



The City of Travelers Rest
125 Trailblazer Drive
Travelers Rest, SC 29690
(864) 834-8740

***PLANNING
COMMISSION***

REGULAR MEETING

AGENDA

DATE OF MEETING: **April 25, 2023**

TIME OF MEETING: 6 PM

LOCATION: Council Chambers

1. OPENING

- a. Call to Order & Opening Remarks
- b. Roll Call
- c. Approval of Minutes – March 28, 2023

2. NEW BUSINESS

- a. Five Year Comprehensive Plan Review – Survey discussion

3. OTHER BUSINESS

- a. Discussion of Planning Commission regularly scheduled meeting dates

4. ADJOURN

MINUTES
TRAVELERS REST PLANNING COMMISSION
3/28/2023
6:00 PM Council Chambers

MEMBERS PRESENT: Chair Rebecca Cooper, Vice Chair Tony Rackley, Michelle Garrison, Diane Maxwell, Bryan Haffey

MEMBERS ABSENT: Evan Cantrell and Don Watson

STAFF PRESENT: Mike Forman

PUBLIC PRESENT: Jeff Randolph, Jonathan Giles

1. OPENING

- a. **Call to Order/Opening Remarks:** Chair Cooper called the meeting to order at 6:00 PM.
- b. **Roll Call:** Present members stated their names.
- c. **Approval of Minutes:** Minutes for the November 29, 2022 meeting was motioned for approval by Commissioner Rackley and seconded by Commissioner Garrison. No discussion. Motion passed 5-0.

2. NEW BUSINESS

- a. **TR 23-01 – Pinestone PD – State Park Road Warehouses Final Development Plan (FDP) Review**

Chair Cooper presented the item to the commission and asked staff to provide additional details. Staff provided details regarding the request. Chair Cooper asked the applicant if they had any comments. Jeff Randolph spoke to the request and gave an overview of the project. Chair Cooper asked about the interest from potential lessees. Mr. Randolph responded that there is interest. Commissioner Maxwell asked if it will all be done at the same time. Mr. Randolph responded in the affirmative. Commissioner Rackley asked if (the amount of) parking is an issue. Mr. Randolph responded it has been addressed. Chair Cooper asked if there were any additional questions from the Commission. Hearing none, Chair Cooper asked for a motion to approve of the request with conditions as outlined by staff. Commissioner Maxwell made the motion, seconded by Commissioner Rackley. Motion was approved by a vote of 5-0.

- b. **TR 23-02 – Pinestone PD – Minor Changes**

Chair Cooper presented the item to the commission and asked staff to provide additional details. Staff provided details regarding the request. Chair Cooper asked if the members of the Planning Commission had any questions. Commissioner Garrison asked about the elimination of the 5' sidewalk on Roe

Road. Staff explained that this change was made due to the redundancy of the 5' sidewalk with the 10' mixed-use path along Roe Road. Chair Cooper asked if there were any additional questions from the Commission. Hearing none, Chair Cooper asked for a motion to approve of the request as presented by staff. Commissioner Garrison made the motion, seconded by Commissioner Rackley. Motion was approved by a vote of 5-0.

c. Five Year Comprehensive Plan Review – Overview and Discussion

Staff presented information regarding the upcoming Comprehensive Plan. Staff and Planning Commission will review the 2018 Comprehensive Plan over the next few months, wrapping up review before the end of the year.

3. OTHER BUSINESS

a. Discussion of Planning Commission regularly scheduled meeting dates

Staff requested Planning Commission to consider changing the regularly scheduled meeting dates from the 4th Tuesday of each month to the 4th Thursday of each month. Staff asked they consider this request and vote at their April 25, 2023 regularly scheduled meeting.

4. ADJOURN: Motion to adjourn was made and seconded. No discussion. Motion passed 5-0 at 6:21PM.

City of Travelers Rest Comprehensive Plan Survey

1. Do you live within the city limits of Travelers Rest?
2. Do you own land within the city limits of Travelers Rest?
3. Do you own or operate a business within the city limits of Travelers Rest?
4. What is your age range?
5. How satisfied are you with the overall quality of life in Travelers Rest?
6. How satisfied are you with the quality of residential development in Travelers Rest?
7. How satisfied are you with the quality of commercial developments in Travelers Rest?
8. How satisfied are you with the quality of roads in Travelers Rest?
9. How satisfied are you with the quality of sidewalks, paths, and trails in Travelers Rest?
10. How satisfied are you with emergency services in Travelers Rest?
11. How satisfied are you with efforts to preserve natural resources in Travelers Rest?
12. How satisfied are you with parks and recreation quality in Travelers Rest?
13. How satisfied are you with city efforts to manage growth responsibly in Travelers Rest?
14. What is the most important subject area that the city should focus on over the next five years?
 - Cultural Resources
 - Economic Development
 - Growth & Development
 - Housing
 - Parks and Recreation
 - Public Safety
 - Transportation Network
15. What is the second most important subject area that the city should focus on over the next five years?
 - Cultural Resources
 - Economic Development
 - Growth & Development
 - Housing
 - Parks and Recreation
 - Public Safety
 - Transportation Network
16. What is the third most important subject area that the city should focus on over the next five years?
 - Cultural Resources
 - Economic Development
 - Growth & Development
 - Housing
 - Parks and Recreation
 - Public Safety
 - Transportation Network
17. Please list any other comments or concerns in the space provided below

MEMORANDUM

DATE: April 25, 2023

TO: Travelers Rest Planning Commission

FROM: Michael Forman, AICP
Planning Director

SUBJECT: Planning Commission Meeting Schedule and Calendar

The City of Travelers Rest Planning Commission current schedule holds meetings on the 4th Tuesday of every month. Staff is requesting the Planning Commission consider revising the 2023 meeting calendar and subsequent years henceforth so that the Planning Commission's regularly scheduled meeting would occur on the 4th Thursday of every month.

Revising the date will give staff two additional days to process and review subdivision and zoning requests for Planning Commission consideration.

The existing and proposed schedules for the remainder of 2023 are as follows:

<u>Current</u>	<u>Proposed</u>
Tuesday May 23	Thursday May 25
Tuesday June 27	Thursday June 27
Tuesday July 25	Thursday July 25
Tuesday August 22	Thursday August 24
Tuesday September 26	Thursday September 28
Tuesday October 24	Thursday October 26
Tuesday November 28	Thursday November 30

Staff is requesting the Planning Commission consider these proposed date changes.