

CITY OF TRAVELERS REST
City Council Committee Meeting Minutes
Monday May 10, 2021 – 5:00 P.M.

The City has implemented changes to our Public Meetings due to COVID-19. We will meet in Council Chambers and will allow a maximum of 8 guests for this meeting. We invite the public to join us on Facebook live <http://www.Facebook.com/DiscoverTravelersRest> also.

The following members were present: Brandy Amidon, Mayor, Harvey Choplin, Mayor Pro Tempore, Grant Bumgarner, Rick Floyd, Jeff George, Kelly Byers, Brantly Vest, Shaniece Criss and Sara Gilstrap. Also present were Eric Vinson, City Administrator, Charlene Carter, City Clerk, Ben Ford, Police Chief, and Greg Robertson, Fire Chief, Phillip Tate, PW Director, Brennan Williams, Planning Director, Mac McMakin, Assistant Fire Chief. The media was also notified.

1. CALL TO ORDER

Mayor Amidon called the meeting to order. The Council Committee unanimously approved to move amend agenda order to move items 7 and 8 after item 4. Councilmember George made the motion and Mayor Pro Tempore Choplin provided the second.

2. Public Works Committee

Committee members: Kelly Byers, Sara Gilstrap, Jeff George

- a. Chair Byers called the meeting to order by roll call.
- b. Councilmember George made a motion to approve minutes from Committee meeting held April 5, 2021. The motion was seconded by Councilmember Gilstrap.
- c. PW Director Tate provided update on trail widening and Recycle cart update of initially delivery of 550 carts to increase of 768 delivered.
- d. Councilmember George made a motion to adjourn and Councilmember Gilstrap seconded the motion.

3. Public Safety Committee

Committee members: Rick Floyd, Harvey Choplin, Jeff George, Kelly Byers and Brantly Vest

- a. Chair Floyd called the meeting to order by roll call.
- b. Councilmember Vest made a motion to approve minutes from Committee meeting held on April 5, 2021. The motion was seconded by Mayor Pro Tempore Choplin and carried unanimously.

- c. The Public Safety Committee were advised by Chief Robertson fire is participating in a multi-jurisdictional training on Little Creek Rd. Chief Ford advised Officer Kayla Campbell completes the academy on Friday and police department is fully staffed.

Municipal court proceeding and Administrator recommended to reappoint Judge Hand through contract 2 year extension.

Permit report remains consistent and Administrator states City is please with CC&I contract services.

- d. Councilmember Vest made a motion to adjourn and Councilmember George seconded the motion.

4. Planning and Development Committee

Committee members: Brantly Vest, Grant Bumgarner, Kelly Byers, Harvey Choplin and Shaniece Criss

- a. Chair Vest called the meeting to order by roll call.
- b. Councilmember Criss made a motion to approve minutes from Committee meeting held on April 5, 2021. The motion was seconded by Councilmember Choplin and carried unanimously.
- c. Director Williams provided overview of planning report and Planning Commission meeting for April. He also provided an update of Trailview Townhome project completion.
- d. Councilmember Bumgarner made a motion to adjourn and Councilmember George made the second.

5. New Business

- a. Administrator Vinson requested the Council approve the 2 year contract extension of Judge Rebecca Hand for City Municipal Court Services. Councilmember Floyd read the agreement for motion to recommend, and Councilmember George seconded the motion. The motion carried unanimously.
- b. Clerk Carter provided a request to update the City's Election ordinance to include the Municipal Election Commission and reflect state law requirements. The request included the mutual operations since 1981 between the City and County. Administrator Vinson requested Council only receive as information while Attorney Child's request to the County Attorney be responded to receive previously signed documents between the entities.

6. Miscellaneous Matters

None

7. Ways and Means

Committee members: Grant Bumgarner, Harvey Choplin, Rick Floyd, Jeff George and Shaniece Criss

- a. Councilmember George made the motion to approve minutes from February 8, 2021 Budget amendment (last committee meeting). Mayor Pro Tempore Choplin made the second and carried unanimously.
- b. Chair Bumgarner called the meeting to order by roll call and yielded to Administrator Vinson.

Administrator Vinson went over and explained options 1 and 2. There will be no changes to the rate fee schedule at this time and the CIP plan was included.

Chair Bumgarner supported Administrator Vinson's efforts and requested the Committee review and meet on May 17, 2021 to discuss and motions to full Council at that time.

Chair Bumgarner requested a motion to adjourn Ways and Means Committee. Councilmember Criss provided the motion and Mayor Pro Tempore Choplin seconded the motion.

8. Personnel Committee

Committee Members: Harvey Choplin, Rick Floyd, Grant Bumgarner, Kelly Byers and Brantly Vest and Mayor Amidon and Councilmember's Gilstrap, Criss and George.

Mayor Pro Tempore Choplin made a motion to resign to executive session with full Council to discuss personnel related matters for the Evaluation of the City Administrator. Councilmember Byers seconded the motion and carried unanimously.

Councilmember Bumgarner made a motion to return from executive session and Councilmember Byers seconded the motion and carried unanimously.

9. Adjournment

There being no further business before Council and/or Committee, Councilmember Bumgarner made a motion to adjourn. The motion was seconded by Councilmember Byers and carried unanimously.

The Mayor adjourned the open committee meeting at 7:10 pm.

Brandy Amidon

Brandy Amidon, Mayor

Completed by Charlene Carter

Charlene Carter, City Clerk & Treasurer

Eric Vinson

Eric Vinson, City Administrator