

The City of Travelers Rest

125 Trailblazer Drive Travelers Rest, SC 29690 (864) 834-8740 PLANNING COMMISSION

REGULAR MEETING

AGENDA

DATE OF MEETING: May 25, 2023

TIME OF MEETING: 6 PM

LOCATION: Council Chambers

1. OPENING

- a. Call to Order & Opening Remarks
- b. Roll Call
- c. Approval of Minutes April 25, 2023

2. NEW BUSINESS

a. TR 23-03 – The Refuge FRD – 503 North Main Street Final Development Plan (FDP) Review

3. OTHER BUSINESS

- a. None
- 4. ADJOURN

MINUTES TRAVELERS REST PLANNING COMMISSION 4/25/2023 6:00 PM Council Chambers

MEMBERS PRESENT: Vice Chair Tony Rackley, Evan Cantrell, Michelle Garrison, Diane Maxwell, Bryan Haffey MEMBERS ABSENT: Chair Rebecca Cooper and Don Watson STAFF PRESENT: Mike Forman PUBLIC PRESENT: Marianne Rice

1. OPENING

- a. Call to Order/Opening Remarks: Acting Chair Rackley called the meeting to order at 6:03 PM.
- **b.** Roll Call: Present members stated their names. Bryan Haffey arrived at 6:15.
- c. Approval of Minutes: Minutes for the March 28, 2023 meeting was motioned for approval by Commissioner Garrison and seconded by Commissioner Cantrell. No discussion. Motion passed 4-0.

2. <u>NEW BUSINESS</u>

a. Five Year Comprehensive Plan Review – Survey Discussion

Staff presented information regarding the upcoming Comprehensive Plan. Staff presented the draft survey questions for discussion.

3. OTHER BUSINESS

a. Discussion of Planning Commission regularly scheduled meeting dates

Staff requested Planning Commission to consider changing the regularly scheduled meeting dates from the 4th Tuesday of each month to the 4th Thursday of each month. Acting Chair Rackley asked for a motion to approve the request. The motion for approval was made by Commissioner Maxwell and seconded by Commissioner Garrison. No discussion. Motion passed 5-0.

 ADJOURN: Motion to adjourn was made and seconded. No discussion. Motion passed 5-0 at 6:17PM.

ITEM #2a



CITY OF TRAVELERS REST PLANNING & ZONING DEPARTMENT PLANNING COMMISSION

AGENDA ITEM

May 25, 2023

CASE NUMBER: TR 23-03

SUBJECT: Final Development Plan (FDP) Review

APPLICANT: Rick Thoennes – Rembrey Custom Homes

LOCATION: 503 North Main Street

TMS: 0506050100200, 0506050100300, 0506050100500

ZONING: Flexible Review District (FRD)

- **REQUEST:** The applicant requests approval of a Final Development Plan for 9.41 acre subdivision located at 503 North Main Street, in accordance with The Refuge Preliminary Development Plan and Statement of Intent as approved by City Council via Ordinance #O-10-22.
- **BACKGROUND:** The City of Travelers Rest Zoning Ordinance states that no building permit or certificate of occupancy shall be issued in a Flexible Review District (FRD) until the Planning Commission, acting upon the recommendation of the Planning Commission staff, has approved and there is recorded a Final Development Plan (FDP) meeting the requirements of Section 5:15.7 of the Travelers Rest Zoning Ordinance.

REVIEW

CRITERIA: Section 5:15.7 of the Travelers Rest Zoning Ordinance specifies that the submitted FDP shall be submitted to the City of Travelers Rest. The FDP shall set forth specific design characteristics of the FRD in accordance with the previously approved Preliminary Development Plan and Statement of Intent and shall include but not be limited to the following information:

A. Vicinity map, title block, scale, north arrow, and property line survey.

Staff note: Complete via Site Plan

B. Location and proposed use of all buildings or structures within the Planned Development and gross square footage.

Staff note: Complete via Information Sheet

C. Names of boundary streets.

Staff note: Complete via Site Plan

D. Number of residential dwelling units by type and number of bedroom units in each.

Staff note: Complete via Information Sheet

E. Location of any utility easements.

Staff note: Complete via Site Plan

F. Total floor area for all nonresidential uses by type.

Staff note: N/A

G. Open space areas, specifying the proposed treatment or improvements of all such areas and delineating those areas proposed for specific types of developed recreational facilities.

Staff note: Complete via Site Plan

H. All off-street parking and loading areas, structures, the total number of spaces, and the dimensions.

Staff note: N/A

I. The number of acres devoted to each land use.

Staff note: Complete via Site Plan

J. Sketches and/or elevations of typical buildings/structures and their design standards.

Staff note: Complete via Information Packet

K. The site's traffic circulation plan, including the location of curb cuts and points of ingress/egress, and also including the location and width of all streets, drives, medians, service areas, dumpster pads, entrances to parking areas, etc.

Staff Note: Complete via Site Plan

L. The site's lighting plan, including the location, height, and type of all exterior fixtures.

Staff note: Completed via Site Plan

M. The site's Landscape, Screening/Buffer Plan.

Staff note: Completed via Landscape Plan

N. The site's Signage Plan, which includes all exterior signage of the development.

Staff note: Sign location completed via Site Plan. Signage requires separate review and permit.

O. Yard dimensions from the development boundaries and adjacent streets.

Staff note: Complete via Site Plan

P. A letter from the City Engineer stating that a detailed drainage plan has been submitted and approved.

Staff note: Alliance Engineering is in review as of date of Planning Commission

Q. Other such information or descriptions as may be deemed reasonably appropriate for Planning Commission review.

CONCLUSION: The Planning Commission, acting upon the recommendation of the planning staff, may approve or disapprove the Final Development Plan submitted by the applicant. In reviewing the Final Development Plan, the Planning Commission may require any such design modifications as necessary to assure compliance with the approved Preliminary Development Plan. In the event that the Planning Commission finds that the Final Development Plan is not in accordance with the approved Preliminary Development Plan, it shall disapprove the final plan.

If approved by the Planning Commission, it is the responsibility of the applicant to ensure that the Final Development Plan and Statement of Intent are recorded properly with Greenville County Register of Deeds.

- **STAFF REC'D:** Based on its findings, Staff recommends approval of this Final Development Plan as presented, with conditions:
 - Project must complete the entrance/street connections to both Glenview Park Circle and US Highway 276 prior to issuance of any Certificate of Occupancy.
 - Project must meet all City of Travelers Rest Zoning Ordinance Section 6:19 Subdivision and Infrastructure Standards.
 - FDP approval contingent on drainage plan review and approval by city engineer.
 - All signage must be reviewed and permitted separately before installation.



APPLICATION FOR FINAL DEVELOPMENT PLAN (FDP)

Contact Planning & Zoning (864) 834-8740

Office Use Only:	
Application#	Fees Paid
Date Received	Accepted By
Date Complete	App Deny Conditions

APPLICANT/OWNER INFORMATION

	APPLICANT	PROPERTY OWNER	
Name:	Rembrey Custom Homes / Rick Thoennes	Brett & Shay Tankersley	
Title:	President/CEO		
Address:	22 Dawson Road	503 N Main St	
State:	SC	SC	
Zip:	29609	29690	
Phone:	864-444-3332		
Email:	rick@rembrey.com		

DEVELOPMENT NAME The Refuge

STREET ADDRESS 503 N Main St

TAX MAP # 0506050100200, 0506050100300, 0506050100500

PHASE (IF APPLICABLE) N/A

ACREAGE 9.41

INSTRUCTIONS

1. The application and fee, **made payable to the City of Travelers Rest**, must be submitted to the no later than 2:00 on the date reflected on the schedule for Planning Commission.

а.	PD Final Development Plan (FDP) – Initial Approval	\$250.00, public hearing may be required
b.	PD Final Development Plan (FDP) – Major Modification	\$50.00, public hearing may be required
C.	PD Final Development Plan (FDP) – Minor Modification	\$50.00

2. Staff will review the application for sufficiency pursuant Section 5:9.13 or Section 5:15.7, Final Development Plan

If the application is determined to be insufficient, the Director shall contact the Applicant to request that the Applicant resolve the deficiencies. You are encouraged to schedule an application conference to review your application for sufficiency at the time it is submitted. Please call (864) 834-8740 to schedule an appointment.

Please read carefully: The applicant and property owner affirm that all information submitted with this application; including any/all supplemental information is true and correct to the best of their knowledge and this application with supporting documentation has provided full disclosure of the relevant facts.

In addition, the applicant affirms that the applicant or someone acting on the applicant's behalf has made a reasonable effort to determine whether a deed or other document places one or more restrictions on the property that preclude or impede the intended use and has found no record of such a restriction.

If City staff by separate inquiry determines that such a restriction exists, it shall notify the applicant. If the applicant does not withdraw or modify the application in a timely manner, or act to have the restriction terminated or waived, then City staff will indicate such in its report to the Planning Commission.

Furthermore, my signature (applicant) indicates that I understand and consent that this matter will appear before the Planning Commission for consideration.

Property Owner/Authorized Agent	Rick Thoennes
Date 5/4/23	

SUBMITTAL REQUIREMENTS

At a minimum, the following information shall be provided:

- A. Vicinity map, title block, scale, north arrow, and property line survey.
- B. Location and proposed use of all buildings or structures within the Planned Development and gross square footage.
- C. Names of boundary streets.
- D. Number of residential dwelling units by type and number of bedroom units in each.
- E. Location of any utility easements.
- F. Total floor area for all nonresidential uses by type.
- G. Open space areas, specifying the proposed treatment or improvements of all such areas and delineating those areas proposed for specific types of developed recreational facilities.
- H. All off-street parking and loading areas, structures, the total number of spaces, and the dimensions.
- I. The number of acres devoted to each land use.
- J. Sketches and/or elevations of typical buildings/structures and their design standards.
- K. The site's traffic circulation plan, including the location of curb cuts and points of ingress/egress, and also including the location and width of all streets, drives, medians, service areas, dumpster pads, entrances to parking areas, etc.
- L. The site's lighting plan, including the location, height, and type of all exterior fixtures.
- M. The site's Landscape, Screening/Buffer Plan.
- N. The site's Signage Plan, which includes all exterior signage of the development.
- O. Yard dimensions from the development boundaries and adjacent streets.
- P. A letter from the City Engineer stating that a detailed drainage plan has been submitted and approved.
- Q. Other such information or descriptions as may be deemed reasonably appropriate for Planning Commission review.

CITY OF TRAVELERS REST APPLICATION FOR FINAL DEVELOPMENT PLAN (FDP)PAGE 2 OF 2

The Refuge Information Sheet

Total Acreage: 9.41

Single Family: 9.41

Number of Homes: 41

Square Footage Range: 2000 – 2500 square feet

Bedrooms per home: 3 and 4

Traffic pattern: Main entrance from N. Main St. Secondary entrance from Kelby St.

Parking: 2 in the garage & 2 in the driveway

Drainage: Detention Pond & Bioretention

Statement of intent: The HOA will maintain common areas and drainage pond.

Development schedule:

Governmental approvals: Complete in 3 months.

Subdivision improvements: 5 months.

Home construction: 20 Months.

All dependent upon financial markets and home sales.

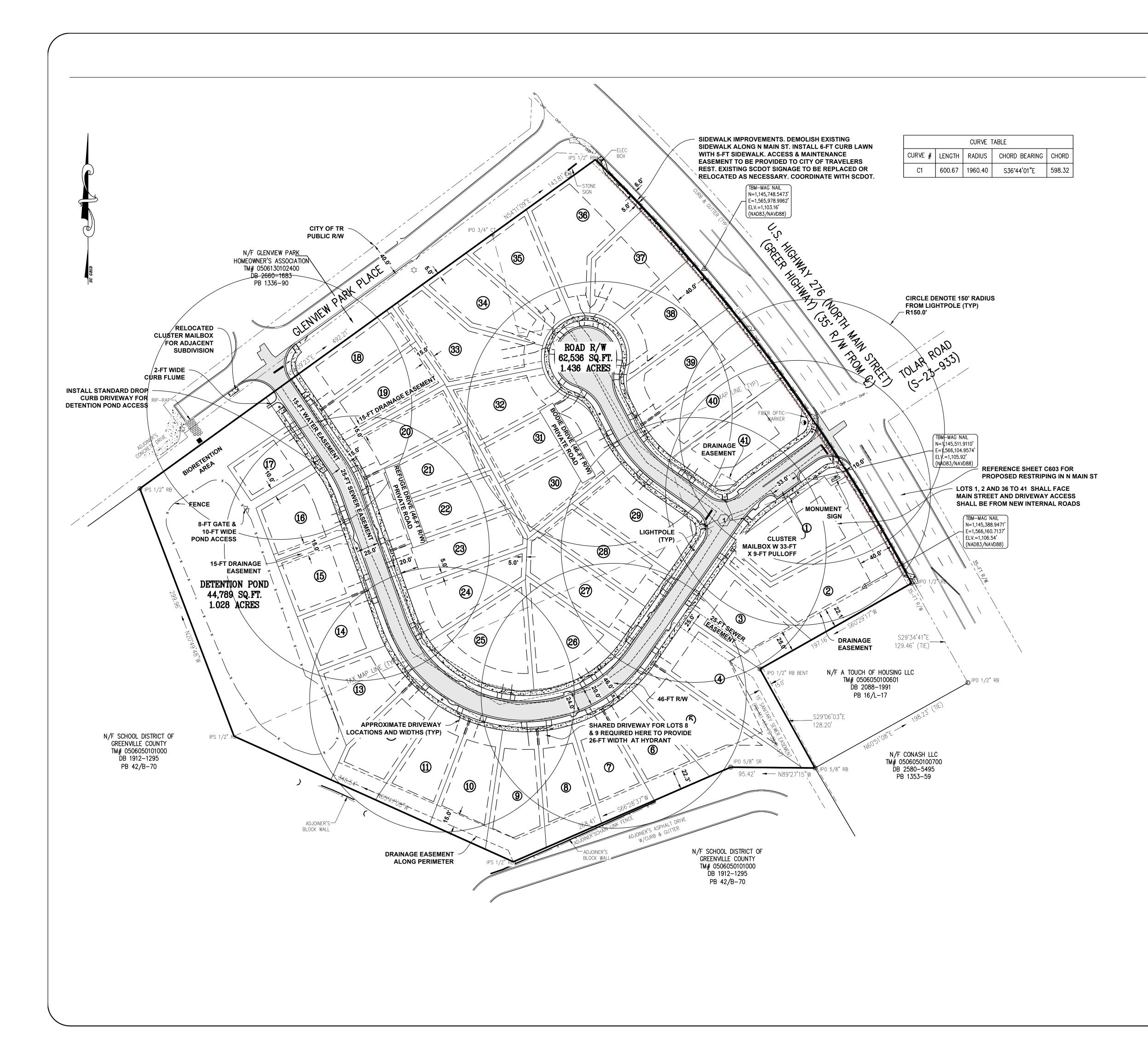
Sidewalks on Highway 276 to be completed according to SCDOT specifications. Completed prior to C.O. for 1st home.

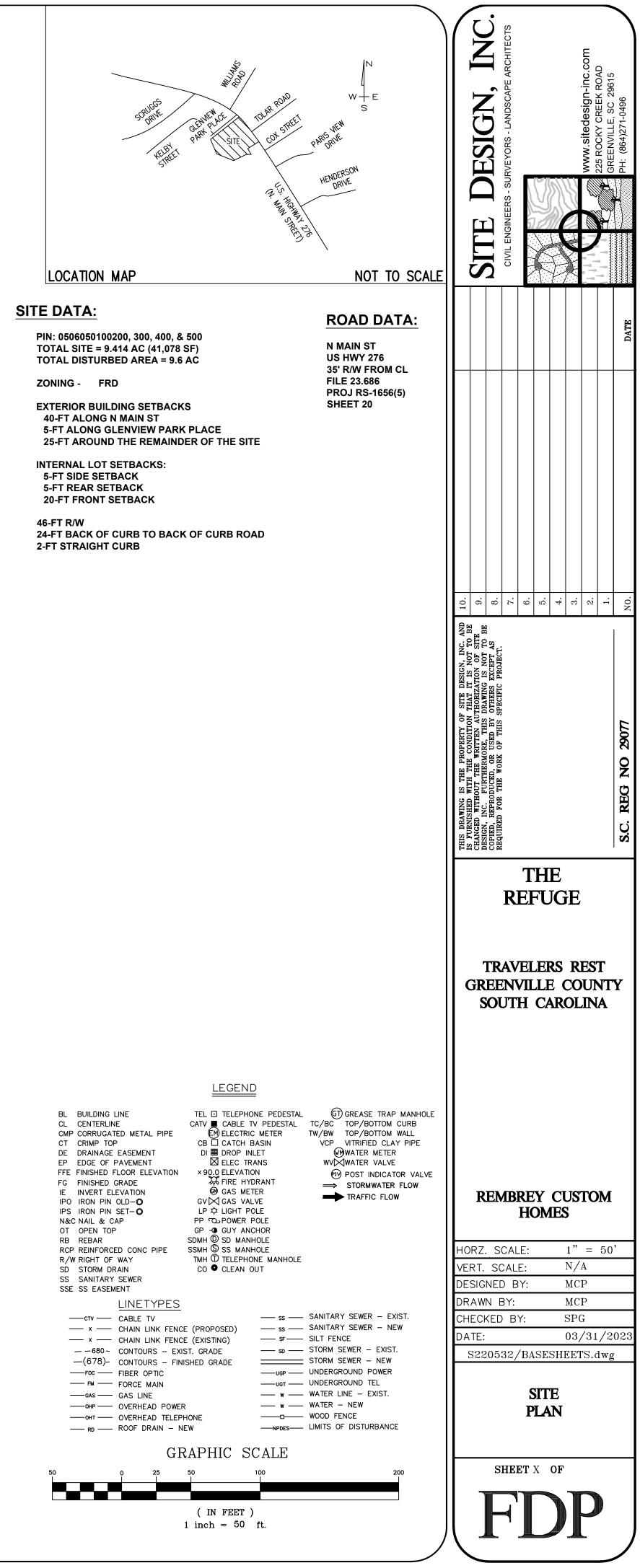
Roads to be completed prior to C.O. of 1st home.

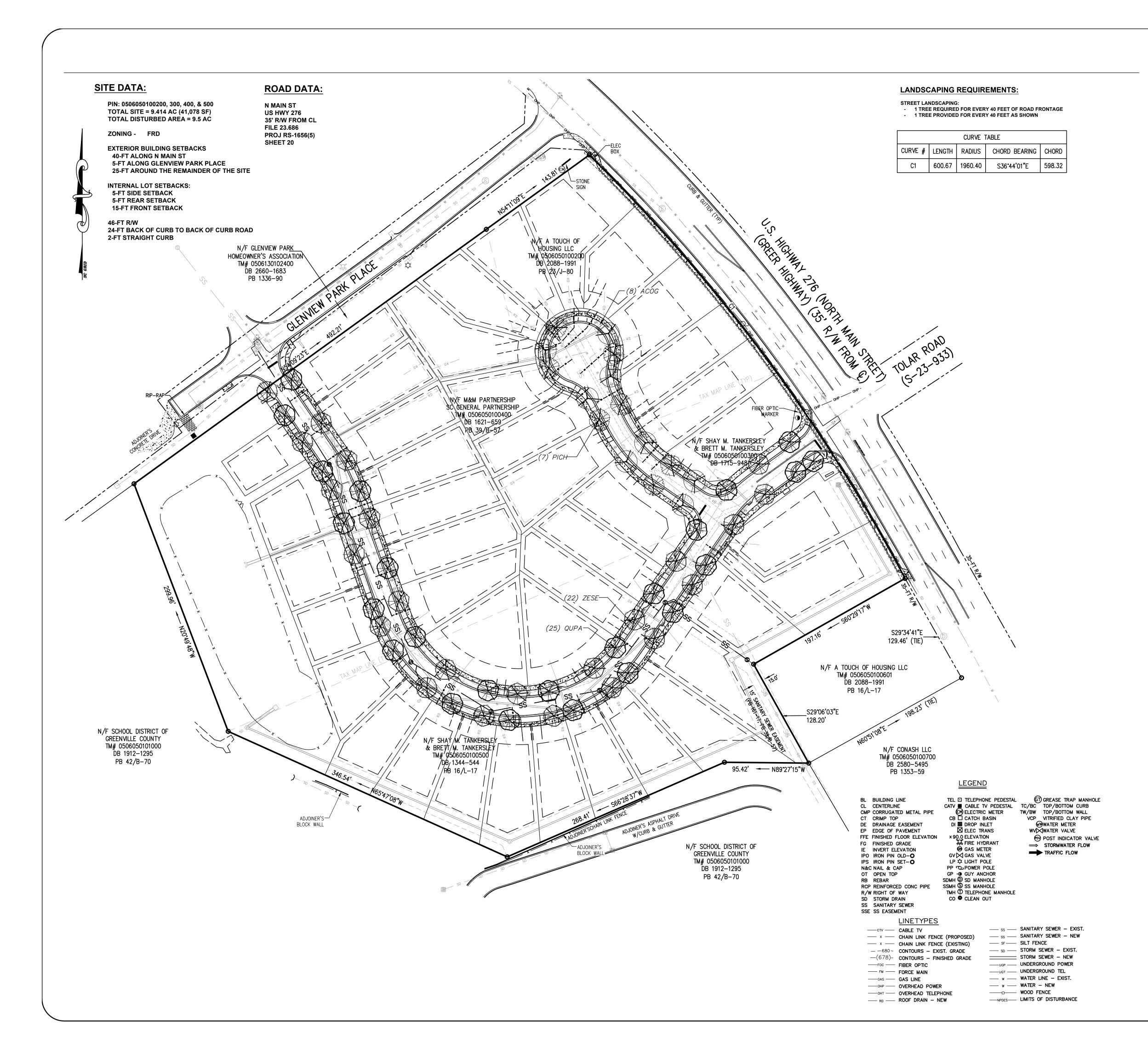
Sewer and water to be completed prior to C.O. of 1st home.

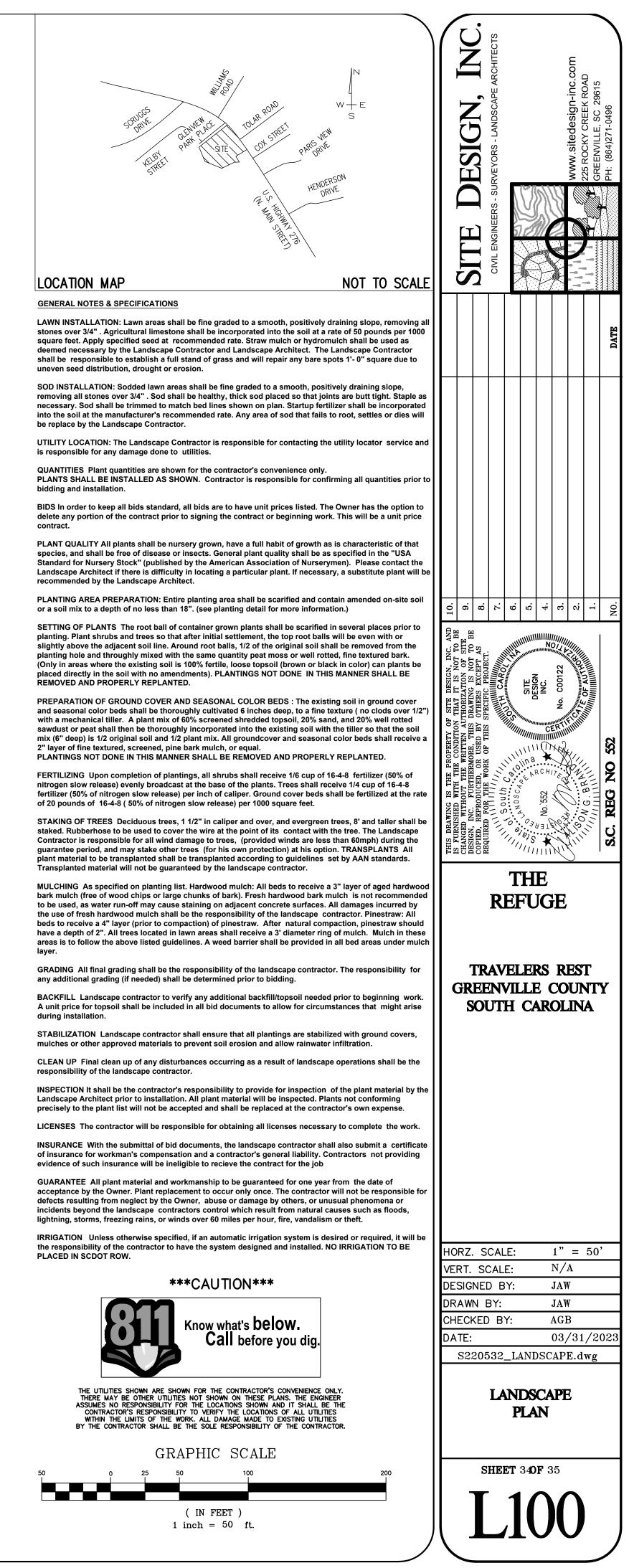
- Water, sewer, fire, schools, and libraries are all adequate to provide services for 41 families.
- Homes will be of the Modern Industrial Architectural style. Picture attached. This represents the Architectural style but not all of the finishes. No vinyl siding will be used.
- Pedestrian movement will be accomplished with sidewalks on both sides of the interior roads. They will connect to the new sidewalks on Highway 276.
- Monument Sign: A 12-ft wide white-painted brick monument sign with black lettering. It will be double sided perpendicular to the road. The design will be similar to Velo Living but the location & layout will be different.

































Outdoor Lighting ENTERPRISE LED



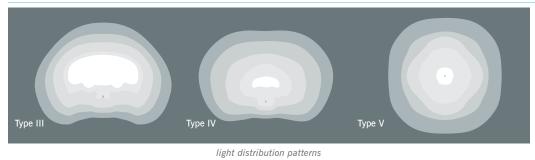
LED (Light-emitting diode)	150 / 220 watts
Mounting height	20' - 30'
Color	Black Green (Special Conditions) Bronze (Special Conditions) Gray (Special Conditions)
Pole	Style A

ENTERPRISE LED

IESNA cutoff classification: Full-cutoff Color temperature: 3,000K Primary 4,000K Available

FIXTURE	WATTS	LUMENS	PATTERN	BUG RATING
Enterprise	150	15,091 15,595 16,500	III IV V	B2-U0-G3 B3-U0-G3 B4-U0-G2
Enterprise	220	21,502 22,219 23,507	III IV V	B3-U0-G3 B3-U0-G4 B5-U0-G3

LIGHT DISTRIBUTION PATTERNS



POLE AVAILABLEMOUNTING HEIGHTFOUNDATIONStyle A20', 25', 30'Direct Bury, Anchor Base



For additional information, contact us at **ODLCarolinas@duke-energy.com**.

