

**CITY OF TRAVELERS REST
COUNCIL COMMITTEE MEETING AGENDA
Monday, September 11, 2023, 5:00 p.m.
City Hall Council Chambers**

Please join us at City Hall in Council Chambers or on our YouTube Channel at
<https://www.youtube.com/channel/UCyau-beS3wyxOv1drMCpGMw>

- 1. Call to Order** Mayor Brandy Amidon
- 2. Public Works Committee**
Members: Shaniece Criss, Lisa Lane, and Sherry Marrah
 - a. Roll Call by Chair Criss
 - b. Approval of August 7, 2023, Public Works Committee minutes
 - c. Review Public Works Report for August
- 3. Public Safety Committee**
Members: Kelly Byers, Grant Bumgarner, Shaniece Criss, Wayne McCall, and Brantly Vest
 - a. Roll Call by Chair Byers
 - b. Approval of August 7, 2023, Public Safety Committee minutes
 - c. Review Public Safety Reports for August
 - Police Department
 - Fire Department
 - Building Department
 - Municipal Court
- 4. Planning & Development Committee**
Members: Brantly Vest, Grant Bumgarner, Kelly Byers, Shaniece Criss, and Wayne McCall
 - a. Roll Call by Chair Vest
 - b. Approval of August 7, 2023, Planning & Development Committee minutes
 - c. Review of Planning & Development Report for August

5. Ways & Means Committee

Members: Grant Bumgarner, Kelly Byers, Shaniece Criss, and Brantly Vest

- a. Roll Call by Chair Bumgarner
- b. Approval of August 7, 2023, Ways & Means Committee minutes
- c. West Street affordable housing discussion
- d. Fire truck purchase agreement discussion

6. Old Business

- a. None

7. New Business

- a. None

8. Miscellaneous Matters

- a. Administrative Update

9. Adjournment Mayor Brandy Amidon

Council Committee Meeting Minutes
Monday, August 7, 2023
5:00 p.m.
Council Chambers, City Hall

Council Present: Mayor, Brandy Amidon; Councilmembers Grant Bumgarner, Shaniece Criss, Lisa Lane, Sherry Marrah, and Brantly Vest

Absent: Kelly Byers, Wayne McCall

Staff Present: Eric Vinson, City Administrator; Beth Sicignano, Communications; Mac McMakin, Assistant Fire Chief; Ben Ford, Police Chief; Mike Forman, Planning Director; and Phillip Tate, Public Works Director

1. Call to Order

Mayor Amidon called the meeting to order at 5:00 p.m.

2. Citizen Participation

- a. Mayor Amidon welcomed Cindy Murphy-Orr to the meeting. Nancy Duncan, a Travelers Rest Historical Society member, read Ms. Murphy-Orr's accomplishments including an induction into the South Carolina Entertainment and Music Hall of Fame. The mayor read a proclamation recognizing her achievements.

3. Public Works Committee

Members: Shaniece Criss (Chair), Lisa Lane, and Sherry Marrah

- a. Chair Criss called the meeting to order by roll call.
- b. Chair Criss made a motion to approve the minutes from the Public Works Committee meeting held on July 10, 2023. The motion was approved by Councilmember Lane and seconded by Councilmember Marrah.
- c. Director Tate updated the Committee on recycling sign-ups, the location of the Food Lion recycling containers, a grant to support litter pick-up, and the addition of a new truck and dump trailer. Chair Criss suggested continuing messaging re. the recycling program as well as the new location of the Food Lion recycling container. Councilmember Vest suggested another pickup of the recycling bins for those who missed the first one.
- d. Committee member Marrah noted there were no crosswalks at Roe Road and Hwy 25. Administrator Vinson noted it would be a joint project with DOT and that he would investigate the cost of adding infrastructure to either side of 25 on Roe Road.

- e. Chair Criss made a motion to adjourn the meeting and Committee member Lane seconded the motion.

4. Public Safety Committee

Members: Kelly Byers (Chair, absent), Grant Bumgarner, Shaniece Criss, Wayne McCall (absent), and Brantly Vest

- d. Chair Criss called the meeting to order by roll call.
- e. Committee member Criss made a motion to approve minutes from the Public Safety Committee meeting held on July 10, 2023. The motion was seconded by Committee member Bumgarner. Committee member Bumgarner made a motion to note that the only members present were Committee member Criss, Committee member Vest, and Committee member Bumgarner. Committee member Vest seconded the motion.
- f. Police Chief Ford noted that the National Night Out event was a success. They are hiring for 2 open positions. Officer Hunter Eden is being deployed to Texas and then overseas for a year. The department did receive the SRO grant for Gateway Elementary School.
- g. Assistant Fire Chief, McMakin said that there are four new fire academy instructors and three new fire officer graduates. Classes are run in-house, which is both cost-effective and convenient.
- h. The Building Department's permitting is below average but expected to increase next month.
- i. The Municipal Court added a part-time, rotating judge, Johnathan Smith.
- j. Committee member Bumgarner made a motion to adjourn the meeting and Committee member Vest seconded the motion.

5. Planning & Development Committee

Members: Brantly Vest (Chair), Grant Bumgarner, Kelly Byers (absent), Shaniece Criss, and Wayne McCall (absent)

- a. Chair Vest called the meeting to order by roll call.
- b. Chair Vest made a motion to approve the Planning and Development minutes from the July 10, 2023 committee meeting. The motion was seconded by Committee member Criss.
- c. Director Forman noted that the new mixed-use project by the Hampton Inn has been cleared to begin. Director Forman also noted that the housing project by Spring Park is continuing grading which should be completed in the next month. White Hawk Meadows by the YMCA is in the process of grading. Gateway Village on Hawkins is grading and the roads are down. Chair Criss asked about community meetings relating to these projects. Administrator Vinson noted that community meetings for all three took place in 2021. Director Forman noted the July numbers from the trail counter on the SWT are the highest count for pedestrians and bikes to date. The

temporary counter by the high school counted 13,000 which is one-third that of the counter in Downtown.

- d. Mayor Amidon inquired about the affordable housing project on 6 West Street. Administrator Vinson said the project will be put on the September Committee agenda. Mayor Amidon requested that we put together a list of properties that the City owns and become more intentional with our land use. Chair Criss inquired about a pickleball event at Athens Park.
- e. Director Forman thanked Hailey, the intern from Furman for her work as she has accepted a new position.
- f. Chair Vest made a motion to adjourn. Councilmember Criss seconded.

6. Ways and Means Committee

Members: Chair Bumgarner, Councilmember Criss, Councilmember Vest, Councilmember Byers (absent). Councilmember Floyd is no longer a member.

- a. Chair Bumgarner called the meeting to order by roll call.
- b. Chair Bumgarner made a motion to approve the Ways and Means minutes from the July 10, 2023 meeting. Councilmember Vest motioned, and Councilmember Criss seconded.
- c. There being no further business, Chair Bumgarner asked for a motion to adjourn. Councilmember Vest motioned, and Councilmember Criss seconded.

7. Old business

- a. None

8. New Business

- a. **None**

9. Miscellaneous Matters

- a. New marketing ad in the DiscoversSouthCarolina publication.
- b. Added a photographer contracted to take pics of events and seasonal photos for marketing materials.
- c. Administrator Vinson recognized officers for the success of National Night Out.
- d. Downtown merchants meeting on Thursday, August 10, 2023.
- e. Phillip Tate and David Garland have taken the initiative to schedule first aid training for administration in City Hall. Also, additional AED devices in city hall.
- f. Mayor Amidon noted that movies in the park are happening Saturdays in August.
- g. Mayor Amidon is working on a certification from Caregivers of Mother Earth. The

first year focus is monarch butterflies. Kindergarten teachers at both Heritage and Gateway Elementary schools are participating.

- h. Mayor Amidon thanked officers for a successful National Night Out.

10. Adjournment

There being no further business before the Council Committee, Councilmember Vest made a motion to adjourn. Councilmember Bumgarner seconded the motion, which was carried unanimously.

Mayor Amidon adjourned the meeting at 7:00 p.m.

_____ Brandy Amidon, Mayor

Completed by _____ Beth Sicignano, Acting Clerk

_____ Eric Vinson, City Administrator

**Public Works Report
August 2023**

Sanitation

Request for Brush / Bulk Pick Up	0
Roll Cart Request	11
Residential	11
Commercial	0

Roads

Complaints	23
Resolved by City	18
DOT Notification	5

Animal Control

Complaints	0
Impoundments	0
Dispositions	0
Humane Society	0
Return to Owner	0

Septic Pumps

1

Environmental

Complaints	0
Resolved by City	0

Fuel

PW 1	159.42
PW 2	28.9
PW 3	56.8

Total	245.12
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Public Works Summary for August 2023

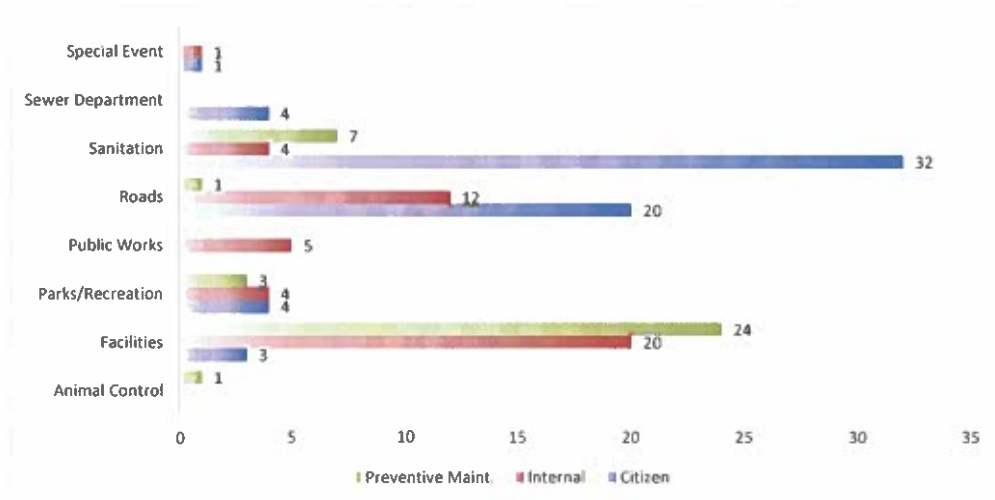
- **Sanitation:** We have been collecting requests for recycle cart pick up and we are planning to pick those up mid-September. We had 11 roll carts requested in August.
- **Road and Bridge:** We had 23 complaints from road and bridge 18 were handled by the city and complaints were handled by the city and 5 were sent to SCDOT. encroachment permit was signed. We are compiling Data for the Litter crew grant with Palmetto Pride.
- **Sewer:** We made one reimbursement payment for septic tank pump in the month of August.
- **Building / Grounds Maintenance:** Several maintenance issues were addressed at Trailblazer Park. Several PM items were addressed at City Hall the month of August.
- **Miscellaneous Items:** We are waiting on the county rec to get quotes back planning to apply a seal coat to the section of the trail in front of Loftis Printing to Roe Rd. Greenville County will supply the contractor for this. We are planning to plant fall flowers along Main Street mid to late September. We will also be adding our fall décor the end of September.

2023

Month	Number of Bags	Vol.	Pounds
January	87	69	1740
February	47	11	940
March	19	6	380
April	102	60	2040
May	30	23	600
June	18	8	360
July	26	6	572
August	13	8	286
September			
October			
November			
December			
Yearly Total	342	191	6918

August 2023

Row Labels	Citizen	Internal	Preventive Maint.	Grand Total
Animal Control			1	1
Facilities	3	20	24	47
Parks/Recreation	4	4	3	11
Public Works		5		5
Roads	20	12	1	33
Sanitation	32	4	7	43
Sewer Department	4			4
Special Event	1	1		2
Grand Total	64	46	36	146



August 2023

Animal Control		1
<i>Pressure Wash/Clean</i>		1
Clean Dog Kennels		
	Shop	1
Facilities		47
<i>Electrical</i>		3
Make Access Card		
	125 Trailblazer Dr	1
Added Receptacle to Judges office		
	TR City Hall	1
Make Access Card Brown		
	125 Trailblazer Dr	1
<i>General Maintenance/Repair</i>		9
Sprinkler System Monthly Inspection		
	City Hall & Shop	1
Performed some repairs on the rollup door at old city hall		
	Old TR City Hall	1
Repaired desk in dispatch		
	TR City Hall	1
Installed blank covers on electrical pedestal a TBP		
	TR City Hall	1
Repaired ceiling fan at TBP		
	TR City Hall	1
Added HDMI plug to small conference room		
	TR City Hall	1
Replaced Batteries in the UPS in Dispatch		
	TR City Hall	1
Replaced electrical covers (3) at TBP		
	TR City Hall	1
Replaced US Flag		
	TR City Hall	1
<i>HVAC</i>		1
HVAC unit in PW Shop, drain pan overflowing and leaking water on ceiling		
	PW Shop	1
<i>Inspection</i>		24
Eyewash inspection-Weekly		
	Shop	3
Inspect Storm Pond and fencing		
	Trailblazer Park	3
Monthly Fire Extinguisher Check		
	City Hall & Shop	1

August 2023

Trailblazer Park Check	Trailblazer Park	3
Weekly Checklist	City Hall	3
Weekly Generator Check	City Hall	5
Emergency Light inspection	City Hall	1
Monthly Exit Signs check	City Hall	1
AED Inspection	TR City Hall	1
Inspect Adventure Park	Trailblazer Park	1
Yearly Sprinkler System Test	125 Trailblazer Dr	1
	Police Department	1
Other		3
Make Key Card	125 Trailblazer Dr	2
Hung pictures in dispatch (4)	TR City Hall	1
Plumbing		4
Back Flow Test	125 Trailblazer Dr	3
Utility sink not draining, p-trap clogged	PW Shop	1
Safety		3
Mounted new 5lb fire extinguisher at TBP Storage room	Trailblazer Park	1
installed first aid kits(2)	TR City Hall	1
Installed Fire Extinguisher in Dispatch	TR City Hall	1
Parks/Recreation		11
Garbage & Recycle		1
Took trash out at adventure park	Adventure park	1
General Maintenance/Repair		2

August 2023

Clean Pond Filter		
	Gazebo	2
Inspection		1
Emptied trash cans and inspected Adventure park		
	Adventure park	1
Irrigation		1
Turned on irrigation at TBP		
	Trailblazer Park	1
Landscaping		2
Cut a hanging tree limb off at Adventure Park		
	Adventure park	1
Fluff mulch up around trees planted last year		
	Main St.	1
Tree Trimming		1
Remove Tree on Trail between Edwards and Steps on Trail		
	Trail	1
Plumbing		3
Back Flow Test		
	125 Trailblazer Dr	2
	Old Buncombe Rd	1
Public Works		5
Beautification		1
Cleaned overgrown vegetation out of Fish Pond		
	Trailblazer Park	1
Litter Pickup		1
Litter pickup on Hwy 25. 11 bags		
	TR City Hall	1
Other		1
Helped prepare for National night out		
	TR City Hall	1
Street Maintenance		1
Removed dirt from three storm drains on Tubbs Mtn Rd Ext		
Vehicle / Equip. Maint.		1
Replaced broken wiper on White Explorer		
	TR City Hall	1
Roads		32
Electrical		5
Street Light Repair		
	8 Henderson Dr	1
Lamps out on column light on TR Welcome sign.		
	Hwy 25 & 276 Merge	1
red Light Flashing		
	Hwy 25 and Tigerville Rd	1
Red Light at TRHS out		
	301 N Main St	1

August 2023

Red Light Out at Center St and Main Street		
	Center and Main St.	1
Litter Pickup		3
Pick up highway litter bags (1)		
	Hwy 25	1
Pickup bag of litter		
	West Road	1
Picked up 8 bags of litter		
	Hwy 25	1
Other		11
Encroachment Permit Signed		
	100 Nolan Rd	1
	Kirby Dr at Tigerville Rd	1
	141 Lumpkin St	1
Repair Storm Drain Cover		
	10 Thunderbird Dr	1
Remove Speed Hump from Tubbs Mtn Rd at Williams Rd		
	Tubbs Mtn Rd	2
Check Storm Drain Cover		
	10 Thunderbird Dr	1
Adjust Drain Box Lid		
	43 Daughtry Ct	1
No Encroachment for driveway installed on Elizabeth behind house # 8		
	8 Spur Dr	1
Demo Out Building in City Right of Way		
	8 Spur Dr	1
Water run Off		
	6527 State Park Rd	1
Pothole Repair		6
Patch Pothole		
	Center Street Between Main St and N Poinsett Hwy	5
Placed 11 bags of Asphalt repair at Daughtry Rd		
	TR City Hall	1
Sign Repair		1
Repair Sigh at the intersection		
	Hwy 25 and Hawkins Rd	1
Street Maintenance		1
Water run Off		
	203 Tubbs Mtn Rd	1
Tree Trimming		4
trim Trees on Page Ct		
	Page Ct and Tigerville Rd	1
Trim Trees on Corner of Roosevelt and West Rd		
	Roosevelt Ave	1
Trim Tress along Rd Thompson and Roosevelt		

August 2023

	Roosevelt	1
Trim Trees back on West Rd at Roosevelt Ave		
	West Rd and Roosevelt Ave	1
<i>(blank)</i>		
Encroachment Permit Signed		
	202 Herty Dr	
Plumbing		1
repair water leak		
	South Poinsett Hwy	1
Sanitation		43
Garbage & Recycle		42
Deliver Cart		
	319 Kelby St	1
	401 Kelby St	1
	122 Roe RD	1
	410 Couchell Pl	1
	110 Tubbs Mtn Rd	1
	704 Lumpkin St	1
	1 Love Dr	1
	117 North Cliff Way	1
	305 Clarus Creek Dr.	1
	432 Tolar Rd	1
	26 Brandt Dr	1
	308 Hawk Valley Dr	1
Deliver Roll Cart		
	118 Wethington Place	1
Deliver Trash Cart		
	1 Love Dr	1
	301 Old Buncombe RD	1
	59 Macle Ct	1
	605 Tubbs Mtn Rd	1
	203 Summitt Bluff dr	1
	19 Herty Dr	1
Empty Trash at Recycle trailers		
	Can Recycle Trailers	2
Empty Trash/Recycle on Main St		
	Main St. / Trail	2
Trash Missed		
	201 Brandt Dr	1
Deliver Trash and Recycle Cart		
	6 Vest st	1
Emptied trash at adevnture park		
	Adventure park	1
Inspected Adventure Park and took the trash out as well		
	Adventure park	1

August 2023

Cleaned out Trash cans at Adventure Park	Adventure park	1
Got trash at adventure park	Adventure park	1
Re-stock dog waste liners on trash duals	Main St.	1
Deliver Trash cart.	3 Little Creek RD	1
Replace Trash Cart	110 Cox Street	1
Replace Trash Cart	121 N Poinsett Hwy	1
Update Information	5 Tolar Rd	1
Pick Up Recycle Cart	29 Center St	1
Deliver Recycle / Trash Cart	15 Springdale Dr	1
Deliver Recycle Cart/ Trash Cart	214 Forest Dr	1
Yard Waste Missed	6008 State Park Rd	1
Deliver Extra Roll Cart	1 Solis Ct	1
Deliver Extra Trash Cart	1 Solis Ct	1
Pressure Wash/Clean		1
Clean Shop Restroom	PW Shop	1
Sewer Department		4
Inspection		1
Inspect Sewer Cleanout	510 Paris View Dr	1
Septic Pumped		1
Reimbursement for Septic Pump	233 Lorraine Dr	1
Sewer Evaluation		2
Sewer Back Up	7 Parisview Dr	1
Check Sewer on State Park Rd and Elizabeth	Elizabeth Dr. and State Park Rd	1
Special Event		2
Janitorial		1
set up/coordinate porta johns for Event (Southern Roots)	Trailblazer Park	1

		August 2023
Seasonal		1
Trash, Cones Food Trucks - Hot as a Pepper		
	Trailblazer Park	1
Grand Total		145

City of Travelers Rest

Report for August 2023

*Department of Public Works
David Garland*

It Starts With



August 2023 Monthly Report for David Garland:

Summary for the Week beginning 7/31/23:

Routine weekly preventive maintenance (PM's)

- 1: Inspected the generator after the weekly test period which is on Monday morning. Generator ran for the normal amount of time (.6 hours). All controls were normal. Oil level was normal and no leaks observed. Hours at 182.3
- 2: Inspected the Storm Pond. Pond was a little wet from the rain. Vegetation is starting to get high. Some trash but not extreme. Fence is in good shape. Erosion is minimal.
- 3: Inspected Trailblazer Park. Pavillion area is normal. Lights and fans were operating normally. Area was relatively clean. Dumpster area with some clutter inside enclosure. Trailblazer field area looked good. Still seeing fire ant signs. We put out killer most weeks. Restroom building looked normal with all fixtures working normally with no leaks. Storage room is a little cluttered but all electrical equipment seemed in working order and accessible. Amphitheater area looked normal. No problems with stage area. All lights functioned normally. Holes in cover fabric have not expanded. All the trash cans looked good.
- 4: Inspected Emergency eye washer at the Public Works building. All valves working normally. Nozzles seemed free from debris and flowing adequately.
- 5: Weekly report was all normal. Nothing stood out during the inspection.
- 6: Monthly inspections included the Sprinkler system and Fire Extinguishers.
- 7: Replaced 3 electrical covers in TBP Field area

Summary for the Week beginning 8/7/23:

Routine weekly preventive maintenance (PM's)

- 1: Inspected the generator after the weekly test period which is on Monday morning. Generator ran for the normal amount of time (.5 hours). All controls were normal. Oil level was normal and no leaks observed. Hours at 182.8
- 2: Inspected the Storm Pond. Pond was dry. Vegetation is starting to get high. Some trash but not extreme. Fence is in good shape. Erosion is minimal.
- 3: Inspected Trailblazer Park. Pavillion area is normal. Lights and fans were operating normally. Area was relatively clean. Dumpster area with some clutter inside enclosure. Trailblazer field area looked good. Seeing Fire ants most every week. We will put out fire ant killer each week as needed.

Restroom building looked normal with all fixtures working normally with no leaks. Storage room is a little cluttered but all electrical equipment seemed in working order and accessible. Amphitheater area looked normal. No problems with stage area. All lights functioned normally. Holes in cover fabric have not expanded. All the trash cans looked good.

4: Inspected Emergency eye washer at the Public Works building. All valves working normally. Nozzles seemed free from debris and flowing adequately.

5: Weekly report was all normal. Nothing stood out during the inspection.

6: Received and installed Two first Aid cabinets. One in Admin printer room and one in Dispatch hall.

7: Cintas performed the annual fire extinguisher testing. Also added two extinguishers to the property. One in the dispatch room and one at TBP in the restroom storage room.

8: Kick-off meeting with the Emergency action plan team to get started on the development of the Emergency Action Plan.

9: Assisted in replacing batteries in UPS in Dispatch

Summary for the Week beginning 8/14/23:

Routine weekly preventive maintenance (PM's)

1: Inspected the generator after the weekly test period which is on Monday morning. Generator ran for the normal amount of time (.6 hours). All controls were normal. Oil level was normal and no leaks observed. Hours at 183.4

2: Inspected the Storm Pond. Pond was dry. Vegetation is getting high. Some trash but not extreme. Fence is in good shape. Erosion is minimal.

3: Inspected Trailblazer Park. Pavillion area is normal. Lights and fans were operating normally. Area was relatively clean. Dumpster area looks good. Some clutter inside enclosure. Trailblazer field area looked good. Still seeing fire ant signs. We put out killer and will continue to do so. Restroom building looked normal with all fixtures working normally with no leaks. Storage room is a little cluttered but all electrical equipment seemed in working order and accessible. Amphitheater area looked normal. No problems with stage area. All lights functioned normally. Holes in cover fabric have not expanded. All the trash cans looked good.

4: Inspected Emergency eye washer at the Public Works building. All valves working normally. Nozzles seemed free from debris and flowing adequately.

5: Weekly report was all normal. Nothing stood out during the inspection.

6: Received and installed a total of three AED's. These are wall mounted in the following locations: Admin hallway at City Hall, 24 hour entrance hall in the PD area, Public Works building.

- 7: Worked on the Emergency Action Plan. Handed the rough draft to a few folks for review. We will schedule second meeting with the team in September.
- 8: Added HDMI plug to small conference room
- 9: Repaired broken Wiper on rear window of the White Explorer

Summary for the Week beginning 8/21/23:

Routine weekly preventive maintenance (PM's)

- 1: Inspected the generator after the weekly test period which is on Monday morning. Generator ran for the normal amount of time (.6 hours). All controls were normal. Oil level was normal and no leaks observed. Hours at 184.0
- 2: Inspected the Storm Pond. Pond was relatively dry. Vegetation is getting high. Some trash but not extreme. Fence is in good shape. Erosion is minimal.
- 3: Inspected Trailblazer Park. Pavillion area is normal. Lights and fans were operating normally. Area was relatively clean. Dumpster area looks good. Some clutter inside enclosure. Trailblazer field area looked good. Continue to see fire ant signs. Restroom building looked normal with all fixtures working normally with no leaks. Storage room is a little cluttered but all electrical equipment seemed in working order and accessible. Amphitheater area looked normal. No problems with stage area. All lights functioned normally. Holes in cover fabric have not expanded. All the trash cans looked good.
- 4: Inspected Emergency eye washer at the Public Works building. All valves working normally. Nozzles seemed free from debris and flowing adequately.
- 5: Weekly report was all normal. Nothing stood out during the inspection.
- 6: Patched pot hole on Daughtery Rd.
- 7: Repaired mounting box and Reinstalled ceiling fan at TBP pavilion
- 8: Made some repairs on the roll-up door at old City Hall storage building

Summary for the Week beginning 8/28/23:

Routine weekly preventive maintenance (PM's)

- 1: Inspected the generator after the weekly test period which is on Monday morning. Generator ran for the normal amount of time (.6 hours). All controls were normal. Oil level was normal and no leaks observed. Hours at 184.6
- 2: Inspected the Storm Pond. Pond was relatively dry. Vegetation is getting higher. Some trash but not extreme. Fence is in good shape. Erosion is minimal.
- 3: Inspected Trailblazer Park. Pavillion area is normal. Lights and fans were operating normally. Area was relatively clean. Dumpster area looks good. Some clutter inside enclosure. Trailblazer field area

looked good. Fire ant signs may be slowing down. Restroom building looked normal with all fixtures working normally with no leaks. Storage room is a little cluttered but all electrical equipment seemed in working order and accessible. Amphitheater area looked normal. No problems with stage area. All lights functioned normally. Holes in cover fabric have not expanded. All the trash cans looked good.

4: Inspected Emergency eye washer at the Public Works building. All valves working normally. Nozzles seemed free from debris and flowing adequately.

5: Weekly report was all normal. Nothing stood out during the inspection.

6: Fire alarm inspection performed by Cintas was on 9/1/23. The system checked out good.

7: Mounted locking mailbox for the Judges office

8: Added a receptacle to judges office for new printer

9: Placed Trauma bags at the following locations: Printer room in the Admin area, TBP in the restroom storage room.

10: Met with Greenville County Rec to learn how to tighten Zip lines.

11: Cleaned some overgrown vegetation out of pond at gazebo to get water flowing correctly.

August Downtown Safety Report

MAIN STREET

VIOLATION	CITATIONS	WARNINGS
Speeding Violations	19	66
Other Moving Violations	17	42

N. POINSETT HIGHWAY

VIOLATION	CITATIONS	WARNINGS
Speeding Violations	9	6
Other Moving Violations	3	36

CENTER STREET

VIOLATION	CITATIONS	WARNINGS
Speeding Violations	0	2
Other Moving Violations	1	0

MCELHANEY ROAD

VIOLATION	CITATIONS	WARNINGS
Speeding Violations	0	0
Other Moving Violations	0	0

WILLIAMS ROAD

VIOLATION	CITATIONS	WARNINGS
Speeding Violations	0	0
Other Moving Violations	0	0

August

Downtown Safety Report



SPEED TRAILER DEPLOYMENT

DAYS: 31

LOCATIONS: 1

DOWNTOWN FOOT PATROL HOURS:

__13__



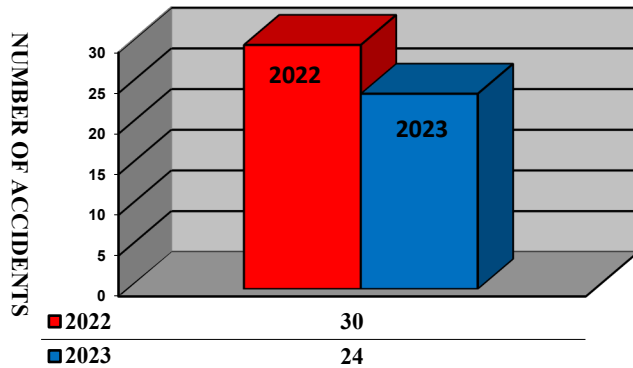
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Travelers Rest Police Department August Monthly Report 2023

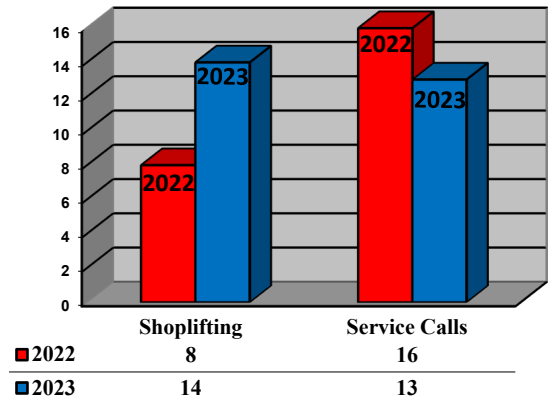
MOTOR VEHICLE COLLISIONS AND WALMART CALLS, ARRESTS, AND TOWED VEHICLES

CRIME	August 2023	August 2022	Amt. of Change	Percent Change	YTD 2023	YTD 2022	Amt. of Change	Percent Change
Total MVC	24	30	-6	-20	160	149	+11	+7
MVC W/ Injury	12	2	+10	+500	50	43	+7	+16
Wal-Mart Shoplifting Arrests	14	8	+6	+75	55	46	+9	+19
Wal-Mart Service Calls	13	16	-3	-18	94	136	-42	-30
Wal-Mart Cars Towed	1	0	+1	+100	4	4	0	0

ACCIDENTS REPORTED



WAL-MART SHOPLIFTING ARRESTS AND SERVICE CALLS



August Crime Stats

· Murder	0
· Rape	1
· Robbery	0
· ABHAN	0
· Assault & Battery	5
· Burglary	0
· Larceny	2
· Motor Vehicle Theft	0
· Arson	0
· Narcotics Violations	10
· DUI	9

Miscellaneous Service Calls:

Animal Calls:	15
Code Enforcement:	29
Public Intoxication:	2
City Events:	8

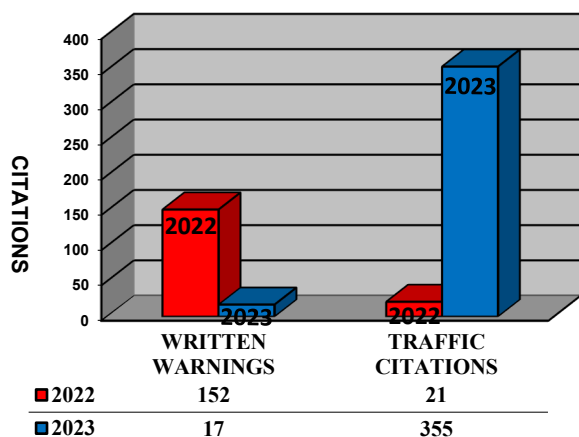
Monthly Warrants:

Warrants Issued:	31
Warrants Served:	30

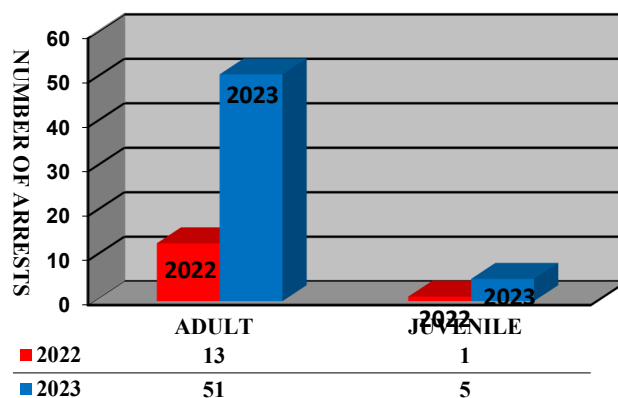
CITATIONS AND WARNINGS FOR AUGUST

VIOLATION	CITATIONS	WARNINGS
No Seat Belt	0	
No Child Restraint	1	
Speeding Under 10 mph	26	
Speeding Over 10 mph and Under 25 mph	41	
Speeding Over 25	9	
Disregard Sign/Signal	9	
Insurance Violations	16	
Other Moving Violations	75	
Total	177	355

WRITTEN WARNING & TRAFFIC CITATIONS



ADULT & JUVENILE ARRESTS



CRIMINAL OFFENSES REPORTED YEAR TO DATE

CRIME	**2023 To Date	2022	2021	2020	2019
Murder	0	0	0	0	1
Rape	1	0	0	0	1
Robbery	0	0	1	1	1
Assault/Battery HAN	4	1	1	1	2
Assault/Battery	27	36	21	42	42
Burglary	6	7	7	13	7
Larceny	51	47	65	75	100
Motor Vehicle Theft	3	6	8	7	12
Arson	0	0	0	0	1
Narcotic Violations	56	45	46	61	91
DUI	63	21	12	23	22
Total	211	165	161	252	308
Total Calls for Service	11,601	5728	5819	8539	8753

**All statistics are compiled using figures at time of analysis.

Travelers Rest Fire Dept.

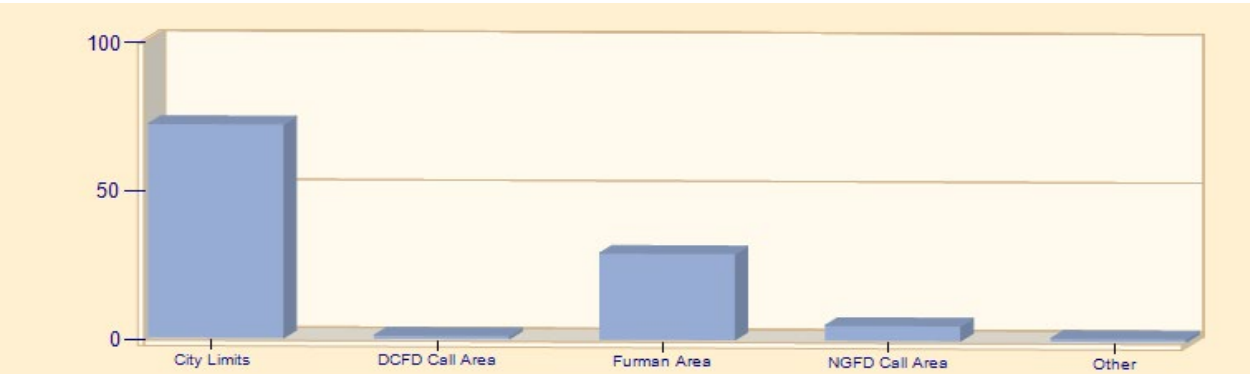
Travelers Rest, SC

This report was generated on 9/5/2023 8:51:18 AM



Incident Type Count per Zone for Date Range

Start Date: 08/01/2023 | End Date: 08/31/2023



ZONES	INCIDENT TYPE	COUNT
City Limits - City Limits		
	118 - Trash or rubbish fire, contained	1
	321 - EMS call, excluding vehicle accident with injury	37
	322 - Motor vehicle accident with injuries	3
	323 - Motor vehicle/pedestrian accident (MV Ped)	1
	324 - Motor vehicle accident with no injuries.	4
	444 - Power line down	1
	522 - Water or steam leak	1
	554 - Assist invalid	4
	611 - Dispatched & cancelled en route	8
	733 - Smoke detector activation due to malfunction	3
	735 - Alarm system sounded due to malfunction	2
	736 - CO detector activation due to malfunction	1
	743 - Smoke detector activation, no fire - unintentional	1
	744 - Detector activation, no fire - unintentional	1
	745 - Alarm system activation, no fire - unintentional	4
	<i>Total Incidents for City Limits - City Limits:</i>	72
DCFD Call Area - Duncan Chapel FD Jurisdiction		
	322 - Motor vehicle accident with injuries	1
	<i>Total Incidents for DCFD Call Area - Duncan Chapel FD Jurisdiction:</i>	1
Furman Area - Furman Area		
	321 - EMS call, excluding vehicle accident with injury	8
	322 - Motor vehicle accident with injuries	1
	324 - Motor vehicle accident with no injuries.	2
	353 - Removal of victim(s) from stalled elevator	2
	424 - Carbon monoxide incident	1
	554 - Assist invalid	1
	611 - Dispatched & cancelled en route	7
	622 - No incident found on arrival at dispatch address	1
	734 - Heat detector activation due to malfunction	1
	741 - Sprinkler activation, no fire - unintentional	1
	743 - Smoke detector activation, no fire - unintentional	1
	744 - Detector activation, no fire - unintentional	3
	<i>Total Incidents for Furman Area - Furman Area:</i>	29
NGFD Call Area - North Greenville FD Jurisdiction		
	137 - Camper or recreational vehicle (RV) fire	1
	321 - EMS call, excluding vehicle accident with injury	1
	324 - Motor vehicle accident with no injuries.	1
	733 - Smoke detector activation due to malfunction	1
	743 - Smoke detector activation, no fire - unintentional	1
	<i>Total Incidents for NGFD Call Area - North Greenville FD Jurisdiction:</i>	5
Other - Other		
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for Other - Other:</i>	1
Total Count for all Zone:		108

Travelers Rest Fire Dept.

Travelers Rest, SC

This report was generated on 9/5/2023 8:48:09 AM



Occupancies Inspected for Date Range

Start Date: 08/01/2023 | End Date: 08/31/2023

OCCUPANCY	ID	ADDRESS	ZONE	LAST INSPECTION
Alpha Dance & Company	652	146 Walnut LN #C		08/21/2023
At&T Facility	250	8 Center ST		08/21/2023
Beacon Tax & Accounting LLC	302	401 N Main ST		08/15/2023
Carolina Moon Realty	630	101 Center ST		08/22/2023
Community Travelers Rest Yoga	358	3 Plaza DR		08/15/2023
CTC Insurance - Citizen Trust	326	210 N Poinsett HWY #B		08/28/2023
DEECO metals	308	655 N Main ST		08/14/2023
Edward Jones	303	403 N Main ST		08/14/2023
Edwards And Thomas Group	373	320 Poplar Street EXT #A		08/28/2023
Fender Tire And Auto	486	24 Walnut LN		08/21/2023
Foothill Chiropractic	334	223 N Poinsett HWY #A		08/28/2023
Forrest Oil Building 2	357	1 Plaza DR #B		08/14/2023
Furman Earle Infirmary	121	3300 Poinsett HWY		08/09/2023
Furman North Village I C (24 Apts)	155	3300 Poinsett HWY		08/09/2023
Furman North Village I F (24 Apts)	158	3300 Poinsett HWY		08/31/2023
Life In Balance Wellness	629	101A Center ST #A		08/22/2023
New Happy Nail	502	148 Walnut LN #H		08/21/2023
North Greenville Ymca	274	100 Inspirational WAY		08/15/2023
Patio Flavor	638	655 N Main ST		08/14/2023
Pizza Hut	495	146 Walnut LN #D		08/21/2023
Plaza 66 Station	356	1 Plaza DR #A		08/22/2023
Prime Lending	576	204 N Poinsett HWY #A		08/22/2023
Rest Stop	297	109 N Main ST	City Limits	08/15/2023
Saint Gobain Aprasives Inc.	510	100 Trail Blazer DR		08/14/2023
Stokes Farnham Insurance	467	6514 State Park RD #B		08/28/2023
Subway	494	146 Walnut LN #F		08/21/2023
Tandem Creperie and Coffee House	545	2 S Main ST	Downtown	08/22/2023
Td Bank	466	6514 State Park RD #A		08/28/2023
Tec	259	10 Cooper ST		08/22/2023
Tender Care Preschool	307	620 N Main ST #B		08/15/2023
Trailhead Chiropractic LLC	626	204 N Poinsett HWY #C		08/14/2023
Travelers Rest Family Practice	284	9 McElhaney RD		08/22/2023
Travelers Rest Quick Lube	484	18 Walnut LN		08/21/2023
Vernon Company	465	6510 State Park RD		08/28/2023
Wild Hare Art Gallery	568	212 N POINSETT HWY #B		08/22/2023

of Occupancies Inspected: 35

% Occupancies Inspected: 6.53

Travelers Rest Building Permit Report

Summary Report By Month 2023

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	YTD '23
PERMITS ISSUED:													
RESIDENTIAL NEW CONSTRUCTION (SFD, Townhouse, Condo)	5	8	9	2	13	2	1	5					45
COMMERCIAL NEW CONSTRUCTION	-	-	-	-	-	-	-	-					-
STAND ALONE PERMITS (Electrical/Mechanical/Plumbing)	1	8	11	14	18	11	7	12					82
SIGN PERMITS	2	2	1	-	-	1	2	3					11
RESIDENTIAL RENOVATION	3	1	3	1	2	2	2	2					16
COMMERCIAL RENOVATION	2	2	2	1	4	2	2	4					19
DEMOLITION	1	-	1	-	-	-	1	-					3
OCCUPANCY/TENANT	1	-	-	-	-	1	-	1					3
TOTAL PERMITS ISSUED	15	22	27	18	37	19	15	27					180
FEES COLLECTED:													
RESIDENTIAL NEW CONSTRUCTION (SFD, Townhouse, Condo)	7,390	10,400	16,563	3,072	11,670	3,864	2,935	11,538					67,432
COMMERCIAL NEW CONSTRUCTION	-	-	-	-	-	-	-	-					-
STAND ALONE PERMITS (Electrical/Mechanical/Plumbing)	842	681	1,505	3,370	3,233	1,577	2,503	2,071					15,782
SIGN PERMITS	100	100	50	-	-	130	150	382					912
RESIDENTIAL RENOVATION	518	224	1,185	484	735	992	850	1,100					6,088
COMMERCIAL RENOVATION	9,087	12,367	25,355	4,261	5,302	2,325	371	12,295					71,363
DEMOLITION	50	-	50	-	-	-	50	-					150
OCCUPANCY/TENANT	40	-	-	-	-	40	-	40					
PLAN REVIEW	910	2,075	8,896	-	1,138	300	7,635	3,394					24,348
TOTAL FEES COLLECTED	\$ 18,937	\$ 25,817	\$ 53,604	\$ 11,187	\$ 22,108	\$ 9,228	\$ 14,494	\$ 30,820					\$ 186,195
INSPECTIONS PERFORMED:													
ELECTRICAL	36	46	37	40	37	65	48	90					399
PLUMBING	20	23	38	43	30	71	33	44					302
MECHANICAL	16	25	36	41	36	117	68	58					397
BUILDING	48	35	67	41	64	84	63	46					448
CERTIFICATE OF OCCUPANCY	5	4	12	27	12	17	2	9					88
DEMOLITION	-	-	-	-	-	-	-	1					1
TOTAL INSPECTIONS PERFORMED	125	133	190	192	179	354	214	248					1,635
CODE ENFORCEMENT CASES:													
NEW CASES	6	13	3	4	8	6	3	5			0	0	48
ACTIVE CASES	1	2	0	2	4	2	3	5			0	0	19
CLOSED CASES	5	11	3	2	4	4	3	0			0	0	32

DUE DATE:

OMB No. 0607-0094 Approval Expires 12/31/2021

FORM **C-404** U.S. DEPARTMENT OF COMMERCE
(9-9-2020) U.S. CENSUS BUREAU**REPORT OF BUILDING OR ZONING
PERMITS ISSUED FOR NEW
PRIVATELY-OWNED
HOUSING UNITS****IMPORTANT:**

Please see the back of this form for more information and instructions for completing the survey.

For further assistance, call 1-800-845-8244, or e-mail us at EID.RCB.BPS@census.gov**Other Reporting Options:****Via Mail:**U.S. Census Bureau
1201 East 10th Street
Jeffersonville, IN 47132-0001

Via Fax: 1-877-273-9501

Title 13, United States Code, Sections 131 and 132, authorizes the Census Bureau to conduct this collection and to request your voluntary assistance. These data are subject to provisions of Title 13, United States Code, Section 9(b) exempting data that are customarily provided in public records from rules of confidentiality. This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0094 and appears at the upper right of this page. Without this approval we could not conduct this survey. We estimate this survey will take an average of 8 minutes per response for those that report monthly and 23 minutes for those that report annually to complete. More information about this estimate and an address where you may write with comments is on the back of this form.

RENEE SMOUSE

LICENSE AND PERMITTING SPECIALIST

FOR CITY OF TRAVELERS REST

125 TRAILBLAZER DRIVE

TRAVELERS REST SC 29690

☐ Name Change ☐ Spelling Correction ☐ Political Description Change

(Please correct any errors in name, address, and ZIP Code)

Please report online at econhelp.census.gov/bps

Username:

Password:

1. PERIOD IN WHICH PERMITS WERE ISSUED

August 2023

2. GEOGRAPHIC COVERAGE (For our latest information on your office's coverage, see www.census.gov/construction/bps/pdf/footnote.pdf)Did your permit system have a geographic coverage change? ☐ Yes, continue. ☒ No, skip to Section 3.

Mark an (X) in the appropriate box and enter the requested information. If more space is needed continue in Section 5.

051 <input type="checkbox"/> Permits no longer required to build new residential buildings . . .	Effective Date	
052 <input type="checkbox"/> Permit office has merged with another permit jurisdiction	Effective Date	Name of permit jurisdiction with which your office has merged
053 <input type="checkbox"/> Permit office has split into two or more jurisdictions	Effective Date	Name of additional jurisdiction(s) now issuing permit(s)
054 <input type="checkbox"/> Extrajurisdictional jurisdiction (ETJ)/Annexation	Effective Date	Define ETJ or annexation

3. NEW HOUSING UNITS**a. Were there any building permits issued for new housing units during this period?**☒ Yes, enter data below. ☐ No, stop and return this form. Your report is important even if no permits were issued.

Type of Structure	Total Number of		Total Valuation of Construction (\$ value - omit cents)
	Buildings (1)	Housing Units (2)	
101 b. Single-family houses, detached and attached (must meet the following criteria: no unit above or below the other; wall extends from ground to roof; and, separate utilities for each unit) [Exclude manufactured HUD-inspected homes.]		4	1333260
103 c. Two-unit buildings			
104 d. Three- and four-unit buildings			
105 e. Five-or-more unit buildings	2	10	2437012

4. ADDITIONAL INFORMATION ON INDIVIDUAL RESIDENTIAL PERMITS, FROM SECTION 3, VALUED AT \$2,000,000 OR MORE
(If more space is needed, please attach a separate sheet.)

Description and Site Address (1)	Owner or Builder (2)	Number of		Valuation of Construction (\$ value - omit cents) (5)
		Buildings (3)	Housing Units (4)	
Kind of building	Name			
Site address	Address			
City, State, ZIP Code	City, State, ZIP Code			
Kind of building	Name			
Site address	Address			
City, State, ZIP Code	City, State, ZIP Code			

5. COMMENTS (Continue on a separate sheet)**6. PERSON TO CONTACT REGARDING THIS REPORT**

Name

Renee Smouse

Telephone

864 834 8740

E-mail address

RENEE@TRAVELERSRESTSC.COM

Internet web address

WWW.TRAVELERSRESTSC.COM

Fax

See instructions on reverse side.

MUNICIPAL COURT REMITTANCE FORM FOR STATE'S PORTION OF REVENUE

To City Treasurer of Travelers Rest

For The Month Of AUGUST 2023

Municipal Court Cases

Total Fines		\$	<u>13,047.97</u>
Conviction Surcharges		\$	<u>675.00</u>
DUI Assessment		\$	<u>1,422.00</u>
DUS Assessment	\$ _____	\$	<u>300.00</u>
Insurance Fraud (See Form A)	\$ _____		
Cruelty to Animals (See Form B)	\$ _____		
Wildlife	\$ _____		
Size & Weight	\$ _____		
Carrier of Household Goods and Hazardous Waste	\$ _____		
Other Assessments		\$	<u>17,984.56</u>

Transfer Cases from General Sessions Court

Fines	\$	_____
Conviction Surcharge	\$	_____
DUI Assessment	\$	_____
Other Assessments	\$	_____
Bond Estreatments	\$	_____
TOTAL	\$	<u>33,429.53</u>

Signed J. Twitty
Municipal Judge

Date September 8, 2023

ATTACHMENT F

Total Amount Allocated to State \$ 17,945.79

Total Amount Allocated to Victim Assistance Fund \$ 2,285.77



THE HONORABLE CURTIS M. LOFTIS, JR.
State Treasurer

Municipal Name: _____ Municipal Code: _____ Date Submitted: _____
Collection Period Beginning (Month/Year): _____ Collection Period Ending (Month/Year): _____

SOUTH CAROLINA STATE TREASURER'S REVENUE REMITTANCE FORM

LINE	FINES, FEES AND FILING FEE/ASSESSMENT	%	CODE	AMOUNT DUE	LINE
A	Public Defender Application Fee - \$40 Per Application	100%	17-3-30		A
B	Body Piercing	100%	44-32-120		B
C	Marriage License Fee - Additional \$ 20 Per License	100%	20-1-3 75		C
D	Bond Estreatment	25%	17-15-260		D
DA	Municipal Conditional Discharge Fee-\$150	100%	44-53-450(C)		DA
DB	Violations of State Shellfish Laws	33%	44-1-152		DB
DC	Criminally Negligent Use of Firearms/Archery Tackle	100%	50-1-85		DC
DD	Highway Work Zone – Department of Public Safety	65%	56-5-1535		DD
DE	Highway Work Zone – State Highway Fund	25%	56-5-1535		DE
DF	Public Disorderly Conduct (<i>New as of 7/1/2019</i>)	100%	16-17-530		DF
DUI/DUS/BUI - ASSESSMENTS/SURCHARGES/ PULLOUT					
E	Boating Under the Influence (BUI)	100%	50-21-114		E
F	Municipal DUS DPS Pullout - \$100	100%	56-1-460		F
G	Municipal DUI Assessment- \$12 Per Case	100%	56-5-2995		G
H	Municipal DUI Surcharge - \$100 Per Case	100%	14-1-211		H
I	Municipal DUI DPS Pullout- \$100	100%	56-5-2930 & 2945		I
IA	DUI/DUAC Breathalyzer Test Conviction Fee-SLED \$25	100%	56-5-2950(E)		IA
SURCHARGES					
J	Municipal Drug Surcharge - \$150 Per Case	100%	14-1-213(A)		J
K	Municipal Law Enforcement Surcharge - \$25 Per Case	100%	14-1-212(A)		K
KA	Municipal Criminal Justice Academy \$5 Surcharge (<i>Terminated 6/30/16</i>)	100%	14-1-240(A)		KA
OTHER ASSESSMENTS - STATE SHARE					
L	Municipal- 107.5%	88.84%	14-1-208		L
LA	Municipal Traffic Education Program \$140 Application Fee	90.83%	17-22-350(C)		LA
M	TOTAL REVENUE DUE TO STATE TREASURER				M

PLEASE FILL IN THE AMOUNTS RETAINED BY YOUR OFFICE IN THE TABLE BELOW. THIS SECTION IS FOR REPORTING PURPOSES ONLY. DO NOT REMIT THESE AMOUNTS TO THE STATE TREASURER.

LINE	RETAINED BY MUNICIPAL FOR VICTIM SERVICES	%	CODE	AMOUNT RETAINED	LINE
N	Assessments-Municipal	11.16%	14-1-208		N
O	Surcharges-Municipal	100%	14-1-211		O
OA	Other Assessments-Municipal	9.17%	17-22-350(C)		OA
P	TOTAL RETAINED FOR VICTIM SERVICES				P

Comments: _____
Contact Person: _____ Telephone: _____
Contact Person Email: _____

I, Municipal Treasurer, certify that the foregoing information is true and accurate.

Municipal Treasurer Signature: _____
Municipal Treasurer Email: _____

***Note:** This report is required by law to be filed monthly, on or before the 15th, by the Municipal Treasure, even if there are no Collections.
Form can be emailed to court.fines@sto.sc.gov. If form is filed by fax, please confirm with Marty Woods (Phone: 803.734.2657) **PRIOR** to transmission.

Travelers Rest Planning Report

Projects in Entitlement Process

Project Name	Address	Request	PC #	Ordinance #	Acreage	Lots	Density
					0.00	0.00	

Preliminary Subdivisions Approved

Project Name	Address	Date Approved	Zoning	Type	Acreage	Lots	Density
Parkside Village	Center St and S Poinsett	11/23/21	R-M	Townhomes	2.51	29	11.55
The Refuge	N Main St and Glenview Rd	11/29/22	FRD	SF Housing	9.54	43	4.51
					12.05	72	

Approved Projects In Permitting

Project Name	Address	Status	Zoning	Type	Acreage	Units	Density
Spring Park	Hwy 276	Land Disturbance	PD	SF Housing	35.27	54	1.53
Whitehawk Meadows	Hawk Valley Dr and School St	Land Disturbance	R-7.5	SF Housing	69.23	165	2.38
					104.50	219	

Projects Under Construction

Project Name	Address		Zoning	Type	Acreage	Units	Density
Gateway Village	Hawkins Rd		TH	Townhomes	11.90	58	4.87
Magnolia Cottages Ph II	Magnolia Dr and Thomas Dr		R-M	Townhomes	1.11	22	19.82
Pinestone					40.83		
Detached	Roe Rd and State Park Rd		PD-R	Detached		70	
Attached	Roe Rd and State Park Rd		PD-R	Attached		37	
Tri-/Quad-Plex	Roe Rd and State Park Rd		PD-R	Tri-/Quad-Plex		12	
Live/Work	Roe Rd and State Park Rd		PD-R	Live/Work		1	
Wethington Place	Trailblazer Dr and Watson Rd		R-M	Townhomes	6.28	42	6.69
					47.11	242	

Short Term Rentals/Lodging Projects

Approved in August 2023	Total Approved
0	31

Swamp Rabbit Trail Counter

August 2023 Counts		August 2023 Trends			2023 Year to Date (*3/1/23)	
On Bikes	21,406	Weekdays	23,720	68%	On Bikes	121,940
On Foot	15,855	Weekends	13,508	32%	On Foot	90,823
Total	37,261	Highest Single Day	2,280	Sat 8/19	Total	212,763
Daily Average	1,201	Lowest Single Day	132	Thu 8/3	Daily Average	1,156



The City of Travelers Rest
125 Trailblazer Drive
Travelers Rest, SC 29690
(864) 834-8740

PLANNING COMMISSION

REGULAR MEETING

AGENDA

DATE OF MEETING: **August 24, 2023**

TIME OF MEETING: 6 PM

LOCATION: Council Chambers

1. OPENING

- a. Call to Order & Opening Remarks
- b. Roll Call
- c. Approval of Minutes – July 27, 2023

2. NEW BUSINESS

- a. Five Year Comprehensive Plan Review – Transportation and Economic Development Elements
- b. Comprehensive Plan Survey update – Available at travelersrestsc.com/businesses/plans-projects/

3. OTHER BUSINESS

- a. None

4. ADJOURN

MINUTES
TRAVELERS REST PLANNING COMMISSION
7/27/2023
6:00 PM Council Chambers

MEMBERS PRESENT: Chair Rebecca Cooper, Michelle Garrison, Vice Chair Tony Rackley, Evan Cantrell

MEMBERS ABSENT: Don Watson, Diane Maxwell, Bryan Haffey

STAFF PRESENT: Mike Forman, Haley Hopkins

PUBLIC PRESENT: Two additional members of public

1. OPENING

- a. **Call to Order/Opening Remarks:** Chair Cooper called the meeting to order at 6:00 PM.
- b. **Roll Call:** Four present members stated their names.
- c. **Approval of Minutes:** Minutes for the June 29, 2023 meeting was motioned for approval by Commissioner Rackley and seconded by Commissioner Cantrell. No discussion. Motion passed 4-0.

2. NEW BUSINESS

- a. **Five Year Comprehensive Plan Review – Natural Resources, Cultural Resources, and Community Facilities**
Staff presented the next three chapters of the 2018 Comprehensive Plan review for discussion via power point.
- b. **Five Year Comprehensive Plan Review – Survey**
Staff reiterated that the Comprehensive Plan survey was available on the website and via social media. 128 surveys have been completed as of today.

3. OTHER BUSINESS

- a. None.

4. ADJOURN:

Motion to adjourn was made by Commissioner Maxwell and seconded by Commissioner Haffey. No discussion. Motion passed 4-0 at 6:46PM.



2023 Comprehensive Plan Review

Transportation and Economic Development

2023 Comprehensive Plan Review Schedule

June 29, 2023: Population and Housing

July 27, 2023: Natural Resources, Cultural Resources, and Community Facilities

August 24, 2023: Transportation and Economic Development

September 2023: Land Use and Resiliency

October 2023: Priority Investment Element

November 2023: City Council Committee and 1st Reading

December 2023: City Council Final Reading

Transportation

The transportation element considers transportation facilities, including major road improvements, new road construction, transit projects, pedestrian and bicycle projects, and other elements of a transportation network.

Recommendations and Progress from 2018 Comprehensive Plan

Recommendations (2018)	Challenges Addressed	Progress (2023) No Progress, In Progress, Complete
Transportation		
Encourage smart development that controls road access and reduces traffic congestion.	Improve automobile safety on streets and highways	In Progress. Downtown Overlay District addresses many smart growth principles.
Continue to implement the road repaving program.	Improve automobile safety on streets and highways	In Progress. City Public Works implements yearly repaving program utilizing budget.
Utilize transportation control measures to reduce congestion during peak hour demand.	Improve automobile safety on streets and highways	In Progress. Travelers Rest police department utilizes speed control measures along certain corridors in the city.
Provide enforcement of current speed limits and explore opportunities for reducing speed in residential and Main Street.	Improve automobile safety on streets and highways	In Progress. City police department utilizes multiple methods to reduce speeding along city streets.
Review all new and redevelopment plans to encourage access management.	Improve automobile safety on streets and highways	In Progress. Each new development and redevelopment project's access management plan is reviewed during planning process.
Work with SCDOT to identify intersections that require improvements, signals etc.	Improve automobile safety on streets and highways	In Progress. City and SCDOT has identified multiple intersections for improvement to date, including N Main St/Center St, N Poinsett St/Center St, N Poinsett St/Tubbs Mountain Rd, S Main St/Roe Rd.

Transportation, cont.

Recommendations and Progress from 2018 Comprehensive Plan

Recommendations (2018)	Challenges Addressed	Progress (2023) No Progress, In Progress, Complete
Require all new subdivisions to have sidewalks and connect to existing sidewalks and trails.	Improve automobile safety on streets and highways	Complete. City approved subdivision regulations that require sidewalk and mixed trail connections.
Install pedestrian crossing signs and crosswalks.	Improve automobile safety on streets and highways	In Progress. City has installed crossings along multiple streets city-wide, with plans for additional crossings along S Main St and N Poinsett Highway.
Implement priority projects as outlined by the Bicycle Master Plan.	Encourage alternatives to motorized modes of transportation and Improve safety of pedestrian and bicycle travel	In Progress. Multiple projects identified in the 2015 Bicycle Master Plan have been constructed or are currently under construction/in permitting.
Implement development standards that require sidewalks, streetscape amenities, bicycle racks, etc.	Encourage alternatives to motorized modes of transportation and Improve safety of pedestrian and bicycle travel	Complete. Downtown Overlay District approved by city council in summer 2022.
Implement diagonal crosswalk at the intersection of Main St. and Center St/Mcilhaney.	Encourage alternatives to motorized modes of transportation and Improve safety of pedestrian and bicycle travel	In Progress. Anticipate commencement of ground work in fall 2023.
Implement recommendations of the Poinsett Highway and Center Street Corridor Study including altering traffic flow on Center St, Signal at Tubbs Mountain/N Poinsett Intersection and Intersection at Hawkins Rd. and Hwy 25.	Encourage alternatives to motorized modes of transportation and Improve safety of pedestrian and bicycle travel	In Progress. Anticipate commencement of ground work in fall 2023.
Develop partnerships with Greenville County, SCDOT, ARC to pursue grant funding as much as possible.	Funding	In Progress. City is working with SCDOT to plan for and develop multiple projects city-wide.
Consider Development agreements to help implement infrastructure improvements with private development.	Funding	In Progress. City has had multiple conversations with private parties to assist with infrastructure implementation.

Bike/Ped Network

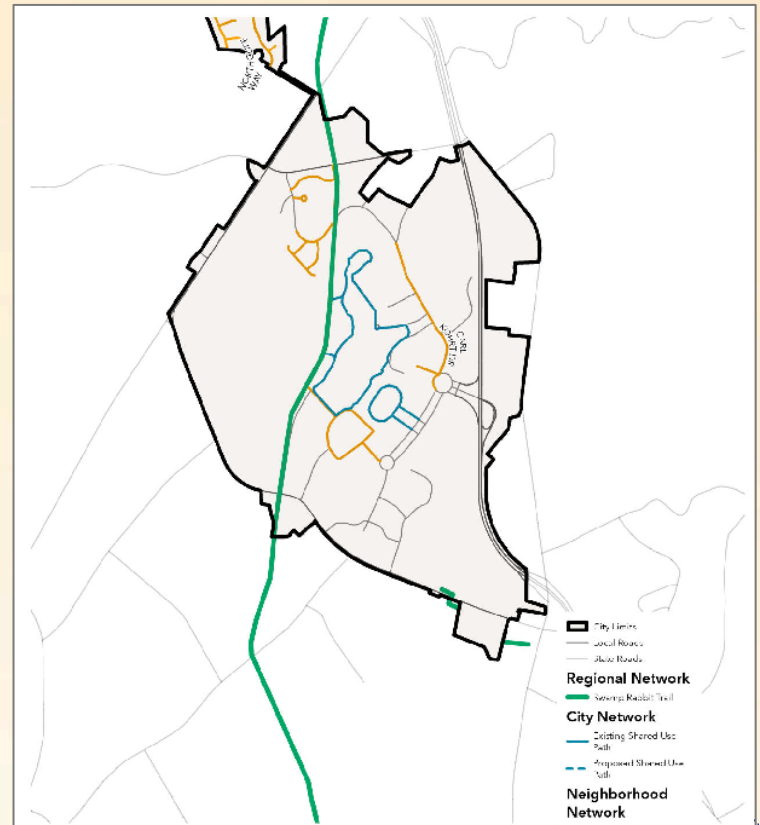
Regional / City / and Neighborhood sidewalks and multi-use pathways, both existing and “shovel ready”



Travelers Rest, South Carolina - Mobility Connectivity Network

The Connectivity Network highlights the levels of connectivity and common pathways for a territorial transportation and recreation in the City of Travelers Rest.

Data Collection from: GPATS, SCDOT, Greenville County census.gov



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Economic Development

The economic development element considers labor force and labor force characteristics, employment by place of work and residence, and analysis of the economic base;

Recommendations and Progress from 2018 Comprehensive Plan

Recommendations (2018)	Challenges Addressed	Progress (2023) No Progress, In Progress, Complete
Economic Development		
Work closely with the Travelers Rest Area Chamber of Commerce to support existing businesses and create new ones that are compatible for Travelers Rest.	Encourage, aid, and support the existing business and local entrepreneurs while actively recruiting new businesses into the city	In progress. City representatives meet with Downtown Merchant Association monthly to support existing and prospective business endeavors.
Develop Chamber subcommittee for Downtown Businesses for marketing and redevelopment opportunities.	Encourage, aid, and support the existing business and local entrepreneurs while actively recruiting new businesses into the city	In progress. City works with Downtown Merchant Association to stimulate marketing and redevelopment opportunities.
Provide the necessary infrastructure to commercial and industrial sites- water, sewer, gas.	Encourage, aid, and support the existing business and local entrepreneurs while actively recruiting new businesses into the city	In progress. New sewer system operations will allow for better coordination for potential new customers and sewer capacity. City is in constant contact with water and gas providers to ensure necessary infrastructure is in place to accommodate existing and new area customers.

Economic Development, cont.

Recommendations and Progress from 2018 Comprehensive Plan

Recommendations (2018)	Challenges Addressed	Progress (2023) No Progress, In Progress, Complete
Advertise the city through the use of newsletters, brochures/inserts and social media.	Encourage, aid, and support the existing business and local entrepreneurs while actively recruiting new businesses into the city	In Progress. City maintains a fully fleshed out advertising program with newsletters, brochures, social media, and pamphlets.
Create and maintain an inventory of available commercial and industrial sites.	Encourage, aid, and support the existing business and local entrepreneurs while actively recruiting new businesses into the city	In progress. List is constantly changing, however city officials have a knowledge of available commercial and industrial sites to discuss with potential development partners.
Create Development Director City Staff position.	Encourage, aid, and support the existing business and local entrepreneurs while actively recruiting new businesses into the city	No Progress
Promote State Park Road as a mixed-use district.	Promote a diversified local economy in Travelers Rest	In Progress. New developments like the Pinestone warehouse redevelopment are intended for mixed use. Downtown Overlay District (Sec 5:17) also encourages mixed use by right in certain cases.
Promote more entertainment businesses that cater to children and teenagers.	Promote a diversified local economy in Travelers Rest	In Progress. City recently released RFP for a skate park near Trailblazer Park.
Encourage small, local businesses.	Promote a diversified local economy in Travelers Rest	In Progress. City works with Downtown Merchant Association to encourage small businesses. In addition, the city maintains a façade improvement program for small businesses along downtown corridors.
Promote Travelers Rest as a bed & breakfast community.	Promote a diversified local economy in Travelers Rest	In Progress. City is working to market the community as a place to visit.
Establish a Central Business District overlay with development standards and maintenance code.	Continue to support the development of a Central Business District	Complete via the Downtown Overlay District (Sec 5:17).
Encourage merchants to extend their hours of operation.	Continue to support the development of a Central Business District	In Progress. City officials work with local businesses to encourage reasonable hours of operation. In addition, new SRT data from the counter on Roe Road can show at a granular level the number of pedestrians along Main St.

Economic Development, cont.

Recommendations and Progress from 2018 Comprehensive Plan

Recommendations (2018)	Challenges Addressed	Progress (2023) No Progress, In Progress, Complete
Use grants and other funding to continue physical improvements to downtown.	Continue to support the development of a Central Business District	In Progress. Façade Improvement Program has provided nearly \$20k in grant funding so far. Poinsett Street Corridor Improvement project, Main Street/Center Street Diagonal, new hawk crossing at S Main Street all in progress.
Assemble database on properties and meet with property owners in order to better market development opportunities in Travelers Rest.	Encourage redevelopment and infill commercial corridors	In progress. Database is constantly changing, however city officials have a knowledge of available commercial and industrial sites to discuss with potential development partners.
Create Travelers Rest Ambassadors to market expansion opportunities to growing specialty businesses in the region.	Encourage redevelopment and infill commercial corridors	In progress. City works with the existing business community to help expand and promote their businesses through marketing efforts.
Expand mini grant program to assist businesses with quality renovation of existing buildings, consider including Poinsett Corridor.	Encourage redevelopment and infill commercial corridors	In Progress via Façade Improvement Program, which has provided nearly \$20k in grant funding for building improvements in the city so far.
Continue to recruit specialty retail and high quality businesses to Travelers Rest.	Continue to Expand the Travelers Rest Market	In Progress. City staff work consistently to recruit potential businesses into the city.
Develop a targeted marketing campaign for visitors and growing number of residents of the area.	Continue to Expand the Travelers Rest Market	Complete via multiple efforts including the new Travelers Guide and an increased online/social media presence.
Market directly to Furman University and North Greenville students.	Continue to Expand the Travelers Rest Market	No Progress