescent	2 cell room	P
46	Fluorescent	3 cell room	P
47	Fluorescent	Booking Room	P
48	Fluorescent	Booking Room	P
49	Fluorescent	After hrs lobby	P
50	Can light	Outside at admin entrance	P

Notes:

Inspector(s):
Reviewer:

City of Travelers Rest



Month: February

Trailblazer Park Check

		Week of:	FEB 5			
Pavillion Check	Check parking area around pavillion	✓	✓			
	Check concrete under pavillion	✓	✓			
	Check fluorescent lights for operation	✓	✓			
	Check scone lights for operation	✓	✓			
	Check ceiling fans for operation	✓	✓			
	Check recepticals for operation	✓	✓			
	Check Trash cans. Empty if needed	✓	✓			
Trailblazer Field area	Check electrical outlets (Representative number)					
	Check Sprinklers	✓				
	Check for fire ants	✓				
Amphitheater Check	Check Stage lights for operation	✓	✓			
	Check stadium lights for operation	✓	✓			
	Check electrical on stage area	✓	✓			
	Check electrical at Sound area	✓	✓			
	Check stage concrete	✓	✓			
	Check seating area	✓	✓			
	Check for fire ants in seating area	✓	✓			
	Check electrical panel area behind stage	✓	✓			
	Check walkway around stage	✓	✓			
	Check Parking area	✓	✓			
Restroom Check	Check urinal for operation (Mens)	✓	✓			
	Check toilet for operation (Mens)	✓	✓			
	Check sink for operation (Mens)	✓	✓			
	Check walls (Mens)	✓	✓			
	Check toilet seat for tightness (Mens)	✓	✓			
	Check toilet for operation (Womens)	✓	✓			
	Check handicap toilet for operation (Womens)	✓	✓			
	Check sink for operation (Womens)	✓	✓			
	Check walls (Womens)	✓	✓			
	Check toilet seats for tightness (Womens)	✓	✓			
	Check both hand dryers (Mens and Womens)	✓	✓			
	Check restroom supplies in Storage room	✓	✓			
	Check for neatness in storage room	✓	NOT			
	Check electrical panels in storage room		NOT			
Check light timer panel in storage room		NOT				
Trash (Dual Cans) Empty if needed	At Restroom	✓	✓			
	At Amphitheater (2)	✓	✓			
	At Roundabout (2)	✓	✓			
	Bee Traps (At each dual)	✓				
	Put out ant killer	✓				
Inspector Initials		✓				

N.I.A. = Needs Immediate Attention

Notes:

City of Travelers Rest

Month Inspected

February



Monthly Exit sign test

	Location	Pass/Fail
1	PD After hours Entrance	
2	PD After hours hallway	P
3	PD hall 1	P
4	PD hall 2	P
5	PD hall 3	P
6	PD hall 4	P
7	PD hall 5	P
8	Dispatch Hall 1	F
9	Dispatch Hall 2	P
10	PD Admin Hall 1	F
11	PD Admin Hall 2	P
12	Court room 1	F
13	Court room 2	F
14	Judge hall 1	P

	Location	Pass/Fail
15	Judge hall 2	P
16	Judge hall 3	F
17	Admin hall 1	P
18	Admin hall 2	F
19	Admin hall 3	P
20	Admin hall 4	P
21	Admin hall 5	F
22	City hall entrance 1	F
23	City hall entrance 2	F

Inspector(s):

ABC

Reviewer:

Notes:

Battery Type - Unitech Ni-Cd AA900mAh 2.4 volt

City of Travelers Rest

W. Starrs High



Storm pond and fencing inspection (Weekly)

Week of:	Check storm pond for trash	Check storm pond for proper drainage	Check fencing around storm pond	Check storm for unusual erosion	Check storm pond for vegetation growth	Inspector
1/1/2024	✓	✓	✓	✓	✓	Abe
1/8/2024	✓	✓	✓	✓	✓	Abe
1/15/2024	✓	✓	✓	✓	✓	Abe
1/22/2024	✓	✓	✓	✓	✓	Abe
1/29/2024	✓	✓	✓	✓	✓	Abe
2/5/2024	✓	✓	✓	✓	✓	
2/12/2024	✓	✓	✓	✓	✓	Abe
2/19/2024	✓	✓	✓	✓	✓	Abe
2/26/2024						
3/4/2024						
3/11/2024						
3/18/2024						
3/25/2024						
4/1/2024						
4/8/2024						
4/15/2024						
4/22/2024						
4/29/2024						
5/6/2024						
5/13/2024						
5/20/2024						
5/27/2024						
6/3/2024						
6/10/2024						
6/17/2024						
6/24/2024						
Notes:						

Eyewash Weekly Inspection Form



- 1) The pathway to the eyewash station is clear of obstructions
- 2) The eyewash fixture is free of obstructions in all directions
- 3) The nozzle dust caps/covers are in place and operating properly
- 4) To test the eyewash station, flush water until clear water flows continually through eyewash head without any leaks, rust, dirt, etc for approximately 5 seconds. If problems are evident, Repair immediately!

Year

2024

[illegible]

Location

Parameters

Date Source

Created

Start Date

1/11/2024 12:00:00 AM

End Date

1/29/2024 12:00:00 AM

Task Source

ALL

Task Status

ALL

Area

Filters

Task Type

Vendor

Task Class

Room/Building

Modified By

Assigned To

Group By

Task Type Name

Show Group

Yes

Level

Condensed

Show Company

Yes

Keyword Search

Comments

TASK REPORT - PAGINATED

Task ID	Status	Priority	Type	Area	Suite	Class	Date Created	Created By	Date Modified	Modified By	Date Completed	Date Delayed	Assigned To	Vendor	Resolution	Duration		
City of Travelers Rest															QTY.	21	9 H	5 M
Department of Public Works																		
Equipment Repair															QTY.	1	0 H	5 M
28570236	Closed	No	EQUIP	TRBP			2/5/2024 3:43 PM	David Garland	2/13/2024 8:08 AM	David Garland	2/13/2024 8:08 AM		Scott Pitmon		8 D 17 H 25 M	9 H 5 M		
Comments: Repair leaking drinking water fountain																		
Notes: replaced scintoid and drain piping on low water fountain Assigned on Mon Feb 5 8:24:49 EST 2024 to (scott.edmon) Scott Pitmon																		
Fire Safety															QTY.	2	0 H	0 M
28888851	New	No	FIRE	TRCH	Fire Ext check	FIRE	2/27/2024 8:47 AM	David Garland	2/27/2024 8:11 AM	David Garland			Abe Evans		0 D 0 H 0 M	0 H 0 M		
Comments:																		
Notes: Assigned on Tue Feb 27 08:11:30 EST 2024 to (abe.evans) Abe Evans by david.garland Fire Extinguisher check for March 2024																		
28858878	New	No	FIRE	TRPW	Fire Ext Check	FIRE	2/27/2024 8:30 AM	David Garland	2/27/2024 8:10 AM	David Garland			Abe Evans		0 D 0 H 0 M	0 H 0 M		
Comments:																		
Notes: Assigned on Tue Feb 27 09:10:27 EST 2024 to (abe.evans) Abe Evans by david.garland Check Fire Extinguishers for March 2024																		
General Maintenance															QTY.	9	4 H	56 M
28594733	Closed	No	GEN	TRPO			2/5/2024 10:48 AM	David Garland	2/5/2024 2:18 PM	David Garland	2/5/2024 10:58 AM		Scott Pitmon		0 D 0 H 7 M	1 H 10 M		
Comments:																		
Notes: cleaned up very well David Garland Mon Feb 05 10:55:08 EST 2024 Bailed Assigned on Mon Feb 5 10:48:37 EST 2024 to (scott.edmon) Scott Pitmon																		
28588950	Closed	No	GEN	TRGAZ			2/9/2024 2:08 PM	David Garland	2/13/2024 8:10 AM	Abe Evans	2/13/2024 8:10 AM		Abe Evans		8 D 18 H 4 M	0 H 0 M		
Comments: Clean fish pond strainers																		
Notes: cleaned both fish strainers at the pond on February the 9th Assigned on Mon Feb 5 02:07:12 EST 2024 to (abe.evans) Abe Evans																		
28571875	New	No	GEN	TRCH			2/5/2024 4:48 PM	David Garland							0 D 0 H 0 M	0 H 0 M		
Comments: Pressure wash front sidewalk																		
Notes: Pressure wash front sidewalk on a warm afternoon David Garland on Mon Feb 05 16:48:33 EST 2024																		
28838612	New	No	GEN	TRGAZ			2/6/2024 9:15 AM	SYSTEM							0 D 0 H 0 M	0 H 30 M		
Comments: Clean fish pond strainers Remove and clean fish pond strainers																		
Notes: Clean strainers on fish pond at the Ozarbo area																		
28638359	New	No	GEN	TRPO			2/12/2024 8:15 AM	SYSTEM							0 D 0 H 0 M	0 H 45 M		
Comments: Emergency Generators 1 Check regularly battery, oil level, coolant level, air filters, fuel level 2 Use off button for any fault and r																		
Notes:																		
28703618	New	No	GEN	TRGAZ			2/16/2024 8:15 AM	SYSTEM	3/6/2024 7:43 AM	Scott Pitmon					0 D 0 H 0 M	0 H 30 M		

[illegible]

Task ID	Status	Priority	Type	Area	Sube	Status	Class	Date Created	Created By	Date Modified	Modified By	Date Completed	Date Delayed	Assigned To	Vendor	Resolution	Duration				
Comments: Clean fish pond strainers										Remove and clean fish pond strainers											
28760431	New	No	GEN	TRPD				2/18/2024 8:15 AM	SYSTEM								D 0 M 45 M	0 H 45 M			
Comments: Emergency Generators										1. Check regularly: battery, oil level, coolant level, air filters, fuel level 2. Use off button for any fault and r											
28760682	New	No	GEN	TRGAZ				2/22/2024 5:15 AM	SYSTEM								D 0 M 30 M	0 H 30 M			
Comments: Clean fish pond strainers										Remove and clean fish pond strainers											
28841485	Closed	No	GEN	TRPD				2/26/2024 9:15 AM	SYSTEM	3/4/2024 9:33 AM	Scott Pilmon	3/4/2024 9:33 AM				7 D 1 H 18 M	0 H 45 M				
Comments: Emergency Generators										1. Check regularly: battery, oil level, coolant level, air filters, fuel level 2. Use off button for any fault and r											
Lighting - Electrical																QTY.	1	0 H 0 M	0 M		
28783429	New	No	ELC	TRADVP				2/17/2024 9:19 AM	David Garland								D 0 H 0 M	0 M			
Comments:										Replace outlets on main street at the red light at TR Overlook											
Painting - Touch Ups																QTY.	1	0 H 0 M	0 M		
28568341	Closed	No	PAINT	TRBP	Restroom			2/5/2024 1:49 PM	David Garland	2/13/2024 8:08 AM	Scott Pilmon	2/13/2024 8:08 AM		Scott Pilmon		8 D 16 H 20 M	0 H 0 M				
Comments: Paint women's stalls to cover graffiti																					
Plumbing																QTY.	3	0 H 0 M	0 M		
28586195	Closed	No	PLMB	TRADM				2/5/2024 1:46 PM	David Garland	2/5/2024 1:47 PM	David Garland	2/5/2024 1:47 PM				0 D 0 H 1 M	0 H 5 M				
Comments:										turned off sprinkler system main valve at meter											
28782522	New	No	PLMB	TRBP				2/21/2024 8:38 AM	David Garland								D 0 H 0 M	0 M			
Comments:										Replace toilet at the park bathrooms											
28782544	New	No	PLMB	TRADVP				2/21/2024 8:32 AM	David Garland	2/21/2024 8:22 AM	Scott Pilmon					D 0 H 0 M	0 M				
Comments:										Replace toilet at the park bathrooms											
Street Maintenance																QTY.	4	0 H 0 M	0 M		
28572239	Closed	Yes	STPWA					2/5/2024 9:01 PM	David Garland	2/12/2024 9:34 PM	Philip Tate	2/12/2024 9:34 PM				7 D 1 H 33 M	0 H 0 M				
Comments: Distribute L&I Missing corner of Magnolia Dr and Hemlock Dr. This will be forwarded to SCODOT																					
28572243	Closed	No	STPWA					2/5/2024 8:03 PM	David Garland	2/12/2024 9:34 PM	Philip Tate	2/12/2024 9:34 PM				7 D 1 H 31 M	0 H 0 M				
Comments: Sign down on Hemlock Dr North of Thomas Dr between Thomas Dr and N Palmist Hwy																					
28783385	New	No	STPWA	TRGAZ				2/21/2024 9:16 AM	David Garland								D 0 H 0 M	0 M			
Comments: rework brick edge at the gate to the city																					
28783486	New	No	STPWA	TRADVP				2/21/2024 9:22 AM	David Garland	2/21/2024 9:23 AM	Scott Pilmon					D 0 H 0 M	0 M				
Comments:										Put up sign at Thompson and Adams at											

City of Travelers Rest

Monthly Fire Extinguisher Inspection

Month/Year

Feb 2024

Inspector:

Scott Pittman/JAKE



Building	Location	Date Serviced	Extinguisher Missing	Pressure			Safety Ring		Repairs	Initials
				OK?	Low?	Discharged?	OK?	Problem?		
City Hall-Admin	Admin Hallway South close to rear entrance of Admin	8/7/2023		✓			✓			SP
	Admin Server Room outside of Court Room	8/7/2023		✓			✓			SP
	Breakroom beside door	8/7/2023		✓			✓			SP
	Breakroom Fire suppression inside cabinet above stove	8/7/2023		✓			✓			SP
	Admin hallway North outside of Records Clerks office	8/7/2023		✓			✓			SP
City Hall-PD	PD Hallway outside of PD Room	8/7/2023		✓			✓			SP
	PD at After hours entrance	8/7/2023		✓			✓			SP
	Dispatch	8/7/2023		✓			✓			SP
PW Building	Maintenance Building in Parking area	8/7/2023		✓			✓			SP
	Maintenance Building in shop area	8/7/2023		✓			✓			SP
	Maintenance Dog Kennel on left, inside door	8/7/2023		✓			✓			SP
	Maintenance Storage on left inside storage room	8/7/2023		✓			✓			SP
TBP Storage	TBP Restroom Storage	8/7/2023		✓			✓			SP

City of Travelers Rest

Month Inspected

February 2019



Monthly Emergency Lighting test

	Type	Location	P/F
1	Fluorescent	Patrol Room	P
2	Can light	Outside Patrol room	P
3	Can light	Outside locker room	P
4	Can light	Outside supervisors room	P
5	Can light	Outside Admin Captain	P
6	Can light	Mid PD hall	P
7	Can light	End PD hall	P
8	Can light	Outside mens restroom	P
9	Can light	Mens restroom 1	P
10	Can light	Mens restroom 2	P
11	Can light	Outside womens restroom	P
12	Can light	Womens restroom 1	P
13	Can light	Womens restroom 2	P
14	Can light	Dispatch hall 1	P
15	Can light	Dispatch hall 2	P
16	Can light	Dispatch hall 3	P
17	Can light	Dispatch hall 4	P
18	Fluorescent	Dispatch	P
19	Fluorescent	Dispatch UPS Room	P
20	Can light	Locker room 1	P
21	Can light	Locker room 2	P
22	Can light	Locker restroom 1	P
23	Can light	Locker restroom 2	P
24	Can light	Locker restroom 3	P
25	Fluorescent	Judge hall 1	P

	Type	Location	P/F
26	Fluorescent	Judge hall 2	P
27	Fluorescent	Judge hall 3	P
28	Can light	Admin rear entrance door	P
29	Fluorescent	Admin hall 1	P
30	Fluorescent	Admin hall 2	P
31	Fluorescent	Admin hall 3	P
32	Fluorescent	City hall entrance 1	P
33	Fluorescent	City hall entrance 2	P
34	Fluorescent	City hall entrance 3	P
35	Fluorescent	City hall entrance 4	P
36	Can light	Court room Entrance	P
37	Can light	Court room 1	P
38	Can light	Court room 2	P
39	Can light	Court room 3	P
40	Can light	Court room 4	P
41	Fluorescent	Court room 1	P
42	Fluorescent	Court room 2	P
43	Can light	Outside at after hours entrance	P
44	Fluorescent	After hours entrance hall	P
45	Fluorescent	2 cell room	P
46	Fluorescent	3 cell room	P
47	Fluorescent	Booking Room	P
48	Fluorescent	Booking Room	P
49	Fluorescent	After hrs lobby	P
50	Can light	Outside at admin entrance	P

Notes:

Inspector(s): J. H. E.

Reviewer:



Week of:

FEB 5

Pavillion Check	Check parking area around pavillion	✓	✓				
	Check concrete under pavillion	✓	✓				
	Check fluorescent lights for operation	✓	✓				
	Check sconce lights for operation	✓	✓				
	Check ceiling fans for operation	✓	✓				
	Check recepticals for operation	✓	✓				
	Check Trash cans. Empty if needed	✓	✓				
	Check electrical outlets (Representative number)	✓					
	Check Sprinklers	✓					
	Check for fire ants	✓	✓				
Trailblazer Field area	Check Stage lights for operation	✓	✓				
	Check stadium lights for operation	✓	✓				
	Check electrical on stage area	✓	✓				
	Check electrical at sound area	✓	✓				
	Check stage concrete	✓	✓				
	Check seating area	✓	✓				
	Check for fire ants in seating area	✓	✓				
	Check electrical panel area behind stage	✓	✓				
	Check walkway around stage	✓	✓				
	Check Parking area	✓	✓				
Amphitheater Check	Check urinal for operation (Mens)	✓	✓				
	Check toilet for operation (Mens)	✓	✓				
	Check sink for operation (Mens)	✓	✓				
	Check walls (Mens)	✓	✓				
	Check toilet seat for tightness (Mens)	✓	✓				
	Check toilet for operation (Womens)	✓	✓				
	Check handicap toilet for operation (Womens)	✓	✓				
	Check sink for operation (Womens)	✓	✓				
	Check walls (Womens)	✓	✓				
	Check toilet seats for tightness (Womens)	✓	✓				
Restroom Check	Check both hand dryers (Mens and Womens)	✓	✓				
	Check restroom supplies in storage room	✓	✓				
	Check for neatness in storage room	✓	✓				
	Check electrical panels in storage room	✓	✓				
	Check light timer panel in storage room	✓	✓				
	At Restroom	✓	✓				
	At Amphitheater (2)	✓	✓				
	At Roundabout (2)	✓	✓				
	Bee Traps (At each dual)	✓	✓				
	Put out ant killer	✓	✓				
Trash (Dual Cans) Empty if needed							
Inspector Initials							
N.I.A. = Needs Immediate Attention							

Notes:

City of Travelers Rest

Monthly Exit sign test

Month Inspected

February



	Location	Pass/Fail
1	PD After hours Entrance	P
2	PD After hours hallway	P
3	PD hall 1	P
4	PD hall 2	P
5	PD hall 3	P
6	PD hall 4	P
7	PD hall 5	P
8	Dispatch Hall 1	P
9	Dispatch hall 2	P
10	PD Admin Hall 1	P
11	PD Admin Hall 2	P
12	Court room 1	P
13	Court room 2	P
14	Judge hall 1	P

	Location	Pass/Fail
15	Judge hall 2	P
16	Judge hall 3	P
17	Admin hall 1	P
18	Admin hall 2	P
19	Admin hall 3	P
20	Admin hall 4	P
21	Admin hall 5	P
22	City hall entrance 1	P
23	City hall entrance 2	P

Inspector(s): Abe

Reviewer:

Notes:

Battery Type - Unitech Ni-Cd AA900mAh 2.4 volt

Storm pond and fencing inspection (Weekly)

Week of:	Check storm pond for trash	Check storm pond for proper drainage	Check fencing around storm pond	Check storm for unusual erosion	Check storm pond for vegetation growth	Inspector
1/1/2024	✓	✓	✓	✓	✓	Abc
1/8/2024	✓	✓	✓	✓	✓	Abc
1/15/2024	✓	✓	✓	✓	✓	Abc
1/22/2024	✓	✓	✓	✓	✓	Abc
1/29/2024	✓	✓	✓	✓	✓	Abc
2/5/2024	✓	✓	✓	✓	✓	
2/12/2024	✓	✓	✓	✓	✓	Abc
2/19/2024	✓	✓	✓	✓	✓	Abc
2/26/2024						
3/4/2024						
3/11/2024						
3/18/2024						
3/25/2024						
4/1/2024						
4/8/2024						
4/15/2024						
4/22/2024						
4/29/2024						
5/6/2024						
5/13/2024						
5/20/2024						
5/27/2024						
6/3/2024						
6/10/2024						
6/17/2024						
6/24/2024						
Notes:						

General Requirements:

- Initial and date in the corresponding box verifying the eyewash station is checked:

2024

[illegible]

February

Downtown Safety Report

MAIN STREET

VIOLATION	CITATIONS	WARNINGS
Speeding Violations	22	72
Other Moving Violations	20	22

N. POINSETT HIGHWAY

VIOLATION	CITATIONS	WARNINGS
Speeding Violations	7	16
Other Moving Violations	3	7

CENTER STREET

VIOLATION	CITATIONS	WARNINGS
Speeding Violations	0	0
Other Moving Violations	0	1

MCELHANEY ROAD

VIOLATION	CITATIONS	WARNINGS
Speeding Violations	0	3
Other Moving Violations	0	0

WILLIAMS ROAD

VIOLATION	CITATIONS	WARNINGS
Speeding Violations	1	0
Other Moving Violations	0	1

February

Downtown Safety Report



SPEED TRAILER DEPLOYMENT

DAYS: 29

LOCATIONS: 2

DOWNTOWN FOOT PATROL HOURS:

48



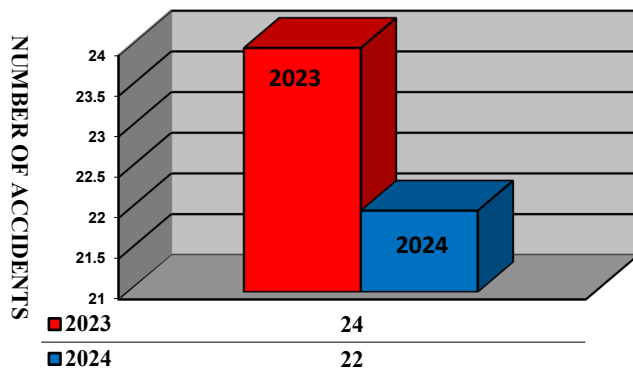
Copyright by Signe Wilkinson

Travelers Rest Police Department February Monthly Report 2024

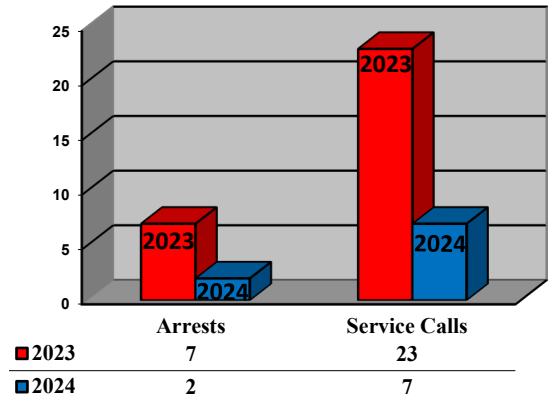
MOTOR VEHICLE COLLISIONS AND WALMART CALLS, ARRESTS, AND TOWED VEHICLES

CRIME	February 2024	February 2023	Amt. of Change	Percent Change	YTD 2024	YTD 2023	Amt. of Change	Percent Change
Total MVC	22	24	-2	-8	45	40	+5	+12
MVC W/ Injury	3	7	-4	-57	10	12	-2	-16
Wal-Mart Shoplifting Arrests	2	7	-5	-71	13	14	-1	-7
Wal-Mart Service Calls	4	23	-19	-82	12	35	-23	-65
Wal-Mart Cars Towed	0	0	0	0	0	0	0	0

ACCIDENTS REPORTED



WAL-MART SHOPLIFTING ARRESTS AND SERVICE CALLS



February Crime Stats

· Murder	0
· Rape	0
· Robbery	1
· ABHAN	1
· Assault & Battery	5
· Burglary	0
· Larceny	5
· Motor Vehicle Theft	1
· Arson	0
· Narcotics Violations	11
· DUI	7

Miscellaneous Service Calls:

Animal Calls:	15
Code Enforcement:	12
Public Intoxication:	3
City Events:	3

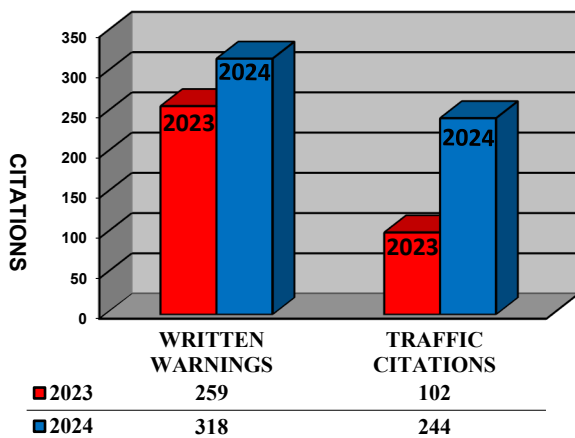
Monthly Warrants:

Warrants Issued:	26
Warrants Served:	23

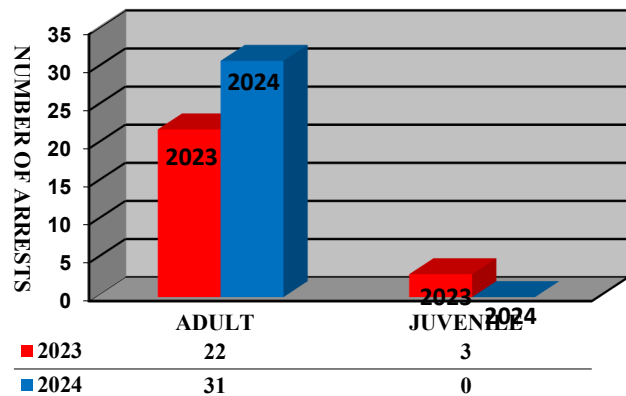
CITATIONS AND WARNINGS FOR FEBRUARY

VIOLATION	CITATIONS	WARNINGS
No Seat Belt	11	
No Child Restraint	2	
Speeding Under 10 mph	46	
Speeding Over 10 mph and Under 25 mph	43	
Speeding Over 25	14	
Disregard Sign/Signal	8	
Insurance Violations	18	
Other Moving Violations	102	
Total	244	318

WRITTEN WARNING & TRAFFIC CITATIONS



ADULT & JUVENILE ARRESTS



CRIMINAL OFFENSES REPORTED YEAR TO DATE

CRIME	**2024 To Date	2023	2022	2021	2020
Murder	0	0	0	0	0
Rape	0	1	0	0	0
Robbery	1	0	0	1	1
Assault/Battery HAN	1	4	1	2	1
Assault/Battery	8	45	46	21	42
Burglary	1	6	11	10	13
Larceny	11	75	60	74	75
Motor Vehicle Theft	1	6	9	13	7
Arson	0	0	0	0	0
Narcotic Violations	24	93	56	52	61
DUI	13	85	27	14	23
Total	60	315	210	187	252
Total Calls for Service	4024	18818	9785	10,474	8339

**All statistics are compiled using figures at time of analysis.

Travelers Rest Fire Dept.

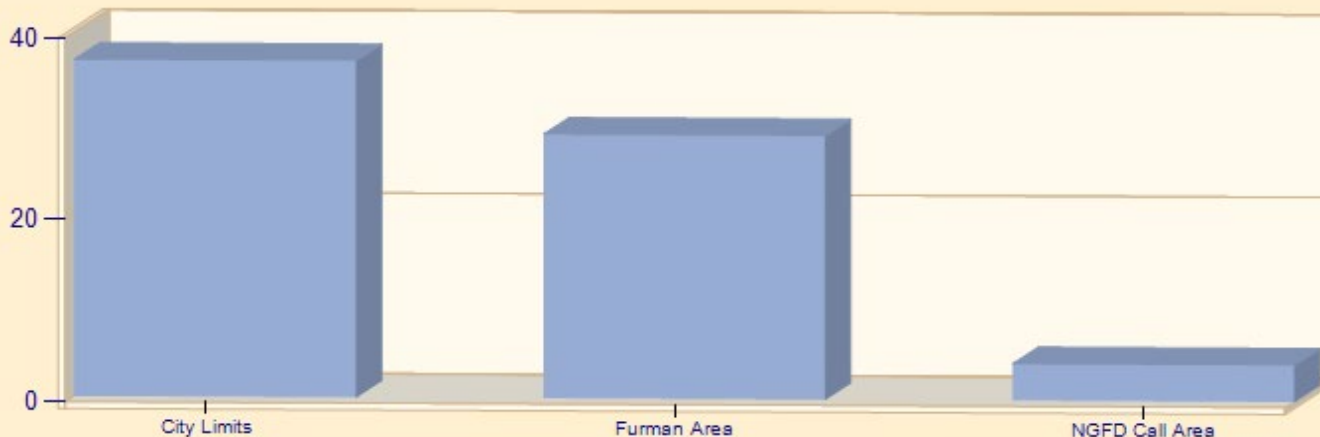


Travelers Rest, SC

This report was generated on 3/1/2024 8:47:52 AM

Incident Type Count per Zone for Date Range

Start Date: 02/01/2024 | End Date: 02/29/2024



ZONES	INCIDENT TYPE	COUNT
City Limits - City Limits		
	132 - Road freight or transport vehicle fire	1
	321 - EMS call, excluding vehicle accident with injury	16
	322 - Motor vehicle accident with injuries	1
	324 - Motor vehicle accident with no injuries.	1
	550 - Public service assistance, other	1
	551 - Assist police or other governmental agency	2
	554 - Assist invalid	3
	611 - Dispatched & cancelled en route	7
	622 - No incident found on arrival at dispatch address	1
	651 - Smoke scare, odor of smoke	1
	715 - Local alarm system, malicious false alarm	1
	744 - Detector activation, no fire - unintentional	1
	745 - Alarm system activation, no fire - unintentional	1
	Total Incidents for City Limits - City Limits:	37
Furman Area - Furman Area		
	142 - Brush or brush-and-grass mixture fire	1
	321 - EMS call, excluding vehicle accident with injury	13
	322 - Motor vehicle accident with injuries	1
	324 - Motor vehicle accident with no injuries.	1
	554 - Assist invalid	1
	611 - Dispatched & cancelled en route	6
	733 - Smoke detector activation due to malfunction	1
	743 - Smoke detector activation, no fire - unintentional	1
	744 - Detector activation, no fire - unintentional	2
	745 - Alarm system activation, no fire - unintentional	2
	Total Incidents for Furman Area - Furman Area:	29
NGFD Call Area - North Greenville FD Jurisdiction		
	611 - Dispatched & cancelled en route	3
	651 - Smoke scare, odor of smoke	1

	<i>Total Incidents for NGFD Call Area - North Greenville FD Jurisdiction:</i>	<i>4</i>
	<i>Total Count for all Zone:</i>	<i>70</i>

Travelers Rest Fire Dept.

Travelers Rest, SC

This report was generated on 3/1/2024 8:44:56 AM



Occupancies Inspected for Date Range

Start Date: 02/01/2024 | End Date: 02/29/2024

OCCUPANCY	ID	ADDRESS	ZONE	LAST
Domino's Pizza	227	2 Benton RD #A		02/29/2024
Forrest Oil Building 2 (Gas Station)	357	1 Plaza DR #B		02/08/2024
Furman Ailey Gym / Athletics Administration	105	1445 Dins DR	Inside Furman Campus	02/29/2024
Furman North Village I A (24 Apts)	153	3300 Poinsett HWY		02/07/2024
Furman Physical Activities Center	168	3300 Poinsett HWY		02/29/2024
Kevin Whitaker Used Cars	275	10 Kirby DR #A		02/08/2024
Miyoko	230	2 Benton RD #E&F		02/29/2024
Molina's Restaurant	229	2 Benton RD #C&D		02/29/2024
Patriot Axe Throwing	485	20 Walnut LN		02/08/2024
Pizza Hut	495	146 Walnut LN #D		02/08/2024
Rite Aid/Save A Lot	462	6414 State Park RD		02/08/2024
Sams Gun And Pawn	487	26 Walnut LN		02/08/2024
Smart Styles	242	9 Benton RD #C		02/08/2024
T & W Pre-Owned	488	26 Walnut LN		02/08/2024
Tobaco and Vape	228	2 Benton RD #B		02/29/2024
Travelers Rest Second Baptist Church	282	9 Mcalister ST		02/08/2024
Twig @ Tweed	316	123 N Poinsett HWY		02/07/2024
Vacant	258	3 Cooper ST		02/08/2024
Vacant Edwards Furniture	430	138 s Main ST		02/08/2024
Willis No. 1	448	1 S Poinsett HWY		02/08/2024
Woodforest National Bank	632	9 Benton RD		02/08/2024

of Occupancies Inspected: 21

% Occupancies Inspected: 3.93

Summary Report By Month 2024

[illegible]

DUE DATE:

OMB No. 0607-0094 Approval Expires 12/31/2021

FORM C-404 U.S. DEPARTMENT OF COMMERCE
(9-9-2020) U.S. CENSUS BUREAU**REPORT OF BUILDING OR ZONING
PERMITS ISSUED FOR NEW
PRIVATELY-OWNED
HOUSING UNITS****IMPORTANT:**Please see the back of this form for more
information and instructions for completing
the survey.For further assistance, call 1-800-845-8244, or
e-mail us at EID.RCB.BPS@census.gov**Other Reporting Options:****Via Mail:**U.S. Census Bureau
1201 East 10th Street
Jeffersonville, IN 47132-0001

Via Fax: 1-877-273-9501

Title 13, United States Code, Sections 131 and 132 authorizes the Census Bureau to conduct this collection and to request your
voluntary assistance. These data are subject to provisions of Title 13, United States Code, Section 9(b) exempting data that are
customarily provided in public records from rules of confidentiality. This collection has been approved by the Office of Management
and Budget (OMB). The eight-digit OMB approval number is 0607-0094 and appears at the upper right of this page. Without this
approval we could not conduct this survey. We estimate this survey will take an average of 8 minutes per response for those that
report monthly and 23 minutes for those that report annually to complete. More information about this estimate and an address
where you may write with comments is on the back of this form.

RENEE SMOUSE

LICENSE AND PERMITTING SPECIALIST

FOR CITY OF TRAVELERS REST

125 TRAILBLAZER DRIVE

TRAVELERS REST SC 29690

☐ Name Change ☐ Spelling Correction ☐ Political Description Change

(Please correct any errors in name, address, and ZIP Code)

Please report online at econhelp.census.gov/bps

Username:

Password:

1. PERIOD IN WHICH PERMITS WERE ISSUED

February 2024

2. GEOGRAPHIC COVERAGE (For our latest information on your office's coverage, see www.census.gov/construction/bps/pdf/footnote.pdf)Did your permit system have a geographic coverage change? ☐ Yes, continue. ☒ No, skip to Section 3.

Mark an (X) in the appropriate box and enter the requested information. If more space is needed continue in Section 5.

- 051 ☐ Permits no longer required to build new residential buildings . . . Effective Date
- 052 ☐ Permit office has merged with another permit jurisdiction Effective Date Name of permit jurisdiction with which your office has merged
- 053 ☐ Permit office has split into two or more jurisdictions Effective Date Name of additional jurisdiction(s) now issuing permit(s)
- 054 ☐ Extrajurisdictional jurisdiction (ETJ)/Annexation Effective Date Define ETJ or annexation

3. NEW HOUSING UNITS**a. Were there any building permits issued for new housing units during this period?**☒ Yes, enter data below☐ No, stop and return this form. Your report is important even if no permits were issued.

Type of Structure	Total Number of		Total Valuation of Construction (\$ value - omit cents) (3)
	Buildings (1)	Housing Units (2)	
101 b. Single-family houses, detached and attached (must meet the following criteria: no unit above or below the other; wall extends from ground to roof; and, separate utilities for each unit) [Exclude manufactured HUD-inspected homes.]		8	2515310
103 c. Two-unit buildings			
104 d. Three- and four-unit buildings			
105 e. Five-or-more unit buildings			

4. ADDITIONAL INFORMATION ON INDIVIDUAL RESIDENTIAL PERMITS, FROM SECTION 3, VALUED AT \$2,000,000 OR MORE
(If more space is needed, please attach a separate sheet.)

Description and Site Address (1)	Owner or Builder (2)	Number of		Valuation of Construction (\$ value - omit cents) (5)
		Buildings (3)	Housing Units (4)	
Kind of building	Name			
Site address	Address			
City, State, ZIP Code	City, State, ZIP Code			
Kind of building	Name			
Site address	Address			
City, State, ZIP Code	City, State, ZIP Code			

5. COMMENTS (Continue on a separate sheet)**6. PERSON TO CONTACT REGARDING THIS REPORT**

Name

Renee Smouse

Telephone

864 834 8740

E-mail address

RENEE@TRAVELERSRESTSC.COM

Internet web address

WWW.TRAVELERSRESTSC.COM

Fax

See instructions on reverse side.

MUNICIPAL COURT REMITTANCE FORM FOR STATE'S PORTION OF REVENUE

To City Treasurer of Travelers Rest

For The Month Of FEBRUARY 2024

Municipal Court Cases

Total Fines \$ 4,633.05

Conviction Surcharges \$ 175.00

DUI Assessment \$ 237.00

DUS Assessment \$ _____ \$ _____

Insurance Fraud (See Form A) \$ _____

Cruelty to Animals (See Form B) \$ _____

Wildlife \$ _____

Size & Weight \$ _____

Carrier of Household Goods and Hazardous Waste \$ _____

Other Assessments \$ 6,586.70

Transfer Cases from General Sessions Court

Fines \$ _____

Conviction Surcharge \$ _____

DUI Assessment \$ _____

Other Assessments \$ _____

Bond Estreatments \$ _____

TOTAL \$ 11,631.75

Signed J. Twitty
Municipal Judge

Date March 7, 2024

ATTACHMENT F

Total Amount Allocated to State \$ 6,297.74

Total Amount Allocated to Victim Assistance Fund \$ 700.96



THE HONORABLE CURTIS M. LOFTIS, JR.
State Treasurer

Municipal Name: _____ Municipal Code: _____ Date Submitted: _____
Collection Period Beginning (Month/Year): _____ Collection Period Ending (Month/Year): _____

SOUTH CAROLINA STATE TREASURER'S REVENUE REMITTANCE FORM

LINE	FINES, FEES AND FILING FEE/ASSESSMENT	%	CODE	AMOUNT DUE	LINE
A	Public Defender Application Fee - \$40 Per Application	100%	17-3-30		A
B	Body Piercing	100%	44-32-120		B
C	Marriage License Fee - Additional \$ 20 Per License	100%	20-1-3 75		C
D	Bond Estreatment	25%	17-15-260		D
DA	Municipal Conditional Discharge Fee-\$150	100%	44-53-450(C)		DA
DB	Violations of State Shellfish Laws	33%	44-1-152		DB
DC	Criminally Negligent Use of Firearms/Archery Tackle	100%	50-1-85		DC
DD	Highway Work Zone – Department of Public Safety	65%	56-5-1535		DD
DE	Highway Work Zone – State Highway Fund	25%	56-5-1535		DE
DF	Public Disorderly Conduct <i>(New as of 7/1/2019)</i>	100%	16-17-530		DF
DUI/DUS/BUI - ASSESSMENTS/SURCHARGES/ PULLOUT					
E	Boating Under the Influence (BUI)	100%	50-21-114		E
F	Municipal DUS DPS Pullout - \$100	100%	56-1-460		F
G	Municipal DUI Assessment- \$12 Per Case	100%	56-5-2995		G
H	Municipal DUI Surcharge - \$100 Per Case	100%	14-1-211		H
I	Municipal DUI DPS Pullout- \$100	100%	56-5-2930 & 2945		I
IA	DUI/DUAC Breathalyzer Test Conviction Fee-SLED \$25	100%	56-5-2950(E)		IA
SURCHARGES					
J	Municipal Drug Surcharge - \$150 Per Case	100%	14-1-213(A)		J
K	Municipal Law Enforcement Surcharge - \$25 Per Case	100%	14-1-212(A)		K
KA	Municipal Criminal Justice Academy \$5 Surcharge / <i>Terminated 6/30/16</i>	100%	14-1-240(A)		KA
OTHER ASSESSMENTS - STATE SHARE					
L	Municipal- 107.5%	88.84%	14-1-208		L
LA	Municipal Traffic Education Program \$140 Application Fee	90.83%	17-22-350(C)		LA
M	TOTAL REVENUE DUE TO STATE TREASURER				M

PLEASE FILL IN THE AMOUNTS RETAINED BY YOUR OFFICE IN THE TABLE BELOW. THIS SECTION IS FOR REPORTING PURPOSES ONLY. DO NOT REMIT THESE AMOUNTS TO THE STATE TREASURER.

LINE	RETAINED BY MUNICIPAL FOR VICTIM SERVICES	%	CODE	AMOUNT RETAINED	LINE
N	Assessments-Municipal	11.16%	14-1-208		N
O	Surcharges-Municipal	100%	14-1-211		O
OA	Other Assessments-Municipal	9.17%	17-22-350(C)		OA
P	TOTAL RETAINED FOR VICTIM SERVICES				P

Comments: _____
Contact Person: _____ Telephone: _____
Contact Person Email: _____

I, Municipal Treasurer, certify that the foregoing information is true and accurate.

Municipal Treasurer Signature: _____
Municipal Treasurer Email: _____

***Note:** This report is required by law to be filed monthly, on or before the 15th, by the Municipal Treasure, even if there are no Collections.
Form can be emailed to court.fines@sto.sc.gov. If form is filed by fax, please confirm with Marty Woods (Phone: 803.734.2657) **PRIOR** to transmission.

Travelers Rest Planning Report

Projects in Entitlement Process

Project Name	Address	Request	PC #	Ordinance #	Acreage	Lots	Density
Villas of North Valley	129 & 132 E Bowers Rd	Unzoned to FRD	TR 24-01	O-03-24 O-04-24	49.63	87	1.87
Hemlock Park (TH)	Tubbs Mountain Road & Hemlock Road	Subdivision	TR 24-03	N/A	10.50	32	3.05
Hemlock Park (MF)	Tubbs Mountain Road & Hemlock Road	Development Plan	N/A	N/A	10.50	107	10.19
					70.63	226	

Preliminary Subdivisions Approved

Project Name	Address	Date Approved	Zoning	Type	Acreage	Lots	Density
Parkside Village	Center St and S Poinsett	11/23/21	R-M	Townhomes	2.51	29	11.55
The Refuge	N Main St and Glenview Rd	11/29/22	FRD	SF Housing	9.54	43	4.51
					12.05	72	

Approved Projects In Permitting

Project Name	Address	Status	Zoning	Type	Acreage	Units	Density
Spring Park	Hwy 276	Land Disturbance	PD	SF Housing	35.27	54	1.53
Whitehawk Meadows	Hawk Valley Dr and School St	Land Disturbance	R-7.5	SF Housing	69.23	165	2.38
					104.50	219	

Projects Under Construction

Project Name	Address		Zoning	Type	Acreage	Units	Density
Magnolia Cottages Ph II	Magnolia Dr and Thomas Dr		R-M	Townhomes	1.11	22	19.82
Pinestone					40.83		
Detached	Roe Rd and State Park Rd		PD-R	Detached		70	
Attached	Roe Rd and State Park Rd		PD-R	Attached		37	
Tri-/Quad-Plex	Roe Rd and State Park Rd		PD-R	Tri-/Quad-Plex		12	
Live/Work	Roe Rd and State Park Rd		PD-R	Live/Work		1	
					40.83	142	

Short Term Rentals/Lodging Projects

Approved in February 2024				Total Approved
0				33

Travelers Rest

City of Travelers Rest

March 1, 2023 → February 29, 2024

03/01/2023 → 02/29/2024

Total

382,536

02/01/2024 → 02/29/2024

Total

26,551

02/01/2024 → 02/29/2024

Total

11,029

02/01/2024 → 02/29/2024

Total

15,522

02/01/2024 → 02/29/2024

Peak Day

Saturday
Feb 24, 2024

2,521

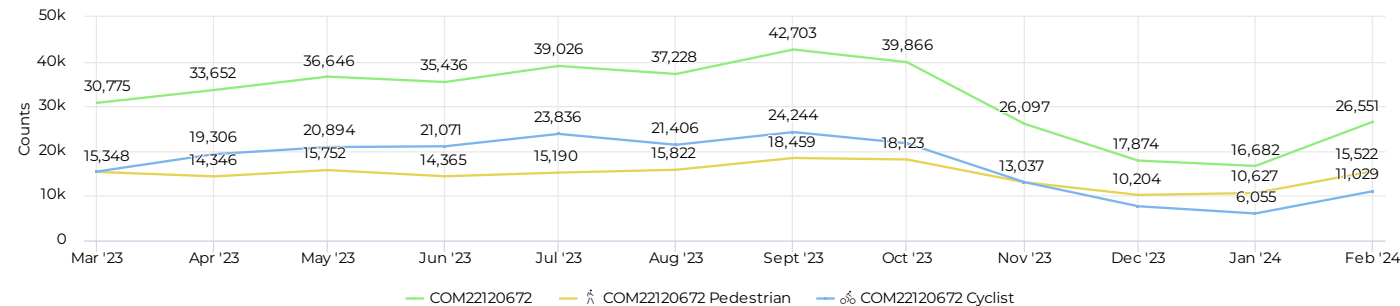
02/01/2024 → 02/29/2024

Daily Average

916

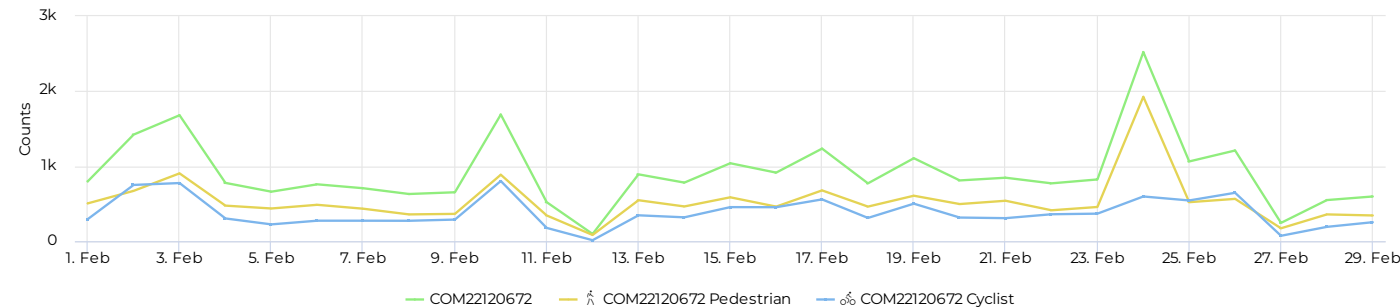
Monthly traffic

03/01/2023 → 02/29/2024



Daily Traffic - Last Month

02/01/2024 → 02/29/2024



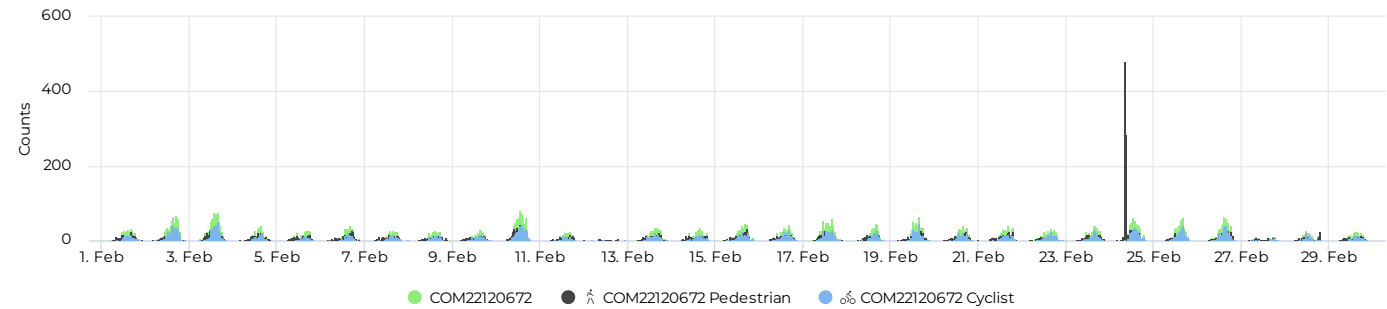
Travelers Rest

City of Travelers Rest

March 1, 2023 → February 29, 2024

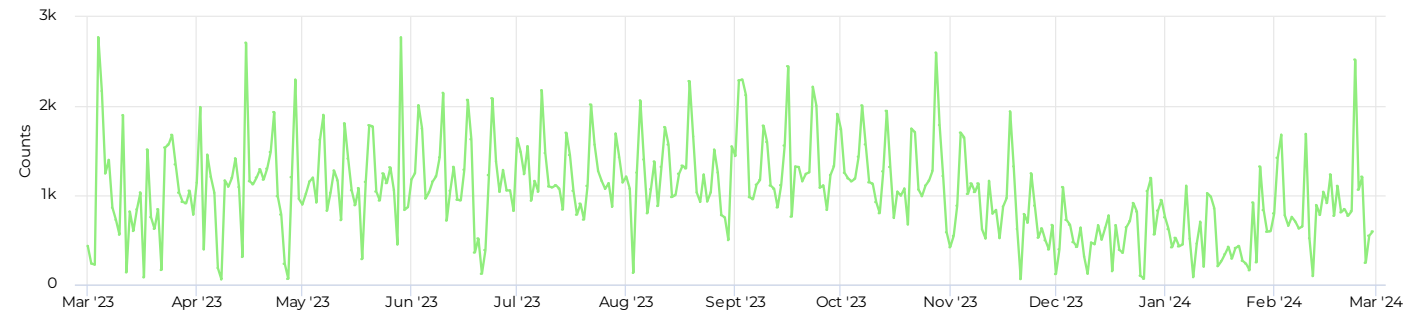
Monthly Travel - 15 Minute Intervals

02/01/2024 → 02/29/2024



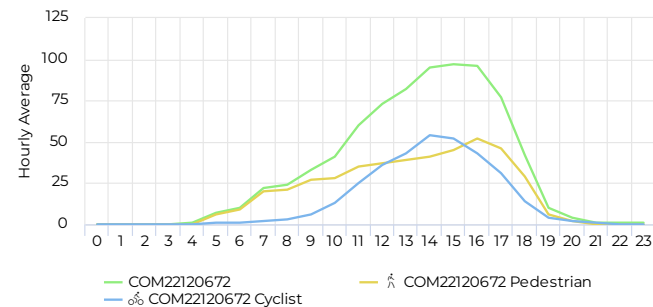
Daily Traffic Since March 1, 2023

03/01/2023 → 02/29/2024



Hourly Profile - Weekdays

02/01/2024 → 02/29/2024



Hourly Profile - Weekend

02/01/2024 → 02/29/2024

