City of Travelers Rest City Council Meeting Agenda

Thursday, August 17, 2023 6:00 p.m. City Hall Council Chambers

Please join us at City Hall in Council Chambers or on our YouTube Channel at https://www.youtube.com/channel/UCyau-beS3wyxOv1drMCpGMw

Civility Pledge: I pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of my city.

1. Call to Order and Pledge of Allegiance

Mayor Amidon will lead the Pledge of Allegiance

2. Invocation

Councilmember Marrah

3. Approval of the Minutes of Previous Meeting

a. Regular Council Meeting on July 20, 2023

4. Committee Reports

- a. Public Works Committee report from August 7, 2023 Chair Criss
- b. Public Safety Committee report from August 7, 2023 Chair Byers
- c. Planning & Development Committee report from August 7, 2023 Chair Vest
- d. Review Ways & Means financial report for July Chair Bumgarner

5. Ordinances & Resolutions for First Reading

a. None

6. Ordinances & Resolutions for Second Reading

a. None

7. Old Business

- a. None
- 8. New Business
 - a. None
- 9. Miscellaneous Matters
 - a. Administrative Update
- 10. Adjournment

CITY OF TRAVELERS REST.

Thursday, July 20, 2023, 6:00 p.m. City Hall Council Chambers

Present: Brandy Amidon, Mayor, Rick Floyd, Mayor Pro Tempore; Councilmembers Kelly

Byers, Shaniece Criss, Lisa Lane, Sherry Marrah, and Wayne McCall.

Also Present: Eric Vinson, City Administrator; Beth Sicignano, Communications; Ben Ford,

Police Chief; Mike Forman, Planning Director; Mac McMakin, Asst. Fire Chief, and

Greg Robertson, Fire Chief

Absent: Councilmember Brantly Vest

1. Call to Order and Pledge of Allegiance

- a. Mayor Amidon called the meeting to order at 6:00 p.m.
- b. Council and staff recited the Pledge of Allegiance

2. Invocation

a. The Invocation was given by Councilmember McCall

3. Approval of Amendment to July 20, 2023, Council Meeting Agenda

a. Mayor Amidon motioned to accept an amendment to include nominations to election committee under new business, (item 7). Council member Floyd motioned, Council member Byers seconded, the motion carried unanimously.

4. Approval of Nomination to Election Commission

a. Mayor motioned for approval of nominations for Election Commission. Councilmember Floyd motioned, Councilmember Byers second. The motion carried unanimously.

5. Approval of Minutes from Previous Meeting

Mayor motioned for approval of minutes from June 15, 2023 Council Meeting.
 Councilmember Criss motioned, Councilmember Floyd second. Motion carried unanimously.

6. Committee Reports

- a. Chair Criss provided a summary of the Public Works Committee report from July 10, 2023.
- b. Chair Byers provided a summary of the Public Works Committee report from July 10, 2023.
- c. In the absence of Chair Vest, Councilmember Bumgarner provided a summary of the Planning & Development Committee report from July 10, 2023.
- d. In the absence of Chair Vest, Councilmember Bumgarner provided a summary of the Ways and Means Committee report from July 10, 2023.
- e. Chair Bumgarner provided a summary of the Ways and Means Committee report from July 10, 2023. Chair Bumgarner moved to approve the May and June financial reports as presented. Councilmember Floyd second. Chair Bumgarner stated that the May financial report was included in the previous Committee meeting and noted that Administrator Vinson emailed the June report a few days ago. Councilmember Bumgarner noted that this is not an end-of-the-year report and there will be several adjustments to include additional income. Mayor Amidon made a motion to accept the May and June financial reports as presented. Councilmember Floyd seconded. Mayor Amidon asked all in favor, the motion carried unanimously.

7. Ordinances and Resolutions for First Reading

a. Resolution for the Thirteenth Circuit Public Defenders Agreement. Administrator Vinson introduced Mindy Lipinski, the Circuit Public Defender in Greenville County. Ms. Lipinski outlined the benefits of the program to serve underprivileged citizens and uphold their 6th amendment right. Also noted was the ability of the Public Defenders Office to rehabilitate those with drug dependency issues. Administrator Vinson stated that the city attorney has reviewed the agreement.

Mayor Amidon called for a motion to approve the resolution for the Thirteenth Circuit Public Defenders Agreement. Councilmember Criss motioned, Councilmember Byers seconded. Motion opposed by Councilmember McCall. Remaining councilmembers in favor.

b. Agreement for provision of 911 dispatch services for North Greenville University. Administrator Vinson outlined the agreement noting that the term was 6 years, for a total of \$150,000 with an initial downpayment of \$50,00 the first year and \$20,000 each subsequent year through 2026.

Mayor Amidon asked for a motion for approval, Councilmember Floyd made a

motion, councilmember Marrah seconded. Open discussion Administrator Vinson explained that the city was planning to purchase additional equipment for dispatch which is included in the new budget prior to this agreement so there will be no additional cost to the city to handle the increase in calls to 911. The agreement revenue is included in the new budget.

Mayor Amidon asked all in favor, council carried motion unanimously.

8. Old Business

a. None

9. New Business

a. Mayor Amidon motions for approval of Nomination for Municipal Election Commission appointment for Patty Leonard. Councilmember Byers motioned, seconded by councilmember Marrah. Mayor Amidon asked all in favor, motion carried unanimously.

10. Miscellaneous Matters

a. Administrator Vinson reminded council the MASC annual conference is taking place in Greenville next week. Mayor Amidon noted the campaign sign policy flyer. Mayor Amidon thanked councilmember Floyd for his years of service.

11. Adjournment

a. There being no other business to come before Council, councilmember Floyd made a motion to adjourn. The motion was seconded by Councilmember Bumgarner and carried unanimously. The meeting adjourned at 6:37 p.m.

	Brandy Amidon, Mayor
Completed by	Beth Sicignano, Administrative Assistant
	Eric Vinson, City Administrator



CITY OF TRAVELERS REST FINANCIAL STATEMENTS July 31, 2023

City of Travelers Rest Balance Sheet - Governmental

As of July 31, 2023

	Governmental	Accom Tax	Capital Projects	Fireman's Relief	General Fund	Hospitality Tax	Tree Mitigation	Total Governmental
ASSETS								
Current Assets								
Bank Accounts								
1001.00 Capital Projects 5367			2,001,607		5,000			2,006,607
1002.00 Tree Mitigation							6,366	6,366
1007.00 GO BOND			137,264		114,709			251,972
1008.00 Master Lease					1,380,978			1,380,978
1009.00 Poinsett Streetscape Bond			1,277,713					1,277,713
101.010 General Fund					3,518,448			3,518,448
101.030 Restricted Cash Accts								-
101.031 City Street Imp Fund - R					412,211			412,211
101.034 Accom Tax Fund-Tourism (65%)					18,786			18,786
101.035 Accom Tax Fund-Adv/Prom (30%)					33,747			33,747
101.036 Victim Witness Relief - Rest					36,674			36,674
101.037 Flower Fund - Restricted					6,746			6,746
101.038 State Confiscated Seized-Hold					13,099			13,099
101.040 State Conf. Seized Fund- Spend					1,851			1,851
101.047 Christmas Toy Program					2,751			2,751
101.048 FED Conf. Seized Fund					727			727
101.049 Discretionary POLICE					2,137			2,137
101.054 Special Projects Fund					62,756			62,756
101.055 Police Grant					7,559			7,559
101.056 Police K-9 Fund					12,831			12,831
Total 101.030 Restricted Cash Accts	-	-	-	-	611,875	-	-	611,875
101.050 Cash Reserve Account					83,679			83,679
102.000 Petty Cash (Admin)					172			172
2101.31 Firemans Relief				31,484				31,484
3101.31 Hosp Tax						1,462,278		1,462,278
4101.31 Local Accomm.		393,051						393,051
Total Bank Accounts	-	393,051	3,416,584	31,484	5,714,860	1,462,278	6,366	11,024,621
Accounts Receivable								
11000 *Accounts Receivable			10,000					10,000
Total Accounts Receivable	-	-	10,000	-	-	-	-	10,000
Other Current Assets								
125.000 Prepaid insurance					97,623			97,623
Interfund Balances	-	3,261	4,650	(1,200)	(146,078)	(57,751)	-	(197,118)
Total Other Current Assets	-	3,261	4,650	(1,200)	(48,454)	(57,751)	-	(99,495)
Total Current Assets	-	396,311	3,431,234	30,284	5,666,406	1,404,526	6,366	10,935,127
TOTAL ASSETS	-	396,311	3,431,234	30,284	5,666,406	1,404,526	6,366	10,935,127

City of Travelers Rest Balance Sheet - Governmental

As of July 31, 2023

	Governmental	Accom Tax	Capital Projects	Fireman's Relief	General Fund	Hospitality Tax Tree M	litigation	Total Governmental
LIABILITIES AND EQUITY								
Liabilities								
Current Liabilities								
Accounts Payable								
20000 *Accounts Payable					30,863	3,500		34,363
Total Accounts Payable	-	-	-		- 30,863	3,500	-	34,363
Credit Cards								
200.006 Visa City Admin					6,544			6,544
200.007 Visa Fire Dept					2,132			2,132
200.008 Visa Police Dept					9,847			9,847
200.009 Visa Public Works					7,958			7,958
200.010 Due to/from					4,523			4,523
Total Credit Cards	-	-	-		- 31,004	-	-	31,004
Other Current Liabilities								
205.000 Retirement Payable					24,306			24,306
216.000 Restricted Funds					-			-
216.001 Police K-9 Fund					12,831			12,831
216.037 Employee Flower Fund					6,654			6,654
216.038 SC Confiscated Seized HOLD					13,099			13,099
216.040 SC Confiscated Seized SPEND					1,851			1,851
216.048 Fed Confiscated Seized HOLD					727			727
216.049 Police Discretionary Fund					1,500			1,500
216.055 Police Grant Fund					7,559			7,559
219.000 Victim Witness Relief Fund					36,674			36,674
225.000 Street Improvement Fund					412,211			412,211
226.000 Accomodations Tax Fund 65%					18,786			18,786
227.000 Accomm. Promotion & Tourism 35%					33,747			33,747
229.000 Christmas Toy Fund					2,751			2,751
254.000 Special Projects Fund					62,756			62,756
Total 216.000 Restricted Funds	-	-	-		- 611,145	-	-	611,145
Total Other Current Liabilities	-	-	-		- 635,451	-	-	635,451
Total Current Liabilities	-	-	-		- 697,319	3,500	-	700,819
Total Liabilities	-	-	-		- 697,319	3,500	-	700,819
Equity								
32000 Fund Balances		383,911	3,424,785	30,429	4,832,220	1,313,577	6,365	9,991,286
Net Income		7,988	6,694	(145)) 141,321	87,164	1	243,022
Total Equity	-	391,899	3,431,479	30,284	4,973,541	1,400,740	6,366	10,234,308
TOTAL LIABILITIES AND EQUITY	-	391,899	3,431,479	30,284	5,670,860	1,404,240	6,366	10,935,127

	Jul 20	23	YTD 2023			Annual	% Budget
	Actual	Budget	Actual	Budget	over Budget	Budget	Expended
Income							
1300.00 Loan Proceeds	535,000	43,083	535,000	43,083	491,917	517,000	103%
1350.00 Bond Proceeds	-	10,731	-	10,731	(10,731)	128,766	0%
310.010 Ad Valorem & Motor Vehicle	26,868	263,151	26,868	263,151	(236,283)	3,157,817	1%
310.020 Utility Franchise Fees	119,712	53,167	119,712	53,167	66,545	638,000	19%
310.050 Short Term Rental Annual Fee	250	521	250	521	(271)	6,250	4%
320.010 Business Licenses	13,615	57,083	13,615	57,083	(43,468)	685,000	2%
320.020 Insurance Fees	90,221	69,083	90,221	69,083	21,137	829,000	11%
335.000 Aid To Subdivisions		16,667		16,667	(16,667)	200,000	0%
336.000 Manufacturer Tax		10,667		10,667	(10,667)	128,000	0%
337.000 Telecommunications Tax		1,542		1,542	(1,542)	18,500	0%
350.000 Fines/Forfeitures	(12,178)	5,667	(12,178)	5,667	(17,844)	68,000	-18%
350.500 School District Sro		6,667		6,667	(6,667)	80,000	0%
355.000 Merchant's Inventory Tax		1,833		1,833	(1,833)	22,000	0%
356.000 Accomodations Tax Revenue		7,250		7,250	(7,250)	87,000	0%
369.000 Public Works Fee		4,500		4,500	(4,500)	54,000	0%
370.00 Sanitation Fee	8,626	9,333	8,626	9,333	(708)	112,000	8%
371.000 Investment Earnings	6,381	1,250	6,381	1,250	5,131	15,000	43%
372.000 Rental Income		2,750		2,750	(2,750)	33,000	0%
374.000 Furman Fee-in-lieu		17,083		17,083	(17,083)	205,000	0%
375.000 Miscellaneous	166	5,833	166	5,833	(5,667)	70,000	0%
376.010 Building Permits/Inspection F	12,320	27,500	12,320	27,500	(15,180)	330,000	4%
378.000 Construction Inspection Fees		1,833		1,833	(1,833)	22,000	0%
382.000 PRISMA Annual Settlement		3,767		3,767	(3,767)	45,198	0%
383.00 North Greenville University		4,167		4,167	(4,167)	50,000	0%
Total Income	800,981	625,128	800,981	625,128	175,854	7,501,531	11%

	Jul 20	23	YTD 2023			Annual	% Budget
	Actual	Budget	Actual	Budget	over Budget	Budget	Expended
Expenses							0%
Total 412.000 Legal	479	750	479	750	(272)	9,000	5%
Total 413.000 Mayor/Council	1,198	5,382	1,198	5,382	(4,184)	64,588	2%
Total 414.000 Non-departmental	31,519	26,992	31,519	26,992	4,527	323,900	10%
Total 415.000 Municipal Court	11,359	16,572	11,359	16,572	(5,213)	198,866	6%
Total 417.000 Administrative	41,148	56,065	41,148	56,065	(14,917)	672,777	6%
Total 418.000 Building Codes	6,110	6,917	6,110	6,917	(807)	83,000	7%
Total 421.000 Police Department	141,936	212,797	141,936	212,797	(70,861)	2,553,564	6%
Total 423.000 Fire Department	75,955	128,747	75,955	128,747	(52,792)	1,544,967	5%
Total 432.000 Sanitation	26,944	26,250	26,944	26,250	694	315,000	9%
Total 434.000 Maintenance	26,684	35,160	26,684	35,160	(8,476)	421,922	6%
Total 490.000 Debt Service	169,937	66,232	169,937	66,232	103,705	794,786	21%
Total 500.000 Capital Outlay	4,640	7,350	4,640	7,350	(2,710)	88,200	5%
Total 510.000 Vehicles and Equipment	121,753	55,155	121,753	55,155	66,598	661,860	18%
Total Expenses	659,661	644,369	659,661	644,369	15,291	7,732,430	9%
Net Operating Income	141,321	(19,242)	141,321	(19,242)	160,562	(230,899)	-61%
Other Income							0%
310.030 Transfer from Hosp. Tax Fund		30,833		30,833	(30,833)	370,000	0%
377.000 Transfer from Accom. Tax		5,833		5,833	(5,833)	70,000	0%
381.000 Transfer From Capital Project Fund		4,167		4,167	(4,167)	50,000	0%
384.000 Transfer from K9 Fund		292		292	(292)	3,500	0%
390.000 Transfer from Sewer - Salary		2,083		2,083	(2,083)	25,000	0%
Total Other Income	-	43,208	-	43,208	(43,208)	518,500	0%
Other Expenses							0%
4695.01 Transfer to Tourism Events Acct (30%)		1,354		1,354	(1,354)	16,245	0%
4699.00 Transfer to Tourism Prom. Acct (65%)		2,933		2,933	(2,933)	35,197	0%
Total Other Expenses	-	4,287	-	4,287	(4,287)	51,442	0%
Net Other Income	-	38,922	-	38,922	(38,922)	467,058	0%
Net Income	141,321	19,680	141,321	19,680	121,641	236,159	60%

	Jul 20	23	YTD 2023		Annual	% Budget	
	Actual	Budget	Actual	Budget	over Budget	Budget	Expended
Income							
1300.00 Loan Proceeds	535,000	43,083	535,000	43,083	491,917	517,000	103%
1350.00 Bond Proceeds	-	10,731	-	10,731	(10,731)	128,766	0%
310.010 Ad Valorem & Motor Vehicle	26,868	263,151	26,868	263,151	(236,283)	3,157,817	1%
310.020 Utility Franchise Fees	119,712	53,167	119,712	53,167	66,545	638,000	19%
310.050 Short Term Rental Annual Fee	250	521	250	521	(271)	6,250	4%
320.010 Business Licenses	13,615	57,083	13,615	57,083	(43,468)	685,000	2%
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335.000 Aid To Subdivisions		16,667		16,667	(16,667)	200,000	0%
336.000 Manufacturer Tax		10,667		10,667	(10,667)	128,000	0%
337.000 Telecommunications Tax		1,542		1,542	(1,542)	18,500	0%
350.000 Fines/Forfeitures	(12,178)	5,667	(12,178)	5,667	(17,844)	68,000	-18%
350.500 School District Sro		6,667		6,667	(6,667)	80,000	0%
355.000 Merchant's Inventory Tax		1,833		1,833	(1,833)	22,000	0%
356.000 Accomodations Tax Revenue		7,250		7,250	(7,250)	87,000	0%
369.000 Public Works Fee		4,500		4,500	(4,500)	54,000	0%
370.00 Sanitation Fee	8,626	9,333	8,626	9,333	(708)	112,000	8%
371.000 Investment Earnings	6,381	1,250	6,381	1,250	5,131	15,000	43%
372.000 Rental Income		2,750		2,750	(2,750)	33,000	0%
374.000 Furman Fee-in-lieu		17,083		17,083	(17,083)	205,000	0%
375.000 Miscellaneous	166	5,833	166	5,833	(5,667)	70,000	0%
376.010 Building Permits/Inspection F	12,320	27,500	12,320	27,500	(15,180)	330,000	4%
378.000 Construction Inspection Fees		1,833		1,833	(1,833)	22,000	0%
382.000 PRISMA Annual Settlement		3,767		3,767	(3,767)	45,198	0%
383.00 North Greenville University		4,167		4,167	(4,167)	50,000	0%
Total Income	800,981	625,128	800,981	625,128	175,854	7,501,531	11%

	Jul 20	Jul 2023		YTD 2023		Annual	% Budget
	Actual	Budget	Actual	Budget	over Budget	Budget	Expended
Expenses		_					0%
412.000 Legal					-	-	0%
412.075 Council Advice	479	750	479	750	(272)	9,000	5%
Total 412.000 Legal	479	750	479	750	(272)	9,000	5%
413.000 Mayor/Council					-	-	0%
413.001 Council Salaries	280	3,220	280	3,220	(2,940)	38,640	1%
413.005 SS & Medicare	21	237	21	237	(215)	2,840	1%
413.020 Workers Compensation		30		30	(30)	358	0%
413.080 Seminars / Travel		1,333		1,333	(1,333)	16,000	0%
413.081 Public Relations		146		146	(146)	1,750	0%
413.091 Council Contingency	897	333	897	333	564	4,000	22%
413.200 Planning Commission Expense		83		83	(83)	1,000	0%
Total 413.000 Mayor/Council	1,198	5,382	1,198	5,382	(4,184)	64,588	2%
414.000 Non-departmental					-	-	0%
414.028 Equipment Lease	537	292	537	292	245	3,500	15%
414.085 Internet, Phone and Fiber	1,017	1,917	1,017	1,917	(900)	23,000	4%
414.111 Water & Sewer	124	417	124	417	(292)	5,000	2%
414.112 Duke Power	4,904	2,208	4,904	2,208	2,696	26,500	19%
414.113 Piedmont Natural Gas	62	292	62	292	(230)	3,500	2%
414.120 Street Lights	1,054	3,167	1,054	3,167	(2,112)	38,000	3%
414.122 Traffic Signals	40	83	40	83	(43)	1,000	4%
414.141 Casualty Insurance	1,709	2,000	1,709	2,000	(291)	24,000	7%
414.144 Tort Liability	5,127	4,917	5,127	4,917	210	59,000	9%
414.150 Parking Lease Agreement		1,250		1,250	(1,250)	15,000	0%
414.160 GoGov Citizen App		1,000		1,000	(1,000)	12,000	0%
414.161 Annual dues (MASC)		250		250	(250)	3,000	0%
414.200 Vehicle Insurance	4,093	5,167	4,093	5,167	(1,074)	62,000	7%
414.232 Employee Appreciation		208		208	(208)	2,500	0%
414.862 Postage Meter	586	167	586	167	420	2,000	29%
414.863 Computer IT Support	1,851	1,750	1,851	1,750	101	21,000	9%
414.871 Advertisements	154	67	154	67	87	800	19%
414.873 Envelopes / Letterhead		125		125	(125)	1,500	0%
414.874 Fax Copy Computer Paper	(205)	104	(205)	104	(309)	1,250	-16%
414.876 Flags		21		21	(21)	250	0%
414.877 Postage - All Departments		208		208	(208)	2,500	0%
414.935 Sales and Use Tax Expense		100		100	(100)	1,200	0%
414.936 County Stormwater Fee		400		400	(400)	4,800	0%
414.940 Greenville Area Dev. Corp		50		50	(50)	600	0%
414.945 Miscellaneous	717	833	717	833	(116)	10,000	7%
414.950 SC Energy Office Loan Repayment	9,749		9,749		9,749	· -	0%
Total 414.000 Non-departmental	31,519	26,992	31,519	26,992	4,527	323,900	10%

	Jul 2023			YTD 2023		Annual	% Budget	
	Actual	Budget	Actual	Budget	over Budget	Budget	Expended	
415.000 Municipal Court		_			-	-	0%	
415.001 Municipal Court Salaries	3,241	5,475	3,241	5,475	(2,234)	65,700	5%	
415.002 Overtime		104		104	(104)	1,250	0%	
415.005 Social Security & Medicare	199	342	199	342	(143)	4,106	5%	
415.008 Legal	142	1,583	142	1,583	(1,442)	19,000	1%	
415.010 SCRS	453	779	453	779	(326)	9,345	5%	
415.012 Health Insurance	583	630	583	630	(47)	7,565	8%	
415.020 Workers Compensation		13		13	(13)	150	0%	
415.021 On Call/Trips	1,361	1,417	1,361	1,417	(56)	17,000	8%	
415.031 Cellular Phones	41	75	41	75	(34)	900	5%	
415.033 General Office Supplies		83		83	(83)	1,000	0%	
415.034 SC Code Supplies		83		83	(83)	1,000	0%	
415.065 Schools & Seminars	53	125	53	125	(72)	1,500	4%	
415.066 Travel Expense	306	250	306	250	56	3,000	10%	
415.074 Court/Jury Fees		196		196	(196)	2,350	0%	
415.076 Jail Fees	4,980	5,417	4,980	5,417	(437)	65,000	8%	
Total 415.000 Municipal Court	11,359	16,572	11,359	16,572	(5,213)	198,866	6%	
417.000 Administrative					-	-	0%	
417.001 Administrative Salaries	15,692	29,107	15,692	29,107	(13,415)	349,281	4%	
417.005 Social Security & Medicare	1,169	2,235	1,169	2,235	(1,066)	26,819	4%	
417.010 SCRS	2,732	5,111	2,732	5,111	(2,379)	61,330	4%	
417.012 Health Insurance	6,178	6,026	6,178	6,026	152	72,311	9%	
417.020 Workers Compensation		81		81	(81)	976	0%	
417.100 Mileage Reimbursement	-	125	-	125	(125)	1,500	0%	
417.201 Fuel/vehicle maint	220	367	220	367	(146)	4,400	5%	
417.311 General Supplies	49	208	49	208	(160)	2,500	2%	
417.641 Dues/Seminars/Travel	30	392	30	392	(362)	4,700	1%	
417.650 Financial Services	5,637	4,167	5,637	4,167	1,470	50,000	11%	
417.792 Newsletters Printing		42		42	(42)	500	0%	
417.795 Code book and Personnel Manua		292		292	(292)	3,500	0%	
417.796 Miscellaneous expense	261	183	261	183	78	2,200	12%	
417.799 Cellular Telephone	41	63	41	63	(22)	760	5%	
417.801 Professional Services		1,250		1,250	(1,250)	15,000	0%	
417.804 Human Resources	2,813	500	2,813	500	2,313	6,000	47%	
417.805 Facade Improvement Program	5,238	4,167	5,238	4,167	1,071	50,000	10%	
417.815 Payroll Processing Fees	1,089	1,750	1,089	1,750	(662)	21,000	5%	
Total 417.000 Administrative	41,148	56,065	41,148	56,065	(14,917)	672,777	6%	
418.000 Building Codes					-	-	0%	
418.010 Contract Inspection/Plan Rev	6,110	6,333	6,110	6,333	(223)	76,000	8%	
418.020 Permitting Software		583		583	(583)	7,000	0%	
Total 418.000 Building Codes	6,110	6,917	6,110	6,917	(807)	83,000	7%	

	Jul 2023			YTD 2023		Annual	% Budget
	Actual	Budget	Actual	Budget	over Budget	Budget	Expended
421.000 Police Department					-	-	0%
421.001 Police Salaries	50,735	98,979	50,735	98,979	(48,244)	1,187,751	4%
421.002 Police Overtime		1,667		1,667	(1,667)	20,000	0%
421.003 Holiday	2,933	2,083	2,933	2,083	849	25,000	12%
421.005 Social Security & Medicare	5,020	9,796	5,020	9,796	(4,775)	117,547	4%
421.010 Dispatchers' Salaries	14,105	25,577	14,105	25,577	(11,472)	306,919	5%
421.011 SCRS	2,456	4,453	2,456	4,453	(1,997)	53,434	5%
421.012 Dispatchers Overtime		1,042		1,042	(1,042)	12,500	0%
421.013 PORS	10,648	20,330	10,648	20,330	(9,682)	243,961	4%
421.014 Health Insurance	25,228	25,833	25,228	25,833	(605)	310,000	8%
421.020 Workers Compensation		3,536		3,536	(3,536)	42,432	0%
421.171 Gas	6,034	5,250	6,034	5,250	784	63,000	10%
421.182 Repairs	4,396	2,917	4,396	2,917	1,480	35,000	13%
421.214 Teletype (SC Law Enforce)		167		167	(167)	2,000	0%
421.275 General Repair Police Equipme	49	292	49	292	(243)	3,500	1%
421.311 General Office Supplies	469	292	469	292	177	3,500	13%
421.314 Crime Scene Equipment	45	167	45	167	(122)	2,000	2%
421.351 Blood Borne Pat. Equip	184	125	184	125	59	1,500	12%
421.411 Uniforms	1,432	1,079	1,432	1,079	353	12,950	11%
421.412 Duty Gear	3,317	1,023	3,317	1,023	2,295	12,270	27%
421.413 Body Armor		583		583	(583)	7,000	0%
421.500 K9 Supplies	63	292	63	292	(229)	3,500	2%
421.641 Schools & Seminars	232	1,167	232	1,167	(934)	14,000	2%
421.642 Police Accreditation	7,073	833	7,073	833	6,239	10,000	71%
421.645 Physical Exams	609	750	609	750	(141)	9,000	7%
421.783 Crime Prevention	1,009	267	1,009	267	742	3,200	32%
421.851 Weapons-Sidearms/Shotguns	2,667	800	2,667	800	1,867	9,600	28%
421.855 Traffic Control		83		83	(83)	1,000	0%
421.857 Telephone/Pager/Cel Phone	1,012	1,167	1,012	1,167	(154)	14,000	7%
421.860 Mobile Radar		83		83	(83)	1,000	0%
421.862 Computer Equipment	945	208	945	208	737	2,500	38%
421.863 Office Furniture	436	83	436	83	353	1,000	44%
421.865 Contracts	1,089	542	1,089	542	548	6,500	17%
421.900 800MHZ Radio Fees	(252)	1,333	(252)	1,333	(1,585)	16,000	-2%
Total 421.000 Police Department	141,936	212,797	141,936	212,797	(70,861)	2,553,564	6%

	Jul 20	Jul 2023		YTD 2023	Annual	% Budget	
	Actual	Budget	Actual	Budget	over Budget	Budget	Expended
423.000 Fire Department					-	-	0%
423.001 Fire Dept Salaries	39,128	68,402	39,128	68,402	(29,274)	820,819	5%
423.002 Fire Overtime - Non-volunteer		1,250		1,250	(1,250)	15,000	0%
423.003 Holiday	2,423	2,500	2,423	2,500	(77)	30,000	8%
423.005 Social Security & Medicare	3,027	5,578	3,027	5,578	(2,551)	66,941	5%
423.006 Part Time Wages		833		833	(833)	10,000	0%
423.010 PORS	8,244	14,020	8,244	14,020	(5,776)	168,242	5%
423.012 Health Insurance	17,226	17,653	17,226	17,653	(427)	211,834	8%
423.020 Workers Compensation		3,665		3,665	(3,665)	43,981	0%
423.111 Duke Power	1,068	1,083	1,068	1,083	(15)	13,000	8%
423.112 Water	229	208	229	208	21	2,500	9%
423.113 Piedmont Natural Gas	121	117	121	117	4	1,400	9%
423.131 Building	561	1,667	561	1,667	(1,106)	20,000	3%
423.171 Fuel	2,007	2,000	2,007	2,000	7	24,000	8%
423.173 Maintenance	335	2,833	335	2,833	(2,499)	34,000	1%
423.182 Aerial Safety Test		150		150	(150)	1,800	0%
423.214 Cellular Telephone		383		383	(383)	4,600	0%
423.271 Communications maintenance		167		167	(167)	2,000	0%
423.276 Maintenance Contracts	204	1,375	204	1,375	(1,171)	16,500	1%
423.311 General Supplies		154		154	(154)	1,850	0%
423.351 Medical Supplies		208		208	(208)	2,500	0%
423.411 Uniforms	146	958	146	958	(813)	11,500	1%
423.641 Training	1,182	708	1,182	708	474	8,500	14%
423.647 Physicals		792		792	(792)	9,500	0%
423.751 Fire Prevention		125		125	(125)	1,500	0%
423.856 Equipment	55	1,917	55	1,917	(1,862)	23,000	0%
Total 423.000 Fire Department	75,955	128,747	75,955	128,747	(52,792)	1,544,967	5%
432.000 Sanitation					-	-	0%
432.020 Contract Services	23,285	23,333	23,285	23,333	(49)	280,000	8%
432.030 Landfill Fee	3,659	2,917	3,659	2,917	742	35,000	10%
Total 432.000 Sanitation	26,944	26,250	26,944	26,250	694	315,000	9%

	Jul 20)23		YTD 2023		Annual	% Budget
	Actual	Budget	Actual	Budget	over Budget	Budget	Expended
434.000 Maintenance					-	-	0%
434.001 Salaries-Maintenance	6,693	13,647	6,693	13,647	(6,954)	163,764	4%
434.002 Overtime		233		233	(233)	2,800	0%
434.005 Social Security & Medicare	463	1,044	463	1,044	(581)	12,528	4%
434.010 SCRS	1,165	2,052	1,165	2,052	(887)	24,625	5%
434.012 Health Insurance	4,773	5,162	4,773	5,162	(390)	61,949	8%
434.020 Workers Compensation		405		405	(405)	4,856	0%
434.133 Mechanical Heat/AC	673	142	673	142	531	1,700	40%
434.134 Electrical Plumbing		167		167	(167)	2,000	0%
434.135 Misc. Building Repairs	3,856	1,333	3,856	1,333	2,522	16,000	24%
434.136 Locksmith		50		50	(50)	600	0%
434.161 Street Signs		125		125	(125)	1,500	0%
434.162 Street Maintenance	4,855	3,750	4,855	3,750	1,105	45,000	11%
434.165 Engineering (ALLIANCE EGR)		1,667		1,667	(1,667)	20,000	0%
434.166 Street Calmning		250		250	(250)	3,000	0%
434.171 Fuel	726	833	726	833	(107)	10,000	7%
434.172 Vehicle Maintenance	640	250	640	250	390	3,000	21%
434.201 Animal Boarding Supplies	91	42	91	42	50	500	18%
434.203 Humane Society Fees		233		233	(233)	2,800	0%
434.272 Lawn & Power Tools		167		167	(167)	2,000	0%
434.273 Emergency Equip		100		100	(100)	1,200	0%
434.281 Cleaning Service/Supplies	2,351	1,042	2,351	1,042	1,309	12,500	19%
434.287 Kitchen supplies		25		25	(25)	300	0%
434.300 Cellular Telephone	82	150	82	150	(68)	1,800	5%
434.301 Miscellaneous	316	208	316	208	108	2,500	13%
434.400 Septic Tank Service		2,083		2,083	(2,083)	25,000	0%
Total 434.000 Maintenance	26,684	35,160	26,684	35,160	(8,476)	421,922	6%
490.000 Debt Service					-	-	0%
490.030 GO Bond Payment 2014		5,709		5,709	(5,709)	68,505	0%
490.032 Instlmt Rev Bond Series 2017		19,311		19,311	(19,311)	231,728	0%
490.033 Master Lease Payment	169,937	26,363	169,937	26,363	143,574	316,351	54%
490.040 2020 Capital Projects GO Bond		4,120		4,120	(4,120)	49,436	0%
490.041 2021 GO Bond Series AB		10,731		10,731	(10,731)	128,766	0%
Total 490.000 Debt Service	169,937	66,232	169,937	66,232	103,705	794,786	21%
500.000 Capital Outlay					-	-	0%
500.495 Resurfacing		6,250		6,250	(6,250)	75,000	0%
500.501 Computer equipment	1,719	267	1,719	267	1,452	3,200	54%
500.502 Office Furniture and Fixtures	2,921	542	2,921	542	2,380	6,500	45%
500.505 Christmas Decorations		292		292	(292)	3,500	0%
Total 500.000 Capital Outlay	4,640	7,350	4,640	7,350	(2,710)	88,200	5%

	Jul 20)23	YTD 2023			Annual	% Budget
	Actual	Budget	Actual	Budget	over Budget	Budget	Expended
510.000 Vehicles and Equipment					-	-	0%
510.960 Police Weapons/Equipment		2,958		2,958	(2,958)	35,500	0%
510.970 Admin Vehicle	47,584	4,250	47,584	4,250	43,334	51,000	93%
510.980 Police Fingerprint & Tasers		780		780	(780)	9,360	0%
510.981 Police Vehicles	13,981	28,917	13,981	28,917	(14,936)	347,000	4%
510.983 Fire Gear		1,500		1,500	(1,500)	18,000	0%
510.985 Police Axon Body Camera		1,667		1,667	(1,667)	20,000	0%
510.986 Fire Radio Programming Upgrade		750		750	(750)	9,000	0%
510.987 Sign Machine	1,085	2,250	1,085	2,250	(1,165)	27,000	4%
510.988 Dispatch Console		4,167		4,167	(4,167)	50,000	0%
510.989 Radar Speed Limit Signs/Backlit Street Signs		3,167		3,167	(3,167)	38,000	0%
510.990 Public Works Equipment	9,900	750	9,900	750	9,150	9,000	110%
510.991 Public Works Pickup Truck	49,203	4,000	49,203	4,000	45,203	48,000	103%
Total 510.000 Vehicles and Equipment	121,753	55,155	121,753	55,155	66,598	661,860	18%
Total Expenses	659,661	644,369	659,661	644,369	15,291	7,732,430	9%
Net Operating Income	141,321	(19,242)	141,321	(19,242)	160,562	(230,899)	-61%
Other Income							0%
310.030 Transfer from Hosp. Tax Fund		30,833		30,833	(30,833)	370,000	0%
377.000 Transfer from Accom. Tax		5,833		5,833	(5,833)	70,000	0%
381.000 Transfer From Capital Project Fund		4,167		4,167	(4,167)	50,000	0%
384.000 Transfer from K9 Fund		292		292	(292)	3,500	0%
390.000 Transfer from Sewer - Salary		2,083		2,083	(2,083)	25,000	0%
Total Other Income	-	43,208	-	43,208	(43,208)	518,500	0%
Other Expenses							0%
4695.01 Transfer to Tourism Events Acct (30%)		1,354		1,354	(1,354)	16,245	0%
4699.00 Transfer to Tourism Prom. Acct (65%)		2,933		2,933	(2,933)	35,197	0%
Total Other Expenses	-	4,287	-	4,287	(4,287)	51,442	0%
Net Other Income	-	38,922	-	38,922	(38,922)	467,058	0%
Net Income	141,321	19,680	141,321	19,680	121,641	236,159	60%

City of Travelers Rest Comparative Statement of Revenue & Expense - General Fund July 2023

	Jul 2023	Jul 2022 (PP)	Change
Income			
1300.00 Loan Proceeds		750,000	(750,000)
1350.00 Bond Proceeds	535,000		535,000
310.010 Ad Valorem & Motor Vehicle	26,868	(54,528)	81,397
310.020 Utility Franchise Fees	119,712	(20,218)	139,930
310.050 Short Term Rental Annual Fee	250	750	(500)
320.010 Business Licenses	13,615	19,390	(5,775)
320.020 Insurance Fees	90,221	-	90,221
335.000 Aid To Subdivisions		(45,630)	45,630
350.000 Fines/Forfeitures	(12,178)	(3,594)	(8,584)
369.000 Public Works Fee		120	(120)
370.00 Sanitation Fee	8,626	-	8,626
371.000 Investment Earnings	6,381	431	5,950
374.000 Furman Fee-in-lieu		13,333	(13,333)
375.000 Miscellaneous	166	1,373	(1,207)
376.010 Building Permits/Inspection F	12,320	14,452	(2,132)
Total Income	800,981	675,879	125,102
Expenses			
Total 412.000 Legal	479	832	(353)
Total 413.000 Mayor/Council	1,198	6,472	(5,273)
Total 414.000 Non-departmental	31,519	23,124	8,395
Total 415.000 Municipal Court	11,359	9,454	1,905
Total 417.000 Administrative	41,148	55,351	(14,203)
Total 418.000 Building Codes	6,110	-	6,110
Total 421.000 Police Department	141,936	117,726	24,210
Total 423.000 Fire Department	75,955	73,586	2,369
Total 432.000 Sanitation	26,944	-	26,944
Total 434.000 Maintenance	26,684	18,908	7,776
Total 490.000 Debt Service	169,937	-	169,937
Total 500.000 Capital Outlay	4,640	700	3,941
Total 510.000 Vehicles and Equipment	121,753	5,530	116,223
Total Expenses	659,661	311,682	347,979
Net Operating Income	141,321	364,198	(222,877)
Other Expenses			
520.001 Trfr to Capital Projects Funds		1,030,659	(1,030,659)
Total Other Expenses	-	1,030,659	(1,030,659)
Net Other Income	-	(1,030,659)	1,030,659
Net Income	141,321	(666,461)	807,782

City of Travelers Rest Statement of Revenue & Expense - Capital Projects Report

	Jul 2023	YTD 2023			Annual	% Budget
	Actual	Actual	Budget	over Budget	Budget	Expended
Income						
C Fund Matching Allocation			187,500	(187,500)	2,250,000	0%
1360.00 Alloc. from State Accomm Rev			3,333	(3,333)	40,000	0%
1390.00 Contributions-City Projects	250	250		250	-	0%
371.000 Investment Earnings	6,444	6,444		6,444	-	0%
Total Income	6,694	6,694	190,833	(184,139)	2,290,000	0%
Expenses						
1624.00 Athens Park Upgrades			3,750	(3,750)	45,000	0%
1626.00 Gazebo Area Pocket Park			8,583	(8,583)	103,000	0%
1627.00 Swamp Rabbit Trail Connector			7,500	(7,500)	90,000	0%
1629.00 Skate Park Plan			1,833	(1,833)	22,000	0%
1630.00 Poinsett & Ctr Streetscape						
1630.01 Project Phase 1			58,333	(58,333)	700,000	0%
Total 1630.00 Poinsett & Ctr Streetscape	-	-	58,333	(58,333)	700,000	0%
1633.00 Sidewalk Program			3,333	(3,333)	40,000	0%
1634.00 Poinsett/Tubbs Mtn Parking Lot			10,417	(10,417)	125,000	0%
1636.00 General Road Paving			14,583	(14,583)	175,000	0%
1637.00 Trailblazer Playground Equipment			8,750	(8,750)	105,000	0%
Total Expenses	-	-	117,083	(117,083)	1,405,000	0%
Net Operating Income	6,694	6,694	73,750	(67,056)	885,000	1%
Other Income						
1396.00 Trfr from Hosp Fund			13,917	(13,917)	167,000	0%
1397.00 Trfr from Local Accom Tax Fund			2,500	(2,500)	30,000	0%
Total Other Income		-	16,417	(16,417)	197,000	0%
Other Expenses						
1398.00 Grant to Harmony Ridge			8,333	(8,333)	100,000	0%
Total Other Expenses	-	-	8,333	(8,333)	100,000	0%
Net Other Income	-	-	8,083	(8,083)	97,000	0%
Net Income	6,694	6,694	81,833	(75,140)	982,000	1%

City of Travelers Rest Statement of Revenue & Expense - Hospitality Tax Report

	Jul 20	23	YTD 2023		23	Annual	% Budget
	Actual	Budget	Actual	Budget	over Budget	Budget	Expended
Income							
3371.00 Invest Inc - Hosp	571	350	571	350	221	4,200	14%
3380.00 Local Hospitality Tax Revenue	113,388	101,000	113,388	101,000	12,388	1,212,000	9%
3385.00 Sponsorship Revenue		1,000		1,000	(1,000)	12,000	0%
3395.00 Appalachian Reg. Grant		542		542	(542)	6,500	0%
3396.00 Rental Income - Hospitality	4,875	1,250	4,875	1,250	3,625	15,000	33%
Total Income	118,834	104,142	118,834	104,142	14,692	1,249,700	10%
Expenses							
3513.00 Ampitheater Programming	1,626	3,333	1,626	3,333	(1,707)	40,000	4%
3650.00 Downtown/Park Maintenance	11,770	4,167	11,770	4,167	7,603	50,000	24%
3655.00 Equip/Maint. for Parks and Downtoan		1,750		1,750	(1,750)	21,000	0%
3656.00 Christmas Lights		833		833	(833)	10,000	0%
3770.00 Miscellaneous Expenses		833		833	(833)	10,000	0%
3773.00 Website Design and Hosting	300	83	300	83	217	1,000	30%
3775.00 Landscape Maintenance	3,590	10,000	3,590	10,000	(6,410)	120,000	3%
3777.00 Mowing	7,125	2,333	7,125	2,333	4,792	28,000	25%
3780.00 Utilities	7,260	5,583	7,260	5,583	1,677	67,000	11%
490.000 Debt Service							
3510.00 Debt Service - Hosp		43,333		43,333	(43,333)	520,000	0%
Total 490.000 Debt Service	-	43,333	-	43,333	(43,333)	520,000	0%
Total Expenses	31,670	72,250	31,670	72,250	(40,580)	867,000	4%
Net Operating Income	87,164	31,892	87,164	31,892	55,272	382,700	23%
Other Expenses							
3790.00 Transfer to General Fund		30,833		30,833	(30,833)	370,000	0%
3792.00 Trfr to Capital Projects Fund		13,917		13,917	(13,917)	167,000	0%
Total Other Expenses	-	44,750	-	44,750	(44,750)	537,000	0%
Net Other Income	-	(44,750)	-	(44,750)	44,750	(537,000)	0%
Net Income	87,164	(12,858)	87,164	(12,858)	100,022	(154,300)	-56%

City of Travelers Rest Statement of Revenue & Expense - Accommodations Tax

	Jul 20	Jul 2023 YTD 2023			Annual	% Budget	
	Actual	Budget	Actual	Budget	over Budget	Budget	Expended
Income							
4371.00 Invest. Income - Accomm.	1,069	233	1,069	233	835	2,800	38%
4380.00 Local Accomodations Tax Revenue	12,783	11,875	12,783	11,875	908	142,500	9%
Total Income	13,851	12,108	13,851	12,108	1,743	145,300	10%
Expenses							
4600.00 Recreation/Event Sponsorship	528	833	528	833	(305)	10,000	5%
4650.00 Printing/Tourism Promotion	4,906	1,667	4,906	1,667	3,240	20,000	25%
4690.00 Miscellaneous Expense	429	1,000	429	1,000	(571)	12,000	4%
Total Expenses	5,864	3,500	5,864	3,500	2,364	42,000	14%
Net Operating Income	7,988	8,608	7,988	8,608	(620)	103,300	8%
Other Expenses							
4696.00 Trfr to General Fund		5,833		5,833	(5,833)	70,000	0%
4698.00 Tfr to Capital Projects Fund		2,500		2,500	(2,500)	30,000	0%
Total Other Expenses	-	8,333	-	8,333	(8,333)	100,000	0%
Net Other Income	-	(8,333)	-	(8,333)	8,333	(100,000)	0%
Net Income	7,988	275	7,988	275	7,713	3,300	242%

City of Travelers Rest Balance Sheet - Sewer

As of July 31, 2023

	Sewer System
ASSETS	·
Current Assets	
Bank Accounts	
7101.32 Sewer System Operations	1,823,347
7101.47 Sewer Money Market	82,296
Total Bank Accounts	1,905,643
Other Current Assets	
Interfund Balances	
7125.00 Due (To) From General Fund	197,118
Total Interfund Balances	197,118
Total Other Current Assets	197,118
Total Current Assets	2,102,761
Fixed Assets	
7130.00 Loan Costs	9,400
7140.00 Equipment - Sewer Trunk Line	3,849,890
7150.00 Accumulated Depreciation-Equip	(2,467,662)
Total Fixed Assets	1,391,628
Other Assets	
Def Outflows - Pensions	5,046
Total Other Assets	5,046
TOTAL ASSETS	3,499,435
LIABILITIES AND EQUITY	
Liabilities	
Long-Term Liabilities	
Def Inflows - Pensions	4,710
Net Pension Liability	15,038
Total Long-Term Liabilities	19,748
Total Liabilities	19,748
Equity	
32000 Fund Balances	3,478,396
Net Income	1,291
Total Equity	3,479,687
TOTAL LIABILITIES AND EQUITY	3,499,435

City of Travelers Rest Statement of Revenue & Expense - Sewer

July 2023

	Jul 2023	Jul 2023 (YTD)
Income		
7360.01 Sewer User Fee	849	849
7371.00 Investment Income	867	867
Total Income	1,716	1,716
Expenses		
8434 Blockage	425	425
Total Expenses	425	425
Net Operating Income	1,291	1,291
Net Income	1,291	1,291