

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING MINUTES
May 19, 2022 6:00 P.M.**

The following members were present: Brandy Amidon, Mayor, Rick Floyd, Mayor Pro Tempore, Grant Bumgarner, Lisa Lane, Kelly Byers, Brantly Vest, Sherry Marrah, and Wayne McCall. Also present were: Eric Vinson, City Administrator, Lori Sondov, City Clerk, Ben Ford, Police Chief, Phillip Tate, Public Works Director, Mac McMakin, Assistant Fire Chief, and Dan Kobler, Police Investigator. Absent were Dr. Shaniece Criss and Mike Forman, Planning Director. The media were notified. There were four members of the public in attendance.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Mayor Amidon called the meeting to order at 6:00 p.m.
2. Council and staff recited the Pledge of Allegiance

At this time, Chief Ford introduced new Police Officer Rashaun Barksdale, who will be going to the Police Academy in the near future.

B. INVOCATION

1. The invocation was given by Councilmember Marrah.

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

1. Councilmember Marrah made a motion to approve the minutes for the Regular Council Meeting held on April 21, 2022. The motion was seconded by Councilmember Lane and carried unanimously.

D. PUBLIC HEARING

None

E. CITIZEN PARTICIPATION (5-minute max)

None

F. ORDINANCE FOR SECOND READING

None

G. COMMITTEE REPORTS

Vice Chair Lane provided a summary of the May 9, 2022 Public Works Committee report.

Chair Byers provided a summary of the May 9, 2022 Public Safety Committee report.

Chair Bumgarner provided a summary of the May 9, 2022 Ways and Means report. Chair Bumgarner made a motion to accept the April Financial Reports. Councilmember Vest seconded the motion. Councilmember Byers asked about a category where revenue was down in the Budget Summary. Administrator Vinson stated the sanitation fee revenue is tracking down because there was a slight delay in the implementation of the fee and it was difficult to estimate the number of homestead exemptions for the fee. After discussion, the motion carried unanimously.

Chair Vest provided a summary of the May 9, 2022 Planning and Development Committee report.

Chair Floyd provided a summary of the May 9, 2022 Personnel Committee report.

H. ORDINANCES AND RESOLUTIONS FOR FIRST READING

1. Councilmember Bumgarner made a motion to consider Ordinance O-03-22 to adopt FY 2022-2023 General Fund Budget (to include the Rate Fee Schedule and the Capital Improvement Plan). Councilmember Vest seconded the motion. Councilmember Bumgarner gave a summary of the General Fund Budget, noting the budget is balanced, there will be no tax increase for the coming year, and revenues are predicted to increase. After discussion, the motion carried unanimously.
2. Councilmember Bumgarner made a motion to consider Ordinance O-04-22 to adopt FY 2022-2023 Local Hospitality and Local Accommodations Budget. Councilmember Byers seconded the motion. Councilmember Bumgarner stated the two restricted funds are separate and have separate budgets. After discussion, the motion carried unanimously.
3. Councilmember Bumgarner made a motion to consider Ordinance O-05-22 to adopt FY 2022-2023 Sewer Fund Budget. Councilmember Vest seconded the motion. Councilmember Bumgarner explained the sewer expenses are budgeted through December only because there may be a transfer of the sewer system. Councilmember Lane asked about septic tank pump out expenses. Administrator Vinson stated those expenses are budgeted through the sewer fund, which is a line item in the budget. After discussion, the motion carried unanimously.
4. Councilmember Bumgarner made a motion to consider Ordinance O-06-22 to adopt FY 2022-2023 Victims Advocate Budget. Councilmember Floyd seconded the motion. Councilmember Bumgarner explained this budget is another restricted fund, it is directly related to victims, and it is administered through the Police Department. Mayor Amidon asked who currently serves in the role of Victims Advocate for the City. Administrator Vinson stated it is Lauren Huffman in the Dispatch Department. After discussion, the motion carried unanimously.

5. Councilmember Bumgarner made a motion to consider Ordinance O-07-22 to adopt General Obligations Bond-GO Bond, Series 2022A and Series 2022B. Councilmember Lane seconded the motion. Councilmember Bumgarner stated this bond series is done annually to finance the City Hall Complex. After discussion, the motion carried unanimously.
6. Councilmember Vest made a motion to consider Ordinance O-08-22 to make an Amendment to the City of Travelers Rest Zoning Ordinance to introduce a table of permitted uses applicable to various zoning districts and other amendments related thereto. Councilmember Bumgarner seconded the motion. Councilmember Vest provided a summary and Administrator Vinson stated the Ordinance is a clarification of permitted uses. Councilmember Bumgarner thanked Planning Director Mike Forman for his work in finalizing this Ordinance. After discussion, the motion carried unanimously.

I. OLD BUSINESS

None

J. NEW BUSINESS

1. Todd Highsmith of Highsmith & Highsmith, LLC CPA presented the City's annual audit for year ending June 30, 2021. Mr. Highsmith stated the City has received a clean opinion of its financial records and standing. Mr. Highsmith said the City had total assets of \$22,524,928 and noted the City's net position increased by \$592,184. Mr. Highsmith also referred to the total fund balance of \$3,928,674 and said \$3,405,646 of that amount is unassigned. Mr. Highsmith said the year was a favorable one for the City. Mayor Amidon asked Mr. Highsmith to explain the net pension liability line for the newer Councilmembers. Mr. Highsmith stated the line reports the amount a municipality pays into retirement. Mayor Amidon also asked about the surplus unrestricted cash. Administrator Vinson says there is a policy in place that directs those funds into a specific capital fund or restricted fund. Discussion continued regarding the favorable position of the City. Councilmember Bumgarner thanked all the department heads for their hard work in achieving the City's good standing.
2. Mayor Amidon made a motion to go into Executive Session under S.C. Code §30-4-70, subsection (a)(1) for the discussion of personnel matters related to the City Administrator's Evaluation. Councilmember Bumgarner seconded the motion, which carried unanimously.
Councilmember Lane made a motion to go out of Executive Session at 8:00 p.m. Councilmember Bumgarner seconded the motion, which carried unanimously.
No action was taken during Executive Session.

K. MISCELLANEOUS MATTERS

1. Administrative Update--None

L. ADJOURNMENT

1. There being no other business to come before Council, Councilmember Bumgarner made a motion to adjourn. The motion was seconded by Councilmember Floyd and carried unanimously. The meeting adjourned at 8:02 p.m.

Brandy Amidon Brandy Amidon, Mayor

Completed by Lori O. Sondov Lori O. Sondov, CMC, City Clerk/Treasurer

Eric Vinson Eric Vinson, City Administrator