CITY OF TRAVELERS REST
COUNCIL MEETING AGENDA CITY HALL
Thursday October 15, 2020 at 6:00 P.M.

The City has implemented changes to our Public Meetings due to COVID-19. We invite the public to join us by way of Zoom. You may connect by smart phone, tablet or computer and use this weblink: View on Facebook live http://www.Facebook.com/DiscoverTravelersRest or Zoom https://us02web.zoom.us/j/82151791526?pwd=SVZKdm9WZlRVOG5NWGx3M3h3ZHRCQT09
Meeting ID: 821 5179 1526 Passcode: 450045 (Zoom will only go live if we have public participation)

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Mayor Amidon

B. INVOCATION

1. Councilmember Rick Floyd

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

1. Regular Council Meeting on September 17, 2020

D. PUBLIC HEARING

None

E. CITIZEN PARTICIPATION
(speakers limited to 5 minutes)

None

F. ORDINANCES FOR SECOND READING

1. Consider second reading before Council of the Ordinance O-18-20 Code Amendment for Short-Term Rentals.

   Councilmember Vest

G. COMMITTEE REPORTS

1. Public Works Committee monthly report-Chair Byers
2. Public Safety Committee monthly report-Chair Floyd
3. Ways and Means approval of the September Financial report-Chair Bumgarner

4. Personnel - Mayor Pro Tempore Choplin

H. ORDINANCES OR RESOLUTIONS FOR FIRST READING

None

I. OLD BUSINESS

None

J. NEW BUSINESS

None

K. MISCELLANEOUS MATTERS

Administrative Update

L. ADJOURNMENT

CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING MINUTES
September 17, 2020 6:00 P.M.

The City has implemented changes to our Public Meetings due to COVID-19. We invite the public to join us by way of Zoom. You may connect by smart phone, tablet or computer and use this weblink: View on Facebook live http://www.Facebook.com/DiscoverTravelersRest or Zoom https://us02web.zoom.us/j/87132340820?pwd=Y1QvSDhwZHc3aStlSkpPOG52enRkQT09 Meeting ID 871 3234 0820 Passcode 704424

The following members were present at City Hall: Brandy Amidon, Mayor, Harvey Choplin, Mayor Pro-Tempore, Grant Bumgarner, Shaniece Criss, Kelly Byers, Jeff George, Sara Gilstrap and Brantly Vest. Also present were: Eric Vinson, City Administrator, Charlene Carter, Ben Ford, Police Chief, Greg Robertson, Fire Chief, Mac McMakin and Phillip Tate, PW Director. Councilmember Rick Floyd was absent. The media were notified and did not attend the meeting and we had 6 attendees through Zoom.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Mayor Amidon called the meeting to order
2. Council and staff recited the Pledge of Allegiance.

B. OTHER BUSINESS

1. The invocation was given by Councilmember Gilstrap.

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING(S)

1. Councilmember Choplin made a motion to approve the minutes for the Regular Council Meeting held on August 20, 2020. The motion was seconded by Councilmember George and carried unanimously.

D. PUBLIC HEARING

None

E. CITIZEN PARTICIPATION (5-minute max)

None

F. ORDINANCE FOR SECOND READING

None

G. COMMITTEE REPORTS

Chair Byers provided the summary of the Public Works Committee meeting held on September 8, 2020 and discussed the following August public works monthly report was reviewed, and minutes were approved. They also discussed contractors assigned to clean up downtown areas. An overview was also provided of the City's enrollment into the SC 811 Palmetto Utility Protection Service which includes City being notified and locating specifically Sewer lines to proactively prevent damage to
our utility lines.

Chair Floyd provided the summary for Public Safety Committee meeting held on September 8, 2020 to review reports for August and discussed and approved the minutes for the prior month. The Public Safety Committee inquired on update of fire truck delivery. Fire has 2 new hires starting on September 29th. Police personnel
update with the hiring of dispatcher Kayla Campbell as a police officer and interviews being conducted for dispatcher vacancy. Police call volume about the same with influx of people during the Labor Day weekend downtown. Corporal Rob Lewis is biking the trail and offering a presence in the community. Police and Fire are attending the same calls if possible. Building permits were lower in August and Municipal Court is meeting twice per month.

Chair Vest provided the summary for Planning & Development Committee meeting held on September 8, 2020. The committee approved August 10 minutes and discussed the short-term rental code and motion to move on to full Council and request for a Resolution for the MASC Hometown Economic Development grant and City matching funds, a motion was approved to move to full Council

Mayor Pro Tempore Choplin stated the personnel committee did meet with full Council for an executive session on September 8, 2020. The committee received the information as such only with no action taken.

H. ORDIANCES FOR FIRST READING

1. Councilmember Vest made a motion before Council to approve Ordinance O-18-20 Code Amendment for Short-Term Rentals. Councilmember Bumgarner made the second. Councilmember Vest added the Ordinance was updated since committee with the owner tenant radius at 50 miles and the *occupancy definition* has been updated as well. The motion passed unanimously.

2. Councilmember Vest made a motion before Council of the Resolution R-03-20 MASC Hometown Economic Development Grant Local match funding and support. Councilmember Bumgarner seconded the motion and carried unanimously.

I. OLD BUSINESS

None

J. NEW BUSINESS

None

K. MISCELLANEOUS MATTERS

1. Mayor Amidon read aloud the Proclamation for National Red Ribbon week for October 23-31, 2020.

2. Mayor Amidon read aloud the Proclamation for Mr. Samuel Luther Benson recognizing his commitment to Travelers Rest and ordered September 18, 2020 be recognized as his day.

L. Adjournment

1. There being no other business to come before the Council, Councilmember Bumgarner made a motion to adjourn. The motion was seconded by Councilmember George and carried unanimously. Concluded 6:13pm.

_____
Brandy Amidon, Mayor

Completed by

_____
Charlene Carter, City Clerk & Treasurer

Reviewed by

_____
Eric Vinson, City Administrator

Travelers Rest

MEMORANDUM

TO: City Council

FROM: Eric Vinson, City Administrator

DATE: September 4, 2020

SUBJECT: Short Term Residential Rentals

Attached is a proposed ordinance that provides for the allowance of short-term residential rentals. This ordinance is based largely on other similar ordinances from surrounding jurisdictions. It applies only to the use of residential dwelling units for short-term rentals.

The City of Travelers Rest is committed to working to protect the traditional quality of life and character of residential neighborhoods. Concerns about permitting short-term residential rentals include, but are not limited to, concerns about increased traffic, noise, trash, and parking needs; safety issues created by increased traffic and population density, and other undesirable changes to the traditional nature of the city's neighborhoods. This article provides a registration and inspection process governing all short-term residential rentals, for the purposes of balancing the protection of existing residential neighborhoods and residents with allowing a limited use of residences for short-term residential rentals, and for implementing life safety standards.

STATE OF SOUTH CAROLINA)

COUNTY OF GREENVILLE) ORDINANCE NO. O-18-20

CITY OF TRAVELERS REST)

AN ORDINANCE TO BE APPLIED ONLY TO THE USE OF RESIDENTIAL DWELLING UNITS FOR SHORT TERM RENTALS.

Purpose

The City of Travelers Rest is committed to working to protect the traditional quality of life and character of residential neighborhoods. Concerns about permitting short-term residential rentals include, but are not limited to, concerns about increased traffic, noise, trash, and parking needs; safety issues created by increased traffic and population density; residences potentially standing empty for long periods for time; negative impacts on the volume of available and affordable family residential housing stock; and other undesirable changes to the traditional nature of the city's neighborhoods. This article provides a registration and inspection process governing all short-term residential rentals, for the purposes of balancing the protection of existing residential neighborhoods and residents with allowing a limited use of residences for short-term residential rentals, and for implementing life safety standards.

Definitions.

Dwelling – any building used exclusively for human habitation, including any permitted home occupation but excluding hotels, motels, and rooming and boarding houses.

Improved surfaces. areas surfaced with asphalt, concrete, bituminous or other alternative paving material, including grass pavers, porous concrete, and other similar materials, subject to approval by the city. Gravel and other materials similar to gravel are generally not allowed except in areas used for occasional parking, again only as permitted by applicable zoning requirements.

Owner-occupied. A dwelling unit is owner-occupied if a dwelling unit owner uses the dwelling, or part thereof, as his or her primary residence.

Rental day means any day on which a dwelling or any part thereof is rented for any portion of the 24-hour period beginning at 12:00 a.m. and ending at 11:59 p.m. Unrented hours in a 24-hour period cannot be added to any other day to extend the number of days on which a dwelling may be rented as a short-term rental during a calendar year.

Short-term residential rental means the legally permitted accessory use of a dwelling unit or portion thereof for a fee or other compensation for a period less than 30 consecutive rental days. Short-term residential rentals do not include hotels, motels, bed and breakfast establishments, or inns that are subject to and compliant with the city's business license and other applicable Code requirements, nor does the term include rentals longer than 30 days.

Short-term tenant means any person, other than a legal owner, who pays a fee or other compensation in order to occupy a dwelling for 29 or fewer rental days, as defined by this article.

Requirements.

a. *Registration.* Property owners must register dwelling units with the city prior to renting out a dwelling unit or any part of a dwelling unit for a short-term residential rental. All of the legal

owners of a dwelling unit must complete and sign a form provided by the city for that purpose and pay the annual fee.

b. The owners must provide information concerning the dwelling location, ownership, contact information, and the number of short-term rental units in the dwelling, and must agree to comply with the requirements of this article. The city may request additional registration information, as it deems necessary.

c. When registering, the owner(s) must provide the city with the number of days each dwelling or any part of the dwelling was rented as a short-term residential rental during the preceding calendar year.

d. Registrations are non-transferrable. If ownership of a registered dwelling changes, the new owner(s) must complete a new registration form before renting out any part of the dwelling for a short-term rental and must pay the annual fee.

e. If a residence is not owner-occupied, the owner(s) must provide the name of a person, firm, or corporation located within a 50-mile radius of the City of Travelers Rest responsible for the care and maintenance of the residence and who can be contacted in case of emergency or in case issues arise.

f. Registration permits are exempted if the property is rented no more than two times per year for a total period of no more than two weeks (14 days).

a. *Annual registration and fee.* The annual registration fee is $250.00 per dwelling unit regardless of the point in a calendar year that a registration is obtained. The registration year runs from April 15 to April 14 of the following year. All short-term rental registrations expire on April 14 each year. No registration fees are to be prorated or refunded.

b. *Signage and proof of registration.* No dwelling unit used as a short-term rental in a residential district may display a sign advertising that rental.

c. *Occupancy.* Maximum occupancy for a short-term residential rental dwelling is two persons per bedroom or 8 guests total, whichever is less.

d. *Property owner(s), persons in charge, and tenants.* Registration of a short-term rental residence will not be allowed if the residence is not owner-occupied, or if the owners of a non-owner-occupied residence have not identified a person in charge. A person in charge, who may or may not be an owner, must reside in or have an office within a 50-mile radius of the city and be able to act as the agent for the owner(s). The city must be notified in writing within 14 days of the change if there is a change of ownership or in the identity of the person in charge.

e. Owners and persons in charge must maintain all short-term rental residences under their ownership and/or control in compliance with all applicable city ordinances and regulations.

f. Owners, persons in charge, and tenants shall be liable for violations of laws and/or ordinances, including, but not limited to, occupancy violations, at rental residences under their ownership, control, or occupancy.

g. *Parking.* Off-street parking spaces and vehicular use areas are subject to zoning requirements. All parking for tenants must be contained on site and only on improved surfaces. During rentals, no parking for owners, occupants, tenants, or guests may be located on unimproved surfaces. Unimproved surfaces include, but are not limited to, grassed, wooded, dirt, and mulched surfaces, as well as any other parking surfaces not in compliance with applicable City Code requirements.

h. *Safety and damages.* Property owners are responsible for their own safety and insurance needs, as well as the safety and sanitation needs of their tenants. By providing a registration process allowing property owners to conduct short-term rentals of dwellings and/or by

providing a compliance inspection service, the city is not assuming responsibility for safety or liability related to rental activities.

i. *Life, safety and sanitation requirements.* For purposes of this article, the following standards apply to short-term residential rentals and must be met prior to being issued a registration:

1. *9-1-1 numbers* - Minimum three inches tall and readily visible and legible from the street.
2. *Trash cans and storage of solid waste* - One trash cart and one recycling cart with a designated storage location for the roll cart behind the front building line.
3. *Property Maintenance* - Property exteriors shall comply with all adopted city codes.
4. *Doors and windows* - Individual dwelling units must have access directly to the outside or to a common corridor. Sleeping rooms must have at least one operational window for egress. Windows in first floor sleeping rooms shall have a minimum opening of 5.0 square feet. Windows in second floor sleeping rooms shall have a minimum opening of 5.7 square feet.
5. *Stairs, rails, porches, decks* - A graspable handrail is required for four or more stairs whether indoors or out. Guardrails are required on decks over 30 inches above grade, must be a minimum of 36 inches in height and not have any openings between pickets or rails that exceeds four inches. Porches and decks shall not have apparent structural damage or broken or missing rails or steps. No exposed risers are allowed on stairs over 30 inches in height whether indoors or out.
6. *Swimming pools/spas* - Swimming pools and spas shall be enclosed and include a self-closing and self-latching gate of 48 inches minimum height.
7. *Electrical service and electrical hazards* - Electrical service shall be provided through the public service provider. All bathrooms, exterior outlets, non-dedicated kitchen outlets within six feet of kitchen sink shall be ground-fault protected. Missing or cracked plates on switches or outlets shall be repaired.
8. *Ceilings* - Habitable spaces and hallways must have a clear ceiling height of not less than seven feet. Ceilings shall not have any apparent visual defects, evidence of mold or mildew, or holes with exposed wiring or insulation.
9. *Walls* - Walls shall not have any apparent visual defects, evidence of mold or mildew, or holes with exposed wiring or insulation.
10. *Floors* - Floors shall not have any apparent visual defects, evidence of mold or mildew, or soft spots.
11. *Sink* - In kitchen with hot and cold running water. Hot water to be at least 85 degrees and not to exceed 120 degrees.
12. *Stove or range* - Stoves and ranges shall be free of apparent hazards. Combustible material must be at least 30 inches above the heat source. Anti-tip device must be installed for freestanding units.
13. *Toilet* - Flushing and leak free in a room affording privacy.
14. *Wash basin* - Operational and leak free equipped with hot and cold running water. Hot water to be at least 85 degrees and not to exceed 120 degrees.
15. *Tub or shower* - Must be operational and equipped with hot and cold running water in a room affording privacy. Hot water to be at least 85 degrees and not to exceed 120 degrees.
16. *Ventilation in bathroom* - Bathrooms must have a window or mechanical ventilation and not have an evidence of mold or mildew.

17. *Smoke detectors* - Every bedroom and adjoining hallway as well as the common areas shall be equipped with an operational, approved listed smoke detector. In units containing more than one story, detectors are required on each story.
18. *Fire extinguisher* - Minimum five-pound ABC fire extinguisher that is fully charged and not past expiration date.
19. *Evacuation plan* - Each room used for sleeping shall have an evacuation plan posted on the door.
20. *Heating equipment* - Operational heating facilities capable of maintaining a room temperature of 70 degrees.
21. *Evidence of infestation* - Premises shall appear free of rats, mice, roaches or other vermin.
22. *Interior stairs and common halls* - Stairs and halls shall not have apparent damage or missing rails or steps. No exposed risers are allowed on stairs over 30 inches in height whether indoors or out.
23. Carbon Monoxide Detector - Carbon Monoxide Detector will be required and properly installed in all units that have attached garage and/or gas appliances.

g. *Compliance inspections.* Properties may enter into the program at any point. However, annual compliance inspections of short-term residential rentals shall begin January 1, and will be required each year thereafter. Short-term rental inspections will be conducted from January 1 to April 14 each year. Property owners must arrange with the city for on-site inspections of short-term rental properties prior to the use of a dwelling for short-term rental purposes. Properties that do not pass inspection may not be used for short-term rentals until successfully completing inspection. Properties that do not pass inspection must correct all defects noted on the inspection report and schedule a reinspection of the property.

h. *Accommodations, sales, and income taxes.* There are federal, state, county, and/or city laws and rules for collection of sales, accommodations, and income taxes. Owners, operators, lessors, occupiers, and/or tenants of dwellings used for short-term rentals are solely responsible for payment of all applicable taxes.

Violations.

Depending on severity, violations of this article may result in immediate revocation of the registration of a dwelling unit or dwelling units. Absent the need for immediate revocation, a formal written warning shall be issued for a first violation. However, if there is an additional violation at the same dwelling within a 12-month period immediately following a warning, registration for that dwelling shall be revoked for 12 months to begin with the start of the next calendar year. Warnings, citations, and revocations may be issued to dwelling owners, operators, lessors, agents, occupants, tenants, and/or guests, depending on the nature of the violation. Dwelling unit owners are ultimately responsible for the conduct of their dwelling operators, lessors, agents, occupants, tenants, and guests, regardless of whether the owners are present at the dwelling.

Violations include, but are not limited to:

1. Providing false information about a dwelling or short-term rental to the city;
2. Failure to have a valid registration for any dwelling at a time when it is used in whole or in part as a short-term rental;
3. Violation of any part of this article; and

4. Violation of any applicable ordinance or laws by owners, operators, lessors, agents, occupants, tenants, or guests of short-term rentals (examples include, but are not limited to, violations of ordinances and laws concerning noise, disorderly conduct, littering, underage drinking, drug offenses, public drunkenness, traffic and parking, and all other criminal and nuisance offenses).

penalties.

Revocation of registration - If it is determined a registration should be revoked, the city administrator or authorized designee shall notify the property owner(s) of the decision by written notice sent by certified mail or delivered in person. The notice shall set forth the effective dates of any revocation, the reason for any revocation, the penalties that may be imposed for violation of any revocation, and any applicable appeal rights, deadlines, and filing procedures. Notification will be sent to the property owner at the contact address provided in the registration application.

Appeals shall be submitted in writing with within 10 days of receipt of notice. All appeals of the Administrators decision shall take place before City Council for the purpose of determining whether to revoke registration.

Unless otherwise provided herein, upon conviction, the violation of this section shall be punishable by a fine or imprisonment as set forth in Section 1.12.510 of this code.

Severability, savings, and effective date.

a. *Severability.* A determination of invalidity or unconstitutionality by a court of competent jurisdiction of any clause, sentence, paragraph, section or part, of this article shall not affect the validity of the remaining parts of the article.
b. *Savings.* Any enforcement action which is pending on the effective date of this article and which arose from a violation of an ordinance repealed by this article, or a prosecution which is started within one year after the effective date of this article arising from a violation of an ordinance repealed by this article, shall be tried and determined exactly as if the ordinance had not been repealed.
c. *Effective date.* This article is effective on _____

DONE, RATIFIED AND PASSED this 15th day of October, 2020.

_____

Brandy Amidon, Mayor

ATTEST:

_____

Charlene Carter
City Clerk, Treasurer

REVIEWED:_____

Eric Vinson
City Administrator

Introduced: Brantly Vest
First Reading: 09/17/2020
Second Reading: 10/15/2020

Public Works Report

Month of September 2020

1. Sanitation

Calls for Brush Pick-Up	15
Complaints	5
Residential	4
Commercial	1

2. Roads & Bridges

Complaints	13
Resolved by City	9
DOT Notification	4

3. Animal Control

Complaints	4
Impoundments	4
Dispositions	4
Humane Society	4
Return to Owner	0

4. Sewer

Complaints	2
Resolved by City	2
Inspections	15

5. Environmental

Complaints	See Report
Resolved by City	
Summons Issued	

6. Fuel

Fuel Usage	222.28
M1	137.01
M2	85.27

Public Works Summary for September 2020

- **Sanitation:** Still Tracking complaints on ACE. We had 15 calls for brush pick up with 5 complaints.
- **Road and Bridge:** SCDOT was notified of four complaints. The city was notified of and repaired four potholes and five other complaints about line of sight issues and over grown intersection. Two encroachment permits were signed.
- **Animal Control:** four complaints were reported with four impoundments. Three cats were trapped and one dog picked up.
- **Sewer:** fifteen sewer inspections were conducted. Two sewer evaluations were conducted on lots in the city. One complaint in reference to septic back up tank was pumped. One complaint about a sewer service backed up. Line was jetted and cleared.
- **Building / Grounds Maintenance:** Versco is preforming extra cleanings and disinfecting of the facility to keep our customers and employees safe as possible. The sink in the lobby restroom was repaired. A dehumidifier was placed in council chambers to help with the humidity issue in there. We have received a quote from General Heating on installing a Dehumidifier in the council chambers.
- **Miscellaneous Items** Mulch was installed on Main Street on the side that was not covered by the contractor and at the Museum.
- **Environmental:** We had seven environmental complaints and we were able to close out one of these. See attached report for a total open and closed cases for the month of September.
- **SC 811: The Month of September we had** a total of one hundred seventy-two locates come through. This number will continue to rise due to the building around the city.

Work Order Report

09/01/2020 - 09/30/2020

Work Order #	Work Order Date	Main Status	Requester Name	Assigned Department	Work Type	Work Address/Location
124	9/30/2020	Closed	Phillip Tate	Sewer Department	Locates	6 Lowell St
123	9/30/2020	Closed	Carroll Bridges	Roads	Electrical	2 Grandview Cir
122	9/30/2020	Closed	Phillip Tate	Sewer Department	Locates	1500 Trailhead Ct
121	9/30/2020	Closed	Phillip Tate	Sewer Department	Locates	2 Saddle Back Cove
120	9/30/2020	Open	Phillip Tate	Sewer Department	Locates	N Main St and Williams Rd
119	9/30/2020	Open	Phillip Tate	Sewer Department	Locates	7 Paris View DR
118	9/30/2020	Closed	Phillip Tate	Facilities	Electrical	125 Trailblazer Dr
117	9/30/2020	Closed	Steven Freund	Code Enforcement	Vehicle No Tags	9 willis st
116	9/29/2020	Closed	Tonya Reeves	Facilities	Plumbing	125 Trailblazer Dr
115	9/29/2020	Closed	Phillip Tate	Facilities	Other	125 Trailblazer Dr
114	9/29/2020	Open	Phillip Tate	Sewer Department	Other	City of TR
113	9/29/2020	Closed	Steven Freund	Sanitation	Janitorial	Main St. / Trail
112	9/29/2020	Closed	Steven Freund	Sanitation	Janitorial	State Park Rd.
111	9/29/2020	Open	Phillip Tate	Parks/Recreation	Other	Trailblazer Park
110	9/29/2020	Open	Maranda Williams	Parks/Recreation	Cones & Barricades	Trailblazer Park
109	9/28/2020	Open	Phillip Tate	Facilities	Other	City Hall
108	9/28/2020	Closed	Phillip Tate	Sewer Department	Locates	1500 Trailhead Ct
107	9/28/2020	Closed	Phillip Tate	Sewer Department	Locates	2 Saddle Back Cove
106	9/28/2020	Closed	Phillip Tate	Sewer Department	Locates	204 Grandview Cir
105	9/28/2020	Open	Phillip Tate	Facilities	Other	City Hall
104	9/28/2020	Closed	Phillip Tate	Sanitation	Litter Pickup	West RD and Roosevelt
103	9/28/2020	Closed	Phillip Tate	Sanitation	Litter Pickup	Hwy 25
102	9/28/2020	Closed	Phillip Tate	Sewer Department	Locates	881 Foot Hills Rd

101	9/28/2020	Closed	Phillip Tate	Sewer Department	Locates	404 Kelby St
100	9/28/2020	Closed	Phillip Tate	Sewer Department	Locates	324 Kelby St
99	9/28/2020	Closed	Phillip Tate	Sewer Department	Locates	100 Amandahy St
98	9/28/2020	Closed	Phillip Tate	Sewer Department	Locates	325 Kelby St
97	9/28/2020	Open	Phillip Tate	Facilities	HVAC	125 Trailblazer Dr
96	9/28/2020	Closed	Phillip Tate	Sewer Department	Locates	26 Williams Rd
95	9/28/2020	Closed	Phillip Tate	Sewer Department	Locates	16 Williams Rd
94	9/28/2020	Closed	Phillip Tate	Sewer Department	Locates	16 Williams Rd
93	9/28/2020	Closed	Phillip Tate	Sewer Department	Locates	1500 Trailhead Ct
92	9/28/2020	Closed	Phillip Tate	Sewer Department	Locates	225 Pine Forest Dr
91	9/28/2020	Closed	Phillip Tate	Animal Control	Animal Pickup	300 Furman Hall RD
90	9/25/2020	Closed	Steven Freund	Public Works	Vehicle / Equip. Maint.	125 Trailblazer Dr
89	9/25/2020	Closed	Steven Freund	Facilities	Janitorial	City Hall
88	9/25/2020	Closed	Steven Freund	Roads	Sign Sweep	City of TR
87	9/25/2020	Closed	Steven Freund	Sanitation	Janitorial	State Park Rd.
86	9/24/2020	Closed	Phillip Tate	Sewer Department	Locates	175 Midwood Rd
85	9/24/2020	Open	Steven Freund	Facilities	HVAC	6711 State park rd
84	9/24/2020	Closed	Steven Freund	Roads	Tree Trimming	Main St
83	9/24/2020	Closed	Steven Freund	Sanitation	Janitorial	Trailblazer Park
82	9/23/2020	Open	Steven Freund	Public Works	Vehicle / Equip. Maint.	Shop
81	9/23/2020	Closed	Steven Freund	Sewer Department	Locates	175 Midwood Rd
80	9/23/2020	Closed	Steven Freund	Sewer Department	Locates	100 Spillman Ct
79	9/23/2020	Closed	Phillip Tate	Facilities	HVAC	125 Trailblazer Dr
78	9/23/2020	Closed	Steven Freund	Sanitation	Janitorial	State Park Rd.
75	9/23/2020	Closed	Steven Freund	Sanitation	Janitorial	Main St. / Trail

74	9/23/2020	Closed		Roads	Street Maintenance	7 BROOKSIDE DRIVE
73	9/23/2020	Closed	Julia Fly	Animal Control	Animal Pickup	3 Vest St
72	9/23/2020	Closed	Phillip Tate	Facilities	Plumbing	125 Trailblazer Dr
70	9/22/2020	Closed	Steven Freund	Sewer Department	Locates	Riletta Ln
62	9/22/2020	Closed	Phillip Tate	Sewer Department	Locates	3 Plaza Dr
61	9/22/2020	Closed	Phillip Tate	Sewer Department	Locates	1 Plaza Dr
60	9/22/2020	Closed	Steven Freund	Sewer Department	Locates	Kelby St
59	9/22/2020	Closed	Steven Freund	Sewer Department	Locates	Pavati Ln
58	9/22/2020	Closed	Steven Freund	Sewer Department	Locates	Kelby St
57	9/22/2020	Closed	Steven Freund	Roads	Street Maintenance	Main St.
56	9/22/2020	Closed	Steven Freund	Code Enforcement	High Grass Violation	125 Trailblazer Dr
55	9/22/2020	Closed	Steven Freund	Code Enforcement	High Grass Violation	125 Trailblazer Dr
54	9/22/2020	Open	Steven Freund	Code Enforcement	High Grass Violation	12 Center St
53	9/22/2020	Closed	Phillip Tate	Sewer Department	Locates	108 Solis Ct
52	9/22/2020	Closed	Phillip Tate	Facilities	General Maintenance/ Repair	125 Trailblazer Dr
51	9/21/2020	Closed	Phillip Tate	Sewer Department	Locates	8 Palisades Ct
50	9/21/2020	Closed	Phillip Tate	Roads	Landscaping	37 S Main St
49	9/21/2020	Closed	Phillip Tate	Sewer Department	Locates	2601 Duncan Chapel Rd
48	9/21/2020	Closed	Phillip Tate	Sanitation	Litter Pickup	Hwy 25
47	9/21/2020	Closed	Phillip Tate	Sewer Department	Locates	9 Benton RD
46	9/21/2020	Closed	Phillip Tate	Facilities	HVAC	125 Trailblazer Dr
45	9/21/2020	Closed	Phillip Tate	Roads	Mowing	125 Trailblazer Dr
44	9/21/2020	Closed	Phillip Tate	Animal Control	Animal Pickup	301 N Main Street
43	9/21/2020	Closed	Phillip Tate	Sanitation	Janitorial	State Park RD at can at Can Trailers. Behind Hardees

42	9/21/2020	Open	Phillip Tate	Roads	Mowing	Benton Rd
41	9/21/2020	Closed	Phillip Tate	Sewer Department	Locates	125 Trailblazer Dr
40	9/21/2020	Closed	Phillip Tate	Sewer Department	Locates	125 Trailblazer Dr
39	9/21/2020	Closed	Phillip Tate	Sewer Department	Locates	125 Trailblazer Dr
38	9/21/2020	Closed	Phillip Tate	Sewer Department	Locates	125 Trailblazer Dr
37	9/21/2020	Closed	Heidi Stenier	Sanitation	Litter Pickup	125 Trailblazer Dr
36	9/21/2020	Closed	Kim Theisen	Code Enforcement	Other	27 S Poinsett Hwy
35	9/18/2020	Closed	Steven Freund	Roads	Street Maintenance	Walnut Ln
34	9/17/2020	Closed	Harvey Choplin	Roads	Tree Trimming	Ina Street at Watson Rd
33	9/17/2020	Closed	John Evett	Sewer Department	Other	506 Tolar Rd
32	9/17/2020	Closed	Mark Fleming	Roads	Other	6501 State Park Rd
31	9/17/2020	Closed	Phillip Tate	Roads	Tree Trimming	State Park Rd Near Poinsett Hwy
30	9/17/2020	Closed	Ron Barton	Roads	Other	Gaston and Hillside Dr
29	9/17/2020	Closed	Mike Kazunas	Sanitation	Garbage & Recycle	202 Grandview Cir
28	9/17/2020	Closed	renee	Public Works	Street Maintenance	Old Buncombe Rd at Watson Rd
27	9/17/2020	Closed	Phillip Tate	Sewer Department	Locates	309 Club Dr
26	9/17/2020	Closed	Phillip Tate	Facilities	General Maintenance/ Repair	125 Trailblazer Dr
25	9/17/2020	Closed	Phillip Tate	Sanitation	Litter Pickup	Edwards St and Old Buncombe Rd
24	9/16/2020	Closed	Sara Wooten	Sanitation	Litter Pickup	403 McElhaney RD
23	9/16/2020	Closed	Steven Freund	Roads	Tree Trimming	Walnut Ln
22	9/16/2020	Closed	Fran Carswell	Sanitation	Recycle Bin	219 Love DR
21	9/16/2020	Closed	Phillip Tate	Animal Control	Animal Pickup	125 Trailblazer Dr

20	9/16/2020	Closed	Lee Carter	Roads	Pothole Repair	Cooper St and Benson St
19	9/16/2020	Closed	Lee Carter	Roads	Pothole Repair	Cooper St and Benson St
18	9/16/2020	Closed	Lee Carter	Roads	Pothole Repair	Cooper St and Benson St
17	9/16/2020	Open	Phillip Tate	Special Event	Cones & Barricades	Trailblazer Park
16	9/16/2020	Closed	renee smouse	Facilities	Plumbing	125 Trailblazer Drive
15	9/16/2020	Closed	Teressa Iglehart	Roads	Street Maintenance	State Park Rd at Grandview Cir
14	9/16/2020	Open	Charlie Gullion	Roads	Street Maintenance	9 Spur Dr.
13	9/16/2020	Closed	Phillip Tate	Facilities	General Maintenance/ Repair	125 Trailblazer Dr
12	9/16/2020	Closed	Phillip Tate	Sewer Department	Locates	103 Midwood Rd
11	9/16/2020	Closed	Phillip Tate	Sewer Department	Locates	125 Trailblazer Dr
10	9/16/2020	Closed	Phillip Tate	Sewer Department	Locates	125 Trailblazer Dr
9	9/16/2020	Closed	Phillip Tate	Sewer Department	Locates	Trailblazer and Old Buncombe Dr
8	9/16/2020	Closed	Phillip Tate	Sewer Department	Sewer Evaluation	16 Williams Rd
7	9/16/2020	Closed	Phillip Tate	Roads	Mowing	104 S Poinsett Hwy
6	9/16/2020	Closed	Phillip Tate	Sewer Department	Sewer Evaluation	105 Love Dr
5	9/16/2020	Open	Steven Freund	Parks/Recreati on	Beautification	History Museum
4	9/16/2020	Open	Steven Freund	Parks/Recreati on	Beautification	History Museum
3	9/15/2020	Closed	Dispatch	Animal Control	Animal Pickup	Athens Park
2	9/15/2020	Closed	Steven Freund	Public Works	Vehicle / Equip. Maint.	125 Trailblazer Dr

Total Records: 113

Case Report

09/01/2020 - 09/30/2020

Case #	Case Date	Assigned To	Map Address	Parcel #	Parcel Address
308	9/22/2020	Steven Freund		0490000500300	12 CENTER RD
307	9/8/2020	Steven Freund		0490000401500	12 POINSETT PL
306	9/8/2020	Steven Freund		0503030101611	505 TUBBS MOUNTAIN RD
305	9/8/2020	Renee Smouse		0484010102300	9 DUCHESS DR
304	9/2/2020	Phillip Tate		0490000402600	128 POINSETT HWY
303	9/1/2020	Phillip Tate		0492000100600	110 FARMVIEW
302	9/1/2020	Phillip Tate		0490000100700	101 LOVE PL

Total Records: 7

	Litter Pickup 2020		
Month	Number of Bags	Vol.	Pounds
January	50	12	1200
February	29	14	653
March	14	8	315
April	14	4	315
May	8	8	176
June	3	1	68
July	0	0	0
August	17	4	383
September	31	3	698
October			
November			
December			
Yearly Total	166	54	3808

Travelers Rest Fire Dept.

Travelers Rest, SC

This report was generated on 9/29/2020 11:33:47 AM

Fuel Usage for Vehicle Number for Apparatus for Date Range
Apparatus: All Apparatus | Vehicle(s): All Vehicles | Start Date: 09/01/2020 | End Date: 09/28/2020

COMPLETED DATE	DONE BY	HOURS	MILES	FUEL VOLUME	DEF VOLUME	COST	COMPLETED NOTES
Apparatus: AC-85 Vehicle: 2005 F-150							
09/21/2020	Matt Gilstrap		90145	11.90			
	Apparatus Totals:	0.00	0.00	11.90			
Apparatus: C-85 Vehicle: 2011 F150							
09/08/2020	Matt Gilstrap		68151.3	27.50			
	Apparatus Totals:	0.00	0.00	27.50			
Apparatus: E-85 Vehicle: 2003 KME Pumper							
09/08/2020	Matt Gilstrap	6507	64648	19.50			
09/13/2020	Brad McCarson	652	64682	20.10			
09/16/2020	Brad McCarson	6519	64711	18.70			
09/20/2020	Brad McCarson	6526	64758	24.00			
09/26/2020	Larry Herman	6531	64797	20.00			
	Apparatus Totals:	5879.00	149.00	102.30			
Apparatus: E-85A Vehicle: 1997 Sutphen Pumper							
09/07/2020	Larry Herman	7499	57912	20.30			
09/21/2020	Josh Almeida	7513	58057	21.50	0.00		
	Apparatus Totals:	14.00	145.00	41.80	0.00		
Apparatus: E-85B Vehicle: 1988 American Fire Pumper							
09/11/2020	Larry Herman		11093	16.00			
	Apparatus Totals:	0.00	0.00	16.00			
Apparatus: SQ-85 Vehicle:							
09/03/2020	Lee Carter		42036	12.00			
09/08/2020	Lee Carter		42116	13.00			
09/13/2020	Adam Little		42185	11.00			
09/15/2020	Lee Carter		42245	10.00			
09/17/2020	Lee Carter		42342	13.00			
09/20/2020	Lee Carter		42434	12.00			
09/25/2020	Adam Little		42502	11.00			
	Apparatus Totals:	0.00	466.00	82.00			
	Total For All:	5893.00	760.00	281.50			

Records included must have Maintenance Type as 'Fuel' and be Completed. 'Hours' and 'Miles' represent the amounts at the time of the Maintenance Request in the 'Request Maintenance' screen. 'Fuel Volume' and 'DEF. Volume' represent the amou

Travelers Rest Fire Dept.

Travelers Rest, SC

This report was generated on 9/29/2020 11:39:10 AM

Incidents for Zone for Date Range

Zone(s): All Zones | Start Date: 09/01/2020 | End Date: 09/28/2020

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2020 - 614	322 - Motor vehicle accident with injuries	09/01/2020	432 N POINSETT HWY	E-85,E-85A,SQ-85
2020 - 615	740 - Unintentional transmission of alarm, other	09/02/2020	20 MCELHANEY RD	AC-85,C-85,E-85,E-85A,SQ-85
2020 - 616	611 - Dispatched & cancelled en route	09/02/2020	1301 TRAILHEAD CT	E-85,SQ-85
2020 - 617	311 - Medical assist, assist EMS crew	09/02/2020	1140 SOHO CIR	E-85,SQ-85
2020 - 618	311 - Medical assist, assist EMS crew	09/02/2020	155 TRAILBLAZER DR	SQ-85
2020 - 619	611 - Dispatched & cancelled en route	09/03/2020	1500 TRAILHEAD CT	AC-85,C-85,E-85,E-85A,SQ-85
2020 - 620	311 - Medical assist, assist EMS crew	09/03/2020	49 BROOKSIDE DR	E-85,SQ-85
2020 - 621	500 - Service Call, other	09/04/2020	STATE PARK RD / BROOKSIDE DR	AC-85,E-85,E-85A
2020 - 622	611 - Dispatched & cancelled en route	09/04/2020	17 SHELTON RD	E-85A
2020 - 623	311 - Medical assist, assist EMS crew	09/04/2020	9 BENTON RD	AC-85,E-85,E-85A
2020 - 624	743 - Smoke detector activation, no fire - unintentional	09/05/2020	110 HAWKINS RD	E-85,E-85A,SQ-85
2020 - 625	311 - Medical assist, assist EMS crew	09/06/2020	28 WALNUT LN	E-85,SQ-85
2020 - 626	733 - Smoke detector activation due to malfunction	09/06/2020	925 N MAIN ST	E-85,E-85A,SQ-85
2020 - 627	743 - Smoke detector activation, no fire - unintentional	09/06/2020	1 HAVENWOOD LN	E-85,E-85A,SQ-85
2020 - 628	324 - Motor vehicle accident with no injuries.	09/06/2020	STATE PARK RD / N HWY 25	E-85,E-85A
2020 - 629	311 - Medical assist, assist EMS crew	09/06/2020	807 N MAIN ST	E-85,SQ-85
2020 - 630	743 - Smoke detector activation, no fire - unintentional	09/07/2020	3300 POINSETT HWY	E-85,E-85A,SQ-85
2020 - 631	200 - Overpressure rupture, explosion, overheat other	09/08/2020	400 TRAILBLAZER DR	E-85,E-85A,SQ-85
2020 - 632	311 - Medical assist, assist EMS crew	09/08/2020	1 HAVENWOOD LN	E-85A,SQ-85
2020 - 633	324 - Motor vehicle accident with no injuries.	09/08/2020	STATE PARK RD / N HWY 25	AC-85,C-85,E-85,E-85A,S-85
2020 - 634	744 - Detector activation, no fire - unintentional	09/08/2020	110 HAWKINS RD	AC-85,C-85,E-85,E-85A,SQ-85
2020 - 635	311 - Medical assist, assist EMS crew	09/08/2020	155 TRAILBLAZER DR	SQ-85
2020 - 636	100 - Fire, other	09/09/2020	925 N MAIN ST	AC-85,C-85,E-85,E-85A,SQ-85
2020 - 637	554 - Assist invalid	09/09/2020	49 BROOKSIDE DR	E-85,SQ-85
2020 - 638	311 - Medical assist, assist EMS crew	09/11/2020	412 MCELHANEY RD	E-85,SQ-85
2020 - 639	510 - Person in distress, other	09/11/2020	26 TOBBS MOUNTAIN ROAD EXT	AC-85,C-85,SQ-85
2020 - 640	311 - Medical assist, assist EMS crew	09/11/2020	1 SANDRA ST	AC-85,E-85A
2020 - 641	311 - Medical assist, assist EMS crew	09/11/2020	1 HAVENWOOD LN	E-85,SQ-85
2020 - 642	350 - Extrication, rescue, other	09/11/2020	1 HAVENWOOD LN	E-85,SQ-85
2020 - 643	311 - Medical assist, assist EMS crew	09/11/2020	49 BROOKSIDE DR	E-85,SQ-85

Only REVIEWED incidents included.

2020 - 644	311 - Medical assist, assist EMS crew	09/12/2020	1 SANDRA ST	SQ-85
2020 - 645	554 - Assist invalid	09/13/2020	0 POINSETT COMMON DR	SQ-85
2020 - 646	522 - Water or steam leak	09/13/2020	355 CARL KOHRT DR	E-85,E-85A,SQ-85
2020 - 647	621 - Wrong location	09/13/2020	110 BOLING RD	SQ-85
2020 - 648	311 - Medical assist, assist EMS crew	09/13/2020	125 POINSETT COMMON DR	E-85,SQ-85
2020 - 649	311 - Medical assist, assist EMS crew	09/14/2020	125 POINSETT COMMON DR	E-85,SQ-85
2020 - 650	745 - Alarm system activation, no fire - unintentional	09/14/2020	50 ARBORETUM LN	E-85,E-85A,SQ-85
2020 - 651	311 - Medical assist, assist EMS crew	09/14/2020	50 ARBORETUM LN	E-85,E-85A,SQ-85
2020 - 652	311 - Medical assist, assist EMS crew	09/14/2020	N HWY 25 / TIGERVILLE RD	AC-85,SQ-85
2020 - 653	611 - Dispatched & cancelled en route	09/14/2020	100 INSPIRATIONAL WAY	AC-85,C-85,E-85,E-85A,SQ-85
2020 - 654	311 - Medical assist, assist EMS crew	09/14/2020	6307 STATE PARK RD	AC-85,E-85,E-85A,SQ-85
2020 - 655	510 - Person in distress, other	09/14/2020	925 N MAIN ST	E-85,SQ-85
2020 - 656	733 - Smoke detector activation due to malfunction	09/14/2020	355 CARL KOHRT DR	AC-85,C-85,E-85,E-85A,SQ-85
2020 - 657	735 - Alarm system sounded due to malfunction	09/15/2020	6805 STATE PARK RD	AC-85,C-85,E-85,E-85A,SQ-85
2020 - 658	611 - Dispatched & cancelled en route	09/15/2020	DUNCAN CHAPEL RD / WATKINS BRI	SQ-85
2020 - 659	311 - Medical assist, assist EMS crew	09/15/2020	201 POINSETT COMMON DR	SQ-85
2020 - 660	744 - Detector activation, no fire - unintentional	09/16/2020	1500 TRAILHEAD CT	E-85,E-85A,SQ-85
2020 - 661	311 - Medical assist, assist EMS crew	09/16/2020	S POINSETT HWY / S MAIN ST	PL-85
2020 - 662	321 - EMS call, excluding vehicle accident with injury	09/16/2020	200 N 25 HWY	AC-85
2020 - 663	735 - Alarm system sounded due to malfunction	09/17/2020	100 INSPIRATIONAL WAY	E-85,E-85A,SQ-85
2020 - 664	550 - Public service assistance, other	09/17/2020	STATE PARK RD / S POINSETT HWY	C-85,E-85,E-85A,SQ-85
2020 - 665	744 - Detector activation, no fire - unintentional	09/17/2020	1500 TRAILHEAD CT	C-85,E-85,E-85A,SQ-85
2020 - 666	743 - Smoke detector activation, no fire - unintentional	09/17/2020	925 N MAIN ST	C-85,E-85,E-85A,SQ-85
2020 - 667	743 - Smoke detector activation, no fire - unintentional	09/17/2020	110 HAWKINS RD	C-85,E-85,E-85A,SQ-85
2020 - 668	311 - Medical assist, assist EMS crew	09/18/2020	250 LITTLE TEXAS RD	E-85,SQ-85
2020 - 669	311 - Medical assist, assist EMS crew	09/18/2020	1500 TRAILHEAD CT	SQ-85
2020 - 670	311 - Medical assist, assist EMS crew	09/18/2020	0 SWAMP RABBIT TRAIL	SQ-85
2020 - 671	743 - Smoke detector activation, no fire - unintentional	09/19/2020	3300 POINSETT HWY	E-85,E-85A,SQ-85
2020 - 672	311 - Medical assist, assist EMS crew	09/20/2020	925 N MAIN ST	E-85,SQ-85
2020 - 673	733 - Smoke detector activation due to malfunction	09/20/2020	3300 POINSETT HWY	C-85,E-85,E-85A,SQ-85
2020 - 674	554 - Assist invalid	09/22/2020	6 LOWELL ST	E-85,E-85A,SQ-85
2020 - 675	311 - Medical assist, assist EMS crew	09/22/2020	36 S MAIN ST	E-85,SQ-85
2020 - 676	311 - Medical assist, assist EMS crew	09/22/2020	1 COLONY RD	E-85,SQ-85
2020 - 677	311 - Medical assist, assist EMS crew	09/22/2020	1 HAVENWOOD LN	SQ-85

2020 - 678	311 - Medical assist, assist EMS crew	09/22/2020	126 HILLTOP DR	E-85A,SQ-85
2020 - 679	611 - Dispatched & cancelled en route	09/23/2020	101 SUMMITBLUFF DR	E-85,E-85A,SQ-85
2020 - 680	324 - Motor vehicle accident with no injuries.	09/23/2020	0 N 25 HWY	E-85,E-85A,SQ-85
2020 - 681	744 - Detector activation, no fire - unintentional	09/23/2020	925 N MAIN ST	AC-85,C-85,E-85,E-85A,SQ-85
2020 - 682	311 - Medical assist, assist EMS crew	09/24/2020	807 N MAIN ST	AC-85,E-85,SQ-85
2020 - 683	311 - Medical assist, assist EMS crew	09/25/2020	300 TRAILBLAZER DR	SQ-85
2020 - 684	730 - System malfunction, other	09/26/2020	37 MCCAULEY RD	E-85A
2020 - 685	322 - Motor vehicle accident with injuries	09/26/2020	N HWY 25 / POPLAR ST	E-85,E-85A,SQ-85
2020 - 686	311 - Medical assist, assist EMS crew	09/28/2020	3300 POINSETT HWY	E-85,SQ-85
2020 - 687	311 - Medical assist, assist EMS crew	09/28/2020	432 N POINSETT HWY	E-85,SQ-85

Total # Incidents: 74

Travelers Rest Fire Dept.

Travelers Rest, SC

This report was generated on 9/29/2020 11:35:54 AM

Total Training Hours per Personnel by Date Range

Personnel: All Personnel | Start Date: 09/01/2020 | End Date: 09/28/2020

Personnel Name	Total hours
Gilstrap, Matt W	10:00
Herman, Larry Dean	2:00
Kelly, Christian B	13:00
Lewis, Robert T	1:00
Little, Adam C	21:00
McCarson, Brad C	19:00
McMakin, James E	6:00
Perkins, Lee A	12:00
Robertson, Gregory W	6:00
Shupe, Jacob C	14:00
Smith, Christopher L	14:00
Count of Personnel : 11	**Total Agency Training Hours : 118:00**

Completed and Reviewed classes only. This report pulls training hours from the Training Code Hours field on the Info Page.

Travelers Rest Fire Dept.

Travelers Rest, SC

This report was generated on 9/29/2020 11:37:29 AM

Occupancies Inspected for Date Range

Start Date: 09/01/2020 | End Date: 09/28/2020

OCCUPANCY	ID	ADDRESS	ZONE	LAST INSPECTION
West Health Management	450	8 S Poinsett HWY		09/09/2020

# of Occupancies Inspected: 1

% Occupancies Inspected: 0.20

Included occupancies are those that have a LOCKED inspection on record for the date range provided.

Case Report For September 2020

1. Walmart Shoplifting: Retail theft continues to affect our city. 12 calls for shoplifting during the month of September. 10 were arrested and in possession of narcotics. Most property was turned back over to the Walmart.

2. Responded to 29 traffic collisions during the month of September. 22 accidents occurred on the roadway, 7 were private property or assisting other agency.

3. 5 people were arrested for DUI during the month of September.

4. Patrol Officers had 8 animal calls during the month of September. 4 on week days, 3 on weekends, 1 on week nights.

5. 5- Calls for public intoxication during the month of September. 2- Arrest.

6. September events in the city: 1-TR High School Football Game

7. Grand Jury 3 cases for September.

8. Walmart had 35 calls for service (not including traffic stops and extra patrols).

9. 1- vehicles towed from Walmart for shoplifting during September.

TRAVELERS REST POLICE DEPARTMENT-SEPTEMBER 2020 VEHICLE REPORT

VEHICLE	ASSIGNMENT	BEGINNING MILEAGE	ENDING MILEAGE	TOTAL MILEAGE	MAINTENANCE THIS MONTH	MAINTENANCE OVER LIFE OF VEHICLE
10	Chief	112473	112723	250		$9,295.29
77	Patrol	58473	59882	1409		$2,999.53
78	Patrol	51367	52985	1618		$1,940.05
79	Patrol	49849	50761	912		$11,058.23
80	Patrol	61185	62278	1093	$5,190.19	$7,762.89
81	Patrol	53473	54239	766		$9,695.79
307	SRO-Humvee	39594	39653	59		$2,658.96
284	Patrol	72127	72629	502	$1,191.49	$5,019.57
285	Patrol	60279	62125	1846		$4,202.88
938	Patrol	17816	18849	1033	$89.95	$920.47
351	SOLD	132457	132457	0		$20,378.00
370	Spare	82323	83866	1543		$4,003.88
371	Spare	77019	77285	266		$3,475.73
675	Captain	155257	156182	925	$317.51	$6,991.44
939	Patrol	24667	25928	1261		$1,265.76
146	Patrol	47168	47674	506	$82.83	$1,404.36
982	Investigator	138150	139606	1456		$1,470.99
122	Patrol	35894	36861	967		$1,759.11
123	Patrol	35679	36668	989		$936.12
977	SRO	68125	68146	21		$2,984.50
			TOTAL this month	**16412**	**$6,871.97**	

Travelers Rest Police

Call Totals By Incident Type

9/1/20 thru 9/30/20

Incident Type: ALL

Agency	Beat	Incident Type ID	Incident Description	Count of Incidents	Perecentage of Total Calls
	TP01				
LAW		40S	Fire_Structure	1	0.04%
LAW		FR92	FR_Recovered Property	1	0.04%
LAW		36	Officer_Extra Patrol Bus/Resd	9	0.32%
LAW		29	Officer_Follow up	2	0.07%
LAW		81B	Phone_911 Hangup Call	1	0.04%
LAW		56	Traffic_Traffic Stop	1	0.04%
LAW		53B	Vehicle_Abandoned	2	0.07%
LAW		87B	Vehicle_Vehicle Theft	1	0.04%
LAW		ZTP50C	ZTP_Accident_Hit and Run	4	0.14%
LAW		ZTP50B	ZTP_Accident_Injuries	2	0.07%
LAW		ZTP50	ZTP_Accident_No Injuries	19	0.67%
LAW		ZTP50PP	ZTP_Accident_Private Property	3	0.11%
LAW		ZTP44A	ZTP_Alarm_Audible	38	1.35%
LAW		ZTP44HU	ZTP_Alarm_Commercial Hold-up	4	0.14%
LAW		ZTP44CS	ZTP_Alarm_Commercial Silent	4	0.14%
LAW		ZTP44FO	ZTP_Alarm_Residential Panic	1	0.04%
LAW		ZTP71A	ZTP_Animal_Loose	8	0.28%

Data as of: 10/1/2020 8:22:58

Travelers Re Police

Call Totals By Incident Type

9/1/20 thru 9/30/20

Incident Type: ALL

Agency	Beat	Incident Type ID	Incident Description	Count of Incidents	Perecentage of Total Calls
LAW		ZTP86	ZTP_Assault	3	0.11%
LAW		ZTP85E	ZTP_Burglary_Open Door	1	0.04%
LAW		ZTP34B	ZTP_Check_Welfare Check	7	0.25%
LAW		ZTP89B	ZTP_Death_Suicide	1	0.04%
LAW		ZTP81	ZTP_Disturbance	24	0.85%
LAW		ZTP80B	ZTP_Domestic_Assault	2	0.07%
LAW		ZTP80A	ZTP_Domestic_Verbal	11	0.39%
LAW		ZTP33	ZTP_EMS Req Assistance	8	0.28%
LAW		ZTP14A	ZTP_Escort_Adult	21	0.74%
LAW		ZTP40	ZTP_Fire_Call	25	0.89%
LAW		ZTP72	ZTP_Fraud_Forgery/Deceit	5	0.18%
LAW		ZTP41A	ZTP_Help_Emergency Assist	1	0.04%
LAW		ZTP41C	ZTP_Help_Routine Assist	1	0.04%
LAW		ZTP90	ZTP_Kidnapping	1	0.04%
LAW		ZTP84B	ZTP_Larceny_Grand Larceny	2	0.07%
LAW		ZTP84C	ZTP_Larceny_Petit Larceny	4	0.14%
LAW		ZTP88B	ZTP_Loitering	1	0.04%
LAW		ZTP83F	ZTP_Minor in Poss Tobacco	1	0.04%
LAW		ZTP75	ZTP_Missing_Person	2	0.07%

Travelers Re Police

Call Totals By Incident Type

9/1/20 thru 9/30/20

Incident Type: ALL

Agency	Beat	Incident Type ID	Incident Description	Count of Incidents	Perecentage of Total Calls
LAW		ZTP71C	ZTP_Noise_Loud Music	2	0.07%
LAW		ZTP15	ZTP_Non Criminal Service	26	0.92%
LAW		ZTP31C	ZTP_Officer Involved Accid	1	0.04%
LAW		ZTP36	ZTP_Officer_Extra Ptrl Bus/Res	1,941	68.73%
LAW		ZTP29	ZTP_Officer_Follow Up	69	2.44%
LAW		ZTP18	ZTP_Officer_Message Delivery	1	0.04%
LAW		ZTP19	ZTP_Officer_Report To	9	0.32%
LAW		ZTP79	ZTP_Officer_Special Operation	1	0.04%
LAW		ZTP66	ZTP_Parking_Handicap Violation	1	0.04%
LAW		ZTP81B	ZTP_Phone_911 Hangup Call	3	0.11%
LAW		ZTP92C	ZTP_Property_Found Property	3	0.11%
LAW		ZTP92B	ZTP_Property_Recovered Prop	2	0.07%
LAW		ZTP52B	ZTP_Roadway_Obstruction	6	0.21%
LAW		ZTP52TL	ZTP_Roadway_Traffic Light	2	0.07%
LAW		ZTP52W	ZTP_Roadway_Weather Road Condi	1	0.04%
LAW		ZTP24	ZTP_See Complainant	8	0.28%
LAW		ZTP84D	ZTP_Shoplifting	10	0.35%
LAW		ZTP88	ZTP_Suspicious_Person	41	1.45%
LAW		ZTP76B	ZTP_Threatening Calls	2	0.07%

Travelers Re Police

Call Totals By Incident Type

9/1/20 thru 9/30/20

Incident Type: ALL

Agency	Beat	Incident Type ID	Incident Description	Count of Incidents	Perecentage of Total Calls
LAW		ZTP59	ZTP_Traffic_DUI	1	0.04%
LAW		ZTP57B	ZTP_Traffic_Reckless Driver	8	0.28%
LAW		ZTP57C	ZTP_Traffic_Speeding Vehicle	1	0.04%
LAW		ZTP56	ZTP_Traffic_Traffic Stop	331	11.72%
LAW		ZTP61	ZTP_Traffic_Working Radar at L	44	1.56%
LAW		ZTP77	ZTP_Trespassing	1	0.04%
LAW		ZTP53B	ZTP_Vehicle_Abandoned	28	0.99%
LAW		ZTP15B	ZTP_Vehicle_Slim Jim	1	0.04%
LAW		ZTP53E	ZTP_Vehicle_Stranded Motorist	4	0.14%
LAW		ZTP53C	ZTP_Vehicle_Suspicious	39	1.38%
LAW		ZTP87E	ZTP_Vehicle_Theft Other	2	0.07%
LAW		ZTP87B	ZTP_Vehicle_Vehicle Theft	3	0.11%
LAW		ZTP83	ZTP_Vice_Narcotics	2	0.07%
LAW		ZTP78C	ZTP_Warrant_Civil Paper Servic	1	0.04%
LAW		ZTP78B	ZTP_Warrant_Warrant Service	6	0.21%
LAW		ZTP49B	ZTP_Weapon_Discharge	1	0.04%
					2,824
	TP02				
LAW		ZTP34B	ZTP_Check_Welfare Check	1	1.72%

Travelers Re Police

Call Totals By Incident Type

9/1/20 thru 9/30/20

Incident Type: ALL

Agency	Beat	Incident Type ID	Incident Description	Count of Incidents	Perecentage of Total Calls
LAW		ZTP40	ZTP_Fire_Call	8	13.79%
LAW		ZTP41C	ZTP_Help_Routine Assist	1	1.72%
LAW		ZTP36	ZTP_Officer_Extra Ptrl Bus/Res	19	32.76%
LAW		ZTP19	ZTP_Officer_Report To	1	1.72%
LAW		ZTP52TL	ZTP_Roadway_Traffic Light	1	1.72%
LAW		ZTP88	ZTP_Suspicious_Person	1	1.72%
LAW		ZTP57B	ZTP_Traffic_Reckless Driver	1	1.72%
LAW		ZTP56	ZTP_Traffic_Traffic Stop	25	43.10%
					58
	XX1				
LAW		ZTP50	ZTP_Accident_No Injuries	1	6.67%
LAW		ZTP41B	ZTP_Help_Immediate Assist	1	6.67%
LAW		ZTP41C	ZTP_Help_Routine Assist	5	33.33%
LAW		ZTP15	ZTP_Non Criminal Service	1	6.67%
LAW		ZTP36	ZTP_Officer_Extra Ptrl Bus/Res	2	13.33%
LAW		ZTP56	ZTP_Traffic_Traffic Stop	4	26.67%
LAW		ZTP53B	ZTP_Vehicle_Abandoned	1	6.67%
					15
					2,897

THE HONORABLE CURTIS M. LOFTIS, JR.

State Treasurer

Municipal Name: City of Travelers Rest Municipal Code: 2899 Date Submitted: 10/1/2020

Collection Period Beginning (Month/Year): 9/1/2020 Collection Period Ending (Month/Year): 9/30/2020

SOUTH CAROLINA STATE TREASURER'S REVENUE REMITTANCE FORM

LINE	FINES, FEES AND FILING FEE/ASSESSMENT	%	CODE	AMOUNT DUE	LINE
A	Public Defender Application Fee - $40 Per Application	100%	17-3-30		A
B	Body Piercing	100%	44-32-120		B
C	Marriage License Fee - Additional $ 20 Per License	100%	20-1-375		C
D	Bond Estreatment	25%	17-15-260		D
DA	Municipal Conditional Discharge Fee-$150	100%	44-53-450(C)		DA
DB	Violations of State Shellfish Laws	33%	44-1-152		DB
DC	Criminally Negligent Use of Firearms/Archery Tackle	100%	50-1-85		DC
DD	Highway Work Zone – Department of Public Safety	69%	56-5-1535		DD
DE	Highway Work Zone – State Highway Fund	25%	56-5-1535		DE
DF	Public Disorderly Conduct *(New as of 7/1/2019)*	100%	16-17-530		DF
	DUI/DUS/BUI - ASSESSMENTS/SURCHARGES/ PULLOUT				
E	Boating Under the Influence (BUI)	100%	50-21-114		E
F	Municipal DUS DPS Pullout -$100	100%	56-1-460		F
G	Municipal DUI Assessment- $12 Per Case	100%	56-5-2995		G
H	Municipal DUI Surcharge - $100 Per Case	100%	14-1-211		H
I	Municipal DUI DPS Pullout- $100	100%	56-5-2930 & 2945		I
IA	DUI/DUAC Breathalyzer Test Conviction Fee-SLED $25	100%	56-5-2950(E)		IA
	SURCHARGES				
J	Municipal Drug Surcharge -$150 Per Case	100%	14-1-213(A)		J
K	Municipal Law Enforcement Surcharge - $25 Per Case	100%	14-1-212(A)	$525.00	K
KA	Municipal Criminal Justice Academy $5 Surcharge *(Terminated 6/30/16)*	100%	14-1-240(A)	$5	KA
	OTHER ASSESSMENTS - STATE SHARE				
L	Municipal- 107.5%	88.84%	14-1-208	$1813.31	L
LA	Municipal Traffic Education Program $140 Application Fee	98.83%	17-22-350(C)		LA
M	**TOTAL REVENUE DUE TO STATE TREASURER**			$ 2,343.31	M

PLEASE FILL IN THE AMOUNTS RETAINED BY YOUR OFFICE IN THE TABLE BELOW. THIS SECTION IS FOR REPORTING PURPOSES ONLY. DO NOT REMIT THESE AMOUNTS TO THE STATE TREASURER.

LINE	RETAINED BY MUNICIPAL FOR VICTIM SERVICES	%	CODE	AMOUNT RETAINED	LINE
N	Assessments-Municipal	11.16%	14-1-208	$227.85	N
O	Surcharges-Municipal	100%	14-1-211	$200.00	O
OA	Other Assessments-Municipal	9.17%	17-22-350(C)		OA
P	**TOTAL RETAINED FOR VICTIM SERVICES**			$ 427.85	P

Comments: _____

Contact Person _____ Telephone: _____

Contact Person Email: _____

I, Municipal Treasurer, certify that the foregoing information is true and accurate.

Municipal Treasurer Signature: Charlene Carter

Municipal Treasurer Email: charlene@travelersrestsc.com

*Note: This report is required by law to be filed monthly, on or before the 15th, by the Municipal Treasure, even if there are no Collections. Form can be emailed to court.fines@sto.sc.gov. If form is filed by fax, please confirm with Marty Woods (Phone: 803.734.2657) PRIOR to transmission.

MUNICIPAL COURT REMITTANCE FORM FOR STATE'S PORTION OF REVENUE

To City Treasurer of Travelers Rest

For The Month Of SEPTEMBER 2020

Municipal Court Cases

Total Fines		$ 1,898.73
Conviction Surcharges		$ 200.00
DUI Assessment		$ 0.00
DUS Assessment	$	$ 0.00
Insurance Fraud (See Form A)	$	
Cruelty to Animals (See Form B)	$	
Wildlife	$	
Size & Weight	$	
Carrier of Household Goods and Hazardous Waste	$	
Other Assessments		$ 2,571.16

Transfer Cases from General Sessions Court

Fines	$
Conviction Surcharge	$
DUI Assessment	$
Other Assessments	$
Bond Estreatments	$
TOTAL	$ 4,669.89

Signed J. Twitty

Municipal Judge

Date October 1, 2020

ATTACHMENT F

Total Amount Allocated to State	$ 2,343.31
Total Amount Allocated to Victim Assistance Fund	$ 427.85

Municipal Court

Monthly Report for September 2020

COVID-19

	Prior Month	Current Month	Year to Dat (7/1/2020)
Total Fines Processed	$6,690.74	$4,669.89	$15,025.15
State Disbursement	$3,820.92	$2,343.31	$8,142.63
City Disbursement (General Fur	$2,464.13	$1,898.73	$5,771.01
City Disbursement (Restricted)	$380.69	$427.85	$1,086.51
Warrants Issued	16	16	57
Citations Issued	101	90	271
Criminal Cases Adjudicated	78	25	119
Traffic Cases Adjudicated	35	27	74
Total Cases Adjudicated	113	52	193
Jury Trials Requested	4	2	9
Jury Trials Held	0	0	0
Jury Trial (Pleas/Forfeited)	1	1	4
Cases Carried Over for Trial	28	36	N/A

Travelers Rest Building Permit Report

Summary Report By Month 2020

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD 2020
PERMITS ISSUED:													
RESIDENTIAL NEW CONSTRUCTION (SFD, Townhouse, Condo)	7	4	6	3	1	5	4	0	18				48
COMMERCIAL NEW CONSTRUCTION	3	0	1	0	1	1	0	0	0				6
OTHER NEW CONSTRUCTION	0	0	0	0	0	0	0	0	0				0
STAND ALONE PERMITS (Electrical/Mechanical/Plumbing)	5	6	1	2	12	11	8	6	3				54
SIGN PERMITS	4	1	1	0	1	2	1	1	1				12
RESIDENTIAL RENOVATION	2	2	0	2	5	3	4	1	8				27
COMMERCIAL RENOVATION	1	3	2	1	0	1	1	0	1				10
MOBILE HOMES	0	0	0	0		0	0	0	0				0
MOBILE HOMES Removed	0	0	0	0		1	0	0	0				1
TOTAL PERMITS ISSUED	22	16	10	8	20	24	18	8	31				157
FEES COLLECTED:													
RESIDENTIAL NEW CONSTRUCTION (SFD, Townhouse, Co	$8,304	$4,471	$6,624	$2,991	$1,132	$4,600	$11,090	$0	$22,363				$61,576
COMMERCIAL NEW CONSTRUCTION	$58,187	$0	$3,155	$0	$933	$2,535	$0	$0	$0				$64,810
OTHER NEW CONSTRUCTION	$0	$0	$0	$0	$0	$0	$0	$0	$0				$0
STAND ALONE PERMITS (Electrical/Mechanical/Plumbing	$260	$250	$30	$110	$476	$512	$354	$220	$217				$2,429
SIGN PERMITS	$40	$110	$10	$0	$20	$30	$200	$100	$50				$560
RESIDENTIAL RENOVATION	$521	$93	$0	$144	$730	$582	$489	$418	$1,138				$2,070
COMMERCIAL RENOVATION	$681	$343	$1,274	$48	$0	$205	$63	$0	$868				$3,482
MOBILE HOMES	$0	$0	$0	$0	$0	$0	$0	$0	$0				$0
PLAN REVIEW	$1,263	$4,873	$838	$3,300	$0	$463	$150	$804	$688				$12,379
TOTAL FEES COLLECTED	$69,256	$10,140	$11,931	$6,593	$3,291	$8,927	$12,346	$1,542	$25,324				$149,350
INSPECTIONS PERFORMED:													
ELECTRICAL	39	25	18	31	19	42	45	22	33				274
PLUMBING	30	30	20	27	16	38	28	21	28				238
[illegible]ANICAL	38	40	30	45	26	48	57	34	32				350
[illegible]DING	46	35	32	32	22	40	1	18	38				264
MANUFACTURED HOMES	0	0	0	0	0	0	0	0	0				0
Certificates of Occupancy	3	7	2	10	1	8	3	5	7				46
MOBILE HOMES Removed	0	0	0	0	0	0	0	0	0				0
Demolition	0	0	0	0	0	0	0	1	0				1
TOTAL INSPECTIONS PERFORMED	153	137	100	145	84	168	134	101	138				1160
CODE ENFORCEMENT CASES:													
NEW CASES		4	13	33	12	21	11	12	7				63
ACTIVE CASES		1	5	19	7	13	6	11	5				32
CLOSED CASES		3	8	14	5	8	5	1	2				31

Personnel Comm.

MEMORANDUM

TO: **City Council**

FROM: **Eric Vinson, City Administrator**

DATE: **October 5th, 2020**

SUBJECT: **Employee Health Insurance Benefits**

For our upcoming health insurance benefits year, beginning November 1st, 2020, I'm excited announce that we are able to provide a more comprehensive health benefits package to city employees with a few new enhanced benefits.

Below is a summary of the proposed new options and additions to our health benefits package.

- **Increased City Contribution for Family/Dependent Coverage** – Due to our plan structure we are achieving some savings in premiums. These savings are allowing us to increase the city's contribution toward family coverage from 50% to 55%. If the City achieves additional premium savings 12k we can increase city contribution to 60% for family/dependent coverage.

- **Health Savings Account (HSA) Plan** – This is an optional health insurance plan for employees that would like to take advantage of a tax-free Health Savings Account (HSA). An HSA is a type of savings account that lets you set aside money on a pre-tax basis to pay for qualified medical expenses. By using untaxed dollars in a Health Savings Account (HSA) to pay for deductibles, copayments, coinsurance, and some other expenses, employees may be able to lower their

overall health care costs. The city will also match up to $1,000 in contributions for participating employees.

- **Employee Assistance Program (EAP)** – This is a new voluntary benefit provided by Principal Insurance. This EAP gives employees access to resources to help them handle life's everyday—and not so every day—challenges. Employees and their immediate families will have access to free, confidential service, as well as referrals to supportive and community resources. It offers free and confidential assessments, short-term counseling and follow-up services to employees who have personal and/or work-related problems. EAPs address a broad and complex body of issues affecting mental and emotional well-being, such as alcohol and other substance abuse, stress, grief, family problems.

- **Eliminate Tobacco Surcharge** – The City is currently paying a tobacco surcharge for all tobacco users. This year's plan shifts the tobacco surcharge to the tobacco users. This city will achieve considerable savings by eliminating the tobacco surcharge and passing this cost along to the tobacco users. The City will reinvest these savings into a more comprehensive health benefits plan and increased contribution for family/dependent coverage.