

City of Travelers Rest  
**City Council Meeting Agenda**  
Thursday, December 21, 2023  
6:00 p.m.  
City Hall Council Chambers

Please join us at City Hall in Council Chambers or on our YouTube Channel at:  
<https://www.youtube.com/@cityoftravelersrest6747>

**Civility Pledge:** I pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of my city.

**1. Call to Order and Pledge of Allegiance**

Mayor Amidon will lead the Pledge of Allegiance

**2. Invocation**

Councilmember Vest

**3. Approval of the Minutes of Previous Meeting**

- a. Regular Council Meeting on November 16, 2023

**4. Citizen Participation** (*Speakers limited to 5 minutes*)

- a. William Padgett  
Pedestrian safety Glenview Park subdivision
- b. Sharon Klompus  
Instant Runoff Voting & Rank Choice Voting

**5. Ordinances & Resolutions for Second Reading**

- a. None

**6. Committee Reports**

- a. Public Works Committee report from December 11, 2023 – Chair Criss
- b. Public Safety Committee report from December 11, 2023 – Chair Byers
- c. Planning & Development Committee report from December 11, 2023 – Chair Vest

- d. Review Ways & Means financial report for November – Chair Bumgarner

**7. Ordinances and Resolutions for First Reading**

- a. Comprehensive Plan 5 Year Update
- b. Zoning Ordinance Text Amendment for Article 5 and Article 6
- c. Business License NAICS Code Class Schedule Update

**8. Old Business**

- a. None

**9. New Business**

- a. City of Travelers Rest Audit Presentation  
Highsmith & Highsmith, LLC

**10. Miscellaneous Matters**

- a. Administrative Update

**11. Adjournment**

## **CITY OF TRAVELERS REST**

### **REGULAR COUNCIL MEETING MINUTES**

**Thursday, November 16, 2023, 6:00 p.m.**

**City Hall Council Chambers**

**Present:** Mayor Brandy Amidon; Councilmembers Grant Bumgarner, Kelly Byers, Shaniece Criss, Sherry Marrah, Wayne McCall, and Brantley Vest

**Also Present:** Eric Vinson, City Administrator; Carson Ruffrage, City Clerk; Ben Ford, Police Chief; Mike Forman, Planning Director; Mac McMakin, Asst. Fire Chief, and Greg Robertson, Fire Chief

**Absent:** Councilmember Lisa Lane

#### **1. Call to Order and Pledge of Allegiance**

- a. Mayor Amidon called the meeting to order at 6:00 p.m.
- b. Council and staff recited the Pledge of Allegiance

#### **2. Invocation**

- a. The Invocation was given by Councilmember Byers

#### **3. Approval of the Minutes of Previous Meeting**

- a. Mayor Amidon called for a motion to approve the minutes for the Regular Council Meeting held on October 19, 2023. Councilmember Bumgarner motioned to approve, motion was seconded by Councilmember Lane and carried unanimously.

#### **4. Citizen Participation**

- a. UGATA (a nonprofit organization to expand the greenways and trails in Greenville County) representative Mathew Hudson Flege gave an update on the 2.1 mile greenway from TRHS to the YMCA that UGATA has been working to build with the City of Travelers Rest and Greenville County. The City committed \$180,000 to the trail and Greenville County committed \$1 million. It will be the same width and character as the Swamp Rabbit Trail. RFP went out in October and submissions are due on Monday. Construction begins at the beginning of 2024.
- b. They've also been working hard on expanding the trail in Marietta. They've received \$2 million from Greenville County.
- c. The hope is to have a ribbon cutting for the new Travelers Rest trail in about a year.

- d. The Marietta trail extension will not start until at least a year and a half from now.

## **5. Ordinances & Resolutions for Second Reading**

- a. Ordinance to Establish Fire Service Fee
  - i. Councilmember Bumgarner opened the floor to Administrator Vinson to go over the changes made since first reading. The changes include clarification of enforcement and how appeals are handled. Administrator Vincent stated that notification of the agreement would be upfront with high volume users, but just a conversation with others.
  - ii. Chair Bumgarner made a motion to approve the ordinance with the adjustments. Councilmember Marrah seconded the motion. Mayor Amidon opened it up to the Council for questions.
  - iii. Councilmember McCall didn't like the Ordinance but trusts Administrator Vinson and Council. He noted he will vote in favor.
  - iv. Councilmember Byers liked the added options but had concerns with the uniformity of it. She wondered if there was a way to have a formula on the fee. She also didn't agree with not proactively reaching out to the affected entities. Lastly, she wanted to know if there was a difference between a false alarm and a real fire issue. Administrator Vinson and the Fire Chief would determine whether to waive the fine after the offense. Each call is an opportunity for a learning experience. They would use common sense when determining fines. The real issue is when there is an entity with a large volume of calls.
  - v. Councilmember Marrah appreciated the wording adjustment on the appeals.
- b. The Ordinance passed with 7 Councilmembers in favor(Councilmember Criss abstained) and 1 opposed (Councilmember Byers).

## **6. Committee Reports**

- a. Chair Criss provided a summary of the Public Works Committee report from November 6, 2023.
- b. Chair Byers provided a summary of the Public Safety Committee report from November 6, 2023.
- c. Vice Chair Bumgarner provided a summary of the Planning & Development Committee report from November 6, 2023.
- d. Councilmember Bumgarner provided a summary of the Ways and Means Committee report from November 6, 2023. Chair Bumgarner noted that they will

no longer vote on the financial report but opened it up for questions or discussion on the October Financial Report.

## **7. Ordinances and Resolutions for First Reading**

- a. MS4 Agreement with Greenville County
  - i. Councilmember Criss made a motion to approve. Councilmember Byers seconded the motion.
  - ii. After no further discussion, the vote carried unanimously.
- b. TRUMC Public Parking MOU
  - i. Councilmember Bumgarner made a motion to approve. Councilmember Vest seconded the motion.
  - ii. After no further discussion, the vote carried unanimously.
- c. Resolution to provide check signing authority to Carson Ruffrage
  - i. Councilmember Criss made a motion to approve. Councilmember Vest seconded the motion.
- d. After no further discussion, the vote carried unanimously.

## **8. Old Business**

- a. None.

## **9. New Business**

- a. None.

## **10. Miscellaneous Matters**

- a. Lights going up in trees downtown. City Hall is very busy getting ready for the holidays.
- b. The new swing set will be installed by the end of the month.
- c. High visibility street signs for Main Street are ordered and will be delivered by end of year.

## **11. Adjournment**

- a. There being no other business to come before Council, Councilmember Bumgarner made a motion to adjourn. Councilmember Vest seconded.

\_\_\_\_\_ Brandy Amidon, Mayor

Completed by \_\_\_\_\_ Carson Ruffrage, City Clerk

Eric Vinson, City Administrator

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**CITY COUNCIL MEETING  
CITIZEN PARTICIPATION REQUEST**

Date: 12-11-2023  
Name: William Padgett  
Address: 327 Kelby St. Travelers Rest SC 29690  
Phone: 706-830-4560  
Email: wjpadgett27@yahoo.com

**Matter to be discussed:**

Pedestrian safety Glenview Park subdivision

**Discussion time limited to five (5) minutes**

Applicant's time cannot be yielded to other individuals.

By my signature I request the opportunity to address City Council at the next Council

Meeting to be held on: 12-21-2023

Signature: William Padgett

**SUBMIT FORM**

**CITY COUNCIL MEETING  
CITIZEN PARTICIPATION REQUEST**

Date: December 18, 2023  
Name: Sharon Klompus  
Address: 104 Windy Bluff Drive, Greenville  
Phone: 864.834.9298  
Email: klompslk@protonmail.com

**Matter to be discussed:**

*Instant Runoff Voting  
Rank Choice Voting*

**Discussion time limited to five (5) minutes**

Applicant's time cannot be yielded to other individuals.

By my signature I request the opportunity to address City Council at the next Council Meeting to be held on: January 18, 2024

Signature: *Sharon Klompus*

SUBMIT FORM



STATE OF SOUTH CAROLINA )

COUNTY OF GREENVILLE )

ORDINANCE NO. TR O-09-23

CITY OF TRAVELERS REST )

**AN ORDINANCE TO ADOPT THE 2018 CITY OF TRAVELERS REST COMPREHENSIVE PLAN, AS AMENDED, WITH ALL MAPS AND MATERIALS CONTAINED HEREIN.**

**WHEREAS**, the City of Travelers Rest adopted a Comprehensive Plan in 2018, pursuant to the 1994 South Carolina Planning Enabling Act of 1994, as amended; and

**WHEREAS**, the City of Travelers Rest Planning Commission was appointed by City Council and is the duly authorized body to prepare and review a Comprehensive Plan that conforms to the South Carolina Planning Enabling Act of 1994, as amended, and to carry out a continuing planning program for the physical growth, social growth, and economic development and redevelopment of City of Travelers Rest; and

**WHEREAS**, Section 6-29-520 and Section 6-29-530 of the South Carolina Code of Ordinances, as amended, requires that a Planning Commission may recommend to the governing authority the adoption of a Comprehensive Plan as a whole by a single ordinance, and that any recommendations for amendments to the Plan must be by resolution of the Planning Commission; and

**WHEREAS**, the City of Travelers Rest Planning Commission reviewed the 2018 City of Travelers Rest Comprehensive Plan and resolved to recommend certain amendments for adoption as shown in EXHIBIT 1 to the Travelers Rest City Council; and

**WHEREAS**, the City Council, pursuant to public notice, held a public hearing on November 16, 2023, to consider adoption of the recommended plan, as amended; and

**WHEREAS**, City Council, in its own judgement, considered the recommendation of the Travelers Rest Planning Commission and finds the Comprehensive Plan as amended to be compatible with the planning program for the city.

**THEREFORE**, the Travelers Rest City Council hereby ordains that the City of Travelers Rest 2018 Comprehensive Plan, as amended, with all maps and materials contained herein, be adopted.

DONE, RATIFIED AND PASSED this \_\_\_\_\_ day of \_\_\_\_\_ 2024

\_\_\_\_\_  
Brandy Amidon, Mayor

ATTEST:

\_\_\_\_\_  
Carson Ruffrage  
City Clerk & City Treasurer

REVIEWED:

\_\_\_\_\_  
Eric Vinson  
City Administrator

Public Hearing: December 21, 2023

First Reading: December 21, 2023

Final Reading: January 18, 2024

STATE OF SOUTH CAROLINA )

COUNTY OF GREENVILLE )

ORDINANCE NO. TR O - 10 - 23

CITY OF TRAVELERS REST )

**AN AMENDMENT TO THE CITY OF TRAVELERS REST ZONING ORDINANCE TO REVISE SECTION 5:1.3 AND ADD SECTION 6:24 TATTOO AND BODY PIERCING SERVICES, AND OTHER AMENDMENTS RELATED THERETO (PLANNING COMMISSION CASE #23-03-TA).**

**WHEREAS**, the City of Travelers Rest has adopted a Zoning Ordinance under authority of the South Carolina Planning Enabling Act of 1994, S.C. Code Title 6, Chapter 29, et al; and,

**WHEREAS**, the zoning ordinance of the City of Travelers Rest regulates zoning and land use through an adopted Zoning Ordinance; and,

**WHEREAS**, the City of Travelers Rest Zoning Ordinance contains a use table under Section 5:1.3 (the Use Table) which contains a description of all types and categories of uses permitted, uses permitted by special exception, uses permitted with conditions, and uses not permitted for each zoning district; and,

**WHEREAS**, the Use Table specifically prohibits “Tattoo and Body Piercing Services” outright in all zoning districts of the Zoning Ordinance; and,

**WHEREAS**, the City of Travelers Rest Planning Commission, after a duly advertised public hearing, recommends amending the Use Table to allow, with conditions, the specific use of “Tattoo and Body Piercing Services” in the S-1 districts.

**THEREFORE**, by the Mayor and City Council of the City of Travelers Rest, South Carolina, in council assembled and by the authority thereof that the Travelers Rest Zoning Ordinance be amended as follows:

- EXHIBIT A: Revise Table 5:1.3 in ARTICLE 5, ZONING DISTRICT REGULATIONS of the Travelers Rest Zoning Ordinance, specifically change the “-” to “C” for Tattoo and Body Piercing Services, under the “S-1” Column and under the “See Also” column.
- EXHIBIT B: Revise ARTICLE 6 – GENERAL PROVISIONS, specifically adding Section 6:24 – Tattoo and Body Piercing Services.

Note: EXHIBITS A and B encompass the extent of the Zoning Ordinance Text Amendment #TR-10-23 and are submitted as EXHIBIT A and EXHIBIT B accordingly.

This Ordinance shall be effective upon second reading.

DONE, RATIFIED AND PASSED this 18th day of January 2024.

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Brandy Amidon, Mayor

ATTEST:

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Carson Ruffrage  
City Clerk, Treasurer

REVIEWED:

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Eric Vinson  
City Administrator

Public Hearing: October 26, 2023

Planning Commission Recommendation: October 26, 2023

First Reading: December 21, 2023

Second Reading: January 18, 2024

SECTION 5:1.3 - USE TABLE	R-15, R-10, R-7.5	R-D	R-M	TH	R-MHP	O-D	C-1N	C-1	C-2	CBD	S-1	I-1	See Also
Key: "P" = Permitted Use; "C" = Conditional Use; "S" = Special Exception Use; "Dash" = Prohibited Use													
<b>Residential Uses</b>													
Accessory Dwelling Units (ADU)	C	-	-	-	-	-	-	S	S	P	-	-	Art 6, Sec 22; Art 7, Sec 9
Dwelling (Attached Single-Family)	-	C	C	C	-	-	-	-	-	P	-	-	Art 6, Sec 13
Dwelling (Detached Single-Family)	P	P	P	P	-	-	-	-	-	P	-	-	
Dwelling (Multi-Family)	-	-	C	-	-	-	-	-	-	P	-	-	Art 6, Sec 13
Home Occupation	C	C	C	C	-	-	-	-	-	P	-	-	Art 6, Sec 12
Manufactured Home	-	-	-	-	S	-	-	-	-	-	-	-	Art 7, Sec 7
Manufactured Housing Park	-	-	-	-	P	-	-	-	-	-	-	-	
<b>Accommodation Uses</b>													
Bed and Breakfast Inn	-	-	-	-	-	-	P	P	P	P	-	-	
Hotel	-	-	-	-	-	-	-	-	P	P	-	-	
Short-Term Rental (STR)	P	P	P	P	-	-	-	-	-	-	-	-	Ord No. O-18-20
<b>Institutional and Social Uses</b>													
Assembly Hall or Banquet Hall	-	-	-	-	-	-	-	-	P	P	P	-	
Child or Day Care Center	-	-	S	-	-	-	-	-	-	-	-	-	Art 7, Sec 8
Health Care Service (Assisted Living)	-	-	P	-	-	-	-	-	-	-	-	-	
Health Care Service (Hospital)	-	-	-	-	-	-	P	-	P	-	-	-	
Health Care Service (Nursing Care Facility)	-	-	-	-	-	P	-	P	P	-	-	-	
Health Care Service (Outpatient)	-	-	-	-	-	P	P	P	P	-	-	-	
Health Care Service (Residential Continuing Care Retirement Center)	-	-	S	-	-	-	-	-	-	-	-	-	Art 6, Sec 15; Art 7, Sec 10
Public Utility	S	S	S	S	S	S	S	S	S	P	S	S	Art 7, Sec 2
Public Safety	S	S	S	S	P	P	P	P	P	P	P	P	
Religious Institution	S	S	S	S	-	S	-	S	S	S	S	-	Art 7, Sec 5
School (Grade)	S	S	S	S	-	S	-	S	S	-	S	-	
School (Higher Learning)	S	S	S	S	-	S	-	S	S	-	S	-	
School (Technical, Trade, or Other Specialty)	-	-	-	-	-	P	P	P	P	P	P	P	
<b>Commercial and Office Uses</b>													
Bar, Brew Pub, Drinking Place	-	-	-	-	-	-	-	-	P	S	-	-	
Building Services	-	-	-	-	-	-	-	-	P	-	P	-	
Catering Services	-	-	-	-	-	-	-	-	P	-	P	-	
Communication or Information Services	-	-	-	-	-	P	P	P	P	P	-	-	
Dry Cleaning and Laundry Services	-	-	-	-	-	-	-	P	P	-	P	-	
Financial Services	-	-	-	-	-	P	P	P	P	P	-	-	
Financial Services (Non-traditional)	-	-	-	-	-	-	-	-	-	-	-	-	
Motor Vehicle Sales	-	-	-	-	-	-	-	-	P	-	P	-	
Office and Professional Services	-	-	-	-	-	P	P	P	P	P	-	-	
Personal Care Services	-	-	-	-	-	-	P	P	P	P	-	-	
Tattoo and Body Piercing Services	-	-	-	-	-	-	-	-	-	-	C	-	Art 6, Sec 24
Pet and Animal Care Services	-	-	-	-	-	-	-	-	P	-	P	-	
Restaurant (No drive-thru)	-	-	-	-	-	-	P	P	P	P	-	-	
Restaurant (With drive-thru)	-	-	-	-	-	-	-	-	P	-	-	-	
Sales (Retail under 25,000 sf)	-	-	-	-	-	-	P	P	P	P	P	-	
Sales (Retail over 25,000 sf)	-	-	-	-	-	-	-	-	P	P	P	-	
Sales (Alcohol packaged)	-	-	-	-	-	-	-	-	P	S	-	-	
Sales (Alternative nicotine)	-	-	-	-	-	-	-	-	-	-	-	-	
<b>Industry, Service, and Transportation Uses</b>													
Construction and Contractor Services	-	-	-	-	-	-	-	-	-	-	P	P	
Junk/Salvage Yard	-	-	-	-	-	-	-	-	-	-	-	S	Art 7, Sec 3
Manufacturing (Light)	-	-	-	-	-	-	-	-	-	S	P	P	
Manufacturing (Heavy)	-	-	-	-	-	-	-	-	-	-	-	P	
Motor Vehicle Services (Light)	-	-	-	-	-	-	-	P	P	-	P	-	
Motor Vehicle Services (Heavy)	-	-	-	-	-	-	-	-	P	-	P	P	
Package Delivery Services	-	-	-	-	-	-	P	P	P	P	-	-	
Parking	-	-	-	-	-	P	P	P	P	P	P	P	Art 6, Sec 9
Passenger Transportation Services	-	-	-	-	-	-	-	-	P	-	P	-	
Self-Storage or Mini-Warehouse Facility	-	-	-	-	-	-	-	-	S	-	P	P	Art 7, Sec 12
Telecommunication Tower	S	S	S	S	S	S	S	S	S	-	S	S	Art 7, Sec 11
Warehousing	-	-	-	-	-	-	-	-	-	-	P	P	
Wholesaling	-	-	-	-	-	-	-	-	-	-	P	P	
<b>Arts, Entertainment, and Recreation Uses</b>													
Amusement or Games Facility	-	-	-	-	-	-	-	-	P	-	P	-	
Clubhouse or Country Club	S	S	S	-	-	-	-	-	-	-	-	-	Art 7, Sec 6
Equine and Livestock	S	-	-	-	-	-	-	-	-	-	-	-	Art 7, Sec 4
Fitness/Sports Club, Studio, or Center	-	-	-	-	-	-	P	P	P	P	-	-	
Museum	-	-	-	-	-	-	-	P	P	P	P	-	
Recreation (Outdoor)	P	P	P	P	P	P	P	P	P	P	-	-	
Stadium or Arena	-	-	-	-	-	-	-	-	-	-	S	-	
Theater	-	-	-	-	-	-	P	P	P	P	P	-	

## Section 6:24 Tattoo and Body Piercing

Tattoo and body piercing facilities shall comply with the following:

Prior to performing tattooing procedures, a tattoo facility must apply for and obtain a license issued by the South Carolina Department of Health and Environmental Control (SCDHEC), or other appropriate state licensing authority, that shall be effective for a specified time period following the date of issue. Tattoo facilities are subject to all SCDHEC requirements, as well as the following.

(1) A tattoo facility may only provide tattooing and body piercing services and may not engage in any other retail business including, but not limited to, the sale of goods.

(2) No window display signs other than open/closed sign, business hours, and business name.

(3) No outdoor seating.

(4) Tattoo and body piercing facilities may not be located within 300 feet of a park, including the Swamp Rabbit Trail.

(5) Tattoo and body piercing facilities may not be located within the Downtown Overlay District.

(6) A change in business ownership requires a new conditional use permit approval



## NAICS Codes and Class Schedule Timeline

Act 176, the Business License Standardization Act, establishes a standard class schedule, where businesses are placed into classes using the latest edition of North American Industry Classification System code based on profitability. The **class schedule must be updated every two years and approved by ordinance**. The Municipal Association of SC will provide a sample ordinance for every update. The **NAICS code is reviewed and revised every five years** to keep the classification system current with changes to economic activities. The update to the NAICS code does not require an ordinance or approval by council.



- Use 2022 NAICS
  - Use 2021 Class Schedule
- To Do:** Pass new class schedule for 2024  
(New ordinance required)



- Use new 2027 NAICS
  - Use 2027 Class Schedule
- To Do:** Verify all NAICS codes to make sure they are accurate.



- Use 2022 NAICS
- Use 2023 Class Schedule



- Use 2027 NAICS
  - Use 2027 Class Schedule
- To Do:** Pass new class schedule for 2030  
(New ordinance required)



- Use 2022 NAICS
  - Use 2023 Class Schedule
- To Do:** Pass new class schedule for 2026  
(New ordinance required)



- Use 2027 NAICS
- Use 2029 Class Schedule



- Use 2022 NAICS
- Use 2025 Class Schedule



- Use 2027 NAICS
  - Use 2029 Class Schedule
- To Do:** Pass new class schedule for 2032  
(New ordinance required)



- Use 2022 NAICS
  - Use 2025 Class Schedule
- To Do:** Pass new class schedule for 2028  
(New ordinance required)



- Use 2027 NAICS
- Use 2031 Class Schedule



## AN ORDINANCE

### AMENDING THE BUSINESS LICENSE ORDINANCE OF THE CITY OF TRAVELERS REST TO UPDATE THE CLASS SCHEDULE AS REQUIRED BY ACT 176 OF 2020.

**WHEREAS**, the City of Travelers Rest (the "Municipality") is authorized by S.C. Code Section 5-7-30 and Title 6, Chapter 1, Article 3 to impose a business license tax on gross income;

**WHEREAS**, by Act No. 176 of 2020, known as the South Carolina Business License Tax Standardization Act and codified at S.C. Code Sections 6-1-400 to -420 (the "Standardization Act"), the South Carolina General Assembly imposed additional requirements and conditions on the administration of business license taxes;

**WHEREAS**, the Standardization Act requires that by December thirty-first of every odd year, each municipality levying a business license tax must adopt, by ordinance, the latest Standardized Business License Class Schedule as recommended by the Municipal Association of South Carolina (the "Association") and adopted by the Director of the Revenue and Fiscal Affairs Office;

**WHEREAS**, following the enactment of the Standardization Act, the Municipality enacted Ordinance No. O-20-21 on November 18, 2021, in order to comply with the requirements of the Standardization Act (the "Current Business License Ordinance");

**WHEREAS**, the City of Travelers Rest Council of the Municipality (the "Council") now wishes to amend the Current Business License Ordinance to adopt the latest Standardized Business License Class Schedule, as required by the Standardization Act, and to make other minor amendments as recommended by the Association;

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of Travelers Rest, as follows:

**SECTION 1. Amendments to Appendix A.** Appendix A to the Current Business License Ordinance, the "Business License Rate Schedule," is hereby amended as follows:

- (a) Class 8.3 is hereby amended by deleting the NAICS Codes and replacing them with NAICS 517111, 517112, 517122 – Telephone Companies.
- (b) Class 8.6 is hereby amended and restated in its entirety to read as follows: "**8.6 NAICS Code Varies – Billiard or Pool Tables.** A business that offers the use of billiard or pool tables shall be subject to business license taxation under its natural class for all gross income of the business excluding the gross income attributable to the billiard or pool tables. In addition, the billiard or pool tables shall require their own separate business licenses pursuant to SC Code § 12-21-2746 and shall be subject to a license tax of \$5.00 per table measuring less than 3½ feet wide and 7 feet long, and \$12.50 per table longer than that."
- © The NAICS codes corresponding to Classes 9.41 and 9.42 have been eliminated. Businesses that were previously classified into 9.41 or 9.42 shall be required to

apply and pay for a business license in their natural class.

**SECTION 2. Amendments to Appendix B.** Appendix B to the Current Business License Ordinance, the “Business License Class Schedule,” is hereby amended as follows:

- (a) Classes 1 through 8 in Appendix B to the Current Business License Ordinance, the “Business License Class Schedule,” are hereby amended and restated as set forth on the attached Exhibit A.
- (b) Class 9 in Appendix B to the Current Business License Ordinance, the “Business License Class Schedule,” shall remain in full force and effect as set forth in the Current Business License Ordinance.
- © The NAICS codes corresponding to Classes 9.41 and 9.42 have been eliminated. Businesses that were previously classified into 9.41 or 9.42 shall be required to apply and pay for a business license in their natural class.

**SECTION 3. Repealer, Effective Date.** All ordinances in conflict with this ordinance are hereby repealed. This ordinance shall be effective with respect to the business license year beginning on May 1, 2024.

**ENACTED IN REGULAR MEETING**, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Clerk

First reading: \_\_\_\_\_

Final reading: \_\_\_\_\_

**Exhibit A: Amendment to Classes 1 – 8 in Appendix B of the  
Current Business License Ordinance**

**APPENDIX B  
Classes 1 – 8: Business License Class Schedule by NAICS Codes**

<b>NAICS Sector/Subsector</b>	<b>Industry Sector</b>	<b>Class</b>
<b>11</b>	Agriculture, forestry, hunting and fishing	<b>1</b>
<b>21</b>	Mining	<b>2</b>
<b>22</b>	Utilities	<b>1</b>
<b>31 - 33</b>	Manufacturing	<b>3</b>
<b>42</b>	Wholesale trade	<b>1</b>
<b>44 - 45</b>	Retail trade	<b>1</b>
<b>48 - 49</b>	Transportation and warehousing	<b>1</b>
<b>51</b>	Information	<b>4</b>
<b>52</b>	Finance and insurance	<b>7</b>
<b>53</b>	Real estate and rental and leasing	<b>7</b>
<b>54</b>	Professional, scientific, and technical services	<b>5</b>
<b>55</b>	Management of companies	<b>7</b>
<b>56</b>	Administrative and support and waste management and remediation services	<b>3</b>
<b>61</b>	Educational services	<b>3</b>
<b>62</b>	Health care and social assistance	<b>4</b>
<b>71</b>	Arts, entertainment, and recreation	<b>3</b>
<b>721</b>	Accommodation	<b>1</b>
<b>722</b>	Food services and drinking places	<b>2</b>
<b>81</b>	Other services	<b>4</b>
<b>Class 8</b>	<b>Subclasses</b>	
<b>23</b>	Construction	<b>8.1</b>
<b>482</b>	Rail Transportation	<b>8.2</b>
<b>517111</b>	Wired Telecommunications Carriers	<b>8.3</b>
<b>517112</b>	Wireless Telecommunications Carriers (except Satellite)	<b>8.3</b>
<b>517122</b>	Agents for Wireless Telecommunications Services	<b>8.3</b>
<b>5241</b>	Insurance Carriers	<b>8.4</b>
<b>5242</b>	Insurance Brokers for non-admitted Insurance Carriers	<b>8.4</b>
<b>713120</b>	Amusement Parks and Arcades	<b>8.51</b>
<b>713290</b>	Nonpayout Amusement Machines	<b>8.52</b>
<b>713990</b>	All Other Amusement and Recreational Industries ( pool tables)	<b>8.6</b>

*2023 Class Schedule is based on a three-year average (2017 - 2019) of IRS statistical data.*

## APPENDIX A: BUSINESS LICENSE RATE SCHEDULE

	INCOME: \$0 - \$2,000	INCOME OVER \$2,000
<u>RATE CLASS</u>	<u>BASE RATE</u>	<u>RATE PER \$1,000 OR FRACTION THEREOF</u>
1	\$60.00	\$1.20
2	\$62.50	\$1.25
3	\$65.00	\$1.30
4	\$67.50	\$1.35
5	\$70.00	\$1.40
6	\$72.50	\$1.45
7	\$75.00	\$1.50
8.10	\$60.00	\$1.35
8.51	\$12.50 + \$12.50 per machine	
8.52	\$12.50 + \$180.00 per machine	
8.6	\$150.00	\$1.25
9.1	\$85.00	\$1.50
9.2	\$95.00	\$1.25
9.3	\$50.00	\$1.00
<del>9.41</del>	<del>\$65.00</del>	<del>\$1.25</del>
<del>9.42</del>	<del>\$35.00</del>	<del>\$1.25</del>
9.6	\$175.00	\$2.50
9.7	\$250.00	\$1.25
9.8	\$130.00	\$.65

### NON-RESIDENT RATES

Unless otherwise specifically provided, all taxes and rates shall be doubled for non-residents and itinerants having no fixed principal place of business within the Municipality.

### DECLINING RATES

Declining rates apply in all Classes for gross income in excess of \$1,000,000, unless otherwise specifically provided for in this ordinance.

<u>Gross Income in \$ Millions</u>	<u>Percent of Class Rate for each additional \$1,000</u>
0-1	100%
1-2	90%
2-3	80%
3-4	70%
4-5	60%
5-6	50%
6-7	40%
OVER 7	30%

1. **Class 8 Rates.**

A. **NAICS Numbers.** Each NAICS number designates a separate subclassification. The businesses in this section are treated as separate and individual subclasses due to provisions of state law, regulatory requirements, service burdens, tax equalization considerations, and other factors that are deemed sufficient to require individually determined rates. In accordance with state law, the City also may provide for reasonable subclassifications for rates, described by an NAICS sector, subsector, or industry, that are based on particularized considerations as needed for economic stimulus or for the enhanced or disproportionate demands on municipal services or infrastructure. Non-resident rates do not apply except where indicated.

B. **NAICS 230000 – Contractors, Construction, All Types.** [Non-resident rates apply].

Resident rates, for contractors having a permanent place of business within the City:

Minimum on first \$2,000.00.....\$60.00 PLUS

Per \$1,000, or fraction, over \$2,000.00.....\$1.35

1. Non-resident rates apply to contractors that do not have a permanent place of business within the City. A trailer at the construction site or structure in which the contractor temporarily resides is not a permanent place of business under this ordinance.
2. No contractor shall be issued a business license until all state and municipal qualification examination and trade license requirements have been met. Each contractor shall post a sign in plain view on each job identifying the contractor with the job.
3. Sub-contractors shall be licensed on the same basis as general or prime contractors for the same job. No deductions shall be made by a general or prime contractor for value of work performed by a sub-contractor.
4. No contractor shall be issued a business license until all performance and indemnity bonds required by the Building Code have been filed and approved. Zoning permits must be obtained when required by the Zoning Ordinance.
5. Each prime contractor shall file with the License Official a list of sub-contractors furnishing labor or materials for each project.
6. For licenses issued on a per-job basis, the total tax for the full amount of the contract shall be paid prior to commencement of work and shall entitle the contractor to complete the job without regard to the normal license expiration date. An amended report shall be filed for each new job and the appropriate additional license fee per \$1,000 of the contract amount shall be paid prior to commencement of new work. Only one base tax shall be paid in a license year. Licensees holding a per-job license shall file, by each April 30 during the continuation of the construction project, a statement of compliance, including but not limited to a revised estimate of the value of the contract. If any revised estimate of the final value of such project exceeds the amount for which the business license was issued, the licensee shall be required to pay a license fee at the then-prevailing rate on the excess amount.

C. **NAICS 482 – Railroad Companies.** (See S.C. Code § 12-23-210).

D. **NAICS 517311, 517312 – Telephone Companies.** With respect to “retail telecommunications services” as defined in S. C. Code § 58-9-2200, the City participates in a collections program administered by the Municipal Association of South Carolina. The City has approved participation in the collections program by separate ordinance (the “Telecommunications Collections

Ordinance”). The rates, terms, conditions, dates, penalties, appeals process, and other details of the business license applicable to retail telecommunications services are set forth in the Telecommunications Collections Ordinance.

- E. **NAICS 5241 & 5242 – Insurance Companies and Brokers.** Independent agents, brokers, their employees are subject to a business license tax based on their natural class. With respect to insurers subject to license fees and taxes under Chapter 7 of Title 38 and to brokers under Chapter 45 of Title 38, the City participates in a collections program administered by the Municipal Association of South Carolina. The City has approved participation in the collections program by separate ordinance (the “Insurers and Brokers Collections Ordinance”). The rates, terms, conditions, dates, penalties, appeals process, and other details of the business license applicable to insurers and brokers are set forth in the Insurers and Brokers Collections Ordinance.
- F. **NAICS 713120 – Amusement Machines, Coin Operated (Except Gambling).** Music machines, juke boxes, kiddy rides, video games, pin tables with levers, and other amusement machines with or without free play feature licensed by SC Department of Revenue pursuant to S.C. Code §12-21-2720(A)(1) and (A)(2).

For operation of all machines (not on gross income), pursuant to S.C. Code §12-21-2746:

Per Machine.....\$12.50 PLUS  
Business license.....\$12.50

Distributors that sell or lease machines and are not licensed by the state as an operator pursuant to §12-21-2728 are not subject to Subclass 8.51.

- G. **NAICS 713290 – Amusement Machines, Coin Operated, Non-Payout.** Amusement machines of the non-payout type or in-line pin game licensed by SC Department of Revenue pursuant to S.C. Code §12-21-2720(A)(3) [Type III].

For operation of all machines (not on gross income), pursuant to S.C. Code §12-21-2720(B):

Per Machine .....\$180.00 PLUS  
Business license .....\$12.50

Distributors that sell or lease machines and are not licensed by the state as an operator pursuant to §12-21-2728 are not subject to Subclass 8.52.

- H. ~~**NAICS 713990 – Billiard or Pool Rooms, All Types.** (A) Pursuant to SC Code § 12-21-2746, license tax of \$5.00 per table measuring less than 3½ feet wide and 7 feet long, and \$12.50 per table longer than that; PLUS, (B) with respect to gross income from the entire business in addition to the tax authorized by state law for each table:~~

~~—Minimum on first 2,000.00.....150.00 PLUS  
—Per \$1,000, or fraction, over 2,000.00.....\$1.25~~

~~**8.6 NAICS Code Varies – Billiard or Pool Tables.** A business that offers the use of billiard or pool tables shall be subject to business license taxation under its natural class for all gross income of the business excluding the gross income attributable to the billiard or pool tables. In addition, the billiard or pool tables shall require their own separate business licenses pursuant to SC Code 12-21-2746 and shall be subject to a license tax of \$5.00 per table measuring less than 3 ½ feet wide and 7 feet long, and \$12.50 per table longer than that.~~

2. **Class 9 Rates.**

A. **Business Subclassifications.** Under S.C. Code Section 6-1-400(G)(2), municipalities may provide for additional reasonable subclassifications based upon particularized considerations as needed for economic stimulus or the enhanced or disproportionate demands by specific business subclassifications on taxing jurisdiction services or infrastructure. Non-resident rates do not apply except where indicated.

B. **NAICS 522298 – Pawnshops – All Types**

Minimum on first \$2,000.00.....\$95.00 PLUS

Per \$1,000.00, or fraction, over \$2,000.00.....\$1.25

C. **NAICS 4411, 4412 – Automotive, Motor Vehicles, Boats, Farm Machinery or Retail.** (Except auto supply stores – see 4413)

Minimum on first \$2,000.00.....\$50.00 PLUS

Per \$1,000.00, or fraction, over \$2,000.00.....\$1.00

1. One sales lots not more than 400 feet from the main showroom may be operated under this license provided that proceeds from sales at the lot are included in gross receipts at the main office when both are operated under the same name and ownership.

2. Gross receipts for this classification shall include value of trade-ins. Dealer transfers or internal repairs on resale items shall not be included in gross income.

D. **NAICS 454390 – Peddlers, Solicitors, Canvassers, Door-To-Door Sales.** Direct retail sales of merchandise. [Non-resident rates apply]

1. Regular activities [more than two sale periods of more than three days each per year]

Minimum on first \$2,000.00 .....\$65.00 PLUS

Per \$1,000.00, or fraction, over \$2,000.00 .....\$1.25

2. Seasonal activities [not more than two sale periods of not more than three days each year, separate license required for each sale period]

Minimum on first \$2,000.00 .....\$35.00 PLUS

Per \$1,000.00, or fraction, over \$2,000.00 .....\$1.25

Applicants for a license to sell on private property must provide written authorization from the property owner to use the intended location.

E. **NAICS 71190 – Other Performing Arts Companies (Carnivals and Circuses**

1. Minimum on first \$2,000.00.....\$175.00 PLUS

Per \$1,000.00, or fraction, over \$2,000.00.....\$2.50

F. **NAICS 722410 – Drinking Places (Alcoholic Beverages)**

1. Minimum on first \$2,000.00.....\$250.00

Per \$1,000.00, or fraction, over \$2,000.00.....\$1.25



G. **Manufacturing Rates.**

All Classifications of Manufacturers shall pay as follows:

Minimum on first \$2,000.00 .....\$130.00 PLUS

Per \$1,000.00, or fraction, over \$2,000.00 .....\$.65

**APPENDIX B**  
**BUSINESS LICENSE CLASS SCHEDULE BY NAICS CODE**

NAICS Sector/Subsector	Industry Sector	Class
11	Agriculture, forestry, hunting and fishing	<del>2.00</del> 1.00
21	Mining	<del>4.00</del> 2.00
<del>22</del>	<u>Utilities</u>	1.00
31	Manufacturing	<del>2.00</del> 3.00
32	Manufacturing	<del>2.00</del> 3.00
33	Manufacturing	<del>2.00</del> 3.00
42	Wholesale trade	1.00
44	Retail trade	1.00
45	Retail trade	1.00
48	Transportation and warehousing	<del>2.00</del> 1.00
49	Transportation and warehousing	<del>2.00</del> 1.00
51	Information	4.00
52	Finance and insurance	7.00
53	Real estate and rental and leasing	7.00
54	Professional, scientific, and technical services	5.00
55	Management of companies	7.00
56	Administrative and support and waste management and remediation services	<del>4.00</del> 3.00
61	Educational services	<del>4.00</del> 3.00
62	Health care and social assistance	4.00
71	Arts, entertainment, and recreation	3.00
721	Accommodation	<del>3.00</del> 1.00
722	Food services and drinking places	<del>4.00</del> 2.00
81	Other services	<del>5.00</del> 4.00
<b>Class 8</b>	<b>Mandatory or Recommended Subclasses</b>	
23	Construction	8.10
482	Rail Transportation	8.20
517311	Wired Telecommunications Carriers	8.30
517312	Wireless Telecommunications Carriers (except Satellite)	8.30
<del>517122</del>	<u>Agents for Wireless Telecommunications Services</u>	<del>8.30</del>
5241	Insurance Carriers	8.40
5242	Insurance Brokers for non-admitted Insurance Carriers	8.40
713120	Amusement Parks and Arcades	8.51
713290	Nonpayout Amusement Machines	8.52

713990	All Other Amusement and Recreational Industries (pool tables)	8.60
<b>Class 9</b>	<b>Optional Subclasses</b>	
423930	Recyclable Material Merchant Wholesalers (Junk)	9.10
522298	Pawnshops	9.20
4411	Automobile Dealers	9.30
4412	Other Motor Vehicle Dealers	9.30
<del>454390</del>	<del>Other Direct Selling Establishments ( Regular Peddlers)</del>	
<del>454390</del>	<del>Other Direct Selling Establishments (Seasonal Peddlers)</del>	<del>9.42</del>
713290	Bingo Halls	9.50
711190	Other Performing Arts Companies (Carnivals and Circuses)	9.60
722410	Drinking Places (Alcoholic Beverages)	9.70
31	Manufacturing	9.80
32	Manufacturing	9.80
33	Manufacturing	9.80

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