

Council Committee Meeting Minutes
Monday, February 6, 2023
5:00 p.m.
Council Chambers, City Hall

Council Present: Mayor Brandy Amidon; Councilmembers Kelly Byers, Grant Bumgarner, Shaniece Criss, Rick Floyd, Lisa Lane, Sherry Marrah, and Brantly Vest

Staff Present: Eric Vinson, City Administrator; Amanda Connolly, City Clerk; Greg Robertson, Fire Chief; Ben Ford, Police Chief; Phillip Tate, Public Works Director; and Mike Forman, Planning Director

Absent: Councilmember McCall

1. Call to Order

Mayor Amidon called the meeting to order at 5:00 p.m.

2. Citizen Participation

None

3. Public Works Committee

Members: Shaniece Criss (Chair), Lisa Lane, and Sherry Marrah

- a. Chair Criss called the meeting to order by roll call.
- b. Councilmember Marrah made a motion to approve the minutes from the Committee meeting held on January 9, 2023. The motion was seconded by Councilmember Lane.
- c. Director Tate stated there has been a great response to the Sanitation Waste RFP, noting that there was one submission for just recycling services. Councilmember Marrah suggested that if we use both a waste hauler and a recycling hauler, that the recycling service occur every two weeks to be cost effective.
- d. Chair Criss introduced a new Smoke Free Air Ordinance to the Committee and Council, highlighting the scope of the ordinance. There was discussion between the Council and staff about mandating businesses to adhere to the ordinance. Police Chief Ford commented how this ordinance would impact the police department. Councilmember Lane made a motion to hold the ordinance for further language review and consideration next month.
- e. Chair Criss brought the Greenville County Animal Care Service Agreement to the Committee and Council for review. Greenville County Animal Care has updated their housing, services, and pricing structure and have incorporated them into a one-year contract with the City of Travelers Rest commencing on July 1, 2023. No action is required by the Committee or Council.

- f. Councilmember Lane made a motion to adjourn the meeting and Councilmember Marrah seconded the motion.

4. Public Safety Committee

Members: Kelly Byers (Chair), Grant Bumgarner, Shaniece Criss, Wayne McCall, and Brantly Vest

- a. Chair Byers called the meeting to order by roll call.
- b. Councilmember Criss made a motion to approve minutes from Committee meeting held on January 9, 2023. The motion was seconded by Councilmember Vest and carried unanimously.
- c. Administrator Vinson noted that there was nothing new to report for Building Permits.
- d. Administrator Vinson noted that there was nothing new to report for Municipal Courts.
- e. Fire Chief Robertson spoke about Alex, the new student from the Enoree fire program. Alex will be joining the fire department every third day for on-the-job training. He will participate in everything the fire department does except for going into buildings.
- f. Chair Byers informed the Committee and Council that there has been interest in learning about ordinances related to behaviors and vehicles on trails. Police Chief Ford noted that in his research, he has not been able to find any information that relates to such ordinances.
- g. Chief Ford mentioned he has the budget in his capital to buy a new records management system during the current budget year. Councilmember Criss made a motion to move the purchase of a records management system to the council meeting on February 16th. The motion was seconded by Councilmember Vest.
- h. Councilmember Marrah pointed out the number of vehicles that turn onto the Swamp Rabbit Trail versus turning onto Main Street (at the gazebo). Administrator Vinson noted that the City of Travelers Rest will work with Greenville County to come up with a solution to avoid motor vehicles on the trail.
- i. Councilmember Bumgarner made a motion to adjourn the meeting and Councilmember Vest seconded the motion.

5. Planning & Development Committee

Members: Brantly Vest (Chair), Grant Bumgarner, Kelly Byers, Shaniece Criss, and Wayne McCall

- a. Chair Vest called the meeting to order by roll call.
- b. Councilmember Bumgarner made a motion to approve minutes from Committee meeting held on January 9, 2023. The motion was seconded by Councilmember Criss and carried unanimously.
- c. Director Foreman noted that there was nothing new to report for the Planning & Development Committee.
- d. Councilmember Bumgarner made a motion to adjourn the meeting and Councilmember Byers seconded the motion.

6. Ways & Means Committee

Members: Grant Bumgarner (Chair), Kelly Byers, Shaniece Criss, Rick Floyd, and Brantly Vest

- a. Chair Bumgarner called the meeting to order by roll call.
- b. The Committee did not meet on January 9, 2023, therefore there are no minutes to approve.
- c. Chair Bumgarner noted the financial report will be reviewed at the February 16th Council meeting.
- d. Chair Bumgarner informed the Committee and Council that our agreement with Metro Sewer District requires us to satisfy all outstanding debt associated with the sewer system. As of February 1, 2023, the City made its final debt payment in the amount of \$105,921.51, leaving a balance of \$1,793,071.51 in our Sewer Fund. This fund is still a restricted account, and the funds cannot be used for other means.
- e. Councilmember Floyd made a motion to adjourn the meeting and Councilmember Byers seconded the motion.

7. Personnel Committee

Members: Rick Floyd (Chair) Grant Bumgarner, Kelly Byers, Shaniece Criss, and Brantly Vest

- a. Chair Floyd called the meeting to order by roll call.
- b. The Committee did not meet on January 9, 2023, therefore there are no minutes to approve.
- c. The Committee and Council received information given by Chair Floyd on the City of Travelers Rest current holiday schedule. Based on a review and peer comparison of observed holidays, Chair Floyd recommended that the Committee consider adding Juneteenth (June 19th) and Veteran's Day (November 11th) as designed paid holidays. After some discussion, Councilmember Byers motioned to move the item onto full Council. Councilmember Criss made the second motion.
- d. Councilmember Bumgarner made a motion to adjourn the meeting and Councilmember Byers seconded the motion.

8. Old Business

None

9. New Business

None

10. Miscellaneous Matters

- a. Administrator Vinson informed the Council that the city inquired about the 2.1 acres of property west of Tubbs Mountain Extension due to its potential for public use. The City has received a quit claim deed from SCDOT for excess to this property. Further discussion ensued about what the property can be used for. No action is required by the Council.
- b. Administrator Vinson noted that the decorative white lights will remain up on Mainstreet (were originally used for seasonal purpose).
- c. Administrator Vinson informed the Council that the Greenville County Redevelopment Authority presentation and public hearing will occur at the Council

- meeting on February 16th.
- d. Clearview Baptist Church has donated two ceiling fans and volunteered labor, and the City of Travelers Rest has purchased two ceiling fans for the pavilion at Trailblazer Park.
 - e. Trailblazer Park Playground sponsorship packets have been distributed and currently we have raised \$11,500.

11. Adjournment

There being no further business before the Council Committee, Councilmember Bumgarner made a motion to adjourn. Councilmember Byers seconded the motion, which carried unanimously.

Mayor Amidon adjourned the meeting at 6:04 p.m.

Brandy Amidon Brandy Amidon, Mayor
Completed by Amanda Connolly Amanda Connolly, City Clerk
Eric Vinson Eric Vinson, City Administrator