



City of Travelers Rest South Carolina

City Administration | 125 Trailblazer Drive, Travelers Rest, SC 29690 | 864.834.8740 | www.travelersrestsc.com

FY2023-2024 FEE SCHEDULE

As the City of Travelers Rest begins the 2023-2024 fiscal year, the fee schedule has been updated. These fee changes will go into effect on July 1, 2023. All applications submitted and approved prior to the effective date will qualify for the old fees. The changes to the fee sched are listed below.

ADMINISTRATION	FEE AMOUNT
Election Filing Fee	
Council Member	\$234.00
Mayor	\$312.00
FOIA	
Search, Retrieval, Redaction, Copying	\$26.00/hr.
Postage, Shipping (FedEx, UPS, USPS)	Based on Rates
Copies	
Paper Records Letter Size Black & White	\$0.20/pp
Paper Records Letter Size Color	\$0.30/pp
Paper Records Legal Size Black & White	\$0.50/pp
Paper Records Legal Size Color	\$0.60/pp
Paper Records Ledger Size Black & White	\$0.75/pp
Paper Records Ledger Size Color	\$1.00/pp
CD's, DVD's, or other Electronic, Optical, or Magnetic Media	\$26.00/hr.
Returned Check Fee	\$25.00
Credit Card Processing Fee	4.00%

BUILDING DEPARTMENT	FEE AMOUNT
Plan Review Fee	Half of building permit fee
Plan Check Fees	
Occupancy Permit (when plans required)	\$150.00
Demolition (when plans required)	\$150.00
Signs (when plans required)	\$150.00
Site Plan	\$150.00
Sign Permit	\$50.00
Reinspection Fee	\$60.00
Building Occupancy Permit	\$40.00
Building & Trade Permit Fees	
<i>Total Valuation</i>	
\$1,000.00 or less Base Permit Fee	\$30.00
\$1,000.00 to \$49,999.00	
For the first \$1,000.00	\$30.00
For each additional \$1,000.00 add	\$5.00
\$50,000.00 to \$99,999.00	
For the first \$50,000.00	\$275.00
For each additional \$1,000.00 add	\$4.00

BUILDING DEPARTMENT	FEE AMOUNT
Building & Trade Permit Fees (con't)	
\$100,000.00 to \$499,999.00	
For the first \$100,000.00	\$475.00
For each additional \$1,000.00	\$3.00
\$500,000.00 and up	
For the first \$500,000.00	\$1,675.00
For each additional \$1,000.00	\$2.00

CONSTRUCTION INSPECTION (ENGINEERING/DEVELOPMENT)	FEE AMOUNT
Plan Review Fees	
Road & Storm Drain Review	
Single Family Residential	
One (1) to Fourteen (14) Acres	\$1,650.00
Fifteen (15) to Twenty-Nine (29) Acres	\$3,150.00
Thirty (30) Acres and up	As Determined by City
Multi-Family Residential	Consult with City
Commercial	Consult with City
Mixed Use Planned Development	Consult with City
Construction Inspection Fees	
Road & Storm Drain Fees	
Monthly Road & Storm Drain Construction Observation	\$550.00
Road Proof Roll Test Site Visit (up to four hours)	\$550.00
Road & Storm Drain Punch List Site Visit & Project Closeout	\$1,050.00
Additional Fees (as required)	
Additional Road & Storm Drain Site Visit (per visit, up to four hours)	\$550.00
Additional Proof Roll Test Site Visit (per visit, up to four hours)	\$550.00
Additional Punch List Site Visit (per visit, up to four hours)	\$550.00

PLANNING	FEE AMOUNT
Rezone to - Single Family Residential (R-7.5, R-10, R-15)	\$400.00
Rezone to - Multi-Family Residential (R-D, R-M, R-MHP, TH)	\$600.00
Rezone to - Nonresidential (C-1N, C-1, C-2, S-1, I-1)	\$800.00
Rezone to - Review District (FRD, PD)	\$800.00
Preliminary Subdivision Review	\$250.00
Final Subdivision Plat Review	\$100.00
Tree Removal Fee (per caliper-inch for each tree removed)	\$50.00
Board of Zoning Appeals (Special Exceptions or Appeals)	\$100.00
Final Development Plan Review	\$250.00
Final Development Plan Revisions	\$50.00
Temporary Use Permit	\$50.00
Zoning Verification Letter	\$50.00

PUBLIC SAFETY	FEE AMOUNT
Police Department / Code Enforcement	
Fingerprints	\$12.00
Identification Photograph	\$15.00
Police Reports	\$10.00
Other Reports	\$1.00/pp
Local Criminal Record Check (for non-law enforcement personnel)	\$10.00
CD's, DVD's, or other Electronic, Optical, or Magnetic Media	\$26.00/hr.
Towing Fees	
Class A	\$250.00
Class B	\$350.00
Class C	\$473.00/hr.
Towing Storage Fees (per day)	\$30.00
Zoning Verification	\$50.00
Animal Control	
1 st Offense	\$40.00
2 nd Offense	\$50.00
3 rd Offense	\$60.00
4 th Offense	\$70.00
5 th Offense	\$250.00
6 th Offense	\$500.00
Kennel Fee (first day)	\$60.00
Boarding Fee (per day)	\$20.00
Fire Department	
Fire Alarm Registration Fee	\$10.00

PUBLIC WORKS	FEE AMOUNT
Public Works Fee (on Tax Bill)	\$20.00/yr.
Sanitation Fee (on Water Bill)	\$6.00/mo.
Street, Alley, Easement Abandonment	\$500.00
Septic Tank	\$250.00
Encroachment Permit	\$75.00

SPECIAL EVENTS	FEE AMOUNT
Special Events Permit	
Electricity	\$50.00
Garbage/Recycling	\$75.00
Cones or Barricades Rental	\$125.00
Portable Toilets and/or Sinks (per unit)	\$250.00
Police Security (per hour/per officer)	\$60.00
Rentals	
Community Meeting Room (first two hours)	\$125.00
Each additional hour	\$50.00
Farmers Market Pavilion - includes festival lawn (half day = four hours)	\$500.00/half day
Amphitheater (half day = four hours)	\$500.00/half day
Cleaning Fee (assessed if trash receptacles are not emptied and disposed of in dumpster)	\$250.00

*NOTE: Non-profit organizations may receive 50% off all rentals.

*NOTE: Half the rental fee (non-refundable) is due to reserve any facility. Full payment is due prior to event.