

**CITY OF TRAVELERS REST
COUNCIL COMMITTEE MEETING AGENDA
Monday, May 8, 2023, 5:00 p.m.
City Hall Council Chambers**

Please join us at City Hall in Council Chambers or on our YouTube Channel at
<https://www.youtube.com/channel/UCyau-beS3wyxOv1drMCpGMw>

- 1. Call to Order** Mayor Brandy Amidon
- 2. Public Works Committee**
Members: Shaniece Criss, Lisa Lane, and Sherry Marrah
 - a. Roll Call by Chair Criss
 - b. Approval of April 10, 2023, Public Works Committee minutes
 - c. Review Public Works Report for April
- 3. Public Safety Committee**
Members: Kelly Byers, Grant Bumgarner, Shaniece Criss, Wayne McCall, and Brantly Vest
 - a. Roll Call by Chair Byers
 - b. Approval of April 10, 2023, Public Safety Committee minutes
 - c. Review Public Safety Reports for April
 - Police Department
 - Fire Department
 - Building Department
 - Municipal Court
 - d. Mutual Law Enforcement Aid Agreement with Furman University

4. Planning & Development Committee

Members: Brantly Vest, Grant Bumgarner, Kelly Byers, Shaniece Criss, and Wayne McCall

- a. Roll Call by Chair Vest
- b. Approval of April 10, 2023, Planning & Development Committee minutes
- c. Review of Planning & Development Report for April
- d. Introduction of Haley Hopkins, Summer Fellow

5. Ways & Means Committee

Members: Grant Bumgarner, Kelly Byers, Shaniece Criss, Rick Floyd, and Brantly Vest

- a. The Ways & Means Committee will meet on Monday, May 15, 2023, to review the 2023-2024 budget

6. Old Business

- a. None

7. New Business

- a. Mutual Law Enforcement Aid Agreement with Furman University

8. Miscellaneous Matters

- a. Administrative Update

9. Adjournment Mayor Brandy Amidon

Council Committee Meeting Minutes

Monday, April 10, 2023

5:00 p.m.

Council Chambers, City Hall

Council Present: Mayor Brandy Amidon; Councilmembers Grant Bumgarner, Kelly Byers, Shaniece Criss, Rick Floyd, Lisa Lane, Wayne McCall, and Brantly Vest

Staff Present: Eric Vinson, City Administrator; Amanda Connolly, City Clerk; Greg Robertson, Fire Chief; Ben Ford, Police Chief; and Mike Forman, Planning Director

Absent: Phillip Tate, Public Works Director

1. Call to Order

Mayor Amidon called the meeting to order at 5:01 p.m.

At this time, Mayor Amidon asked for a Motion to move Agenda Item 8a., Greenville First Steps, to the beginning of the Committee meeting. The motion was seconded by Councilmember Floyd and carried unanimously.

2. Public Works Committee

Members: Shaniece Criss (Chair), Lisa Lane, and Sherry Marrah

- a. Chair Criss called the meeting to order by roll call.
- b. Councilmember Marrah made a motion to approve the minutes from the Committee meeting held on March 6, 2023. The motion was seconded by Councilmember Lane.
- c. Administrator Vinson updated the Council on the curbside residential solid waste/recycling program noting that the city is continuing to consider other options, however he did recommend staying with Greater Greenville. The Council will determine all considerations at the May Committee meeting.
- d. Administrator Vinson updated the Council on the Poinsette project stating it is currently going through the permitting process. While he cannot guarantee it, he perceives the project will begin in Fall 2024.
- e. Councilmember Marrah asked about Greenville County using “mats” at the trail crossing. Administrator Vinson noted that Greenville County will install the “mats” at all trail crossings within the city.
- f. Councilmember Lane made a motion to adjourn the meeting and Councilmember Marrah seconded the motion.

3. Public Safety Committee

Members: Kelly Byers (Chair), Grant Bumgarner, Shaniece Criss, Wayne McCall, and Brantly Vest

- a. Chair Byers called the meeting to order by roll call.
- b. Councilmember Vest made a motion to approve minutes from Committee meeting held on March 6, 2023. The motion was seconded by Councilmember Criss.
- c. Chief Ford discussed the total calls for services, noting that if calls continue at that rate, this year will be very busy. Chief Ford responded to questions from the Council regarding the number of service calls.
- d. Fire Chief Robertson noted that the city received its second designation as a Fire Safe Community. There was discussion between the Chief and Councilmembers around how we become a Fire Safe Community.
- e. Administrator Vinson informed the Council that we've had an above-average month for building permits. This is largely due to the warmer weather. We also plan to go live with the GoGov app effective July 1st. The purpose of the app is to enhance citizen notifications and communication. Chair Byers sought clarity on what specific renovation elements require building permits.
- f. Administrator Vinson noted that there was nothing new to report for the Municipal Court.
- g. Councilmember Vest made a motion to adjourn the meeting and Councilmember Criss seconded the motion.

4. Planning & Development Committee

Members: Brantly Vest (Chair), Grant Bumgarner, Kelly Byers, Shaniece Criss, and Wayne McCall

- a. Chair Vest called the meeting to order by roll call.
- b. Councilmember Bumgarner made a motion to approve minutes from Committee meeting held on March 6, 2023. The motion was seconded by Councilmember Criss.
- c. Director Foreman gave a recap of the Planning Commission meeting held on March 28th. Final development plans were reviewed for the two Pinestone developments on State Road. They are required to have final development plans approved by the Planning Commission. Staff reviewed and the Planning Commission approved the plans as submitted with some minor changes.
- d. Director Foreman informed the Council that the Five-Year Comprehensive Plan review will be starting within the next month. There is a minimum of ten chapters in the comprehensive plans. The Planning Commission will review a couple chapters at a time over the next couple of months, with the final version coming out in October.
- e. Councilmember Byers made a motion to adjourn the meeting and Councilmember Criss seconded the motion.

5. Ways & Means Committee

Members: Grant Bumgarner (Chair), Kelly Byers, Shaniece Criss, Rick Floyd, and Brantly Vest

- a. Chair Bumgarner called the meeting to order by roll call.

- b. Chair Bumgarner gave an overview of the Local Revenue Services Ordinance. Councilmember Floyd made a motion to send the ordinance to the full Council for first reading. The motion was seconded by Councilmember Vest and carried unanimously.
- c. Chair Bumgarner gave an overview of the ROEH Borklund Access Easement Agreement. Councilmember Floyd made a motion to send the ordinance to the full Council for first reading. The motion was seconded by Councilmember Vest and carried unanimously.
- d. Administrator Vinson gave a presentation regarding the budget and capital plans for FY2023-2024. There was a high-level overview of the Operating, Capital Equipment, and Capital Improvement budgets, along with the increased fees on the Fee Schedule. He welcomed discussion and feedback from the Council, responding to questions presented by the Council.
- e. Councilmember Criss requested the curbside residential solid waste/recycling program be added to the April 20th Council agenda for discussion. She sought clarity on when the public hearing would be held.
- f. Councilmember McCall made a motion to adjourn the meeting and Councilmember Criss seconded the motion.

6. Old Business

- a. None

7. New Business

- a. None

8. Miscellaneous Matters

- a. Discussed moving May's Committee meeting from May 8th to May 15th. City Clerk Connolly will send out an email with dates seeking a majority of the Council members in attendance.
- b. Administrator Vinson stated the Trailblazer Park playground renovation is underway.
- c. Administrator Vinson recognized and thanked our dedicated Dispatchers in honor of National Telecommunications Appreciation week.
- d. Mayor Amidon noted that the Easter Egg Hunt was a success and thanked the police, fire, and public works departments for their assistance.

9. Adjournment

There being no further business before the Council Committee, Councilmember Bumgarner made a motion to adjourn. Councilmember Marrah seconded the motion, which carried unanimously.

Mayor Amidon adjourned the meeting at 6:51 p.m.

_____ Brandy Amidon, Mayor

Completed by _____ Amanda Connolly, City Clerk

_____ Eric Vinson, City Administrator

Public Works Report

Month of April 2023

1. Sanitation

Request for Brush / Bulk Pick Up	<u>1</u>
Roll Cart Request	<u>3</u>
Residential	<u>0</u>
Commercial	<u>0</u>

2. Roads & Bridges

Complaints	<u>20</u>
Resolved by City	<u>18</u>
DOT Notification	<u>2</u>

3. Animal Control

Complaints	<u>0</u>
Impoundments	<u>0</u>
Dispositions	<u>0</u>
Humane Society	<u>0</u>
Return to Owner	<u>0</u>

4. Sewer

Complaints	<u>4</u>
Resolved by City	<u>3</u>
Septic Tank Pump Request	<u>3</u>

5. Environmental

Complaints	<u>0</u>
Resolved by City	<u>0</u>
	<u>0</u>

6. Fuel

Fuel Usage	<u>110.54</u>
M1	<u>110.54</u>
M2	<u>N/A</u>

Public Works Summary for April 2023

- **Sanitation:** We are still getting request for recycle carts and Greater Greenville has been delivering these as they come in. We are still looking into recycling options. We had 3 roll carts request the month of April.
- **Road and Bridge:** We had a total of 20 complaints from road and bridge to include roadside litter pick up. Of these 18 were handled by the city and complaints were handled by the city. 2 were sent to SCDOT. One encroachment permit was signed.
- **Sewer:** We pumped three septic tanks in the month of April. We are still working with Metro to finalize all the sewer.
- **Building / Grounds Maintenance:** Several maintenance issues were addressed at Trailblazer Park. The restrooms at Trailblazer Park have been painted and new décor has been added. We had out 5 year fire sprinkler system test In the public works and admin Building. We updated three thermostats this month. We had Grace church conduct a workday on April 15th they were able to install mulch on at three of our parkin lots. They done some painting along the trail and performed a litter pickup. They had a total of 63 volunteers. Trailside church held a worked day and repaired the dumpster corral at Old City Hall.
- **Miscellaneous Items:** We are waiting on the county rec to get quotes back planning to apply a seal coat to the section of the trail in front of Loftis Printing to Roe Rd. Greenville County will provide the contractor for this. Athens Park basketball court has been paved. We are waiting for the cure time of the asphalt before striping. The trail counter has been installed and the grand opening was held in March. The city was selected as the small business partner of the year for Greenville County School district work-based learning program.
- **SC 811:** Metro has started receiving locates.

2023

Month	Number of Bags	Vol.	Pounds
January	87	69	1740
February	47	11	940
March	19	6	380
April	102	60	2040
May			
June			
July			
August			
September			
October			
November			
December			
Yearly Total	255	146	5100

ENOREE CAREER CENTER COMMUNITY PARTNER OF THE YEAR

CERTIFICATE OF APPRECIATION
AWARDED TO

CITY OF TRAVELERS REST

For supporting our students through Work-Based
Learning Experiences during 2022-2023

W Burke Royster

DR. W. BURKE ROYSTER
Superintendent
Greenville County Schools

GREENVILLE COUNTY
SCHOOLS
Inspire | Support | Prepare



GREENVILLE COUNTY SCHOOLS BUSINESS PARTNER

CERTIFICATE OF APPRECIATION
AWARDED TO

CITY OF TRAVELERS REST

For supporting our students through Work-Based
Learning Experiences during 2022-2023

W Burke Royster

DR. W. BURKE ROYSTER

Superintendent
Greenville County Schools



Event Registration

Response ID: **8942**

Submitted Date: 04/20/2023 04:22:13 PM

Completion Time: 1 min. 30 sec.

Contact Information

Organization Name Organization Email
Keep Greenville County, SC Beautiful sgagnon@greenvillecounty.org

Primary Contact First Name Primary Contact Last Name
Summer **Gagnon**

Event Contact Phone Number Event Contact Email Address
864-238-5359 sgagnon@greenvillecounty.org

Event Information

Event Name Program
Grace Church Work Day in TR **Great American Cleanup**

Event Website Number of Events
 1

Event Start Date Event End Date
04/15/2023 **04/15/2023**

Type of Event and General Outcomes	Would you like this event to be added to the volunteer portal?	Number of Volunteers Expected	Number of Volunteer Hours Expected
- Litter Reduction - Beautification	No	63	3

Event Location

Street Address City
125 Trailblazer Drive **Travelers Rest**

State Zip Code
SC **29690**

Event Reporting

Response ID: 9422

Submitted Date: 04/26/2023 05:33:37 PM

Completion Time: 2 min. 56 sec.

Contact Information

Organization Name

Keep Greenville County, SC Beautiful

Event Contact Email

sgagnon@greenvillecounty.org

Primary Contact First Name

Summer

Primary Contact Last Name

Gagnon

Event Information

Event Name

Zen Rabbit Yoga - TR Litter Cleanup 1

Number of Events

1

Program

Great American Clean Up

Event Start Date

04/22/2023

Event End Date

04/22/2023

Were you able to hold the planned events or did you cancel?

Yes the events were held

Is this report part of a requirement from a grant from Keep America Beautiful?

No

Type of Event and General Outcomes

- Litter Reduction

Number of Volunteers

20

Please estimate the total number of hours that volunteers served, as a whole

40

Number of participants or attendees

20

Number of individuals served by your event

40

Number of public spaces cleaned & improved

1

Activity Outcomes

What activities were conducted as part of your event(s)?

- Litter or illegal dump cleanup

Litter or illegal dump cleanup

Acres of Parks, Public Lands, Playgrounds, and Trails Cleaned & Improved

Miles of Rivers, Lakes, Shores, Wetlands, and Underwater Cleaned & Improved:

Total Costs	Total Benefits
1	1198

Event Narrative

Please describe your event

Zen Rabbit Yoga in Travelers Rest held a Earth Day Litter Cleanup.

Please describe the impact that you hope that your event has in your community

Removing litter from the right-of-way of the road.

Do you plan on conducting the event again?

Yes

If you were to conduct the event again, would you change anything to improve your outcomes?

Community Mobilization and Inclusion

Which, if any, of the following types of groups did you formally collaborate with on this project?

- Businesses

From the above question, what was the total number of organizations with whom you collaborated on this project?

What resources did you use to promote your event in advance?

- Email

- Social Media

What media coverage, if any, did your event receive before or after the event?

Upload Images

Media In-Kind Donations

Event Income

Cost Avoidance

Cost Avoidance is the dollar-value of a project based on what your local government budgeted and would have spent for government sources to achieve the same results. The project must be currently within the scope of services offered by the local government departments or agencies to be considered in a Cost Avoidance assessment. You cannot assume the project would be conducted by the government and your estimate should be based on known or actual employee and equipment cost figures.

For Example: As part of its scope of services, the public works department is responsible for illegal dump cleanup. There has been a recent rash of illegal dumping activity. Your organization arranges events to clean up illegal dumpsites and organizes volunteers and private hauling services to make the events successful. In addition to volunteer time and donated hauling services captured above, there is a cost avoidance benefit since the city avoided the costs of assigning employee time or equipment to accomplish the same task. The public works department should provide cost estimates, and that figure is the dollar value of the cost avoidance for each dumpsite cleanup undertaken by your KAB affiliate volunteers.

Government Cost Avoidance Value

Total Benefits

Total benefits from above information

1198

Government Costs

Local governments may incur costs in support of your events and those costs should be accounted. For instance, the governmental compensation that government employees earn in support of your event(s) are a cost to be considered. Government employees who volunteer on their own time in support of your work are considered volunteers and should not be associated with a cost.

Value of government employee time

1

Total City/County/Government Salary Dollars

Total government funding which directly supports your administrative operating budget

Value of in-kind government goods and services

NOTE: If you receive no direct funding you still must enter a value in the Cost section of the report in order for a Ratio to calculate. Please put a minimum of \$1 in the costs section. Consider any time spent in meetings with government officials including public meetings or personal visits.

Miles of Streets, Roads, and Highways Cleaned & Improved

6

Number of illegal dumps cleaned

Pounds of litter and debris collected

315

Pounds of litter and debris sorted and recycled

Number of tires collected

Litter assessment (including reduction in litter or Community Appearance Index)

Assessing litter in a location may include the tracking the current state of litter or comparing the state of litter at one point in time to another point in time, often after you have conducted some sort of activity in that area (e.g., a pre/post assessment of litter in an area after a cleanup). In this section, we will ask both types of questions. Please answer what best reflects your assessment activity.

Did you measure the impact of your project on litter in any of the areas served by your project?

No

Expected Community Impact

HOLDING SPACE FOR GENERALIZED COMMUNITY OUTCOMES INCLUDING:

Increased park and greenspace usage, increased neighborhood activity, increased commerce, improved property values, lower crime

Cost Benefit

The Cost/Benefit ratio analysis is a tool that measures organizations' ability to leverage community resources. By determining the dollar value returned to the community for each dollar invested by government, an KAB affiliate organization may show government, business and civic organizations, as well as individual volunteers, the value of community partnerships. Affiliates track volunteer hours, cash contributions, in-kind donations, non-governmental and foundation grants.

Value of Volunteer Time	Total Value of Volunteer Time
29.95	1198

In-Kind Donations Description

In-Kind Donations Value

Total private (non-governmental) cash contributions Grants Value

Event Reporting

Response ID: 8943

Submitted Date: 04/20/2023 04:32:23 PM

Completion Time: 7 min. 3 sec.

Contact Information

Organization Name

Keep Greenville County, SC Beautiful

Event Contact Email

sgagnon@greenvillecounty.org

Primary Contact First Name

Summer

Primary Contact Last Name

Gagnon

Event Information

Event Name

Grace Church Work Day in TR 1

Number of Events

Program

Great American Clean Up

Event Start Date

04/15/2023

Event End Date

04/15/2023

Were you able to hold the planned events or did you cancel?

Yes the events were held

Is this report part of a requirement from a grant from Keep America Beautiful?

No

Type of Event and General Outcomes

- Litter Reduction

- Beautification

Number of Volunteers

63

Please estimate the total number of hours that volunteers served, as a whole

189

Number of participants or attendees

63

Number of individuals served by your event

0

Number of public spaces cleaned & improved

3

Activity Outcomes

What activities were conducted as part of your event(s)?

- Infrastructure installation or maintenance (e.g., permanent signage, bins, lighting, hardscapes, benches)

- Litter or illegal dump cleanup

- Greenspace planting and/or maintenance

Infrastructure Installation or Maintenance

Number of new signs installed (or repaired/maintained)

Number of new trash bins installed (or repaired/maintained)

Number of new recycling bins installed (or repaired/maintained)

Number of new lighting fixtures installed (or repaired/maintained)

Number of new hardscapes installed (or repaired/maintained)

Number of new benches installed (or repaired/maintained)

5

Number of new raised beds installed (or repaired/maintained)

Litter or illegal dump cleanup

Acres of Parks, Public Lands, Playgrounds, and Trails Cleaned & Improved

Miles of Rivers, Lakes, Shores, Wetlands, and Underwater Cleaned & Improved:

Miles of Streets, Roads, and Highways Cleaned & Improved

4

Number of illegal dumps cleaned

Pounds of litter and debris collected

615

Pounds of litter and debris sorted and recycled

Number of tires collected

Litter assessment (including reduction in litter or Community Appearance Index)

Assessing litter in a location may include the tracking the current state of litter or comparing the state of litter at one point in time to another point in time, often after you have conducted some sort of activity in that area (e.g., a pre/post assessment of litter in an area after a cleanup). In this section, we will ask both types of questions. Please answer what best reflects your assessment activity.

Did you measure the impact of your project on litter in any of the areas served by your project?

No

Greenspace Planting and/or Maintenance

Number of new or maintained gardens, greenspaces (including parks & trails), and gateways

4

Number of plants, shrubs, flowers, and bulbs planted

Number of homes, community or commercial buildings painted, renovated, or built
Number of graffiti or tag sites removed or abated

Expected Community Impact

HOLDING SPACE FOR GENERALIZED COMMUNITY OUTCOMES INCLUDING:

Increased park and greenspace usage, increased neighborhood activity, increased commerce, improved property values, lower crime

Cost Benefit

The Cost/Benefit ratio analysis is a tool that measures organizations' ability to leverage community resources. By determining the dollar value returned to the community for each dollar invested by government, an KAB affiliate organization may show government, business and civic organizations, as well as individual volunteers, the value of community partnerships. Affiliates track volunteer hours, cash contributions, in-kind donations, non-governmental and foundation grants.

Value of Volunteer Time	Total Value of Volunteer Time
29.95	5660.55

In-Kind Donations Description

In-Kind Donations Value

Total private (non-governmental) cash contributions Grants Value

Media In-Kind Donations

Event Income

Cost Avoidance

Cost Avoidance is the dollar-value of a project based on what your local government budgeted and would have spent for government sources to achieve the same results. The project must be currently within the scope of services offered by the local government departments or agencies to be considered in a Cost Avoidance assessment. You cannot assume the project would be conducted by the government and you estimate should be based on known or actual employee and equipment cost figures.

For Example: As part of its scope of services, the public works department is responsible for illegal dump cleanup. There has been a recent rash of illegal dumping activity. Your organization arranges events to clean up illegal dumpsites and organizes volunteers and private hauling services to make the events successful. In addition to volunteer time and donated hauling services captured above, there is a cost avoidance benefit since the city avoided the costs of assigning employee time or equipment to accomplish the same task.

The public works department should provide cost estimates, and that figure is the dollar value of the cost avoidance for each dumpsite cleanup undertaken by your KAB affiliate volunteers.

Government Cost Avoidance Value

Total Benefits

Total benefits from above information

5660.55

Government Costs

Local governments may incur costs in support of your events and those costs should be accounted. For instance, the governmental compensation that government employees earn in support of your event(s) are a cost to be considered. Government employees who volunteer on their own time in support of your work are considered volunteers and should not be associated with a cost.

Value of government employee time

Total City/County/Government Salary Dollars

Total government funding which directly supports your administrative operating budget

Value of in-kind government goods and services

NOTE: If you receive no direct funding you still must enter a value in the Cost section of the report in order for a Ratio to calculate. Please put a minimum of \$1 in the costs section. Consider any time spent in meetings with government officials including public meetings or personal visits.

Total Costs	Total Benefits
0	error

Event Narrative

Please describe your event

Grace Church in Travelers Rest held a service day event. They had a total of 63 volunteers. The workday was from 8 am to 12 pm.

Please describe the impact that you hope that your event has in your community

15 worked on mulching several beds. 15 worked on Painting rails and benches on the Trail. 33 picked up a total of 41 bags of litter on several roads in the city.

Do you plan on conducting the event again?

Don't Know

If you were to conduct the event again, would you change anything to improve your outcomes?

Community Mobilization and Inclusion

Which, if any, of the following types of groups did you formally collaborate with on this project?

- **Places of worship**

From the above question, what was the total number of organizations with whom you collaborated on this project?

What resources did you use to promote your event in advance?

- **Other**

What media coverage, if any, did your event receive before or after the event?

- **N/A**

Upload Images

City of Travelers Rest

Report for April 2023

*Department of Public Works
David Garland*

It Starts With



April 2023 Monthly Report for David Garland:

Summary for the Week beginning 4/03/23:

Routine weekly preventive maintenance (PM's)

- 1: Inspected the generator after the weekly test period which is on Monday morning. Generator ran for the normal amount of time (.6 hours). All controls were normal. Oil level was normal and no leaks observed. Hours at 170.2
- 2: Inspected the Storm Pond. Pond was a little wet from the rain. Vegetation is still low due to the recent trim. Some trash but not extreme. Fence is in good shape. Erosion is minimal.
- 3: Inspected Trailblazer Park. Pavillion area is normal. Lights and fans were operating normally. Area was relatively clean. Dumpster area looks good. Some clutter inside enclosure. Trailblazer field area looked good. Starting to see fire ant signs. We put out killer last week and will follow up with some more this week. Restroom building looked normal with all fixtures working normally with no leaks. Had some drain issues with Taylors Plumbing being called. They flushed the drain. We will pay close attention in the coming weeks to see if this fixed the issue. We turned the heater off in Men's restroom. Will look into repairing or replacing the Women's heater at some point and time. Men's and Women's restroom is painted. Storage room is a little cluttered but all electrical equipment seemed in working order and accessible. Amphitheater area looked normal. No problems with stage area. All lights functioned normally. Holes in cover fabric have not expanded. All the trash cans looked good.
- 4: Inspected Emergency eye washer at the Public Works building. All valves working normally. Nozzles seemed free from debris and flowing adequately.
- 5: Weekly report was all normal. Nothing stood out during the inspection.
- 6: Monthly inspections included the Sprinkler system, Fire Extinguishers, Emergency lights and Exit Signs.
- 7: Inspected the Lawn sprinkler system at TBP and City Hall. City Hall is functional and turned on. Some heads were broken. Steven is working to correct each of them. TBP has a short in the wiring. We will need to troubleshoot the issue at some point.
- 8: Placed pipe markers on the Fire sprinkler risers.
- 9: Installed blank covers on open electrical boxes at front of City Hall.
- 10: Gathered trash on Main Street
- 11: Did SRT inspection while gathering trash
- 12: Friday, 4/7/23. Abe and I are planning on working to repair some of the emergency lights while the office is closed.

- 13: Installed outdoor electrical cover on back of City Hall. Old cover was broken.
- 14: 4/7/23 - Abe and I repaired or installed 7 emergency lights and 5 exit signs. All exit signs work properly

Summary for the Week beginning 4/10/23:

Routine weekly preventive maintenance (PM's)

- 1: Inspected the generator after the weekly test period which is on Monday morning. Generator ran for the normal amount of time (.6 hours). All controls were normal. Oil level was normal and no leaks observed. Hours at 170.7
- 2: Inspected the Storm Pond. Pond was a little wet from the rain. Vegetation is still low due to the recent trim. Some trash but not extreme. Fence is in good shape. Erosion is minimal.
- 3: Inspected Trailblazer Park. Pavillion area is normal. Lights and fans were operating normally. Area was relatively clean. Dumpster area looks good. Some clutter inside enclosure. Trailblazer field area looked good. Starting to see more fire ant signs. We will put out fire ant killer each week as the season progresses. Restroom building looked normal with all fixtures working normally with no leaks. Storage room is a little cluttered but all electrical equipment seemed in working order and accessible. Amphitheater area looked normal. No problems with stage area. All lights functioned normally. Holes in cover fabric have not expanded. All the trash cans looked good.
- 4: Inspected Emergency eye washer at the Public Works building. All valves working normally. Nozzles seemed free from debris and flowing adequately.
- 5: Weekly report was all normal. Nothing stood out during the inspection.
- 6: Gathered trash on Main Street
- 7: Mounted two cabinets for the PD department
- 8: Installed a shelf in the Janitors closet
- 9: Painted Yellow bumpers at City Hall

Summary for the Week beginning 4/17/23:

Routine weekly preventive maintenance (PM's)

- 1: Inspected the generator after the weekly test period which is on Monday morning. Generator ran for the normal amount of time (.6 hours). All controls were normal. Oil level was normal and no leaks observed. Hours at 171.3
- 2: Inspected the Storm Pond. Pond was dry. Vegetation is still low due to the recent trim. Some trash but not extreme. Fence is in good shape. Erosion is minimal.

- 3: Inspected Trailblazer Park. Pavillion area is normal. Lights and fans were operating normally. Area was relatively clean. Dumpster area looks good. Some clutter inside enclosure. Trailblazer field area looked good. Still seeing fire ant signs. We put out killer and will continue to do so. Restroom building looked normal with all fixtures working normally with no leaks. New heater for the womens restroom is onsite. We will install ASAP. Storage room is a little cluttered but all electrical equipment seemed in working order and accessible. Amphitheater area looked normal. No problems with stage area. All lights functioned normally. Holes in cover fabric have not expanded. All the trash cans looked good.
- 4: Inspected Emergency eye washer at the Public Works building. All valves working normally. Nozzles seemed free from debris and flowing adequately.
- 5: Weekly report was all normal. Nothing stood out during the inspection.
- 6: Worked with Grace Church volunteers and set out mulch and cleaned parking area at Center St parking lot and also set out mulch at WhistleStop area.
- 7: Repaired pothole at intersection of Henderson and North Main.
- 8: 4/21/23 – Installed and programmed 3 Honeywell WiFi thermostats along with General Air rep.
- 9: Cleaned all trash cans at Trailblazer Park
- 10: Gathered trash from volunteers on 3/17/23
- 11: Gathered trash on Main Street and started washing Dual cans. (received Dewalt Pressure sprayer)
- 12: Painted yellow bumpers at Trailblazer Park

Summary for the Week beginning 4/24/23:

Routine weekly preventive maintenance (PM's)

- 1: Inspected the generator after the weekly test period which is on Monday morning. Generator ran for the normal amount of time (.6 hours). All controls were normal. Oil level was normal and no leaks observed. Hours at 171.9
- 2: Inspected the Storm Pond. Pond was very wet with standing water throughout. Lots of rain this week was the cause. Vegetation is still low due to the recent trim. Some trash but not extreme. Fence is in good shape. Erosion is minimal.
- 3: Inspected Trailblazer Park. Pavillion area is normal. Lights and fans were operating normally. Area was relatively clean. Dumpster area looks good. Some clutter inside enclosure. Trailblazer field area looked good. Continue to see fire ant signs. We put out fire ant killer twice this week to make sure amphitheater seating is safe. Restroom building looked normal with all fixtures working normally with no leaks. Storage room is a little cluttered but all electrical equipment seemed in working order and accessible. Amphitheater area looked normal. No problems with stage area. All lights functioned normally. Holes in cover fabric have not expanded. All the trash cans looked good.

- 4: Inspected Emergency eye washer at the Public Works building. All valves working normally. Nozzles seemed free from debris and flowing adequately.
- 5: Weekly report was all normal. Nothing stood out during the inspection.
- 6: Repaired two potholes on Little Creek Rd.
- 7: Repaired door and lock on dumpster enclosure at TBP.
- 8: Picked up janitorial supplies at Janitorial Wholesale supply.
- 9: Assisted in the Conference held at City Hall on 4/28/23
- 10: Reset the Speed limit sign on Trail Blazer Drive.
- 11: Prepared for the weekend festivities at TBP. Set out garbage cans for the Farmers Market. Made sure all electrical at the Amphitheater was working properly.

Abraham Evans, our intern from Travelers Rest High School, worked the entire month of April. Abe has been involved in a lot of different projects throughout the month including:

Repairing Potholes throughout the City

Painting sign posts at TBP

Repairing lights and exit signs throughout City Hall

Repairing and inspecting electrical at TBP

Inspecting the restrooms at TBP and assisted in painting the men's restroom

Assisted volunteers on a Saturday at Center Street parking lot and Whistle Stop area putting out mulch.

Assisted getting trash up and started the cleaning of the dual cans located on the SRT.

Helped with the install of the replacement pump at the pond next to the gazebo.

He does a lot of the weekly inspections on his own and is learning daily on some of the more complicated inspections.

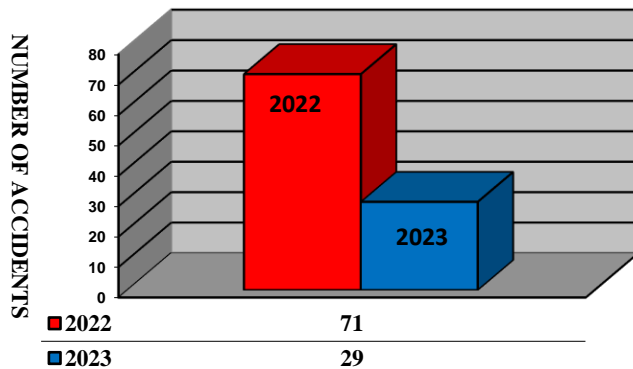
Abe has been a pleasure to work with. He is a very helpful young man and is very willing to learn.

Travelers Rest Police Department April Monthly Report 2023

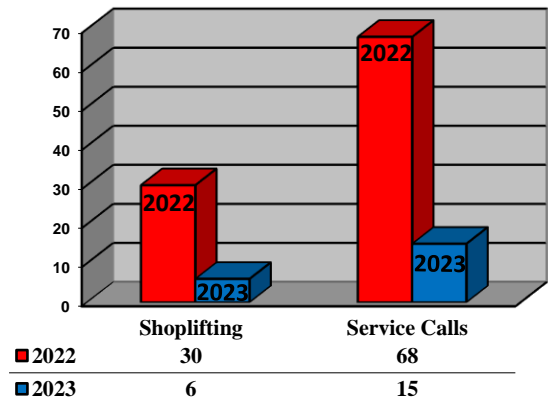
MOTOR VEHICLE COLLISIONS AND WALMART CALLS, ARRESTS, AND TOWED VEHICLES

CRIME	April 2023	XXXXXX April 2022	Amt. of Change	Percent Change	YTD 2023	YTD 2022	Amt. of Change	Percent Change
Total MVC	29	16	+13	+81	88	71	+17	+23
MVC W/ Injury	4	1	+3	+300	20	23	-3	-13
Wal-Mart Shoplifting Arrests	6	8	-2	-25	25	30	-5	-16
Wal-Mart Service Calls	15	19	-4	-21	58	68	-10	-14
Wal-Mart Cars Towed	1	1	0	0	2	4	-2	-50

ACCIDENTS REPORTED



WAL-MART SHOPLIFTING ARRESTS AND SERVICE CALLS



April Crime Stats	
ABHAN	1
Arson	0
Assault & Battery	5
Burglary	1
DUI	10
Larceny	7
Motor Vehicle Theft	0
Murder	0
Narcotics Violations	6
Rape	0
Robbery	0

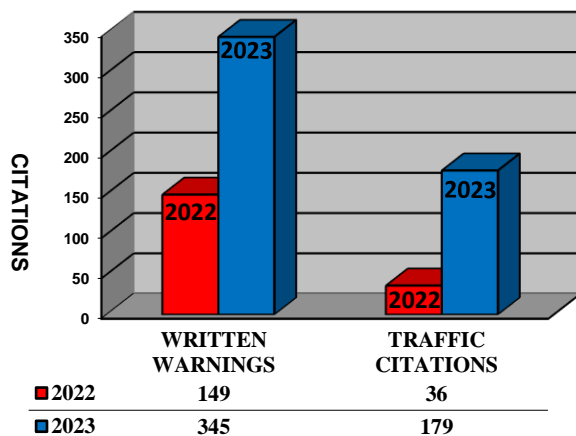
Misc. Service Calls	
Animal Calls	21
City Events	5
Code Enforcement	13
Public Intoxication	3

Monthly Warrants	
Warrants Issued	17
Warrants Served	15

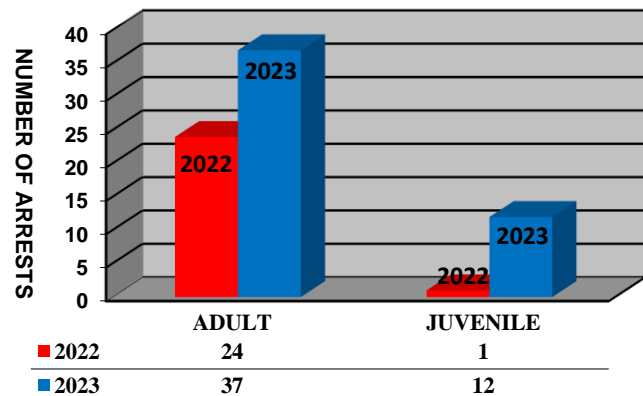
CITATIONS AND WARNINGS FOR APRIL

VIOLATION	CITATIONS	WARNINGS
No Seat Belt	0	
No Child Restraint	2	
Speeding Under 10 mph	11	
Speeding Over 10 mph and Under 25 mph	43	
Speeding Over 25	12	
Disregard Sign/Signal	6	
Insurance Violations	12	
Other Moving Violations	89	
Total	179	345

WRITTEN WARNING & TRAFFIC CITATIONS



ADULT & JUVENILE ARRESTS



CRIMINAL OFFENSES REPORTED YEAR TO DATE

CRIME	2023	2022	2021	2020	2019	2018
Murder	0	0	0	0	1	0
Rape	0	0	0	0	1	0
Robbery	0	0	1	1	1	0
Assault/Battery HAN	2	0	2	1	2	3
Assault/Battery	15	18	21	42	42	38
Burglary	3	5	10	13	7	8
Larceny	26	27	74	75	100	78
Motor Vehicle Theft	2	3	13	7	12	10
Arson	0	0	0	0	1	1
Narcotic Violations	26	20	52	61	91	87
DUI	25	10	14	23	22	42
Total	99	84	187	252	308	297
Total Calls for Service	2024	2434	10,474	8339	8753	6615

**All statistics are compiled using figures at time of analysis.

March Downtown Safety Report

MAIN STREET

VIOLATION	CITATIONS	WARNINGS
Speeding Violations	36	92
Other Moving Violations	28	59

N. POINSETT HIGHWAY

VIOLATION	CITATIONS	WARNINGS
Speeding Violations	1	1
Other Moving Violations	1	8

CENTER STREET

VIOLATION	CITATIONS	WARNINGS
Speeding Violations	0	2
Other Moving Violations	5	1

MCELHANEY ROAD

VIOLATION	CITATIONS	WARNINGS
Speeding Violations	1	3
Other Moving Violations	2	1

WILLIAMS ROAD

VIOLATION	CITATIONS	WARNINGS
Speeding Violations	0	0
Other Moving Violations	0	1



**DOWNTOWN FOOT
PATROL HOURS:**

21

**SPEED TRAILER
DEPLOYMENT**

DAYS: 30

LOCATIONS: 2



Travelers Rest Fire Dept.

Travelers Rest, SC

This report was generated on 5/1/2023 9:15:39 AM



Occupancies Inspected for Date Range

Start Date: 04/01/2023 | End Date: 04/30/2023

OCCUPANCY	ID	ADDRESS	ZONE	LAST INSPECTION
Bank Of Travelers Rest	376	500 Roe Center CT		04/10/2023
Calvary Chapel	316	123 N Poinsett HWY		04/19/2023
Cellpoint	236	2 Benton RD #K		04/11/2023
Children's Medical Center	469	6527 State Park RD		04/20/2023
Coles Car Wash	291	13 N Main ST		04/11/2023
Cricket	233	2 Benton RD #H		04/13/2023
David Waddell Insurance Agency Inc.	350	312 N Poinsett HWY #B		04/25/2023
Furman North Village I D (24 Apts)	156	3300 Poinsett HWY		04/25/2023
Furman North Village I E (24 Apts)	157	3300 Poinsett HWY		04/25/2023
Great Clips	235	2 Benton RD #J		04/11/2023
Hampton Inn	375	593 Roe Center CT		04/10/2023
High Wheel Barber Co	436	311 S Main ST	Downtown	04/20/2023
Highsmith & Highsmith Accounting	443	329 S Main ST		04/05/2023
Howze Mortuary	475	6714 State Park RD		04/03/2023
Loftis Printing	433	301 S Main ST		04/10/2023
Marcy's	337	227 N Poinsett HWY		04/11/2023
Northcliff Swimming Pool	623	1 Windybluff DR		04/03/2023
Poinsett Car Wash And Self Storage	323	208 N Poinsett HWY		04/11/2023
Premiere Nails	234	2 Benton RD #I		04/13/2023
Resident Diner	636	327 S Main ST		04/05/2023
Sams Gun And Pawn	487	26 Walnut LN		04/25/2023
Subway #2	241	9 Benton RD #B		04/03/2023
Sunset Slush	523	305 S Main ST		04/20/2023
Sushi Yama	580	319 S Main ST		04/20/2023
T & W Pre-Owned	488	26 Walnut LN		04/25/2023
T.R. Florist	364	21 Plaza DR #H		04/25/2023
T.R. Sewing & Alteration	324	209 N Poinsett HWY		04/11/2023
T.R.'S Oriental	444	331 S Main ST		04/05/2023
The Community Tap	442	321A S Main ST		04/10/2023
The Flop Shop	435	309 S Main RD		04/10/2023
Thumbs Up Coin Laundry	247	2 Center ST		04/20/2023
Tractor Supply Company	524	550 Roe Center CT		04/03/2023
Travelers Rest Fire Department	604	155 Trailblazer DR		04/25/2023
Verb Beauty Studio	437	315 S Main ST		04/20/2023
Wal-Mart	240	9 Benton RD #A		04/03/2023
Woodforest National Bank	632	9 Benton RD		04/03/2023

of Occupancies Inspected: 36

% Occupancies Inspected: 6.73

Travelers Rest Fire Dept.

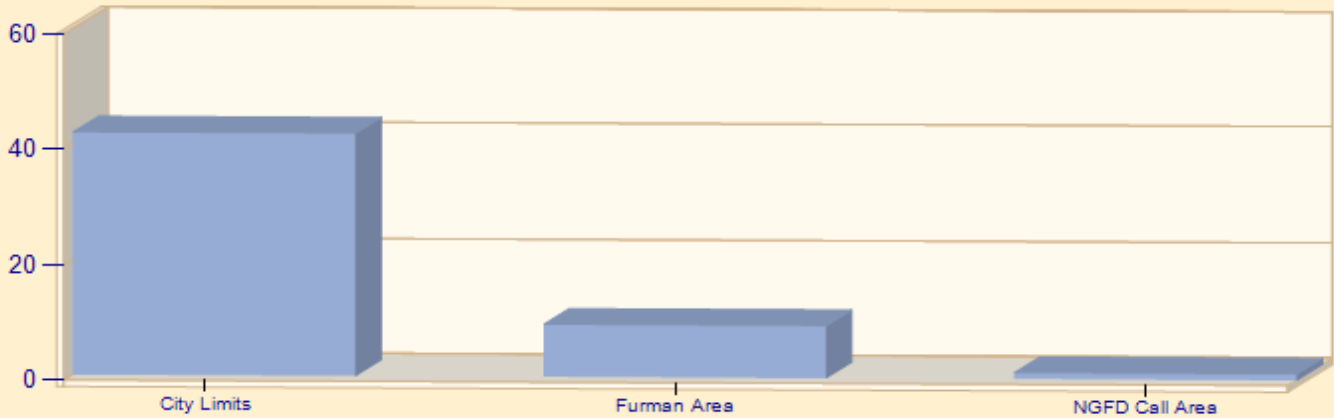
Travelers Rest, SC

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Incident Type Count per Zone for Date Range

Start Date: 04/01/2023 | End Date: 04/30/2023



ZONES	INCIDENT TYPE	COUNT
City Limits - City Limits		
	143 - Grass fire	1
	321 - EMS call, excluding vehicle accident with injury	14
	322 - Motor vehicle accident with injuries	2
	324 - Motor vehicle accident with no injuries.	1
	412 - Gas leak (natural gas or LPG)	1
	553 - Public service	2
	554 - Assist invalid	1
	611 - Dispatched & cancelled en route	13
	733 - Smoke detector activation due to malfunction	2
	743 - Smoke detector activation, no fire - unintentional	2
	744 - Detector activation, no fire - unintentional	2
	900 - Special type of incident, other	1
	<i>Total Incidents for City Limits - City Limits:</i>	42
Furman Area - Furman Area		
	321 - EMS call, excluding vehicle accident with injury	1
	413 - Oil or other combustible liquid spill	1
	611 - Dispatched & cancelled en route	3
	733 - Smoke detector activation due to malfunction	2
	744 - Detector activation, no fire - unintentional	2
	<i>Total Incidents for Furman Area - Furman Area:</i>	9
NGFD Call Area - North Greenville FD Jurisdiction		
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for NGFD Call Area - North Greenville FD Jurisdiction:</i>	1
Total Count for all Zone:		52

MUNICIPAL COURT REMITTANCE FORM FOR STATE'S PORTION OF REVENUE

To City Treasurer of Travelers Rest

For The Month Of APRIL 2023

Municipal Court Cases

Total Fines	\$ 8,555.22
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Conviction Surcharges	\$ 350.00
-----------------------	-----------

DUI Assessment	\$ 711.00
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DUS Assessment	\$	\$ 300.00
----------------	----	-----------

Insurance Fraud (See Form A) \$ _____

Cruelty to Animals (See Form B) \$ _____

Wildlife \$

Size & Weight \$

Carrier of Household Goods and Hazardous

Waste	\$
-------	----

Other Assessments	\$ 11,494.45
-------------------	--------------

Transfer Cases from General Sessions Court

Fines	\$
-------	----

Conviction Surcharge	\$	
----------------------	----	--

DUI Assessment	\$
----------------	----

Other Assessments	\$	
-------------------	----	--

Bond Estreatments \$ _____

TOTAL	\$ 21,410.67
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Signed J. Twitty

Municipal Judge

Date May 4, 2022

ATTACHMENT F

Total Amount Allocated to State	\$ 11,470.74
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Total Amount Allocated to Victim Assistance Fund	\$ 1,384.71
--	-------------



THE HONORABLE CURTIS M. LOFTIS, JR.
State Treasurer

Municipal Name: _____ Municipal Code: _____ Date Submitted: _____
Collection Period Beginning (Month/Year): _____ Collection Period Ending (Month/Year): _____

SOUTH CAROLINA STATE TREASURER'S REVENUE REMITTANCE FORM

LINE	FINES, FEES AND FILING FEE/ASSESSMENT	%	CODE	AMOUNT DUE	LINE
A	Public Defender Application Fee - \$40 Per Application	100%	17-3-30		A
B	Body Piercing	100%	44-32-120		B
C	Marriage License Fee - Additional \$ 20 Per License	100%	20-1-3 75		C
D	Bond Estreatment	25%	17-15-260		D
DA	Municipal Conditional Discharge Fee-\$150	100%	44-53-450(C)		DA
DB	Violations of State Shellfish Laws	33%	44-1-152		DB
DC	Criminally Negligent Use of Firearms/Archery Tackle	100%	50-1-85		DC
DD	Highway Work Zone – Department of Public Safety	65%	56-5-1535		DD
DE	Highway Work Zone – State Highway Fund	25%	56-5-1535		DE
DF	Public Disorderly Conduct <i>(New as of 7/1/2019)</i>	100%	16-17-530		DF
DUI/DUS/BUI - ASSESSMENTS/SURCHARGES/ PULLOUT					
E	Boating Under the Influence (BUI)	100%	50-21-114		E
F	Municipal DUS DPS Pullout- \$100	100%	56-1-460		F
G	Municipal DUI Assessment- \$12 Per Case	100%	56-5-2995		G
H	Municipal DUI Surcharge - \$100 Per Case	100%	14-1-211		H
I	Municipal DUI DPS Pullout- \$100	100%	56-5-2930 & 2945		I
IA	DUI/DUAC Breathalyzer Test Conviction Fee-SLED \$25	100%	56-5-2950(E)		IA
SURCHARGES					
J	Municipal Drug Surcharge - \$150 Per Case	100%	14-1-213(A)		J
K	Municipal Law Enforcement Surcharge - \$25 Per Case	100%	14-1-212(A)		K
KA	Municipal Criminal Justice Academy \$5 Surcharge / <i>Terminated 6/30/16</i>	100%	14-1-240(A)		KA
OTHER ASSESSMENTS - STATE SHARE					
L	Municipal- 107.5%	88.84%	14-1-208		L
LA	Municipal Traffic Education Program \$140 Application Fee	90.83%	17-22-350(C)		LA
M	TOTAL REVENUE DUE TO STATE TREASURER				M

PLEASE FILL IN THE AMOUNTS RETAINED BY YOUR OFFICE IN THE TABLE BELOW. THIS SECTION IS FOR REPORTING PURPOSES ONLY. DO NOT REMIT THESE AMOUNTS TO THE STATE TREASURER.

LINE	RETAINED BY MUNICIPAL FOR VICTIM SERVICES	%	CODE	AMOUNT RETAINED	LINE
N	Assessments-Municipal	11.16%	14-1-208		N
O	Surcharges-Municipal	100%	14-1-211		O
OA	Other Assessments-Municipal	9.17%	17-22-350(C)		OA
P	TOTAL RETAINED FOR VICTIM SERVICES				P

Comments: _____
Contact Person: _____ Telephone: _____
Contact Person Email: _____

I, Municipal Treasurer, certify that the foregoing information is true and accurate.

Municipal Treasurer Signature: _____
Municipal Treasurer Email: _____

***Note:** This report is required by law to be filed monthly, on or before the 15th, by the Municipal Treasure, even if there are no Collections.
Form can be emailed to court.fines@sto.sc.gov. If form is filed by fax, please confirm with Marty Woods (Phone: 803.734.2657) **PRIOR** to transmission.

STATE OF SOUTH CAROLINA)
)
) LIMITED PURPOSE LAW ENFORCEMENT
CITY OF TRAVELERS REST) ASSISTANCE AND SUPPORT AGREEMENT

This agreement is made and entered into this the ____ day of ____, by and between the FURMAN UNIVERSITY/FURMAN UNIVERSITY CAMPUS POLICE DEPARTMENT (“Furman”) AND THE CITY OF TRAVELERS REST/TRAVELERS REST POLICE DEPARTMENT (“City”).

WHEREAS, South Carolina Code Ann. Section 23-20-10, et seq., provides for contractual agreements between and among state, county, municipal and local law enforcement agencies for the proper and prudent exercise of public safety functions, which include traditional public safety activities;

WHEREAS, FURMAN desires to supplement any and all existing mutual aid agreements with the CITY for the purposes of securing to each other the additional benefits of mutual aid to each other.

WHEREAS, the purpose of this Agreement is to define the scope of such mutual aid and the responsibilities of each of the parties; and

WHEREAS, during these activities, it is possible that law enforcement officers will respond to, become involved with, and/or deal with emergency situations, civil disorders, arrests, natural or manmade disasters, pursuits of criminal suspects, location of missing persons, criminal investigations, and/or any other matter handled by law enforcement, and the requesting agency desires replying agency’s officers to have lawful authority and jurisdiction to respond to, become involved with, and/or deal with these or any other situations which may arise during the presence of responding agency’s officers in the requesting agency’s jurisdiction.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, it is the intent of the parties to share jurisdiction under this written agreement to the fullest extent permitted under South Carolina law and it is further agreed as follows:

1. VESTING OF AUTHORITY AND JURISDICTION

To the fullest extent permitted by the Constitution and the statutes of this State,

Furman University Campus Police officers assigned under the agreement by Furman University Police Department to the property owned by Furman University in the area known as “Vinings Apartments” and identified on Greenville County Tax Map number 0428000100803 and all roads through or contiguous thereto (“Area of Enforcement”) shall be vested with authority, jurisdiction, rights, immunities, and privileges outside or potentially outside their resident jurisdiction for the purpose of investigation, arrest, or any other activity related to any criminal activity or law enforcement activity for which the agreement is drawn.

This agreement is in no way intended to affect any other multi-jurisdictional agreement(s) which may exist between the agencies.

The assistance to be rendered pursuant to this mutual aid agreement shall solely involve the Furman University Campus Police continuing to patrol, secure and enforce State and Local law in the Area of Enforcement identified above until such time that the property is sold by Furman University and such officers of the Furman Campus Police shall have all powers and authorities of law enforcement officers employed by the City of Travelers Rest.

2. ASSISTANCE

The Furman University Campus Police shall be primarily responsible for the enforcement of all laws in Enforcement Area and may respond without request by the Travelers Rest Police Department to any law enforcement related need, including, but not limited to:

- A. Emergency Situations;
- B. Civil Disorders;
- C. Natural or Manmade Disasters;
- D. Mass Processing of Arrests;
- E. Transporting of Prisoners;
- F. Operating Temporary Detention Facilities & Housing Inmates;
- G. Arrests;
- H. Pursuits of Criminal Suspects;
- I. Location of Missing Persons;
- J. Criminal Investigations; or
- K. Any Other Matter Handled by Law Enforcement for the City of Travelers Rest.

3. PROCEDURE FOR REQUESTING LAW ENFORCEMENT ASSISTANCE

Officer in Charge.

The appropriate responding Officer of the Furman University Campus police shall be the officer in charge of any scene within the Area of Enforcement. The responding law enforcement officers shall be responsible at all times for acting within the policies and procedures set forth in the policy and procedure manual of the law enforcement agency by which they are regularly employed.

4. PERSONNEL, COSTS AND RECORDS

Except as otherwise agreed among the parties, each party shall maintain control over its personnel. Except as otherwise provided herein, each party shall bear its own costs incurred in the performance of its obligations hereunder and shall keep its own personnel and other usual records as to its assigned officers.

5. RADIO COMMUNICATION

Radio communication between the agencies shall remain the same.

6. COMPENSATION

This Agreement shall in no manner affect or reduce the compensation, pension, or retirement rights of any officer. The officers' salary and benefits shall continue to be paid by the agency where they are permanently employed.

7. INSURANCE

Each party shall maintain such insurance coverage for general liability, workers' compensation, and other such coverage as may be required by law or deemed advisable by individual parties.

8. EMPLOYMENT STATUS

Nothing herein shall be construed or interpreted to imply that the law enforcement Officers specified in accordance with this Agreement shall be the employees of the other law enforcement agency.

9. OTHER AGREEMENTS

This agreement shall not repeal or supersede any existing agreements between the parties. Nor does this agreement restrict in any way the normal cooperative activities between law enforcement agencies concerning any ongoing criminal investigations.

10. RESPONSIBILITY TO RESPECTIVE GOVERNING BODIES / ADMINISTRATIVE SUPERVISION

Each party is responsible for any approval requirements to their respective governing body as may be required under South Carolina law.

11. SEVERABILITY

Should any part of this agreement be found to be unenforceable by any court or other competent authority, then the rest shall remain in full force and effect.

12. AMENDMENTS AND BINDING SUCCESSORS IN OFFICE

This agreement may be amended or modified only by written agreement of both parties. Each party agrees that any and all successors in interest to their office will be similarly bound by the terms of this agreement without necessitating execution of any amendment.

13. NO INDEMNIFICATION OR THIRD-PARTY RIGHTS

To the extent provided by law, the parties shall be solely responsible for the acts and omissions of their respective employees, officers, and officials, and for any claims, lawsuits and payment of damages that arise from activities of its assigned officers. No right of indemnification is created by this agreement and the parties expressly disclaim such. The provisions of this

agreement shall not be deemed to give rise to or vest any rights or obligations in favor of any rights or obligations in favor of any party or entity not a party to this agreement.

14. TERMINATION

This agreement shall be terminated at any time upon 60 days prior written notice to the other party to this agreement.

15. TERM AND RENEWAL

This agreement is effective as to each party at the date and time of signing and will automatically renew each anniversary date, year to year, and term to term unless a party exercises its right to terminate as further described herein. It is anticipated that this agreement expires automatically should Furman University or any subsidiary, agency or affiliate thereof no longer own the Area of Enforcement. However, it is expected that Furman will notify the City of that anticipated event on no less than 60 days' notice.

16. RECORDS TO BE MAINTAINED

Any and all records of law enforcement activities conducted pursuant to this agreement shall be the property of and maintained by the Furman University Campus Police, including any incident reports, citations, photographs or other images captured on any photographic or digital media. Nothing contained herein prohibits or precludes the other agency from making or maintaining a copy of any such records referenced above. The Furman University Campus Police will be responsible for processing requests for information pursuant to the Freedom of Information Act for public safety functions performed in the Enforcement Area.

17. USE OF EQUIPMENT AND FACILITIES

Each party shall be responsible for the maintenance of its own equipment and shall be responsible for the procurement of facilities unless otherwise agreed upon by the parties.

18. SAME LEGAL RIGHTS

The officers of the Furman University Campus Police Department shall have all the same legal rights, powers, and duties in the Area of Enforcement to enforce the laws of this State and local law the same as the Travelers Rest Police Department.

IN WITNESS WHEREOF, these parties have set their hands and seals at the date set forth above.

Brandy Amidon, Mayor

Amanda Connolly
City Clerk and Treasurer

Eric E. Vinson
City Administrator

Robert C. Childs, III
City Attorney

Benjamin Ford
Travelers Rest Chief of Police

Elizabeth Davis
President, Furman University

Meredith E. Green
Legal Advisor, Furman University

John Milby
Chief of Campus Police, Furman University

Travelers Rest Planning Report

Projects in Entitlement Process

Project Name	Address	Request	PC #	Ordinance #	Acreage	Lots	Density
					0.00	0.00	

Preliminary Subdivisions Approved

Project Name	Address	Date Approved	Zoning	Type	Acreage	Lots	Density
Magnolia Cottages Ph II	Magnolia Dr and Thomas Dr	07/12/20	R-M	Townhomes	1.11	22	19.82
Parkside Village	Center St and S Poinsett	11/23/21	R-M	Townhomes	2.51	29	11.55
The Refuge	N Main St and Glenview Rd	11/29/22	FRD	SF Housing	9.54	43	4.51
					13.16	94	

Approved Projects In Permitting

Project Name	Address	Status	Zoning	Type	Acreage	Units	Density
Gateway Village	Hawkins Rd	Land Disturbance	TH	Townhomes	11.90	58	4.87
Spring Park	Hwy 276	Land Disturbance	PD	SF Housing	35.27	54	1.53
Whitehawk Meadows	Hawk Valley Dr and School St	Land Disturbance	R-7.5	SF Housing	69.23	165	2.38
					116.40	277	

Projects Under Construction

Project Name	Address		Zoning	Type	Acreage	Units	Density
Hawkins Park	Hawkins Rd		R-M	Town Homes	8.14	62	7.62
Pinestone Apartments	Roe Rd		PD-R	Multi-Family	14.40	250	17.37
Pinestone					40.83		
Detached	Roe Rd and State Park Rd		PD-R	Detached		70	
Attached	Roe Rd and State Park Rd		PD-R	Attached		37	
Tri-/Quad-Plex	Roe Rd and State Park Rd		PD-R	Tri-/Quad-Plex		12	
Live/Work	Roe Rd and State Park Rd		PD-R	Live/Work		1	
Wethington Place	Trailblazer Dr and Watson Rd		R-M	Townhomes	6.28	42	6.69
					69.65	474	

Short Term Rentals/Lodging Projects

Approved in April 2023	Total Approved
0	31

Swamp Rabbit Trail Counter

April 2023 Counts		April 2023 Trends			2023 Year to Date	
On Bikes	17,490	Weekdays	17,126	56%	On Bikes	32,129
On Foot	13,115	Weekends	13,479	44%	On Foot	27,587
Total	30,605	Highest Single Day	2,417	Sat 4/15	Total	59,716
Daily Average	1,020	Lowest Single Day	54	Sat 4/8	Daily Average	979

FY 2023-2024 ATAX Applications

Applicant	Name of Event	Event Date(s)	Amount Requested	Total Allowable Expenditures	ATAC Recommendation (5/2/23)	Council Approved Amount
City of Travelers Rest	Browse & Stroll Art Market	Fall 2023 through Spring 2024	\$7,500	\$15,000	\$7,500	
City of Travelers Rest	Farmers Market Music Program	May 2023 through December 2023	\$4,500	\$6,110	\$3,055	
Ville to Ville Foundation	Ville to Ville Relay	April 15, 2023	\$2,500	\$352,000	\$2,500	
		TOTAL REQUESTED FY 22-23	\$14,500		\$13,055	



The City of Travelers Rest
125 Trailblazer Drive
Travelers Rest, SC 29690
(864) 834-8740

***PLANNING
COMMISSION***

REGULAR MEETING

AGENDA

DATE OF MEETING: **April 25, 2023**

TIME OF MEETING: 6 PM

LOCATION: Council Chambers

1. OPENING

- a. Call to Order & Opening Remarks
- b. Roll Call
- c. Approval of Minutes – March 28, 2023

2. NEW BUSINESS

- a. Five Year Comprehensive Plan Review – Survey discussion

3. OTHER BUSINESS

- a. Discussion of Planning Commission regularly scheduled meeting dates

4. ADJOURN

MINUTES
TRAVELERS REST PLANNING COMMISSION
3/28/2023
6:00 PM Council Chambers

MEMBERS PRESENT: Chair Rebecca Cooper, Vice Chair Tony Rackley, Michelle Garrison, Diane Maxwell, Bryan Haffey

MEMBERS ABSENT: Evan Cantrell and Don Watson

STAFF PRESENT: Mike Forman

PUBLIC PRESENT: Jeff Randolph, Jonathan Giles

1. OPENING

- a. **Call to Order/Opening Remarks:** Chair Cooper called the meeting to order at 6:00 PM.
- b. **Roll Call:** Present members stated their names.
- c. **Approval of Minutes:** Minutes for the November 29, 2022 meeting was motioned for approval by Commissioner Rackley and seconded by Commissioner Garrison. No discussion. Motion passed 5-0.

2. NEW BUSINESS

- a. **TR 23-01 – Pinestone PD – State Park Road Warehouses Final Development Plan (FDP) Review**

Chair Cooper presented the item to the commission and asked staff to provide additional details. Staff provided details regarding the request. Chair Cooper asked the applicant if they had any comments. Jeff Randolph spoke to the request and gave an overview of the project. Chair Cooper asked about the interest from potential lessees. Mr. Randolph responded that there is interest. Commissioner Maxwell asked if it will all be done at the same time. Mr. Randolph responded in the affirmative. Commissioner Rackley asked if (the amount of) parking is an issue. Mr. Randolph responded it has been addressed. Chair Cooper asked if there were any additional questions from the Commission. Hearing none, Chair Cooper asked for a motion to approve of the request with conditions as outlined by staff. Commissioner Maxwell made the motion, seconded by Commissioner Rackley. Motion was approved by a vote of 5-0.

- b. **TR 23-02 – Pinestone PD – Minor Changes**

Chair Cooper presented the item to the commission and asked staff to provide additional details. Staff provided details regarding the request. Chair Cooper asked if the members of the Planning Commission had any questions. Commissioner Garrison asked about the elimination of the 5' sidewalk on Roe

Road. Staff explained that this change was made due to the redundancy of the 5' sidewalk with the 10' mixed-use path along Roe Road. Chair Cooper asked if there were any additional questions from the Commission. Hearing none, Chair Cooper asked for a motion to approve of the request as presented by staff. Commissioner Garrison made the motion, seconded by Commissioner Rackley. Motion was approved by a vote of 5-0.

c. Five Year Comprehensive Plan Review – Overview and Discussion

Staff presented information regarding the upcoming Comprehensive Plan. Staff and Planning Commission will review the 2018 Comprehensive Plan over the next few months, wrapping up review before the end of the year.

3. OTHER BUSINESS

a. Discussion of Planning Commission regularly scheduled meeting dates

Staff requested Planning Commission to consider changing the regularly scheduled meeting dates from the 4th Tuesday of each month to the 4th Thursday of each month. Staff asked they consider this request and vote at their April 25, 2023 regularly scheduled meeting.

4. ADJOURN: Motion to adjourn was made and seconded. No discussion. Motion passed 5-0 at 6:21PM.

City of Travelers Rest Comprehensive Plan Survey

1. Do you live within the city limits of Travelers Rest?
2. Do you own land within the city limits of Travelers Rest?
3. Do you own or operate a business within the city limits of Travelers Rest?
4. What is your age range?
5. How satisfied are you with the overall quality of life in Travelers Rest?
6. How satisfied are you with the quality of residential development in Travelers Rest?
7. How satisfied are you with the quality of commercial developments in Travelers Rest?
8. How satisfied are you with the quality of roads in Travelers Rest?
9. How satisfied are you with the quality of sidewalks, paths, and trails in Travelers Rest?
10. How satisfied are you with emergency services in Travelers Rest?
11. How satisfied are you with efforts to preserve natural resources in Travelers Rest?
12. How satisfied are you with parks and recreation quality in Travelers Rest?
13. How satisfied are you with city efforts to manage growth responsibly in Travelers Rest?
14. What is the most important subject area that the city should focus on over the next five years?
 - Cultural Resources
 - Economic Development
 - Growth & Development
 - Housing
 - Parks and Recreation
 - Public Safety
 - Transportation Network
15. What is the second most important subject area that the city should focus on over the next five years?
 - Cultural Resources
 - Economic Development
 - Growth & Development
 - Housing
 - Parks and Recreation
 - Public Safety
 - Transportation Network
16. What is the third most important subject area that the city should focus on over the next five years?
 - Cultural Resources
 - Economic Development
 - Growth & Development
 - Housing
 - Parks and Recreation
 - Public Safety
 - Transportation Network
17. Please list any other comments or concerns in the space provided below

MEMORANDUM

DATE: April 25, 2023

TO: Travelers Rest Planning Commission

FROM: Michael Forman, AICP
Planning Director

SUBJECT: Planning Commission Meeting Schedule and Calendar

The City of Travelers Rest Planning Commission current schedule holds meetings on the 4th Tuesday of every month. Staff is requesting the Planning Commission consider revising the 2023 meeting calendar and subsequent years henceforth so that the Planning Commission's regularly scheduled meeting would occur on the 4th Thursday of every month.

Revising the date will give staff two additional days to process and review subdivision and zoning requests for Planning Commission consideration.

The existing and proposed schedules for the remainder of 2023 are as follows:

<u>Current</u>	<u>Proposed</u>
Tuesday May 23	Thursday May 25
Tuesday June 27	Thursday June 27
Tuesday July 25	Thursday July 25
Tuesday August 22	Thursday August 24
Tuesday September 26	Thursday September 28
Tuesday October 24	Thursday October 26
Tuesday November 28	Thursday November 30

Staff is requesting the Planning Commission consider these proposed date changes.