

CITY OF TRAVELERS REST
City Council Committee Meeting Minutes
Monday, May 9 2022 5:00 P.M.
City Hall Council Chambers

We will meet in Council Chambers but we also invite the public to join us on Facebook live: <http://www.Facebook.com/DiscoverTravelersRest>.

The following members were present: Brandy Amidon, Mayor, Rick Floyd, Mayor Pro Tem, Grant Bumgarner, Dr. Shaniece Criss, Kelly Byers, Lisa Lane, Sherry Marrah, Wayne McCall, and Brantly Vest. Also present were Eric Vinson, City Administrator, Greg Robertson, Fire Chief, Mac McMakin, Assistant Fire Chief, Lori Sondov, City Clerk, Ben Ford, Police Chief, Dan Kobler, Investigator, and Mike Forman, Planning Director. The media was also notified.

1. CALL TO ORDER

Mayor Amidon called the meeting to order at 5 p.m.

At this time, Mayor Amidon made a motion to move the Executive Session regarding City Administrator Vinson's Evaluation to the May 19 City Council Meeting. Councilmember Floyd seconded the motion, which carried unanimously.

2. Public Works Committee

Committee members: Dr. Shaniece Criss, Lisa Lane, and Sherry Marrah

- a. Chair Criss called the meeting to order by roll call.
- b. Councilmember Lane made a motion to approve minutes from the Committee meeting held April 11, 2022. The motion was seconded by Councilmember Marrah and carried unanimously.
- c. Director Tate discussed the ADA sidewalk project at Travelers Rest United Methodist Church, the Hands-On Greenville project at the History Museum, shrubs removed on Main Street, and the litter pickup done by the Rotary Club and the Chamber of Commerce.
- d. Councilmember Marrah made a motion to adjourn and Councilmember Lane seconded the motion.

3. Public Safety Committee

Committee members: Kelly Byers, Brantly Vest, Dr. Shaniece Criss, Wayne McCall, and Grant Bumgarner

- a. Chair Byers called the meeting to order by roll call.
- b. Councilmember Criss made a motion to approve minutes from Committee meeting held April 11, 2022. The motion was seconded by Councilmember Vest and carried unanimously.
- c. Chief Robertson stated the times for arrival by Greenville County EMS remain approximately the same. Assistant Chief McMakin presented an update on the fire alarm

fees, stating he contacted several other area municipalities to determine their fees and noting some of them charge a fee for a business to have an alarm. Assistant Chief McMakin said the report will be sent to Council along with the original Ordinance regarding it to get their opinion of the fees. Councilmember McCall stated the fee was originally added because there was a small percentage of businesses not upgrading their alarms to current standards. Councilmember Bumgarner suggested Chair Byers meet with Administrator Vinson to discuss the issue and present a plan of action at a future Council meeting. Chair Byers stated she will do that.

- d. Chief Ford stated a new Police Officer and a new part-time dispatcher will be starting at the City tomorrow and two other officers will be completing the Police Academy tomorrow. Chief Ford said his department has used Narcan three times in the past week. Councilmember McCall asked if the manufacturing of drugs in the area is higher. Chief Ford stated most of the drugs are coming in from Mexico and Highway 25 remains a pipeline between Atlanta and Charlotte. Mayor Amidon asked about the status of Field House Sports Bar. Chief Ford said the business is paying the City's Police Department for private, off-duty security, and this measure is working.
- e. Councilmember Criss made a motion to adjourn and Councilmember Bumgarner seconded the motion.

4. Ways and Means

Committee members: Grant Bumgarner, Rick Floyd, Dr. Shaniece Criss, Brantly Vest, and Kelly Byers

- a. Chair Bumgarner called the meeting to order by roll call.
- b. Councilmember Floyd made a motion to approve minutes from Committee meeting held April 11, 2022. The motion was seconded by Councilmember Vest. Chair Bumgarner pointed out a scrivener's error in the past month's meeting regarding the State Accommodation Tax recommendations (the word "State" was omitted). Councilmember Criss made a motion the April minutes reflect this change. Councilmember Floyd seconded the motion, which carried unanimously.
- c. Chair Bumgarner presented an overview of the revised Budget Summary for the FY 2022-2023 Operating Budgets, noting the budget is balanced and there will be no tax increase for the coming year. Chair Bumgarner added the budget for the coming year includes three full-time positions, which are two police officers and a fire marshal; a cost-of-living-adjustment of five percent with no merit increase; and three new police vehicles, new police radios, a new front-end loader for Public Works. Chair Bumgarner gave further highlights of the summary, including the ARPA funds which are reflected in the budget. Administrator Vinson stated there is a significant decrease in the cost for building codes because it is being outsourced to CCI. Councilmember Byers asked about the municipal court fees and on-call expenses. Administrator Vinson explained there are contract employees in addition to a full-time employee doing on-call trips, resulting in the amount being split into a separate line item. Councilmember Byers also asked about the police overtime pay. Administrator Vinson said the numbers are a correction for overbudgeting for holiday pay and underbudgeting for overtime pay and added there is a part-time person being paid to help the department achieve accreditation. Councilmember Byers

asked about including the K-9 Program as a separate item. Mayor Amidon suggested the accreditation piece be its own line item and added the capital projects appear to include most of the items discussed at the earlier Council retreat. Discussion continued.

Councilmember Byers made a motion to move this item to full Council. Councilmember Vest seconded the motion, which carried unanimously.

- d. Administrator Vinson stated the items and projects listed on the FY 2022-2023 Capital Improvement Plan are laid out in a five-year plan, and he provided the highlights from the list.

Councilmember Floyd made a motion to send this item to full Council. Councilmember Vest seconded the motion, which carried unanimously.

- e. Chair Bumgarner discussed the FY 2022-2023 Rate Fee Schedule and noted the City is adopting the Greenville County fee schedule for Planning as it will streamline the process of putting an application into a fee structure. Administrator Vinson shared comments about increasing certain fees which had not been raised in several years.

Councilmember Criss made a motion to send this item to full Council. Councilmember Byers seconded the motion, which carried unanimously.

- f. Chair Bumgarner presented the FY 2022-2023 Annual General Obligations Bond-GO Bond.

Councilmember Floyd made a motion to send this item to full Council. Councilmember Vest seconded the motion, which carried unanimously.

- g. Councilmember Vest made a motion to adjourn and Councilmember Criss seconded the motion.

5. Planning and Development Committee

Committee members: Brantly Vest, Kelly Byers, Wayne McCall, Dr. Shaniece Criss, and Grant Bumgarner

- a. Chair Vest called the meeting to order by roll call.
- b. Councilmember Criss made a motion to approve minutes from Committee meeting held April 11, 2022. The motion was seconded by Councilmember Bumgarner and carried unanimously.
- c. Chair Vest stated he thought Council had asked the Pinestone developers to be at a certain progress point with single-family homes before giving occupancy to the apartment complex, and he wanted to confirm that stipulation. Administrator Vinson said the requirement was for Pinestone to have completed the required infrastructure prior to allowing occupancy in the last third of its buildings.
- d. Planning Director Forman led a review of an amendment to the City of Travelers Rest Zoning Ordinance to introduce a table or permitted uses applicable to various zoning districts and other amendments related thereto. Director Forman stated the request is being made by the City's Planning Commission. Chair Vest asked why there is a need for this action. Director Forman said the changes will be a standardization and updating of the City's zoning.

Councilmember Byers asked about the parking for the Historic Spring Park Inn. Administrator Vinson said any uses of the property, such as events, will require a zoning change, must be posted, and be brought before the Planning Commission. Administrator Vinson said the City wants to have as much clarity as possible on the design and any mitigation for those uses, including the parking lot.

Councilmember Bumgarner made a motion to move this item to full Council. Councilmember Criss seconded the motion, which carried unanimously.

- e. Councilmember Byers made a motion to adjourn and Councilmember McCall seconded the motion.

6. Personnel Committee

Committee members: Rick Floyd, Dr. Shaniece Criss, Grant Bumgarner, Brantly Vest, and Kelly Byers

- a. Chair Floyd called the meeting to order by roll call.
- b. Executive Session—City Administrator’s Evaluation.
Moved to the May 19 City Council meeting.

7. New Business

None

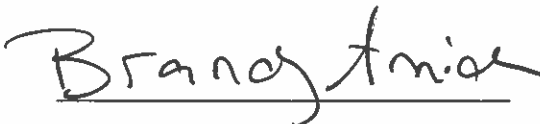
8. Miscellaneous Matters

- a. Administrative Update -- None

9. Adjournment

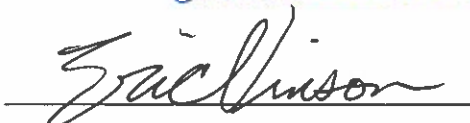
There being no further business before Council and/or Committee, Councilmember Bumgarner made a motion to adjourn. Councilmember Byers seconded the motion, which carried unanimously.

The Mayor adjourned the meeting at 6:30 p.m.



Brandy Amidon, Mayor

Completed by  _____
Lori O. Sondov, CMC, City Clerk and Treasurer



Eric Vinson, City Administrator