

**Council Committee Meeting Minutes**  
**Monday, January 8, 2023**  
**5:00 p.m.**  
**Council Chambers, City Hall**

**Council Present:** Mayor, Brandy Amidon; Councilmembers Grant Bumgarner, Kelly Byers, Shaniece Criss, Catherine James, Lisa Lane, Sherry Marrah, Wayne McCall, and Brantly Vest

**Staff Present:** Carson Ruffrage, City Clerk; Mac McMakin, Assistant Fire Chief; Tim Kelley, Police Captain; Mike Forman, Planning Director; and Phillip Tate, Public Works Director; Greg Robertson, Fire Chief; Benjamin Ford, Police Chief

**1. Call to Order**

- a. Mayor Amidon called the meeting to order at 5:00 p.m.

**2. Approval of Minutes from Special Council Meetings.**

- a. Councilmember Criss made a motion to approve the minutes from the Special Council meeting at 4:00 p.m. Councilmember Byers seconded the motion which carried unanimously.
- b. Councilmember Criss made a motion to approve the minutes from the Special Council meeting at 6:00 p.m. Councilmember Marrah seconded the motion which carried unanimously.

**3. Public Works Committee**

***Members: Shaniece Criss (Chair), Lisa Lane, and Sherry Marrah***

- a. Chair Criss called the meeting to order by roll.
- b. Committee member Lane made a motion to approve the minutes from the Public Works Committee meeting held on December 11, 2023. The motion was seconded by Committee member Marrah.
- c. Director Tate noted the following items:
  - i. Litter pickup is scheduled for MLK Day in conjunction with Let's Keep TR Beautiful. He also noted the increase in litter pickup year over year.

- ii. Committee member Lane asked if there was more litter or more awareness of the litter and if there was a way to curb the amount. Director Tate noted that it was a nationwide issue, but there has been an increase in the number of volunteers helping due to better marketing of litter pickup events.
- d. Committee member Marrah made a motion to adjourn the meeting. Committee member Lane seconded the motion.

#### **4. Public Safety Committee**

***Members: Kelly Byers (Chair), Grant Bumgarner, Shaniece Criss, Wayne McCall, and Brantly Vest***

- a. Chair Byers called the meeting to order by roll call.
- b. Committee member Criss made a motion to approve minutes from the Public Safety Committee meeting held on December 11, 2023. The motion was seconded by Committee member Vest.
- c. Traffic collisions were up last month. Two officers are waiting to go to the Academy. They hope to start at the beginning of summer. The Police Department is at full staff. Theresa Igleheart gave an update on the police survey. In order to complete accreditation, they must report the findings of a citizen's survey. They received 247 responses. Overall, the responses were a great way to compare citizen perception vs actuals. Committee Chair Byers requested a copy of the full results. Chief Ford noted that there were no serious issues and nothing surprising in the results. As for the accreditation process, Chief Ford is asking for an extension instead of trying to finish it all in the next three months. He believes it will be completed in the next year.
- d. Chief Robertson noted that everything is a little slower because of the beginning of the year. Calls are about 80% medical and 30% to the Furman area. One firefighter recently fell at Jones Gap State Park and is out for six months. Volunteers are filling in as needed.
- e. Director Forman noted that there is a slight bump in building permits.
- f. Councilmember Criss made a motion to adjourn the meeting. Councilmember Vest seconded the motion.

#### **5. Planning & Development Committee**

***Members: Brantly Vest (Chair), Grant Bumgarner, Kelly Byers, Shaniece Criss, and Wayne McCall***

- a. Chair Vest called the meeting to order by roll call.
- b. Committee member Bumgarner made a motion to approve the Planning and Development minutes from the December 11, 2023 committee meeting. The motion was seconded by Committee member Criss.

- c. Athens Street Duplexes are coming up on the Planning Commission Agenda on the 25<sup>th</sup>. The other is the annexation on Bowers Road. Bowers Road consists of 87 houses 55+ and are slated to have a public hearing at the Planning Commission on January 25<sup>th</sup>. The remainder of the report is standard. Committee member Criss wanted to confirm that both meetings have had exposure to the public. Director Forman confirmed that they will be on Facebook, have already been put out for public notice, and will also be sent out on the TR app via push notification.
- d. Committee member Bumgarner motioned to adjourn; Committee member Criss seconded.

**6. Ways and Means Committee**

***Members: Grant Bumgarner (Chair), Councilmember Criss, Councilmember Vest, Councilmember Byers***

- a. Chair Bumgarner called the meeting to order by roll.
- b. Committee member Vest made a motion to approve the December 11, 2023 minutes. Committee member Criss seconded which was passed unanimously.
- c. Committee member Byers made a motion to adjourn, Committee member Vest seconded.

**7. Old business**

- a. None

**8. Executive Session**

- a. Council went into Executive Session to discuss the Interim Administrator Contract. Councilmember Criss made a motion to go into Executive Session. Councilmember Byers seconded the motion which was passed unanimously.
- b. Councilmember Bumgarner made a motion to adjourn the meeting. Councilmember Vest seconded the motion.
- c. No vote was taken during the Executive Session.

**9. New Business**

- a. None.

**10. Miscellaneous Matters**

- a. None.

**11. Adjournment**

There being no further business before the Council Committee, Councilmember Bumgarner made a motion to adjourn. Councilmember Lane seconded the motion, which was carried unanimously.

Mayor Amidon adjourned the meeting at 5:45 p.m.

\_\_\_\_\_ Brandy Amidon, Mayor

Completed by \_\_\_\_\_ Carson Ruffrage, City Clerk