

City of Travelers Rest
City Council Meeting Agenda
Thursday, September 21, 2023
6:00 p.m.
City Hall Council Chambers

Please join us at City Hall in Council Chambers or on our YouTube Channel at:

<https://www.youtube.com/@cityoftravelersrest6747>

Civility Pledge: I pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of my city.

1. Call to Order and Pledge of Allegiance

Mayor Pro Tempore Bumgarner will lead the Pledge of Allegiance

2. Invocation

Councilmember Lane

3. Approval of the Minutes of Previous Meeting

- a. Regular Council Meeting on August 17, 2023

4. Citizen Participation (*Speakers limited to 5 minutes*)

- a. None

5. Ordinances & Resolutions for Second Reading

- a. None

6. Committee Reports

- a. Public Works Committee report from September 11, 2023 – Chair Criss
- b. Public Safety Committee report from September 11, 2023 – Chair Byers
- c. Planning & Development Committee report from September 11, 2023 – Chair Vest
- d. Review Ways & Means financial report for August – Chair Bumgarner

7. Ordinances and Resolutions for First Reading

- a. None

8. Old Business

- a. None

9. New Business

- a. None

10. Miscellaneous Matters

- a. Administrative Update

11. Adjournment

CITY OF TRAVELERS REST

REGULAR COUNCIL MEETING MINUTES

Thursday, August 17, 2023, 6:00 p.m.

City Hall Council Chambers

Present: Brandy Amidon, Mayor; Councilmembers Kelly Byers, Shaniece Criss, Lisa Lane, Sherry Marrah, Wayne McCall, Grant Bumgarner, and Brantley Vest

Also Present: Eric Vinson, City Administrator; Beth Sicignano, Communications; Ben Ford, Police Chief; Mike Forman, Planning Director; Mac McMakin, Asst. Fire Chief, and Greg Robertson, Fire Chief

1. Call to Order and Pledge of Allegiance

- a. Mayor Amidon called the meeting to order at 6:00 p.m.
- b. Council and staff recited the Pledge of Allegiance

2. Invocation

- a. The Invocation was given by Councilmember Marrah.

3. Amendment to July 20, 2023, Council Meeting Agenda

- a. Councilmember Bumgarner noted that Section 6-e was duplicated in the July 20, 2023 meeting minutes and requested its removal.

4. Approval of the Minutes of Previous Meeting

- a. Mayor Amidon called for a motion to approve with amendment the minutes for the Regular Council Meeting held on July 20, 2023. Council member Vest motioned, motion was seconded by Councilmember Marrah and carried unanimously.

5. Committee Reports

- a. Chair Criss provided a summary of the Public Works Committee report from August 7, 2023.
- b. Chair Byers provided a summary of the Public Safety Committee report from August 7, 2023.

- c. Chair Vest provided a summary of the Planning & Development Committee report from August 7, 2023.
- d. Chair Bumgarner provided a summary of the Ways and Means Committee report from August 7, 2023.

Chair Bumgarner made a motion to accept the July financial report as presented. Councilmember Vest seconded. Motion carried unanimously.

6. Ordinances and Resolutions for First Reading

- a. None.

7. Ordinances and Resolutions for Second Reading

- a. None.

8. Old Business

- a. None.

9. New Business

- a. None.

10. Miscellaneous Matters

- a. Greater Greenville Sanitation will be picking up unwanted recycling bins. A notice date is set and pick up date scheduled.
- b. Administrator Vinson introduced the City Clerk, Carson Ruffrage.

11. Adjournment

- a. There being no other business to come before Council, Councilmember Bumgarner made a motion to adjourn. Councilmember Vest seconded. Motion carried unanimously.

_____ Brandy Amidon, Mayor

Completed by _____ Carson Ruffrage, City Clerk

_____ Eric Vinson, City Administrator



CITY OF TRAVELERS REST

FINANCIAL STATEMENTS

August 31, 2023

City of Travelers Rest
Balance Sheet - Governmental
As of August 31, 2023

	Accomm Tax	Capital Projects	Fireman's Relief	General Fund	Hospitality Tax	Tree Mitigation	TOTAL
ASSETS							
Current Assets							
Bank Accounts							
1001.00 Capital Projects 5367		2,206,738					2,206,738
1002.00 Tree Mitigation						55,615	55,615
1007.00 GO BOND				126,733			126,733
1008.00 Master Lease				1,365,390			1,365,390
1009.00 Poinsett Streetscape Bond		1,278,255					1,278,255
101.010 General Fund				3,026,963			3,026,963
101.030 Restricted Cash Accts							-
101.031 City Street Imp Fund - R				412,211			412,211
101.034 Accom Tax Fund-Tourism (65%)				18,791			18,791
101.035 Accom Tax Fund-Adv/Prom (30%)				33,762			33,762
101.036 Victim Witness Relief - Rest				37,603			37,603
101.037 Flower Fund - Restricted				6,935			6,935
101.038 State Confiscated Seized-Hold				18,361			18,361
101.040 State Conf. Seized Fund- Spend				1,851			1,851
101.047 Christmas Toy Program				2,751			2,751
101.048 FED Conf. Seized Fund				727			727
101.049 Discretionary POLICE				562			562
101.054 Special Projects Fund				62,855			62,855
101.055 Police Grant				7,559			7,559
101.056 Police K-9 Fund				8,868			8,868
Total 101.030 Restricted Cash Accts	-	-	-	612,836	-	-	612,836
101.050 Cash Reserve Account				83,811			83,811
102.000 Petty Cash (Admin)				118			118
2101.31 Firemans Relief			30,548				30,548
3101.31 Hosp Tax					1,537,143		1,537,143
4101.31 Local Accomm.	401,706						401,706
Total Bank Accounts	401,706	3,484,994	30,548	5,215,851	1,537,143	55,615	10,725,857
Accounts Receivable							
11000 *Accounts Receivable		10,000					10,000
Total Accounts Receivable	-	10,000	-	-	-	-	10,000
Other Current Assets							
125.000 Prepaid insurance				84,315			84,315
Total Interfund Balances	3,261	4,650	(1,200)	(146,078)	(57,751)	-	(197,118)
Total Other Current Assets	3,261	4,650	(1,200)	(61,763)	(57,751)	-	(112,804)
Total Current Assets	404,967	3,499,643	29,348	5,154,088	1,479,392	55,615	10,623,053
TOTAL ASSETS	404,967	3,499,643	29,348	5,154,088	1,479,392	55,615	10,623,053

City of Travelers Rest
Balance Sheet - Governmental
As of August 31, 2023

	Accomm Tax	Capital Projects	Fireman's Relief	General Fund	Hospitality Tax	Tree Mitigation	TOTAL
LIABILITIES AND EQUITY							
Liabilities							
Current Liabilities							
Accounts Payable							
20000 *Accounts Payable		9,740		48,028	3,625		61,393
Total Accounts Payable	-	9,740	-	48,028	3,625	-	61,393
Credit Cards							
200.006 Visa City Admin				5,244			5,244
200.007 Visa Fire Dept				1,778			1,778
200.008 Visa Police Dept				1,685			1,685
200.009 Visa Public Works				4,283			4,283
200.010 Due to/from				4,523			4,523
Total Credit Cards	-	-	-	17,512	-	-	17,512
Other Current Liabilities							
205.000 Retirement Payable				19,533			19,533
216.000 Restricted Funds				-			-
216.001 Police K-9 Fund				8,868			8,868
216.037 Employee Flower Fund				6,793			6,793
216.038 SC Confiscated Seized HOLD				18,361			18,361
216.040 SC Confiscated Seized SPEND				1,851			1,851
216.048 Fed Confiscated Seized HOLD				727			727
216.049 Police Discretionary Fund				532			532
216.055 Police Grant Fund				7,559			7,559
219.000 Victim Witness Relief Fund				37,603			37,603
225.000 Street Improvement Fund				412,211			412,211
226.000 Accomodations Tax Fund 65%				18,791			18,791
227.000 Accomm. Promotion & Tourism 35%				33,762			33,762
229.000 Christmas Toy Fund				2,751			2,751
254.000 Special Projects Fund				62,855			62,855
Total 216.000 Restricted Funds	-	-	-	612,664	-	-	612,664
Total Other Current Liabilities	-	-	-	632,197	-	-	632,197
Total Current Liabilities	-	9,740	-	697,737	3,625	-	711,102
Total Liabilities	-	9,740	-	697,737	3,625	-	711,102
Equity							
32000 Fund Balances	383,911	3,424,785	30,429	4,832,220	1,313,577	6,365	9,991,286
Net Income	17,859	60,968	(1,081)	(368,916)	162,584	49,251	(79,334)
Total Equity	401,770	3,485,753	29,348	4,463,304	1,476,160	55,615	9,911,951
TOTAL LIABILITIES AND EQUITY	401,770	3,495,493	29,348	5,161,042	1,479,785	55,615	10,623,053

City of Travelers Rest
Statement of Revenue & Expense - General Fund Report
July 2023 - June 2024

	Aug 2023		YTD 2024			Annual Budget	% Budget Expended
	Actual	Budget	Actual	Budget	over Budget		
Income							
1300.00 Loan Proceeds		43,083	535,000	86,167	448,833	517,000	103%
1350.00 Bond Proceeds	126,000	10,731	126,000	21,461	104,539	128,766	98%
310.010 Ad Valorem & Motor Vehicle	28,259	263,151	55,127	526,303	(471,176)	3,157,817	2%
310.020 Utility Franchise Fees	21,857	53,167	141,569	106,333	35,236	638,000	22%
310.050 Short Term Rental Annual Fee	750	521	1,000	1,042	(42)	6,250	16%
320.010 Business Licenses	39,316	57,083	52,931	114,167	(61,236)	685,000	8%
320.020 Insurance Fees		69,083	90,221	138,167	(47,946)	829,000	11%
335.000 Aid To Subdivisions	47,911	16,667	47,911	33,333	14,578	200,000	24%
336.000 Manufacturer Tax		10,667	-	21,333	(21,333)	128,000	0%
337.000 Telecommunications Tax		1,542	-	3,083	(3,083)	18,500	0%
350.000 Fines/Forfeitures	6,467	5,667	(5,711)	11,333	(17,044)	68,000	-8%
350.500 School District Sro	31,657	6,667	31,657	13,333	18,324	80,000	40%
355.000 Merchant's Inventory Tax	4,744	1,833	4,744	3,667	1,078	22,000	22%
356.000 Accomodations Tax Revenue	37,989	7,250	37,989	14,500	23,489	87,000	44%
369.000 Public Works Fee		4,500	-	9,000	(9,000)	54,000	0%
370.00 Sanitation Fee	8,418	9,333	17,044	18,667	(1,623)	112,000	15%
371.000 Investment Earnings	6,468	1,250	12,849	2,500	10,349	15,000	86%
372.000 Rental Income	2,750	2,750	2,750	5,500	(2,750)	33,000	8%
374.000 Furman Fee-in-lieu		17,083	-	34,167	(34,167)	205,000	0%
375.000 Miscellaneous	1,706	5,833	1,872	11,667	(9,795)	70,000	3%
376.010 Building Permits/Inspection F	33,736	27,500	46,056	55,000	(8,944)	330,000	14%
378.000 Construction Inspection Fees		1,833	-	3,667	(3,667)	22,000	0%
382.000 PRISMA Annual Settlement		3,767	-	7,533	(7,533)	45,198	0%
383.00 North Greenville University		4,167	-	8,333	(8,333)	50,000	0%
Total Income	398,027	625,128	1,199,009	1,250,255	(51,246)	7,501,531	16%

City of Travelers Rest
Statement of Revenue & Expense - General Fund Report
July 2023 - June 2024

	Aug 2023		YTD 2024			Annual Budget	% Budget Expended
	Actual	Budget	Actual	Budget	over Budget		
Expenses							
Total 412.000 Legal	-	750	479	1,500	(1,022)	9,000	5%
Total 413.000 Mayor/Council	3,014	5,382	4,213	10,765	(6,552)	64,588	7%
Total 414.000 Non-departmental	22,792	26,992	54,311	53,983	328	323,900	17%
Total 415.000 Municipal Court	32,079	16,572	43,438	33,144	10,294	198,866	22%
Total 417.000 Administrative	58,485	56,065	99,633	112,130	(12,497)	672,777	15%
Total 418.000 Building Codes	4,735	6,917	10,845	13,833	(2,988)	83,000	13%
Total 421.000 Police Department	282,270	212,797	424,206	425,594	(1,388)	2,553,564	17%
Total 423.000 Fire Department	177,532	128,747	253,487	257,494	(4,008)	1,544,967	16%
Total 432.000 Sanitation	25,962	26,250	52,906	52,500	406	315,000	17%
Total 434.000 Maintenance	53,764	35,160	80,448	70,320	10,127	421,922	19%
Total 490.000 Debt Service	84,332	66,232	254,269	132,464	121,804	794,786	32%
Total 500.000 Capital Outlay	-	7,350	4,640	14,700	(10,060)	88,200	5%
Total 510.000 Vehicles and Equipment	47,490	55,155	169,243	110,310	58,933	661,860	26%
Total Expenses	792,455	644,369	1,452,116	1,288,738	163,377	7,732,430	19%
Net Operating Income	(394,428)	(19,242)	(253,107)	(38,483)	(214,624)	(230,899)	110%
Other Income							
310.030 Transfer from Hosp. Tax Fund		30,833	-	61,667	(61,667)	370,000	0%
377.000 Transfer from Accom. Tax		5,833	-	11,667	(11,667)	70,000	0%
381.000 Transfer From Capital Project Fund		4,167	-	8,333	(8,333)	50,000	0%
384.000 Transfer from K9 Fund		292	-	583	(583)	3,500	0%
390.000 Transfer from Sewer - Salary		2,083	-	4,167	(4,167)	25,000	0%
Total Other Income	-	43,208	-	86,417	(86,417)	518,500	0%
Other Expenses							
310.040 Transfer to Capital Projects	115,809		115,809	-	115,809	-	0%
4695.01 Transfer to Tourism Events Acct (30%)		1,354	-	2,708	(2,708)	16,245	0%
4699.00 Transfer to Tourism Prom. Acct (65%)		2,933	-	5,866	(5,866)	35,197	0%
Total Other Expenses	115,809	4,287	115,809	8,574	107,235	51,442	225%
Net Other Income	(115,809)	38,922	(115,809)	77,843	(193,652)	467,058	-25%
Net Income	(510,237)	19,680	(368,916)	39,360	(408,276)	236,159	-156%

City of Travelers Rest
Statement of Revenue & Expense - General Fund Report
July 2023 - June 2024

	Aug 2023		YTD 2024			Annual Budget	% Budget Expended
	Actual	Budget	Actual	Budget	over Budget		
Income							
1300.00 Loan Proceeds		43,083	535,000	86,167	448,833	517,000	103%
1350.00 Bond Proceeds	126,000	10,731	126,000	21,461	104,539	128,766	98%
310.010 Ad Valorem & Motor Vehicle	28,259	263,151	55,127	526,303	(471,176)	3,157,817	2%
310.020 Utility Franchise Fees	21,857	53,167	141,569	106,333	35,236	638,000	22%
310.050 Short Term Rental Annual Fee	750	521	1,000	1,042	(42)	6,250	16%
320.010 Business Licenses	39,316	57,083	52,931	114,167	(61,236)	685,000	8%
320.020 Insurance Fees		69,083	90,221	138,167	(47,946)	829,000	11%
335.000 Aid To Subdivisions	47,911	16,667	47,911	33,333	14,578	200,000	24%
336.000 Manufacturer Tax		10,667	-	21,333	(21,333)	128,000	0%
337.000 Telecommunications Tax		1,542	-	3,083	(3,083)	18,500	0%
350.000 Fines/Forfeitures	6,467	5,667	(5,711)	11,333	(17,044)	68,000	-8%
350.500 School District Sro	31,657	6,667	31,657	13,333	18,324	80,000	40%
355.000 Merchant's Inventory Tax	4,744	1,833	4,744	3,667	1,078	22,000	22%
356.000 Accomodations Tax Revenue	37,989	7,250	37,989	14,500	23,489	87,000	44%
369.000 Public Works Fee		4,500	-	9,000	(9,000)	54,000	0%
370.00 Sanitation Fee	8,418	9,333	17,044	18,667	(1,623)	112,000	15%
371.000 Investment Earnings	6,468	1,250	12,849	2,500	10,349	15,000	86%
372.000 Rental Income	2,750	2,750	2,750	5,500	(2,750)	33,000	8%
374.000 Furman Fee-in-lieu		17,083	-	34,167	(34,167)	205,000	0%
375.000 Miscellaneous	1,706	5,833	1,872	11,667	(9,795)	70,000	3%
376.010 Building Permits/Inspection F	33,736	27,500	46,056	55,000	(8,944)	330,000	14%
378.000 Construction Inspection Fees		1,833	-	3,667	(3,667)	22,000	0%
382.000 PRISMA Annual Settlement		3,767	-	7,533	(7,533)	45,198	0%
383.00 North Greenville University		4,167	-	8,333	(8,333)	50,000	0%
Total Income	398,027	625,128	1,199,009	1,250,255	(51,246)	7,501,531	16%

City of Travelers Rest
Statement of Revenue & Expense - General Fund Report
July 2023 - June 2024

	Aug 2023		YTD 2024			Annual Budget	% Budget Expended
	Actual	Budget	Actual	Budget	over Budget		
Expenses							
412.000 Legal							
412.075 Council Advice		750	479	1,500	(1,022)	9,000	5%
Total 412.000 Legal	-	750	479	1,500	(1,022)	9,000	5%
413.000 Mayor/Council							
413.001 Council Salaries	2,800	3,220	3,080	6,440	(3,360)	38,640	8%
413.005 SS & Medicare	214	237	236	473	(238)	2,840	8%
413.020 Workers Compensation		30	-	60	(60)	358	0%
413.080 Seminars / Travel		1,333	-	2,667	(2,667)	16,000	0%
413.081 Public Relations		146	-	292	(292)	1,750	0%
413.091 Council Contingency		333	897	667	230	4,000	22%
413.200 Planning Commission Expense		83	-	167	(167)	1,000	0%
Total 413.000 Mayor/Council	3,014	5,382	4,213	10,765	(6,552)	64,588	7%
414.000 Non-departmental							
414.028 Equipment Lease	122	292	659	583	75	3,500	19%
414.085 Internet, Phone and Fiber	1,442	1,917	2,458	3,833	(1,375)	23,000	11%
414.111 Water & Sewer	122	417	247	833	(587)	5,000	5%
414.112 Duke Power	2,732	2,208	7,636	4,417	3,219	26,500	29%
414.113 Piedmont Natural Gas	79	292	141	583	(443)	3,500	4%
414.120 Street Lights	1,072	3,167	2,126	6,333	(4,207)	38,000	6%
414.122 Traffic Signals	41	83	81	167	(86)	1,000	8%
414.141 Casualty Insurance	1,709	2,000	3,418	4,000	(582)	24,000	14%
414.144 Tort Liability	5,127	4,917	10,253	9,833	420	59,000	17%
414.150 Parking Lease Agreement		1,250	-	2,500	(2,500)	15,000	0%
414.160 GoGov Citizen App		1,000	-	2,000	(2,000)	12,000	0%
414.161 Annual dues (MASC)		250	-	500	(500)	3,000	0%
414.200 Vehicle Insurance	6,411	5,167	10,504	10,333	170	62,000	17%
414.232 Employee Appreciation	128	208	128	417	(288)	2,500	5%
414.862 Postage Meter	341	167	927	333	594	2,000	46%
414.863 Computer IT Support	2,469	1,750	4,320	3,500	820	21,000	21%
414.871 Advertisements	56	67	209	133	76	800	26%
414.873 Envelopes / Letterhead		125	-	250	(250)	1,500	0%
414.874 Fax Copy Computer Paper	143	104	(62)	208	(270)	1,250	-5%
414.876 Flags		21	-	42	(42)	250	0%
414.877 Postage - All Departments		208	-	417	(417)	2,500	0%
414.935 Sales and Use Tax Expense		100	-	200	(200)	1,200	0%
414.936 County Stormwater Fee		400	-	800	(800)	4,800	0%
414.940 Greenville Area Dev. Corp		50	-	100	(100)	600	0%
414.945 Miscellaneous	800	833	1,517	1,667	(149)	10,000	15%
414.950 SC Energy Office Loan Repayment			9,749	-	9,749	-	0%
Total 414.000 Non-departmental	22,792	26,992	54,311	53,983	328	323,900	17%

City of Travelers Rest
Statement of Revenue & Expense - General Fund Report
July 2023 - June 2024

	Aug 2023		YTD 2024			Annual Budget	% Budget Expended
	Actual	Budget	Actual	Budget	over Budget		
415.000 Municipal Court							
415.001 Municipal Court Salaries	7,382	5,475	10,623	10,950	(327)	65,700	16%
415.002 Overtime		104	-	208	(208)	1,250	0%
415.005 Social Security & Medicare	562	342	761	684	77	4,106	19%
415.008 Legal	3,705	1,583	3,846	3,167	680	19,000	20%
415.010 SCRS	1,281	779	1,734	1,558	176	9,345	19%
415.012 Health Insurance	608	630	1,192	1,261	(69)	7,565	16%
415.020 Workers Compensation	55	13	55	25	30	150	37%
415.021 On Call/Trips	2,175	1,417	3,536	2,833	702	17,000	21%
415.031 Cellular Phones	41	75	82	150	(68)	900	9%
415.033 General Office Supplies		83	-	167	(167)	1,000	0%
415.034 SC Code Supplies		83	-	167	(167)	1,000	0%
415.065 Schools & Seminars	659	125	712	250	462	1,500	47%
415.066 Travel Expense	370	250	676	500	176	3,000	23%
415.074 Court/Jury Fees		196	-	392	(392)	2,350	0%
415.076 Jail Fees	15,241	5,417	20,222	10,833	9,388	65,000	31%
Total 415.000 Municipal Court	32,079	16,572	43,438	33,144	10,294	198,866	22%
417.000 Administrative							
417.001 Administrative Salaries	36,336	29,107	52,028	58,214	(6,186)	349,281	15%
417.005 Social Security & Medicare	2,746	2,235	3,915	4,470	(555)	26,819	15%
417.010 SCRS	5,581	5,111	8,313	10,222	(1,909)	61,330	14%
417.012 Health Insurance	6,326	6,026	12,504	12,052	452	72,311	17%
417.020 Workers Compensation	514	81	514	163	351	976	53%
417.100 Mileage Reimbursement	-	125	-	250	(250)	1,500	0%
417.201 Fuel/vehicle maint	1,487	367	1,708	733	974	4,400	39%
417.311 General Supplies		208	49	417	(368)	2,500	2%
417.641 Dues/Seminars/Travel	405	392	435	783	(349)	4,700	9%
417.650 Financial Services	3,613	4,167	9,250	8,333	917	50,000	19%
417.792 Newsletters Printing		42	-	83	(83)	500	0%
417.795 Code book and Personnel Manua		292	-	583	(583)	3,500	0%
417.796 Miscellaneous expense		183	261	367	(106)	2,200	12%
417.799 Cellular Telephone	94	63	135	127	9	760	18%
417.801 Professional Services		1,250	-	2,500	(2,500)	15,000	0%
417.804 Human Resources	375	500	3,188	1,000	2,188	6,000	53%
417.805 Facade Improvement Program		4,167	5,238	8,333	(3,095)	50,000	10%
417.815 Payroll Processing Fees	1,008	1,750	2,096	3,500	(1,404)	21,000	10%
Total 417.000 Administrative	58,485	56,065	99,633	112,130	(12,497)	672,777	15%
418.000 Building Codes							
418.010 Contract Inspection/Plan Rev	4,735	6,333	10,845	12,667	(1,822)	76,000	14%
418.020 Permitting Software		583	-	1,167	(1,167)	7,000	0%
Total 418.000 Building Codes	4,735	6,917	10,845	13,833	(2,988)	83,000	13%

City of Travelers Rest
Statement of Revenue & Expense - General Fund Report
July 2023 - June 2024

	Aug 2023		YTD 2024			Annual Budget	% Budget Expended
	Actual	Budget	Actual	Budget	over Budget		
421.000 Police Department							
421.001 Police Salaries	139,315	98,979	190,050	197,959	(7,908)	1,187,751	16%
421.002 Police Overtime		1,667	-	3,333	(3,333)	20,000	0%
421.003 Holiday	-	2,083	2,933	4,167	(1,234)	25,000	12%
421.005 Social Security & Medicare	13,149	9,796	18,169	19,591	(1,422)	117,547	15%
421.010 Dispatchers' Salaries	38,415	25,577	52,520	51,153	1,367	306,919	17%
421.011 SCRS	6,688	4,453	9,144	8,906	238	53,434	17%
421.012 Dispatchers Overtime		1,042	-	2,083	(2,083)	12,500	0%
421.013 PORS	27,640	20,330	38,288	40,660	(2,372)	243,961	16%
421.014 Health Insurance	26,756	25,833	51,984	51,667	317	310,000	17%
421.020 Workers Compensation	8,085	3,536	8,085	7,072	1,013	42,432	19%
421.171 Gas	7,231	5,250	13,265	10,500	2,765	63,000	21%
421.182 Repairs	5,599	2,917	9,995	5,833	4,162	35,000	29%
421.214 Teletype (SC Law Enforce)		167	-	333	(333)	2,000	0%
421.275 General Repair Police Equipme	461	292	510	583	(73)	3,500	15%
421.311 General Office Supplies	187	292	656	583	73	3,500	19%
421.314 Crime Scene Equipment		167	45	333	(289)	2,000	2%
421.351 Blood Borne Pat. Equip		125	184	250	(66)	1,500	12%
421.411 Uniforms	1,089	1,079	2,521	2,158	362	12,950	19%
421.412 Duty Gear	693	1,023	4,011	2,045	1,966	12,270	33%
421.413 Body Armor	2,110	583	2,110	1,167	943	7,000	30%
421.500 K9 Supplies	126	292	189	583	(394)	3,500	5%
421.641 Schools & Seminars	175	1,167	407	2,333	(1,926)	14,000	3%
421.642 Police Accreditation	320	833	7,393	1,667	5,726	10,000	74%
421.645 Physical Exams		750	609	1,500	(891)	9,000	7%
421.783 Crime Prevention	1,101	267	2,110	533	1,577	3,200	66%
421.851 Weapons-Sidearms/Shotguns		800	2,667	1,600	1,067	9,600	28%
421.855 Traffic Control		83	-	167	(167)	1,000	0%
421.857 Telephone/Pager/Cel Phone	1,070	1,167	2,083	2,333	(251)	14,000	15%
421.860 Mobile Radar		83	-	167	(167)	1,000	0%
421.862 Computer Equipment	400	208	1,345	417	928	2,500	54%
421.863 Office Furniture		83	436	167	270	1,000	44%
421.865 Contracts	666	542	1,755	1,083	672	6,500	27%
421.900 800MHZ Radio Fees	994	1,333	742	2,667	(1,924)	16,000	5%
Total 421.000 Police Department	282,270	212,797	424,206	425,594	(1,388)	2,553,564	17%

City of Travelers Rest
Statement of Revenue & Expense - General Fund Report
July 2023 - June 2024

	Aug 2023		YTD 2024			Annual Budget	% Budget Expended
	Actual	Budget	Actual	Budget	over Budget		
423.000 Fire Department							
423.001 Fire Dept Salaries	102,448	68,402	141,576	136,803	4,773	820,819	17%
423.002 Fire Overtime - Non-volunteer		1,250	-	2,500	(2,500)	15,000	0%
423.003 Holiday	-	2,500	2,423	5,000	(2,577)	30,000	8%
423.005 Social Security & Medicare	7,424	5,578	10,451	11,157	(706)	66,941	16%
423.006 Part Time Wages		833	-	1,667	(1,667)	10,000	0%
423.010 PORS	20,326	14,020	28,569	28,040	529	168,242	17%
423.012 Health Insurance	20,402	17,653	37,628	35,306	2,322	211,834	18%
423.020 Workers Compensation	9,535	3,665	9,535	7,330	2,205	43,981	22%
423.111 Duke Power	1,184	1,083	2,253	2,167	86	13,000	17%
423.112 Water	208	208	438	417	21	2,500	18%
423.113 Piedmont Natural Gas	103	117	223	233	(10)	1,400	16%
423.131 Building	1,840	1,667	2,400	3,333	(933)	20,000	12%
423.171 Fuel	1,694	2,000	3,701	4,000	(299)	24,000	15%
423.173 Maintenance	10,690	2,833	11,025	5,667	5,358	34,000	32%
423.182 Aerial Safety Test		150	-	300	(300)	1,800	0%
423.214 Cellular Telephone	489	383	489	767	(277)	4,600	11%
423.271 Communications maintenance	62	167	62	333	(271)	2,000	3%
423.276 Maintenance Contracts	204	1,375	408	2,750	(2,342)	16,500	2%
423.311 General Supplies		154	-	308	(308)	1,850	0%
423.351 Medical Supplies		208	-	417	(417)	2,500	0%
423.411 Uniforms	667	958	813	1,917	(1,104)	11,500	7%
423.641 Training	106	708	1,288	1,417	(128)	8,500	15%
423.647 Physicals		792	-	1,583	(1,583)	9,500	0%
423.751 Fire Prevention	110	125	110	250	(140)	1,500	7%
423.856 Equipment	38	1,917	93	3,833	(3,740)	23,000	0%
Total 423.000 Fire Department	177,532	128,747	253,487	257,494	(4,008)	1,544,967	16%
432.000 Sanitation							
432.020 Contract Services	25,739	23,333	49,024	46,667	2,357	280,000	18%
432.030 Landfill Fee	223	2,917	3,882	5,833	(1,951)	35,000	11%
Total 432.000 Sanitation	25,962	26,250	52,906	52,500	406	315,000	17%
434.000 Maintenance							
434.001 Salaries-Maintenance	17,395	13,647	24,087	27,294	(3,207)	163,764	15%
434.002 Overtime		233	-	467	(467)	2,800	0%
434.005 Social Security & Medicare	1,145	1,044	1,608	2,088	(480)	12,528	13%
434.010 SCRS	3,028	2,052	4,194	4,104	89	24,625	17%
434.012 Health Insurance	8,856	5,162	13,629	10,325	3,304	61,949	22%
434.020 Workers Compensation	706	405	706	809	(103)	4,856	15%
434.133 Mechanical Heat/AC	(126)	142	547	283	264	1,700	32%
434.134 Electrical Plumbing		167	-	333	(333)	2,000	0%
434.135 Misc. Building Repairs	6,502	1,333	10,358	2,667	7,691	16,000	65%

City of Travelers Rest
Statement of Revenue & Expense - General Fund Report
July 2023 - June 2024

	Aug 2023		YTD 2024			Annual	% Budget
	Actual	Budget	Actual	Budget	over Budget	Budget	Expended
434.136 Locksmith	65	50	65	100	(35)	600	11%
434.161 Street Signs		125	-	250	(250)	1,500	0%
434.162 Street Maintenance	11,038	3,750	15,893	7,500	8,393	45,000	35%
434.165 Engineering (ALLIANCE EGR)	1,500	1,667	1,500	3,333	(1,833)	20,000	8%
434.166 Street Calmning		250	-	500	(500)	3,000	0%
434.171 Fuel	1,072	833	1,799	1,667	132	10,000	18%
434.172 Vehicle Maintenance	342	250	982	500	482	3,000	33%
434.201 Animal Boarding Supplies		42	91	83	8	500	18%
434.203 Humane Society Fees		233	-	467	(467)	2,800	0%
434.272 Lawn & Power Tools		167	-	333	(333)	2,000	0%
434.273 Emergency Equip		100	-	200	(200)	1,200	0%
434.281 Cleaning Service/Supplies	966	1,042	3,317	2,083	1,234	12,500	27%
434.287 Kitchen supplies		25	-	50	(50)	300	0%
434.300 Cellular Telephone	82	150	165	300	(135)	1,800	9%
434.301 Miscellaneous	766	208	1,082	417	666	2,500	43%
434.400 Septic Tank Service	425	2,083	425	4,167	(3,742)	25,000	2%
Total 434.000 Maintenance	53,764	35,160	80,448	70,320	10,127	421,922	19%
490.000 Debt Service							
490.030 GO Bond Payment 2014		5,709	-	11,418	(11,418)	68,505	0%
490.032 Instlmt Rev Bond Series 2017		19,311	-	38,621	(38,621)	231,728	0%
490.033 Master Lease Payment	84,332	26,363	254,269	52,725	201,543	316,351	80%
490.040 2020 Capital Projects GO Bond		4,120	-	8,239	(8,239)	49,436	0%
490.041 2021 GO Bond Series AB		10,731	-	21,461	(21,461)	128,766	0%
Total 490.000 Debt Service	84,332	66,232	254,269	132,464	121,804	794,786	32%
500.000 Capital Outlay							
500.495 Resurfacing		6,250	-	12,500	(12,500)	75,000	0%
500.501 Computer equipment		267	1,719	533	1,185	3,200	54%
500.502 Office Furniture and Fixtures		542	2,921	1,083	1,838	6,500	45%
500.505 Christmas Decorations		292	-	583	(583)	3,500	0%
Total 500.000 Capital Outlay	-	7,350	4,640	14,700	(10,060)	88,200	5%
510.000 Vehicles and Equipment							
510.960 Police Weapons/Equipment		2,958	-	5,917	(5,917)	35,500	0%
510.970 Admin Vehicle		4,250	47,584	8,500	39,084	51,000	93%
510.980 Police Fingerprint & Tasers	9,922	780	9,922	1,560	8,362	9,360	106%
510.981 Police Vehicles	13,327	28,917	27,308	57,833	(30,525)	347,000	8%
510.983 Fire Gear		1,500	-	3,000	(3,000)	18,000	0%
510.985 Police Axon Body Camera	20,382	1,667	20,382	3,333	17,049	20,000	102%
510.986 Fire Radio Programming Upgrade		750	-	1,500	(1,500)	9,000	0%
510.987 Sign Machine	(763)	2,250	323	4,500	(4,177)	27,000	1%
510.988 Dispatch Console		4,167	-	8,333	(8,333)	50,000	0%
510.989 Radar Speed Limit Signs/Backlit Street Signs		3,167	-	6,333	(6,333)	38,000	0%

City of Travelers Rest
Statement of Revenue & Expense - General Fund Report
July 2023 - June 2024

	Aug 2023		YTD 2024			Annual	% Budget
	Actual	Budget	Actual	Budget	over Budget	Budget	Expended
510.990 Public Works Equipment		750	9,900	1,500	8,400	9,000	110%
510.991 Public Works Pickup Truck	4,622	4,000	53,825	8,000	45,825	48,000	112%
Total 510.000 Vehicles and Equipment	47,490	55,155	169,243	110,310	58,933	661,860	26%
Total Expenses	792,455	644,369	1,452,116	1,288,738	163,377	7,732,430	19%
Net Operating Income	(394,428)	(19,242)	(253,107)	(38,483)	(214,624)	(230,899)	110%
Other Income							
310.030 Transfer from Hosp. Tax Fund		30,833	-	61,667	(61,667)	370,000	0%
377.000 Transfer from Accom. Tax		5,833	-	11,667	(11,667)	70,000	0%
381.000 Transfer From Capital Project Fund		4,167	-	8,333	(8,333)	50,000	0%
384.000 Transfer from K9 Fund		292	-	583	(583)	3,500	0%
390.000 Transfer from Sewer - Salary		2,083	-	4,167	(4,167)	25,000	0%
Total Other Income	-	43,208	-	86,417	(86,417)	518,500	0%
Other Expenses							
310.040 Transfer to Capital Projects	115,809		115,809	-	115,809	-	0%
4695.01 Transfer to Tourism Events Acct (30%)		1,354	-	2,708	(2,708)	16,245	0%
4699.00 Transfer to Tourism Prom. Acct (65%)		2,933	-	5,866	(5,866)	35,197	0%
Total Other Expenses	115,809	4,287	115,809	8,574	107,235	51,442	225%
Net Other Income	(115,809)	38,922	(115,809)	77,843	(193,652)	467,058	-25%
Net Income	(510,237)	19,680	(368,916)	39,360	(408,276)	236,159	-156%

City of Travelers Rest
Comparative Statement of Revenue & Expense - General Fund
July - August 2023

	Jul - Aug, 2023	Jul - Aug, 2022	Change
Income			
1300.00 Loan Proceeds	535,000	750,000	(215,000)
1350.00 Bond Proceeds	126,000	124,975	1,025
310.010 Ad Valorem & Motor Vehicle	55,127	(29,646)	84,773
310.020 Utility Franchise Fees	141,569	-	141,569
310.050 Short Term Rental Annual Fee	1,000	1,000	-
320.010 Business Licenses	52,931	32,415	20,516
320.020 Insurance Fees	90,221	1,036	89,185
335.000 Aid To Subdivisions	47,911	-	47,911
350.000 Fines/Forfeitures	(5,711)	(7,427)	1,716
350.500 School District Sro	31,657		31,657
355.000 Merchant's Inventory Tax	4,744		4,744
356.000 Accomodations Tax Revenue	37,989		37,989
369.000 Public Works Fee		180	(180)
370.00 Sanitation Fee	17,044	8,675	8,368
371.000 Investment Earnings	12,849	1,070	11,779
372.000 Rental Income	2,750	2,750	-
374.000 Furman Fee-in-lieu		26,667	(26,667)
375.000 Miscellaneous	1,872	4,468	(2,596)
376.010 Building Permits/Inspection F	46,056	28,359	17,697
Total Income	1,199,009	944,522	254,487
Expenses			
Total 412.000 Legal	479	1,938	(1,460)
Total 413.000 Mayor/Council	4,213	9,572	(5,360)
Total 414.000 Non-departmental	54,311	44,595	9,716
Total 415.000 Municipal Court	43,438	21,375	22,063
Total 417.000 Administrative	99,633	99,298	335
Total 418.000 Building Codes	10,845	5,215	5,630
Total 421.000 Police Department	424,206	277,906	146,300
Total 423.000 Fire Department	253,487	174,088	79,399
Total 432.000 Sanitation	52,906	24,175	28,730
Total 434.000 Maintenance	80,448	40,345	40,103
Total 490.000 Debt Service	254,269	85,961	168,307
Total 500.000 Capital Outlay	4,640	700	3,941
Total 510.000 Vehicles and Equipment	169,243	36,051	133,192
Total Expenses	1,452,116	821,220	630,896
Net Operating Income	(253,107)	123,302	(376,409)
Other Expenses			
310.040 Transfer to Capital Projects	115,809		115,809
520.001 Trfr to Capital Projects Funds		1,030,659	(1,030,659)
Total Other Expenses	115,809	1,030,659	(914,850)
Net Other Income	(115,809)	(1,030,659)	914,850
Net Income	(368,916)	(907,357)	538,441

City of Travelers Rest
Statement of Revenue & Expense - Capital Projects Report
July 2023 - June 2024

	Aug 2023	YTD 2024			Annual	% Budget
	Actual	Actual	Budget	over Budget	Budget	Expended
Income						
1350.00 Bond Proceeds		-	375,000	(375,000)	2,250,000	0%
1360.00 Alloc. from State Accom Rev		-	6,667	(6,667)	40,000	0%
1371.00 Invest. Income	6,279	6,279	-	6,279	-	0%
1390.00 Contributions-City Projects		250	-	250	-	0%
371.000 Investment Earnings	543	6,986	-	6,986	-	0%
Total Income	6,821	13,515	381,667	(368,152)	2,290,000	1%
Expenses		-	-	-		
1624.00 Athens Park Upgrades		-	7,500	(7,500)	45,000	0%
1626.00 Gazebo Area Pocket Park		-	17,167	(17,167)	103,000	0%
1627.00 Swamp Rabbit Trail Connector		-	15,000	(15,000)	90,000	0%
1629.00 Skate Park Plan		-	3,667	(3,667)	22,000	0%
1630.00 Poinsett & Ctr Streetscape		-	-	-	-	0%
1630.01 Project Phase 1	1,500	1,500	116,667	(115,167)	700,000	0%
Total 1630.00 Poinsett & Ctr Streetscape	1,500	1,500	116,667	(115,167)	700,000	0%
1633.00 Sidewalk Program		-	6,667	(6,667)	40,000	0%
1634.00 Poinsett/Tubbs Mtn Parking Lot	1,250	1,250	20,833	(19,583)	125,000	1%
1636.00 General Road Paving		-	29,167	(29,167)	175,000	0%
1637.00 Trailblazer Playground Equipment	65,605	65,605	17,500	48,105	105,000	62%
Total Expenses	68,355	68,355	234,167	(165,811)	1,405,000	5%
Net Operating Income	(61,534)	(54,840)	147,500	(202,340)	885,000	-6%
Other Income						
1395.00 Transfer from General Fund	115,809	115,809	-	115,809	-	0%
1396.00 Trfr from Hosp Fund		-	27,833	(27,833)	167,000	0%
1397.00 Trfr from Local Accom Tax Fund		-	5,000	(5,000)	30,000	0%
Total Other Income	115,809	115,809	32,833	82,975	197,000	59%
Other Expenses						
1398.00 Grant to Harmony Ridge		-	16,667	(16,667)	100,000	0%
Total Other Expenses	-	-	16,667	(16,667)	100,000	0%
Net Other Income	115,809	115,809	16,167	99,642	97,000	119%
Net Income	54,275	60,968	163,667	(102,698)	982,000	6%

City of Travelers Rest
Statement of Revenue & Expense - Hospitality
July 2023 - June 2024

	Aug 2023		YTD 2023			Annual Budget	% Budget Expended
	Actual	Budget	Actual	Budget	over Budget		
Income							
3371.00 Invest Inc - Hosp	666	350	1,237	700	537	4,200	29%
3380.00 Local Hospitality Tax Revenue	116,089	101,000	229,478	202,000	27,478	1,212,000	19%
3385.00 Sponsorship Revenue	350	1,000	350	2,000	(1,650)	12,000	3%
3395.00 Appalachian Reg. Grant		542	-	1,083	(1,083)	6,500	0%
3396.00 Rental Income - Hospitality	(2,650)	1,250	2,225	2,500	(275)	15,000	15%
Total Income	114,455	104,142	233,289	208,283	25,006	1,249,700	19%
Expenses							
3513.00 Ampitheater Programming	1,650	3,333	3,276	6,667	(3,391)	40,000	8%
3650.00 Downtown/Park Maintenance	11,834	4,167	23,604	8,333	15,271	50,000	47%
3655.00 Equip/Maint. for Parks and Downtoan		1,750	-	3,500	(3,500)	21,000	0%
3656.00 Christmas Lights		833	-	1,667	(1,667)	10,000	0%
3770.00 Miscellaneous Expenses	10	833	10	1,667	(1,657)	10,000	0%
3773.00 Website Design and Hosting		83	300	167	133	1,000	30%
3775.00 Landscape Maintenance	3,590	10,000	7,180	20,000	(12,820)	120,000	6%
3777.00 Mowing	13,870	2,333	20,995	4,667	16,328	28,000	75%
3780.00 Utilities	8,081	5,583	15,340	11,167	4,174	67,000	23%
Total 490.000 Debt Service	-	43,333	-	86,667	(86,667)	520,000	0%
Total Expenses	39,035	72,250	70,705	144,500	(73,795)	867,000	8%
Net Operating Income	75,420	31,892	162,584	63,783	98,801	382,700	42%
Other Expenses							
3790.00 Transfer to General Fund		30,833	-	61,667	(61,667)	370,000	0%
3792.00 Trfr to Capital Projects Fund		13,917	-	27,833	(27,833)	167,000	0%
Total Other Expenses	-	44,750	-	89,500	(89,500)	537,000	0%
Net Other Income	-	(44,750)	-	(89,500)	89,500	(537,000)	0%
Net Income	75,420	(12,858)	162,584	(25,717)	188,301	(154,300)	-105%

City of Travelers Rest
Statement of Revenue & Expense - Accommodations Tax
July 2023 - June 2024

	Aug 2023		YTD 2024			Annual	% Budget
	Actual	Budget	Actual	Budget	over Budget	Budget	Expended
Income							
4371.00 Invest. Income - Accom.	1,246	233	2,314	467	1,847	2,800	83%
4380.00 Local Accomodations Tax Revenue	12,150	11,875	24,933	23,750	1,183	142,500	17%
Total Income	13,396	12,108	27,247	24,217	3,030	145,300	19%
Gross Profit	13,396	12,108	27,247	24,217	3,030	145,300	19%
Expenses							
4600.00 Recreation/Event Sponsorship	1,547	833	2,075	1,667	408	10,000	21%
4650.00 Printing/Tourism Promotion	1,977	1,667	6,884	3,333	3,550	20,000	34%
4690.00 Miscellaneous Expense		1,000	429	2,000	(1,571)	12,000	4%
Total Expenses	3,524	3,500	9,388	7,000	2,388	42,000	22%
Net Operating Income	9,872	8,608	17,859	17,217	643	103,300	17%
Other Expenses							
4696.00 Trfr to General Fund		5,833	-	11,667	(11,667)	70,000	0%
4698.00 Tfr to Capital Projects Fund		2,500	-	5,000	(5,000)	30,000	0%
Total Other Expenses	-	8,333	-	16,667	(16,667)	100,000	0%
Net Other Income	-	(8,333)	-	(16,667)	16,667	(100,000)	0%
Net Income	9,872	275	17,859	550	17,309	3,300	541%

City of Travelers Rest
Statement of Revenue & Expense - Tree Mitigation
July 2023 - June 2024

	Aug 2023		YTD 2024			Annual Budget	% Budget Expended
	Actual	Budget	Actual	Budget	over Budget		
Income							
371.000 Investment Earnings	64		66	-	66	-	0%
375.000 Miscellaneous	10		10	-	10	-	0%
Anticipated Revenues	49,175	4,167	49,175	8,333	40,842	50,000	98%
Total Income	49,249	4,167	49,251	8,333	40,917	50,000	99%
Expenses							
6100.00 Salaries - Tree Mitigation		833	-	1,667	(1,667)	10,000	0%
6200.00 Program Administration		833	-	1,667	(1,667)	10,000	0%
6300.00 New Trees		2,083	-	4,167	(4,167)	25,000	0%
6400.00 Tree Inventory		208	-	417	(417)	2,500	0%
6500.00 Tree Maintenance, Pruning, Fertilization, Mulch		1,667	-	3,333	(3,333)	20,000	0%
6600.00 Fuel (TM)		42	-	83	(83)	500	0%
6700.00 Training/Seminars/Cont. Education		92	-	183	(183)	1,100	0%
6800.00 Office Supp.		21	-	42	(42)	250	0%
6900.00 Tree Watering		292	-	583	(583)	3,500	0%
6905.00 Grants		417	-	833	(833)	5,000	0%
Total Expenses	-	6,488	-	12,975	(12,975)	77,850	0%
Net Operating Income	49,249	(2,321)	49,251	(4,642)	53,892	(27,850)	-177%
Net Income	49,249	(2,321)	49,251	(4,642)	53,892	(27,850)	-177%

City of Travelers Rest
Balance Sheet - Sewer System
As of August 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
7101.32 Sewer System Operations	1,824,282
7101.47 Sewer Money Market	82,426
Total Bank Accounts	1,906,708
Other Current Assets	
Interfund Balances	
7125.00 Due (To) From General Fund	197,118
Total Interfund Balances	197,118
Total Other Current Assets	197,118
Total Current Assets	2,103,826
Fixed Assets	
7130.00 Loan Costs	9,400
7140.00 Equipment - Sewer Trunk Line	3,849,890
7150.00 Accumulated Depreciation-Equip	(2,467,662)
Total Fixed Assets	1,391,628
Other Assets	
Def Outflows - Pensions	5,046
Total Other Assets	5,046
TOTAL ASSETS	3,500,500
LIABILITIES AND EQUITY	
Liabilities	
Long-Term Liabilities	
Def Inflows - Pensions	4,710
Net Pension Liability	15,038
Total Long-Term Liabilities	19,748
Total Liabilities	19,748
Equity	
32000 Fund Balances	3,478,396
Net Income	2,357
Total Equity	3,480,752
TOTAL LIABILITIES AND EQUITY	3,500,500

City of Travelers Rest
Profit and Loss - Sewer System
August 2023

	Aug 2023	Jul - Aug, 2023 (YTD)
Income		
7360.01 Sewer User Fee	111	960
7371.00 Investment Income	954	1,822
Total Income	1,065	2,782
Expenses		
8434 Blockage		425
Total Expenses	-	425
Net Operating Income	1,065	2,357
Net Income	1,065	2,357