

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING MINUTES
January 20, 2022 6:00 P.M.**

The following members were present: Brandy Amidon, Mayor, Rick Floyd, Mayor Pro Tempore, Grant Bumgarner, Lisa Lane, Kelly Byers, Brantly Vest, and Wayne McCall. Also present were: Eric Vinson, City Administrator, Lori Sondov, City Clerk, Ben Ford, Police Chief, and Greg Robertson, Fire Chief. Absent was Shaniece Criss. The media were notified. There were 46 members of the public in attendance.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Mayor Amidon called the meeting to order at 6:00 p.m.
2. Council and staff recited the Pledge of Allegiance

B. INVOCATION

1. The invocation was given by Councilmember Bumgarner

At this point, Mayor Amidon made a motion to suspend the rules to move Item K, number 1 to the beginning of the meeting. Councilmember Byers seconded the motion, which carried unanimously. The Mayor proclaimed January 20, 2022 as Heritage Elementary School Day in honor of teacher Mr. DeHart's 11 students who were the 2021-2022 Finalists in the Ron Clark Academy's Amazing Shake National Competition held at the school: McKenzie Cooper, Malia Delgado, Bennett Ledford, Bryson LeDuc, Jayna Laven, Charlie Martin, Savannah Sapp, Jonathan Stone, Addison Chapman, Raina Miller, and Isabel LaRoy. Three of the students will represent the school and Travelers Rest as they compete in a national competition in March.

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

1. Councilmember Vest made a motion to approve the minutes for the Regular Council Meeting held on December 16, 2021. The motion was seconded by Councilmember Byers and carried unanimously.

D. PUBLIC HEARING

None

E. CITIZEN PARTICIPATION (5-minute max)

None

F. ORDINANCE FOR SECOND READING

None

G. COMMITTEE REPORTS

In the absence of Public Works Chair Criss, Councilmember Lane provided a summary of the January 10, 2022 Public Works Committee report.

Chair Byers provided a summary of the January 10, 2022 Public Safety Committee report.

Chair Bumgarner provided a summary of the January 10, 2022 Ways and Means report. Chair Bumgarner made a motion to accept the December Financial Reports. Councilmember Vest seconded the motion, which carried unanimously.

Chair Vest provided a summary of the January 10, 2022 Planning and Development Committee report.

H. ORDINANCES AND RESOLUTIONS FOR FIRST READING

None

I. OLD BUSINESS

None

J. NEW BUSINESS

None

K. MISCELLANEOUS MATTERS

1. Administrator Vinson announced Mike Forman has been hired as the new Planning Director. Director Forman will start work on January 31.
2. A final report on the 2021 Toy Drive Report was postponed

L. ADJOURNMENT

1. There being no other business to come before the Council, Councilmember Bumgarner made a motion to adjourn. The motion was seconded by Councilmember Vest and carried unanimously. The meeting adjourned at 6:15 p.m.

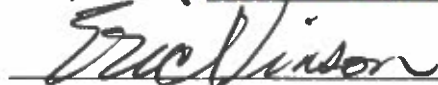


Brandy Amidon, Mayor

Completed by



Lori O. Sondov, CMC, City Clerk/Treasurer



Eric Vinson, City Administrator

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING MINUTES
February 17, 2022 6:00 P.M.**

The following members were present: Brandy Amidon, Mayor, Rick Floyd, Mayor Pro Tempore, Grant Bumgarner, Shaniece Criss, Lisa Lane, Kelly Byers, Brantly Vest, Sherry Marrah, and Wayne McCall. Also present were: Eric Vinson, City Administrator, Lori Sondov, City Clerk, Ben Ford, Police Chief, Investigator Dan Kobler, Greg Robertson, Fire Chief, and Mike Forman, Planning Director. The media were notified. There were two members of the public in attendance.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Mayor Amidon called the meeting to order at 6:00 p.m.
2. Council and staff recited the Pledge of Allegiance

B. INVOCATION

1. The invocation was given by Councilmember Vest

At this time, Mayor Amidon made a motion to amend the Agenda by adding Item H, number 3, a Resolution to Consider the Allocation of CBDG Home Funds for Program Year 2022. Councilmember Bumgarner seconded the motion, which carried unanimously.

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

1. Councilmember Criss made a motion to approve the minutes for the Regular Council Meeting held on January 20, 2022. The motion was seconded by Councilmember Floyd and carried unanimously.

D. PUBLIC HEARING

1. Imma Nwobodu, Program Director for the Greenville County Redevelopment Authority, presented the Program Year 2022 Annual Action Plan (AAP). The presentation is attached to these minutes. Ms. Nwobodu provided an overview of the GCRA, the Community Development Block Grant (CDBG) Program and HOME Investment Partnerships Program, and the possible projects in Travelers Rest. Ms. Nwobodu also stated there are COVID funds still available to be used. There were no public comments made or questions asked.

E. CITIZEN PARTICIPATION (5-minute max)

None

F. ORDINANCE FOR SECOND READING

None

G. COMMITTEE REPORTS

Councilmember Criss provided a summary of the February 7, 2022 Public Works Committee report.

Chair Byers provided a summary of the February 7, 2022 Public Safety Committee report.

Chair Bumgarner provided a summary of the February 7, 2022 Ways and Means report. Chair Bumgarner made a motion to accept the January Financial Reports as presented. Councilmember Floyd seconded the motion, which carried unanimously.

Chair Vest provided a summary of the February 7, 2022 Planning and Development Committee report including the discussion of two Ordinances introduced at the meeting: an Ordinance to rezone 16 Walnut Lane from S-1, Service District, to C-2, Commercial District, and an Ordinance to adopt a text amendment to modify Tree Preservation and Trees Planting Standards (Sec. 6:19.9).

H. ORDINANCES AND RESOLUTIONS FOR FIRST READING

1. Councilmember Vest made a motion to consider an Ordinance to rezone 16 Walnut Lane from S-1, Service District, to C-2, Commercial District. Councilmember Criss seconded the motion, which carried unanimously.
2. Councilmember Vest made a motion to consider an Ordinance to adopt a text amendment to modify Tree Preservation and Trees Planting Standards (Sec. 6:19.9). Councilmember Byers seconded the motion, which carried unanimously. Councilmember Bumgarner made a motion to amend the Ordinance to have fees connected to the cost of trees. Councilmember Lane seconded the motion, which carried unanimously. Administrator Vinson stated if the City connects the fees to the National Tree Benefit calculator and its amounts change, the City could then adopt an Ordinance to modify this one.
3. Mayor Amidon made a motion to approve reading of a Resolution for the Allocation of Greenville County CDBG and HOME Funds for FY 2021-2022. Councilmember Bumgarner seconded the motion, which carried unanimously. Administrator Vinson discussed the allocation, which includes a total estimate of \$85,440 of CDBG funds and \$37,788 of HOME funds.

I. OLD BUSINESS

None

J. NEW BUSINESS

1. Nancy McCartney, of HR Bridging, gave a presentation on the Salary Compensation Study her firm conducted. The presentation is attached to these minutes. Ms. McCartney referred to the other municipalities which Travelers Rest was compared to in the study; the ten positions considered, with five for future growth; and the recommendations from the study including updating job descriptions, applying wage adjustments, reviewing cost of living adjustments, considering consistent hiring practice, and adopting a compensation philosophy.

J. EXECUTIVE SESSION

1. Salary Compensation Study
Mayor Amidon made a motion to go into Executive Session under S.C. Code §30-4-70, subsection (a)(1) for the discussion of personnel matters related to the Salary Compensation Study. Councilmember Floyd seconded the motion.
With no further discussions, Councilmember Criss made a motion to go out of Executive Session at 7:46 p.m. Councilmember Marrah seconded the motion, which carried unanimously. No action was taken during Executive Session.

K. MISCELLANEOUS MATTERS

None

L. ADJOURNMENT

1. There being no other business to come before Council, Councilmember Bumgarner made a motion to adjourn. The motion was seconded by Councilmember Vest and carried unanimously. The meeting adjourned at 7:48 p.m.

Brandy Amidon Brandy Amidon, Mayor
Completed by Lori O. Sondov Lori O. Sondov, CMC, City Clerk/Treasurer
Eric Vinson Eric Vinson, City Administrator

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING MINUTES
March 17, 2022 6:00 P.M.**

The following members were present: Brandy Amidon, Mayor, Rick Floyd, Mayor Pro Tempore, Grant Bumgarner, Dr. Shaniece Criss, Lisa Lane, Kelly Byers, Brantly Vest, Sherry Marrah, and Wayne McCall. Also present were: Eric Vinson, City Administrator, Lori Sondov, City Clerk, Ben Ford, Police Chief, Phillip Tate, Public Works Director, Mac McMakin, Assistant Fire Chief, and Mike Forman, Planning Director. The media were notified. There were five members of the public in attendance.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Mayor Amidon called the meeting to order at 6:00 p.m.
2. Council and staff recited the Pledge of Allegiance

B. INVOCATION

1. The invocation was given by Councilmember Lane

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

1. Councilmember Floyd made a motion to approve the minutes for the Regular Council Meeting held on February 17, 2022. The motion was seconded by Councilmember Criss and carried unanimously.

D. PUBLIC HEARING

None

E. CITIZEN PARTICIPATION (5-minute max)

1. Travelers Rest Historical Society--Mark Garrison, with the Travelers Rest Historical Society, gave a presentation on the Historic Spring Park Inn Restoration Plans. Mr. Garrison referred to the TRHS and City Council as "Partners for the Public Good" and discussed the plans for the current History Museum and its potential relocation to the Historic Spring Park Inn. Councilmember Bumgarner said the project is one which Council will be going to examine in more detail. The presentation is attached to these minutes.

F. ORDINANCE FOR SECOND READING

1. Councilmember Criss made a motion to consider an Ordinance to rezone 16 Walnut Lane from S-1, Service District, to C-2, Commercial District. Councilmember McCall seconded the motion, which carried unanimously.

2. Councilmember Vest made a motion to consider an Ordinance to adopt the text amendment to modify Tree Preservation and Trees Planting Standards (Sec. 6:19.) Councilmember Lane seconded the motion, which carried unanimously. Administrator Vinson explained the modifications which have been added to the Ordinance since its first reading including having trees in designated undisturbed areas, mature trees within designated open space/green space areas and park space, and a tree inventory which can exclude undergrowth and trees less than one-inch diameter at breast height. Councilmember Lane asked about a motion made at the previous Council meeting for Exhibit B to include the tree fee automatically adjusting to the National Tree Benefit Calculator. Administrator Vinson stated this addition will be made to Exhibit B. Councilmember McCall confirmed the City still has the status of a "Tree City USA." Council continued discussion of the Ordinance. Councilmember Criss made a motion to amend the Ordinance as presented by Administrator Vinson. Councilmember Floyd seconded the motion, which carried unanimously. Councilmember Criss then made a motion to consider the Ordinance as amended. Councilmember Floyd seconded the motion, which carried unanimously.

G. COMMITTEE REPORTS

Councilmember Criss provided a summary of the March 7, 2022 Public Works Committee report.

Chair Byers provided a summary of the March 7, 2022 Public Safety Committee report.

Chair Bumgarner provided a summary of the March 7, 2022 Ways and Means report. Chair Bumgarner made a motion to accept the February Financial Reports as presented. Councilmember Floyd seconded the motion, which carried unanimously.

Chair Vest provided a summary of the March 7, 2022 Planning and Development Committee report.

H. ORDINANCES AND RESOLUTIONS FOR FIRST READING

None

I. OLD BUSINESS

None

J. NEW BUSINESS

None

K. EXECUTIVE SESSION

1. Personnel Matters related to Pay Scale and Compensation Study

Mayor Amidon made a motion to go into Executive Session under S.C. Code §30-4-70, subsection (a)(1) for the discussion of personnel matters related to the Salary Compensation Study. Councilmember Bumgarner seconded the motion.

With no further discussions, Councilmember Bumgarner made a motion to go out of Executive Session at 7:10 p.m. Councilmember Criss seconded the motion, which carried unanimously. No action was taken during Executive Session.

Following Executive Session, Mayor Amidon made a motion to accept the Pay Chart as presented in the Salary Compensation Study. Councilmember Byers seconded the motion, which carried unanimously.

Mayor Amidon made a motion to accept the one-time wage adjustment as recommended in the Salary Compensation Study. Councilmember Bumgarner seconded the motion, which carried unanimously.

L. MISCELLANEOUS MATTERS

1. Administrative Update—Assistant Chief McMakin provided a letter from Laura and Jim Edge thanking the Fire Department for its efforts to save their home on Altamont Road recently.

L. ADJOURNMENT

1. There being no other business to come before Council, Councilmember Bumgarner made a motion to adjourn. The motion was seconded by Councilmember Floyd and carried unanimously. The meeting adjourned at 7:17 p.m.



Brandy Amidon, Mayor

Completed by 

Lori O. Sondov, CMC, City Clerk/Treasurer



Eric Vinson, City Administrator

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING MINUTES
April 21, 2022 6:00 P.M.**

The following members were present: Brandy Amidon, Mayor, Rick Floyd, Mayor Pro Tempore, Grant Bumgarner, Dr. Shaniece Criss, Lisa Lane, Kelly Byers, Brantly Vest, Sherry Marrah, and Wayne McCall. Also present were: Eric Vinson, City Administrator, Lori Sondov, City Clerk, Ben Ford, Police Chief, Phillip Tate, Public Works Director, Mac McMakin, Assistant Fire Chief, Mike Forman, Planning Director, and Dan Kobler, Police Investigator. The media were notified. There were 20 members of the public in attendance.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Mayor Amidon called the meeting to order at 6:00 p.m.
2. Girl Scout Troop 3370 led the Pledge of Allegiance as Council and staff recited it. Troop members also provided information on the 110th anniversary of Girl Scouts and the display on scouting at the Travelers Rest History Museum.

B. INVOCATION

1. The invocation was given by Councilmember McCall.

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

1. Councilmember Floyd made a motion to approve the minutes for the Regular Council Meeting held on March 17, 2022. The motion was seconded by Councilmember Criss and carried unanimously.

D. PUBLIC HEARING

None

E. CITIZEN PARTICIPATION (5-minute max)

None

F. ORDINANCE FOR SECOND READING

None

G. COMMITTEE REPORTS

Councilmember Criss provided a summary of the April 11, 2022 Public Works Committee report.

Chair Byers provided a summary of the April 11, 2022 Public Safety Committee report.

Chair Bumgarner provided a summary of the April 11, 2022 Ways and Means report. Chair Bumgarner made a motion to accept the March Financial Reports as presented. Councilmember Criss seconded the motion, which carried unanimously.

Chair Vest provided a summary of the April 11, 2022 Planning and Development Committee report.

H. ORDINANCES AND RESOLUTIONS FOR FIRST READING

None

I. OLD BUSINESS

None

J. NEW BUSINESS

1. Councilmember Bumgarner made a motion to approve the 2022-23 State Accommodation Tax funding requests. Councilmember Lane seconded the motion, which carried unanimously. Councilmember Bumgarner provided an overview of the requests, which have been attached to these minutes.

K. MISCELLANEOUS MATTERS

1. Administrative Update—Administrator Vinson informed Council the May meeting will include discussion of the FY2022-23 budget and a sewer agreement.

L. ADJOURNMENT

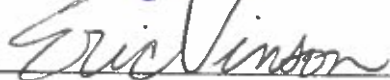
1. There being no other business to come before Council, Councilmember Bumgarner made a motion to adjourn. The motion was seconded by Councilmember Vest and carried unanimously. The meeting adjourned at 6:10 p.m.



Brandy Amidon, Mayor

Completed by 

Lori O. Sondov, CMC, City Clerk/Treasurer



Eric Vinson, City Administrator

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING MINUTES
May 19, 2022 6:00 P.M.**

The following members were present: Brandy Amidon, Mayor, Rick Floyd, Mayor Pro Tempore, Grant Bumgarner, Lisa Lane, Kelly Byers, Brantly Vest, Sherry Marrah, and Wayne McCall. Also present were: Eric Vinson, City Administrator, Lori Sondov, City Clerk, Ben Ford, Police Chief, Phillip Tate, Public Works Director, Mac McMakin, Assistant Fire Chief, and Dan Kobler, Police Investigator. Absent were Dr. Shaniece Criss and Mike Forman, Planning Director. The media were notified. There were four members of the public in attendance.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Mayor Amidon called the meeting to order at 6:00 p.m.
2. Council and staff recited the Pledge of Allegiance

At this time, Chief Ford introduced new Police Officer Rashaun Barksdale, who will be going to the Police Academy in the near future.

B. INVOCATION

1. The invocation was given by Councilmember Marrah.

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

1. Councilmember Marrah made a motion to approve the minutes for the Regular Council Meeting held on April 21, 2022. The motion was seconded by Councilmember Lane and carried unanimously.

D. PUBLIC HEARING

None

E. CITIZEN PARTICIPATION (5-minute max)

None

F. ORDINANCE FOR SECOND READING

None

G. COMMITTEE REPORTS

Vice Chair Lane provided a summary of the May 9, 2022 Public Works Committee report.

Chair Byers provided a summary of the May 9, 2022 Public Safety Committee report.

Chair Bumgarner provided a summary of the May 9, 2022 Ways and Means report. Chair Bumgarner made a motion to accept the April Financial Reports. Councilmember Vest seconded the motion. Councilmember Byers asked about a category where revenue was down in the Budget Summary. Administrator Vinson stated the sanitation fee revenue is tracking down because there was a slight delay in the implementation of the fee and it was difficult to estimate the number of homestead exemptions for the fee. After discussion, the motion carried unanimously.

Chair Vest provided a summary of the May 9, 2022 Planning and Development Committee report.

Chair Floyd provided a summary of the May 9, 2022 Personnel Committee report.

H. ORDINANCES AND RESOLUTIONS FOR FIRST READING

1. Councilmember Bumgarner made a motion to consider Ordinance O-03-22 to adopt FY 2022-2023 General Fund Budget (to include the Rate Fee Schedule and the Capital Improvement Plan). Councilmember Vest seconded the motion. Councilmember Bumgarner gave a summary of the General Fund Budget, noting the budget is balanced, there will be no tax increase for the coming year, and revenues are predicted to increase. After discussion, the motion carried unanimously.
2. Councilmember Bumgarner made a motion to consider Ordinance O-04-22 to adopt FY 2022-2023 Local Hospitality and Local Accommodations Budget. Councilmember Byers seconded the motion. Councilmember Bumgarner stated the two restricted funds are separate and have separate budgets. After discussion, the motion carried unanimously.
3. Councilmember Bumgarner made a motion to consider Ordinance O-05-22 to adopt FY 2022-2023 Sewer Fund Budget. Councilmember Vest seconded the motion. Councilmember Bumgarner explained the sewer expenses are budgeted through December only because there may be a transfer of the sewer system. Councilmember Lane asked about septic tank pump out expenses. Administrator Vinson stated those expenses are budgeted through the sewer fund, which is a line item in the budget. After discussion, the motion carried unanimously.
4. Councilmember Bumgarner made a motion to consider Ordinance O-06-22 to adopt FY 2022-2023 Victims Advocate Budget. Councilmember Floyd seconded the motion. Councilmember Bumgarner explained this budget is another restricted fund, it is directly related to victims, and it is administered through the Police Department. Mayor Amidon asked who currently serves in the role of Victims Advocate for the City. Administrator Vinson stated it is Lauren Huffman in the Dispatch Department. After discussion, the motion carried unanimously.

5. Councilmember Bumgarner made a motion to consider Ordinance O-07-22 to adopt General Obligations Bond-GO Bond, Series 2022A and Series 2022B. Councilmember Lane seconded the motion. Councilmember Bumgarner stated this bond series is done annually to finance the City Hall Complex. After discussion, the motion carried unanimously.
6. Councilmember Vest made a motion to consider Ordinance O-08-22 to make an Amendment to the City of Travelers Rest Zoning Ordinance to introduce a table of permitted uses applicable to various zoning districts and other amendments related thereto. Councilmember Bumgarner seconded the motion. Councilmember Vest provided a summary and Administrator Vinson stated the Ordinance is a clarification of permitted uses. Councilmember Bumgarner thanked Planning Director Mike Forman for his work in finalizing this Ordinance. After discussion, the motion carried unanimously.

I. OLD BUSINESS

None

J. NEW BUSINESS

1. Todd Highsmith of Highsmith & Highsmith, LLC CPA presented the City's annual audit for year ending June 30, 2021. Mr. Highsmith stated the City has received a clean opinion of its financial records and standing. Mr. Highsmith said the City had total assets of \$22,524,928 and noted the City's net position increased by \$592,184. Mr. Highsmith also referred to the total fund balance of \$3,928,674 and said \$3,405,646 of that amount is unassigned. Mr. Highsmith said the year was a favorable one for the City. Mayor Amidon asked Mr. Highsmith to explain the net pension liability line for the newer Councilmembers. Mr. Highsmith stated the line reports the amount a municipality pays into retirement. Mayor Amidon also asked about the surplus unrestricted cash. Administrator Vinson says there is a policy in place that directs those funds into a specific capital fund or restricted fund. Discussion continued regarding the favorable position of the City. Councilmember Bumgarner thanked all the department heads for their hard work in achieving the City's good standing.
2. Mayor Amidon made a motion to go into Executive Session under S.C. Code §30-4-70, subsection (a)(1) for the discussion of personnel matters related to the City Administrator's Evaluation. Councilmember Bumgarner seconded the motion, which carried unanimously.
Councilmember Lane made a motion to go out of Executive Session at 8:00 p.m. Councilmember Bumgarner seconded the motion, which carried unanimously.
No action was taken during Executive Session.

K. MISCELLANEOUS MATTERS

1. Administrative Update--None

L. ADJOURNMENT

1. There being no other business to come before Council, Councilmember Bumgarner made a motion to adjourn. The motion was seconded by Councilmember Floyd and carried unanimously. The meeting adjourned at 8:02 p.m.

Brandy Amidon Brandy Amidon, Mayor

Completed by Lori O. Sondov Lori O. Sondov, CMC, City Clerk/Treasurer

Eric Vinson Eric Vinson, City Administrator

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING MINUTES
June 16, 2022 6:00 P.M.**

The following members were present: Brandy Amidon, Mayor, Rick Floyd, Mayor Pro Tempore, Lisa Lane, Kelly Byers, Brantly Vest, Sherry Marrah, and Wayne McCall. Also present were: Eric Vinson, City Administrator, Lori Sondov, City Clerk, Ben Ford, Police Chief, Phillip Tate, Public Works Director, Mike Forman, Planning Director, Mac McMakin, Assistant Fire Chief, and Dan Kobler, Police Investigator. Absent was Grant Bumgarner. The media were notified. There were eight members of the public in attendance.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Mayor Amidon called the meeting to order at 6:00 p.m.
2. Council and staff recited the Pledge of Allegiance

B. INVOCATION

1. The invocation was given by Councilmember Floyd

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

1. Councilmember Vest made a motion to approve the minutes for the Regular Council Meeting held on May 19, 2022. The motion was seconded by Councilmember Floyd and carried unanimously.

D. PUBLIC HEARING

1. Travelers Rest City Council Public Hearing for FY23 Budget. No one from the public commented.

E. CITIZEN PARTICIPATION (5-minute max)

1. Duke Energy Foundation Presentation of Grant Award of \$3,250 – postponed to a future Council meeting
2. Heather Gatchell with the Greenville Homeless Alliance described her organization's purpose, presented its newly released 2021 Report, and discussed highlights as related to Travelers Rest, especially schoolchildren being affected by homelessness. Mayor Amidon asked who local homeless persons should contact for assistance. Ms. Gatchell stated a first point of contact is United Housing Connections and said the Greenville County School District has a resource person who deals with these issues. Councilmember Byers asked with which other non-profits does GHA work. Ms. Gatchell said GHA has a person working at Foothills Family Resource and GHA works with teachers at Furman University

Commercial Property) (TR 21-16). Councilmember McCall seconded the motion, which carried unanimously. Councilmember Vest gave a summary of the Ordinance.

2. Mayor Pro Tem Floyd made a motion to consider Resolution R-02-22 for a master lease agreement in the principal amount of not exceeding \$750,000 relating to the financing of equipment for municipal purposes; authorizing the execution and delivery of various documents; and other matters relating thereto. Councilmember Criss seconded the
3. motion, which carried unanimously. Administrator Vinson gave a brief summary of the Resolution.

I. OLD BUSINESS

None

J. NEW BUSINESS


1. Administrator Vinson discussed a Public Parking Agreement with Resurrection Power Ministries. Administrator Vinson stated the agreement will allow the City to build a public parking lot on their property, the same agreement as at last month's Council meeting but with a different property owner. Mayor Pro Tem Floyd made a motion to accept the agreement. Councilmember Lane seconded the motion, which carried unanimously.

K. MISCELLANEOUS MATTERS


1. Administrative Updates—Administrator Vinson recognized both the Fire and Police Departments for the grants they have recently obtained; stated there has been a \$50,000 donation to the Dicey Langston Statue Fund; said he had a productive meeting with Duke Energy regarding the electric charging stations; and added he might have a meeting with the South Carolina Department of Transportation regarding advancing the safety and crosswalk on Main Street.

L. ADJOURNMENT

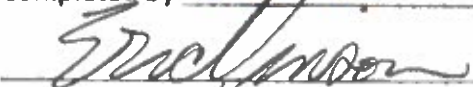
1. There being no other business to come before Council, Councilmember McCall made a motion to adjourn. The motion was seconded by Councilmember Byers and carried unanimously. The meeting adjourned at 6:46 p.m.



Brandy Amidon, Mayor

Completed by 

Lori O. Sondov, CMC, City Clerk/Treasurer



Eric Vinson, City Administrator

regarding students. Ms. Gatchell noted GHA wants to have more collaboration with the area residents.

3. Kane Carrera spoke in favor of having a skatepark commission, related how important skateboarding has been to him since his family relocated several times, and stated how beneficial it would be to have a skateboard park in the Travelers Rest area.
4. Korinne Carrera, Kane's mother, also spoke in favor of having a skateboard park in Travelers Rest and what the sport means to her son and the other members of the skateboard community. Mrs. Carrera asked what steps the skateboard community should take next.

Mayor Amidon stated she thinks Greenville County is interested in having a skateboarding park and said she will speak with City officials about using Trailblazer Park as a skateboarding park. Councilmember McCall asked who would assume liability in this type of park. Mrs. Carrera stated at some parks, there is a waiver for the skateboarders to sign. Councilmember Lane pointed out a scrivener's error regarding her statement about a skateboarding park in Spartanburg: she was suggesting the Travelers Rest skateboarders look into how the park there works, not that they travel there to skateboard. Mr. Carrera said he is familiar with this park and it is a 45-minute drive for local skateboarders. Mayor Amidon obtained Mrs. Carrera's information and told her she would be in touch with her.

F. ORDINANCES FOR SECOND READING

1. Mayor Pro Tem Floyd made a motion to consider Ordinance O-3-22 to adopt FY 2022-2023 General Fund Budget (to include the Rate Fee Schedule and CIP plan). Councilmember Lane seconded the motion.

Mayor Pro Tem Floyd made a motion to amend the Police Department Budget to include an additional \$20,000 for necessary equipment with the funds coming from the Fund Balance as well as the City has recently received a \$127,900 grant to fund a School Resource Officer for the Department and the School Resource Officer funds used will come back to the City through this grant. Councilmember Lane seconded the motion.

Councilmember Criss made a motion to consider the Ordinance as amended. Mayor Pro Tem Floyd seconded the motion, which carried unanimously.

Chief Ford recognized the process of obtaining the SRO grant for the City. Councilmember Marrah asked if the officer would just serve Gateway Elementary School. Chief Ford said yes because the Greenville County School District covers Northwest Middle School. Councilmember Byers asked if the City is prepared to absorb this salary if the grant does not come through next year. Administrator Vinson said the City will look at the position and the grant annually going forward next year.

2. Mayor Pro Tem Floyd made a motion to consider Ordinance O-4-22 to adopt FY 2022-2023 Local Hospitality and Local Accommodations Budget. Councilmember Criss seconded the motion, which carried unanimously.
3. Mayor Pro Tem Floyd made a motion to consider Ordinance O-5-22 to adopt FY 2022-2023 Sewer Fund Budget. Councilmember Criss seconded the motion, which carried unanimously.
4. Mayor Pro Tem Floyd made a motion to consider Ordinance O-6-22 to adopt FY 2022-2023 Victims Advocate Budget. Councilmember Criss seconded the motion, which carried unanimously.
5. Mayor Pro Tem Floyd made a motion to consider Ordinance O-7-22 to adopt General Obligations Bond-GO Bond, Series 2022A and Series 2022B. Councilmember Criss seconded the motion, which carried unanimously.
6. Councilmember Vest made a motion to consider Ordinance O-8-22 to make an Amendment to the City of Travelers Rest Zoning Ordinance to introduce a table of permitted uses applicable to various zoning districts and other amendments related thereto. Councilmember Marrah seconded the motion, which carried unanimously. Councilmember McCall asked for a mention on record recognizing Planning Director Forman for the good job he did completing this task.

G. COMMITTEE REPORTS

Chair Criss provided a summary of the June 6, 2022 Public Works Committee report. Chair Criss thanked Vice Chair Lane for leading the meeting when she was absent.

Chair Byers provided a summary of the June 6, 2022 Public Safety Committee report.

Mayor Pro Tem and Vice Chair Floyd provided a summary of the June 6, 2022 Ways and Means report. Mayor Pro Tem and Vice Chair Floyd made a motion to accept the May Financial Reports. Councilmember McCall seconded the motion, which carried unanimously.

Chair Vest provided a summary of the June 6, 2022 Planning and Development Committee report.

H. ORDINANCES AND RESOLUTIONS FOR FIRST READING

1. Councilmember Vest made a motion to consider Ordinance O-09-22 to rezone +/-4.65 acres from C-1, Commercial District, R-M, Residential, Multiple Family District and I-1, Industrial District, to PD-R, Planned Development District (Pinestone-State Park Road

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING MINUTES
July 21, 2022 6:00 P.M.**

The following members were present: Rick Floyd, Mayor Pro Tempore, Lisa Lane, Kelly Byers, Brantly Vest, Sherry Marrah, and Wayne McCall. Also present were: Eric Vinson, City Administrator, Lori Sondov, City Clerk, Ben Ford, Police Chief, Phillip Tate, Public Works Director, Mike Forman, Planning Director, Renee Smouse, Building and Permitting Specialist, Mac McMakin, Assistant Fire Chief, and Dan Kobler, Police Investigator. Absent were Brandy Amidon, Mayor, and Lori Sondov, City Clerk. The media were notified.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Mayor Pro Tem Floyd called the meeting to order at 6:00 p.m.
2. Council and staff recited the Pledge of Allegiance

B. INVOCATION

1. The invocation was given by Councilmember Lane

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

1. Councilmember Bumgarner made a motion to approve the minutes for the Regular Council Meeting held on June 16, 2022. The motion was seconded by Councilmember McCall. Councilmember Lane pointed out a scrivener's error in her comments on the skateboarding park in Spartanburg. The motion carried unanimously.

D. PUBLIC HEARING

None

E. CITIZEN PARTICIPATION (5-minute max)

1. Linda Hannon, District Manager of Government and Community for Duke Energy, presented a grant award of \$3,250 from the Duke Energy Foundation as part of its Emergency Preparedness and Storm Resiliency Grant Program to help the City's Fire Department with emergency preparedness including advanced preparation, planning, equipment, and training. Accepting the grant award were Administrator Vinson, Assistant Fire Chief McMakin, and Fire Marshall Captain Lee Carter.

F. ORDINANCES FOR SECOND READING

1. Councilmember Vest made a motion to consider Ordinance O-09-22 to rezone +/-4.65 acres from C-1, Commercial District, R-M, Residential, Multiple Family District, and I-1, Industrial District, to PD-R, Planned Development District (Pinestone-State Par Road Commercial Property) (TR 21-16). Councilmember Criss seconded the motion, which carried unanimously.

G. COMMITTEE REPORTS

Chair Criss provided a summary of the July 11, 2022 Public Works Committee report giving an update on the electric charging station at Trailblazer Park.

Chair Byers provided a summary of the July 11, 2022 Public Safety Committee report and discussed a new alarm fee.

Chair Bumgarner made a motion to approve the June 2022 financial report. The motion was seconded by Councilmember Criss, which carried unanimously.

Chair Vest provided a summary of the July 11, 2022 Planning and Development Committee report. They discussed the request to rezone +/- 9.32 acres from C-2, I-1 and R-10 to FRD.

H. ORDINANCES AND RESOLUTIONS FOR FIRST READING

1. Councilmember Vest made a motion to consider Ordinance O-10-22 to rezone to rezone +/- 9.32 acres from C-2, I-1 and R-10 to FRD. The motion was seconded by Kelly Byers which carried unanimously.
2. Councilmember Byers made a motion to consider ordinance O-11-22 to reduce fire department responses to false alarms. The motion was seconded by Sherry Marrah and carried unanimously.

I. OLD BUSINESS

None

J. NEW BUSINESS

None

K. MISCELLANEOUS MATTERS

None

L. ADJOURNMENT

1. There being no other business to come before Council, Councilmember Bumgarner made a motion to adjourn. The motion was seconded by Councilmember Vest and carried unanimously. The meeting adjourned at 6:15 p.m.

Brandy Amidon

Brandy Amidon, Mayor

Completed by Beth Sicignano

Beth Sicignano

Eric Vinson

Eric Vinson, City Administrator

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING MINUTES
August 18, 2022 6:00 P.M.**

The following council members were present: Rick Floyd, Lisa Lane, Kelly Byers, Brantly Vest, Sherry Marrah, and Wayne McCall. Also present were Eric Vinson, City Administrator, Beth Sicignano, Administrative Assistant, Ben Ford, Police Chief, Phillip Tate, Public Works Director, Mike Forman, Planning Director, Mac McMakin, Assistant Fire Chief, and Dan Kobler, Police Investigator. The media were notified.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Mayor Amidon called the meeting to order at 6:00 p.m.
2. Council and staff recited the Pledge of Allegiance

B. INVOCATION

1. The invocation was given by Councilmember Marrah

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

1. Councilmember Vest to approve the minutes for the Regular Council Meeting held on July 21, 2022. The motion was seconded by Councilmember Bumgarner and carried unanimously. Mayor Amidon made a motion to approve the items to discuss. the motion carried unanimously.

D. PUBLIC HEARING

None

E. CITIZEN PARTICIPATION (5-minute max)

F. ORDINANCES FOR SECOND READING

1. Councilmember Vest made a motion to approve Ordinance O-10-22 to rezone +/-9.32 acres from 2, Commercial District, I-1, Industrial District, and R-10, Residential District, to FRD, Flexible Review District (TR 22- 03). Councilmember Criss seconded the motion, which carried unanimously.
2. Mayor Amidon made a motion to consider Ordinance O-11-22 to reduce Fire Department responses to false alarms. Councilmember Criss made a motion to approve Ordinance O-11-22, councilmember Lane seconded, and motion carried unanimously.

G. COMMITTEE REPORTS

Vice Chair Lane provided a summary of the August 8, 2022, Public Works Committee report including the vote to move the Sewer Transfer Agreement with Metropolitan forward.

Vice Chair Criss provided a summary of the August 8, 2022, Public Safety Committee report including the vote to move Ordinance O-11-22 to reduce false alarm reports forward. Vice Chair Criss introduced the new dispatcher, Katie Elliot and Sargent in investigations, Thomas Aiken.

Chair Bumgarner stated that the Ways and Means Committee did not meet in August. The Grayrock Accounting Firm was recently hired so there is no financial report for August however the July and August reports will be combined and presented at the next council meeting.

Chair Vest provided a summary of the August 8, 2022, Planning and Development Committee report. They discussed the request to rezone +/- 9.32 acres from C-2, I-1 and R-10 to FRD including the vote to move the item forward.

Chair Floyd reported that the Personnel Committee did not meet August 8, 2022.

H. ORDINANCES AND RESOLUTIONS FOR FIRST READING

1. Councilmember Vest made a motion to rezone 4 Peterson Street, Ordinance 0-12-22 from R-10, residential to C-2 commercial district. The motion was seconded by Councilmember Criss and carried unanimously.
2. Councilmember Criss made a motion to move the Sewer Transfer Agreement, forward. A discussion ensued. Administrator, Vinson noted that the agreement would be sent to the State Commission for approval. Chair Lane inquired about the engineering consult with Fraser Engineering. Administrator Vinson stated that they recommended the transfer noting that they agreed this would be the most cost-effective solution. Administrator Vinson also noted that although there would be an increase it would be far less than the increase that would be passed down if the city retained ownership of the sewer system. In addition, it was noted that rate increases will not take effect until the County Council approved the transfer. Rate increases would apply to all Metro's service areas and are not specific to Travelers Rest. The motion was carried unanimously.
3. Chair Lane moved that council approve the resolution to transfer ownership of Center Street from DOT to the City of Travelers Rest. Chair Criss seconded the motion and carried unanimously.

I. OLD BUSINESS

None

J. NEW BUSINESS

None

K. MISCELLANEOUS MATTERS

It was noted that Saturday is Mayor Amidon's birthday. Any gifts can be made in donations to the Dicey Langston statue project.

L. ADJOURNMENT

1. There being no other business to come before Council, Councilmember Bumgarner made a motion to adjourn. The motion was seconded by Councilmember Vest and carried unanimously. The meeting adjourned at 6:23 p.m.

Brandy Amidon

Brandy Amidon, Mayor

Completed by

Beth Sicignano

Beth Sicignano

Eric Vinson

Eric Vinson, City Administrator

CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING MINUTES
September 15, 2022, 6:00 P.M.

The following council members were present: Mayor Amidon, Rick Floyd, Lisa Lane, Brantly Vest, Sherry Marrah, Shaniece Criss, and Wayne McCall. Also present were Eric Vinson, City Administrator, Beth Sicignano, Administrative Assistant, Ben Ford, Police Chief, Phillip Tate, Public Works Director, Mike Forman, Planning Director, and Mac McMakin, Assistant Fire Chief. The media were notified.

A. CIVILITY PLEDGE

B. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Mayor Amidon called the meeting to order at 5:41 p.m.
2. Council and staff recited the Pledge of Allegiance

C. INVOCATION

1. The invocation was given by Councilmember Lane.

D. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

1. Councilmember Vest made a motion to approve the minutes for the Regular Council Meeting held on August 18, 2022. The motion was seconded by Councilmember Criss and carried unanimously.

E. PULBIC HEARING

None

F. CITIZEN PARTICIPATION

None

G. ORDINANCES FOR SECOND READING

1. Councilmember Vest moved to approve Ordinance O-12-22 to rezone approximately 0.46 acres located at 4 Peterson Street from R-10 Residential to C-2, Commercial District. The motion was seconded by Councilmember Criss and carried unanimously.

2. Mayor Amidon motioned to postpone the Ordinance to approve the transfer of sewer system and intergovernmental agreement between the City of Travelers Rest and the Metropolitan Sewer District to the Committee meeting, Tuesday, October 10, 2022, where a public hearing will be held. Council discussed sending a letter to residents that will be affected. Councilmember Lane moved to postpone the Ordinance. Councilmember Floyd seconded which carried unanimously.

H. COMMITTEE REPORTS

1. Chair Criss provided a summary of Public Works Committee Report from September 15, 2022.
2. In the absence of Chair Byers, Vice Chair Criss provided a summary of the Public Safety Committee report from September 15, 2022.
3. In the absence of Chair Byers, Vice Chair Criss provided a summary of the Public Safety Committee report from September 15, 2022.
4. Chair Floyd moved to differ the September Ways & Means Committee report to the October 20, 2022, Council meeting. Councilmember Criss seconded the motion which carried unanimously.
5. Chair Vest provided a summary of Planning & Development Committee report from September 15, 2022.
6. Chair Floyd stated that the Personnel Committee did not meet in September.

I. ORDINANCES AND RESOLUTIONS FOR FIRST READING

1. Councilmember Vest made a motion to consider Ordinance O-13-22 request to rezone +/- 0.48 acres from C-1 Commercial District to R-7.5 Residential District located at 1 and 3 Little Creek Road. Councilmember Marrah seconded the motion which carried unanimously.
2. Mayor Amidon motioned to approve the resolution to update park rules. Councilmember Criss motioned to approve, Councilmember Lane seconded which carried unanimously.

J. OLD BUSINESS

None

K. NEW BUSINESS

None

L. MISCELLANEOUS MATTERS

None

M. ADJOURNMENT

- a. There being no other business to come before Council, Councilmember Criss made a motion to adjourn. The motion was seconded by Councilmember Vest and carried unanimously. The meeting adjourned at 5:51 p.m.

Brandy Amidon Brandy Amidon, Mayor

Completed by Beth Sicignano Beth Sicignano, Administrative Assistant

Eric Vinson Eric Vinson, City Administrator

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING MINUTES
Tuesday, October 20, 2022, 6:00 p.m.
City Hall Council Chambers**

Present: Brandy Amidon, Mayor; Rick Floyd, Mayor Pro Tempore; Councilmembers Grant Bumgarner, Kelly Byers, Dr. Shaniece Criss, Lisa Lane, Sherry Marrah, and Brantly Vest

Also Present: Eric Vinson, City Administrator; Amanda Connolly, City Clerk; Greg Robertson, Fire Chief; Ben Ford, Police Chief; Philip Tate, Public Works Director; and Mike Forman, Planning Director

Absent: Councilmember Wayne McCall

The media was also notified.

1. Call to Order and Pledge of Allegiance

- a. Mayor Amidon called the meeting to order at 6:00 p.m.
- b. Council and staff recited the Pledge of Allegiance

2. Invocation

- a. The Invocation was given by Councilmember Bumgarner

3. Approval of the Minutes of Previous Meeting

- a. Councilmember Bumgarner made a motion to approve the minutes for the Regular Council Meeting held on September 15, 2022. The motion was seconded by Councilmember Marrah and carried unanimously.

4. Citizen Participation

- a. Mayor Amidon proclaimed October 20, 2022, as Jeff George Day in honor of Mr. George's 12 years of service on the City of Travelers Rest Council.

5. Ordinances for Second Reading

- a. City Administrator Vinson noted that since the first reading, there has been an Amendment to the language in Section 8 of the Agreement with MetroConnects. Councilmember Criss made a motion to approve the Amendment as read by City Administrator Vinson. The motion was seconded by Councilmember Lane and carried unanimously.

Councilmember Criss made a motion to approve Ordinance O-14-22 for the transfer of sewer system and intergovernmental agreement between the City of Travelers Rest and MetroConnects. The motion was seconded by Councilmember Bumgarner and carried unanimously.

- b. Councilmember Vest moved to approve Ordinance O-13-22 to rezone +/-0.48 acres from C-1 Commercial District to R-7.5 Residential District of real property located at 1 and 3 Little Creek Road (tax map numbers 0493000301500 and 0493000301501) (TR22-05). The motion was seconded by Councilmember Byers and carried unanimously.

6. Committee Reports

- a. Chair Criss provided a summary of the Public Works Committee report from October 10, 2022.
- b. Chair Byers provided a summary of the Public Safety Committee report from October 10, 2022.
- c. Chair Bumgarner stated that the Ways & Means Committee met in October to discuss the Trailblazer Park Playground funding. Committee voted to reallocate funding within the budget to pay for Trailblazer Park Playground. Chair Bumgarner noted there are some discrepancies in the mathematical formulas on the September report due to switching software. City Administrator Vinson and our accounting firm are working to correct those discrepancies. Councilmember Bumgarner made a motion to approve the financial reports for the months of July, August, and September. The motion was seconded by Councilmember Byers and carried unanimously.
- d. Chair Vest provided a summary of the Planning & Development Committee report from October 10, 2022.
- e. Chair Floyd stated that the Personnel Committee did not meet in October.

7. Ordinances & Resolutions for First Reading

- a. None

8. Old Business

- a. None

9. New Business

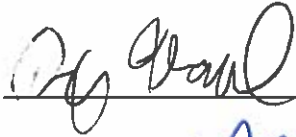
- a. Councilmember Bumgarner moved to authorize a shift in budget lines to pay for Trailblazer Park playground equipment. The motion was seconded by Councilmember Criss and carried unanimously.

10. Miscellaneous Matters

- a. Councilmember Criss highlighted Greater Good Greenville which has a simple Civics Academy. This informs non-profits on how to get involved with local government.
- b. Councilmember Criss extended the invitation from Greenville County regarding the Advance Health Equity initiative. The 1.5M impacts all of Greenville County, serving Travelers Rest as well.
- c. Mayor Amidon noted that Ace Hardware has opened for business.

11. Adjournment

- a. There being no other business to come before Council, Councilmember Bumgarner made a motion to adjourn. The motion was seconded by Councilmember Vest and carried unanimously. The meeting adjourned at 6:37 p.m.



____ Rick Floyd, Mayor Pro Tempore

Completed by



____ Amanda Connolly, City Clerk



____ Eric Vinson, City Administrator

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING MINUTES
Thursday, November 17, 2022, 6:00 p.m.
City Hall Council Chambers**

Present: Rick Floyd, Mayor Pro Tempore; Councilmembers Grant Bumgarner, Kelly Byers, Dr. Shaniece Criss, Lisa Lane, Brantly Vest, and Wayne McCall

Also Present: Eric Vinson, City Administrator; Amanda Connolly, City Clerk; Greg Robertson, Fire Chief; Ben Ford, Police Chief; Philip Tate, Public Works Director; and Mike Forman, Planning Director

Absent: Brandy Amidon, Mayor, and Councilmember Sherry Marrah

The media was also notified.

1. Call to Order and Pledge of Allegiance

- a. Mayor Pro Tempore Floyd called the meeting to order at 6:00 p.m.
- b. Mayor Pro Tempore noted that Mayor Amidon and Councilmember Marrah would be absent.
- c. Council and staff recited the Pledge of Allegiance

2. Invocation

- a. The Invocation was given by Councilmember Lane

3. Approval of the Minutes of Previous Meeting

- a. Councilmember Bumgarner made a motion to approve the minutes for the Regular Council Meeting held on October 20, 2022. The motion was seconded by Councilmember Criss and carried unanimously.

4. Citizen Participation

- a. Kristina Panayotoff, who lives at 203 Wild Geese Way addressed the Council concerning the requirement that businesses/contractors are to obtain building permits and licenses for each job they perform with the city limits of Travelers Rest.

5. Ordinances for Second Reading

- a. None

City of Travelers Rest
City Council Meeting Agenda
Thursday, December 15, 2022, at 5:30 p.m.

1. Executive Session

- a. Boards & Commissions Appointments Discussion

City of Travelers Rest
City Council Meeting Agenda
Thursday, December 15, 2022, at 6:00 p.m.
City Hall Council Chambers

Please join us at City Hall in Council Chambers or on our YouTube Channel at
<https://www.youtube.com/channel/UCyau-beS3wyxOv1drMCpGMw>

Civility Pledge: I pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of my city.

1. Call to Order and Pledge of Allegiance

Mayor Amidon will lead the Pledge of Allegiance

2. Invocation

Councilmember Vest

3. Approval of the Minutes of Previous Meeting

Regular Council Meeting on November 17, 2022

4. Citizen Participation

5. Ordinances for Second Reading

- a. Consider Ordinance O-15-22, an Amendment to the City of Travelers Rest Zoning Ordinance to Introduce Section 5:17 Downtown District, and other Amendments Related thereto.

6. Committee Reports

- a. Public Works Committee monthly report from November 7, 2022 – Chair Criss
- b. Public Safety Committee monthly report from November 7, 2022 – Chair Byers
- c. Ways & Means Committee monthly report from November 7, 2022 – Chair Bumgarner
- d. Planning & Development Committee monthly report from November 7, 2022 – Chair Vest

7. Ordinances & Resolutions for First Reading

- a. Consider Ordinance O-16-22 to rezone approximately 0.57 acres of real property located at 3 Plaza Drive from R-M residential multifamily district to C-2 Commercial district (portion of tax map number 0497000504501) (TR 22-07).

8. Old Business

9. New Business

- a. Boards & Commissions Appointments

10. Miscellaneous Matters

- a. Administrative Update

11. Adjournment

**CITY OF TRAVELERS REST
EXECUTIVE SESSION MINUTES
Thursday, December 15, 2022, 5:30 p.m.**

1. Executive Session – Boards & Commissions Appointments

Mayor Amidon made a motion to enter into an Executive Session under SC Code §30-4-70(a)(1) to discuss appointments to the City's Boards & Commissions. Motion carried unanimously.

With no further discussion, Councilmember Bumgarner made the motion to return from Executive Session. Councilmember Criss seconded the motion, which carried unanimously. No action was taken during Executive Session.

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING MINUTES
Thursday, December 15, 2022, 6:00 p.m.
City Hall Council Chambers**

Present: Brandy Amidon, Mayor, Rick Floyd, Mayor Pro Tempore; Councilmembers Grant Bumgarner, Dr. Shaniece Criss, Lisa Lane, Sherry Marrah, Wayne McCall, and Brantly Vest

Also Present: Eric Vinson, City Administrator; Amanda Connolly, City Clerk; Greg Robertson, Fire Chief; Ben Ford, Police Chief; Philip Tate, Public Works Director; and Mike Forman, Planning Director

Absent: Councilmember Kelly Byers

The media was also notified.

1. Call to Order and Pledge of Allegiance

- a. Mayor Amidon called the meeting to order at 6:01 p.m.
- b. Council and staff recited the Pledge of Allegiance

2. Invocation

- a. The Invocation was given by Councilmember Vest

3. Approval of the Minutes of Previous Meeting

- a. Councilmember Floyd made a motion to approve the minutes for the Regular Council Meeting held on November 17, 2022. The motion was seconded by Councilmember Criss and carried unanimously.

4. Citizen & Staff Participation

- a. Chief Ford welcomed and introduced the newest members of the Police Department. Officers Morgan Roldan-Center and Alyssa Whitcomb and telecommunication dispatcher Josh Hightower.

5. Ordinances for Second Reading

- a. Director Foreman gave a high-level review of Ordinance O-15-22 and answered any further questions by the Council. Councilmember Marrah moved to approve Ordinance O-15-22, an Amendment to the City of Travelers Rest Zoning Ordinance to Introduce Section 5:17 Downtown District, and other Amendments Related thereto. The motion was seconded by Councilmember Floyd and carried unanimously.

6. Committee Reports

- a. Chair Criss provided a summary of the Public Works Committee report from December 5, 2022.
- b. In the absence of Chair Byers, Councilmember Criss provided a summary of the Public Safety Committee report from December 5, 2022.
- c. Chair Bumgarner provided a summary of the Ways & Means Committee report from December 5, 2022. He reviewed the October and November financial reports and sought questions from the Council. With no further questions from Council, Chair Bumgarner made a motion to approve the October and November financial reports. The motion was seconded by Councilmember Floyd and carried unanimously.
- d. Chair Vest provided a summary of the Planning & Development Committee report from December 5, 2022.

7. Ordinances & Resolutions for First Reading

- a. Councilmember Vest made a motion to consider Ordinance O-16-22, to rezone approximately 0.57 acres of real property located at 3 Plaza Drive from R-M residential multifamily district to C-2 Commercial district (portion of tax map number 0497000504501) (TR 22-07). Motion was seconded by Councilmember Marrah, which carried unanimously.

8. Old Business

- a. None

9. New Business

- a. Councilmember McCall made a motion to appoint the following members to their respective Boards & Commission committees:

i. **PLANNING COMMISSION:**

Mr. Tom Low, member of the Planning Commission, resigned effective October 21, 2022.

Applicants to fulfill Mr. Low's unexpired term:

- a. Bryan Haffey
- b. Dylan Wilcox
- c. Laura Cullen
- d. Tom Bates, Jr.

Bryan Haffey is appointed to the Planning Commission to fulfill an unexpired term formerly held by Tom Low. Mr. Haffey's term will be for two years, commencing January 1, 2023, and will expire on December 31, 2024.

Evan Cantrell, Michelle Garrison, and Tony Rackley were reappointed to another 3-Year Term commencing on January 1, 2023, and expiring December 31, 2025.

ii. **BOARD OF ZONING APPEALS:**

Nathan Brown, member of the Board of Zoning Appeals has a term expiring December 31, 2022.

Applicants to fulfill Mr. Brown's vacancy:

- a. Bryan Haffey
- b. Dylan Wilcox
- c. Laura Cullen
- d. Tom Bates, Jr.

Tom Bates, Jr. is appointed to the Board of Zoning Appeals to complete a 3-Year Term commencing on January 1, 2023, and ending December 31, 2025.

Larry Moore and Mark Garrison were reappointed to another 3-Year Term commencing on January 1, 2023, and expiring December 31, 2025.

iii. **ACCOMMODATIONS TAX ADVISORY COMMITTEE:**

Michelle Evett, member of the Accommodations Tax Advisory Committee has a term expiring December 31, 2022.

At the time of the December 15th Council Meeting, there were no applicants to consider for the vacancy. We will solicit applications and appoint the vacant seat at a later date.

Wendy Lynam and Dave Smits and Kem Theisen were reappointed to another 2-Year Term commencing on January 1, 2023, and expiring December 31, 2024.

iv. BUILDING CODES & HOUSING BOARD OF APPEALS:

Evert Headley, member of the Building Codes & Housing Board of Appeals has a term expiring December 31, 2022.

Evert Headley was reappointed to another 3-Year Term commencing on January 1, 2023, and expiring December 31, 2025.

v. MUNICIPAL ELECTION COMMISSION:

Nathan Stock, member of the Municipal Election Commission had resigned effective May 18, 2022.

Applicants to fulfill Mr. Stock's vacancy:

- a. Sharon Klompus
- b. Charlotte Dyal

Charlotte Dyal is appointed to the Municipal Election Commission to fulfill an unexpired term formerly held by Nathan Stock. Ms. Dyal's term will be for five years, commencing January 1, 2023, and will expire on December 31, 2027.

Councilmember Bumgarner seconded the motion, which carried unanimously.

10. Miscellaneous Matters

- a. Administrator Vinson updated the Council on the 2022 Christmas Toy Drive. This year, 32 families participated allowing the City to provide toys for 65 children. In addition, \$10,000 was raised in cash donations, including \$3,200 raised by Travelers Rest High School! Administrator Vinson recognized the Police Department, Fire Department, Teresa Igleheart, Kayla Campbell, and Beth Sicignano for their participation and efforts in making this year's Toy Drive successful.
- b. Administrator Vinson noted the City of Travelers Rest did receive honorable mention as a Bicycle Friendly Community Designation. He thanked Director Foreman for his continued work on this application. An announcement will be forthcoming.
- c. Administrator Vinson informed the Council of the upcoming improvements to Roe Road. There will be a lane change at Roe Road and Main Street and new painting, including the crosswalks.
- d. Administrator Vinson acknowledged and thanked everyone who worked the Holiday Parade. It takes a village to have a successful parade and your efforts do not go unnoticed. A full debrief will occur with the City, the Chamber, and the Farmers Market in the coming weeks. Councilmember McCall questioned if we know the number of attendees for the parade? Chief Ford approximated there were about 1,000 attendees.
- e. Councilmember McCall shared how the City of Travelers Rest Toy Drive began.
- f. Mayor Amidon thanked Councilmember Floyd for stepping in as Mayor Pro Tempore while she was on sabbatical.

11. Adjournment

- a. There being no other business to come before Council, Councilmember Bumgarner made a motion to adjourn. The motion was seconded by Councilmember Criss and carried unanimously. The meeting adjourned at 6:24 p.m.

_____ Brandy Amidon, Mayor

Completed by _____ Amanda Connolly, City Clerk

_____ Eric Vinson, City Administrator

6. Committee Reports

- a. Chair Criss provided a summary of the Public Works Committee report from November 7, 2022.
- b. Chair Byers provided a summary of the Public Safety Committee report from November 7, 2022.
- c. Chair Bumgarner provided a summary of the Ways & Means Committee report from November 7, 2022. He noted that the financial report will be reviewed at the December Council meeting.
- d. Chair Vest provided a summary of the Planning & Development Committee report from November 7, 2022.
- e. Chair Floyd stated that the Personnel Committee did not meet in October.

7. Ordinances & Resolutions for First Reading

- a. Councilmember Vest made a motion to approve first reading of Ordinance O-15-22, an Amendment to the City of Travelers Rest Zoning Ordinance to introduce Section 5:17 Downtown District and other Amendments related thereto be considered. He noted that minor language changes of the Ordinance will be forthcoming before the second reading. The motion was seconded by Councilmember Bumgarner and carried unanimously.
- b. Mayor Pro Tempore Floyd moved to adopt Resolution R-06-22 to authorize Amanda Connolly, City Clerk, to sign checks, correspondence, and other documents on behalf of the City of Travelers Rest. The motion was seconded by Councilmember Bumgarner and carried unanimously.

8. Old Business

- a. None

9. New Business

- a. None

10. Miscellaneous Matters

- a. Administrator Vinson noted that the city hosted a group of community leaders from Gastonia, NC. They received a tour of the city and spent a significant amount of time learning about the Swamp Rabbit Trail.
- b. Mayor Pro Tempore Floyd commended the Public Works department for their hard work on the mulch and landscaping upgrades downtown.

11. Adjournment

- a. There being no other business to come before Council, Councilmember Bumgarner made a motion to adjourn. The motion was seconded by Councilmember Vest and carried unanimously. The meeting adjourned at 6:16 p.m.

Brandy Amidon Brandy Amidon, Mayor

Completed by Amanda Connolly Amanda Connolly, City Clerk

Eric Vinson Eric Vinson, City Administrator