

**CITY OF TRAVELERS REST
COUNCIL MEETING AGENDA
City Hall Thursday August 20, 2020 – 6:00 P.M.**

The City has implemented changes to our Public Meetings due to COVID-19. We invite the public to join us by way of Zoom. You may connect by smart phone, tablet or computer and use this weblink: View on Facebook live <http://www.Facebook.com/DiscoverTravelersRest> or Zoom <https://us02web.zoom.us/j/82038251036?pwd=Si9vY3UxMTBDOWswajlLZThQREk4UT09>
Meeting ID: 820 3825 1036 Passcode 694793

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Mayor Amidon

B. INVOCATION

1. Councilmember Vest

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

1. Regular Council Meeting on July 16, 2020

D. PUBLIC HEARING

None

E. CITIZEN PARTICIPATION

(speakers limited to 5 minutes)

1. Mr. Brian Chase 30 Montford Court Travelers Rest, SC
Discussion Topic: Short Term Rentals, Zoning Classifications, Ordinance

F. ORDINANCES FOR SECOND READING

None

G. COMMITTEE REPORTS

1. Public Works Committee monthly report-Chair Byers
2. Public Safety Committee monthly report-Chair Floyd
3. Ways and Means approval of the July Financial report-Chair Bumgarner
4. Planning and Development-Chair Vest
5. Personnel Committee-Mayor Pro Tempore-Chair Choplin

H. ORDINANCES FOR FIRST READING

None

I. OLD BUSINESS

None

J. NEW BUSINESS

1. City of Travelers Rest Personnel Handbook 2020
 - Mayor Pro Tempore-Chair Choplin
2. Board of Zoning Appeals and Planning Commission applications for appointments
 - Councilmember Vest

K. MISCELLANEOUS MATTERS

1. Executive Session to discuss Contractual and Legal Matters related to provision of solid waste

L. ADJOURNMENT

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING
July 16, 2020 6:00 P.M. MINUTES**

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The following members were present at City Hall: Brandy Amidon, Mayor, Harvey Choplin, Mayor Pro-Tempore, Grant Bumgarner, Shaniece Criss, Kelly Byers, Rick Floyd, Jeff George, Sara Gilstrap and Brantly Vest. Also present were: Eric Vinson, City Administrator, Charlene Carter, Ben Ford, Police Chief, Greg Robertson, Fire Chief, Mac McMakin and Patrea St John Planning Director. The media were notified and did not attend the meeting and we had 4 attendees through Zoom.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Mayor Amidon called the meeting to order
2. Council and staff recited the Pledge of Allegiance.

B. OTHER BUSINESS

1. The invocation was given by Mayor Pro Tempore Choplin

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING(S)

1. Councilmember Criss made a motion to approve the minutes for the Regular Council Meeting held on June 18, 2020. The motion was seconded by Councilmember Floyd and carried unanimously.

D. PUBLIC HEARING

None

E. CITIZEN PARTICIPATION

None

F. ORDINANCE FOR SECOND READING

1. Councilmember Vest made a motion to allow Ordinance O-13-20 rezoning of 230 Main Street. Councilmember Choplin made the second and carried unanimously.

2. Councilmember Byers made a motion to approve Ordinance O-14-20 Agreement of Temporary Construction Easement and Driveway Closure with Pinestone Opportunity Fund, LLC. Councilmember Gilstrap made the second and carried unanimously.
3. Councilmember Byers made the motion to approve Ordinance O-15-20 Contractual Agreement for Sanitation Services with Greater Greenville Sanitation. Councilmember Floyd made the second and carried unanimously.

G. COMMITTEE REPORTS

1. Councilmember Byers provided the following summary of the monthly Public Works Reports and discussion points included: SCDHEC grant application was submitted, an executive session with the committee and full Council was completed to discuss Contractual and Legal matters to include Solid Waste. A motion was made to bring before Full Council as an Ordinance and First reading of the Ordinance O-15-20 Contractual Agreement with Greater Greenville for the provision of Solid Waste. First reading of the ordinance passed unanimously.
 2. Councilmember Floyd provided the following summary of the monthly Public Safety Reports: The Public Safety Committee inquired on staff Health and safety during COVID-19. Chief Ford provided information on the plans, route and discussions for Saturday's Unity March, Building permits remained steady for June, Municipal Court will resume on July 9, discussion of current COVID-19 numbers, impacts on the community and options to address the rising cases
 3. Councilmember Bumgarner made a motion to approve the June financial report for year end. Councilmember George made the second and carried unanimously.
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H. ORDINANCES FOR FIRST Reading

1. Mayor Amidon introduced and made a motion to approve the Emergency Ordinance O-16-20 Face Mask Coverings and stated the following: This ordinance is in response to the increasing numbers of Covid cases and introduced to preserve our community while taking the public's health as paramount. This ordinance will includes the following establishments: Foodservice Establishments, Grocery stores, Pharmacy, and Retail Establishments as defined by the ordinance. This Ordinance will be effective from July 18 at 6pm through Monday September 7, 2020. Mayor Amidon also read the first 2 pages of the ordinance to introduce into the record and include the establishments impacted.

Councilmember Floyd made the second.

Ordinance discussion included the following comments from Councilmembers:

Councilmember George asked for clarification on the food workers and penalty's to businesses. Councilmember Vest commented that the intent of the ordinance is to keep us safe, keep businesses open and while keeping the economy going and keep people visiting TR. He also stated the ordinance was consistent with the City of Greenville. Councilmember Byers commented she was glad the proposed resolution was changed to an ordinance since committee discussion and that it shows as a Council taking a stand and leadership for the community. Councilmember Bumgarner commented he believes it is wrong to make businesses and employees to wear mask. Councilmember Choplin stated as an older citizen he wants employees he encounters to be wearing a mask and gave an example of proactive measures taken while he was at the doctor's office that day. Councilmember Criss provided insight as a Public Health Professional and the love she feels for TR. She believes the ordinance is representative of being a good neighbor, wants social interaction with our community and the importance thereof, all the while keeping the community safe. She stated the current COVID numbers of 64,000 in SC and 1,000 deaths. She stated we all need to remain hopeful, willing to make changes and to pray. Councilmember Vest stated agreement and that the rapid pace changes on case numbers required a reassessment of the landscape and implementing the change to an ordinance. Councilmember Floyd stated the change from a resolution to an ordinance was imperative to keep folks safe. Mayor Amidon stated she was sad to see local businesses suffer when they were shut down and believes this is a positive alternative to help keep them open. She also stated it was significant to see major retailers implementing mask requirements and policies and Governor McMaster encouraging local governments to make the local decisions. Councilmember George stated he did not agree with passing an ordinance.

The vote carried 7 yes and Councilmembers Bumgarner and George voting no.

Mayor Amidon stated she was thankful for the discussion and thought Councilmember George was thoughtful in the discussion. Councilmember Choplin thanked Councilmember Criss for being TR's very own Public Health professional.

I. OLD BUSINESS

None

J. NEW BUSINESS

None

K. MISCELLANEOUS MATTERS

Mayor Amidon opened the floor for comments and discussion. City Administrator Vinson provided City update and praised the Public Safety departments for their Covid responsiveness. Mayor Amidon mentioned the Census challenge and encouraged all to be counted. Congratulations offered To Mayor Amidon for 2020 Women of Influence and Dr. Criss for Greenville County Schools Hall of Fame honor.

L. Adjournment

1. There being no other business to come before the Council, Councilmember Bumgarner made a motion to adjourn. The motion was seconded by Councilmember George and carried unanimously.

Brandy Amidon, Mayor

Completed by

Charlene Carter, City Clerk & Treasurer

Reviewed by

Eric Vinson, City Administrator



CITY OF TRAVELERS REST
CITIZEN PARTICIPATION REQUEST

DATE: 7/22/20
NAME: R. Brian Chase
ADDRESS: 30 Montford Ct,
Travelers Rest, SC
29690
PHONE: 561-644-1972

Discussion time limited to five (5) minutes.

Applicant's time cannot be yielded to other individuals.

Matter to be discussed:

Vagueness and application of an unclear Ordinance/law regarding short term rentals. Zoning Classification issues we are currently dealing with. Hope to initiate dialogue to implement clear guidelines for short term rentals to the benefit of all parties involved. Thank you.

By my signature I request the opportunity to address City Council at the next

Council Meeting to be held on: August 20, 2020

[Signature] 7-23-20
Signature

Country Roads <countryroads624@gmail.com>

Mon, Jul 13, 11:13 PM
(11 hours ago)

to Brandy Amidon, Sara Gilstrap

Dear Mayor Amidon,

We appreciate you taking the time to respond to us today. We would like to address a few points before moving on to discussing the matter with Patrea St. John. Our problem is not whether Patrea is following ordinances based on the IBC Codes. Our problem is that the Codes are not clearly defined or printed on the TR Website for someone like myself to make a thorough investment decision. We did research on both Municipal Codes and Zoning Codes, and no where in those codes does it mention anything about Short Term Rentals not being allowed. As an Investor, we do not have access to what codes are adopted by each Individual City if they are not disclosed. We researched Greenville County and Greenville City Limits, and there are clearly defined rules for the City of Greenville. However, there are not clearly defined guidelines regarding Short Term Rentals in the County or the City of Travelers Rest. When we were doing the research, we also saw there were numerous Short Term Rentals within residential areas in TR. Nothing states if you rent for less than 30 days that we would be considered commercial. We would have not made the decision to invest in this particular house if the short term rental rules were clearly defined stating that we would be considered commercial by renting it less then 30 days. We chose to add this investment as an overflow for extended family that come to visit and to fill in the gaps by renting it as a short term rental.

On another note, let us better phrase, we may have not been singled out, but feel that an ordinance/laws should be clearly defined and adhered to by everyone. It should not be based on one person's preference to not want a short term rental in their specific neighborhood, which in turn only affects a select few, while others are free to continue to operate with no issues. When not universally enforced, it leads to discretionary use of power. What concerns me also is that a "complaint" was filed against us. There has been no issue with our house to warrant a complaint. We hold our home and ourselves, as well as our guests to high standards and to this day we have had nothing less than 5 star reviews from all our guests, and our neighbors right besides us have had no complaints. They said everyone has been very nice and they don't mind us being there at all. They also have our phone number if there is anything out of the ordinary. They know we would be there quickly to rectify any issues. We keep the house nicer than others, screen people, have strict guidelines on who can rent with age requirements, along with specifically stated items in the agreement such as no parties, etc. We are very concerned about our neighbors as if we were living there ourselves. If someone was concerned, we wish they would have addressed it with us first. It doesn't seem to bother the person who reported us that the neighbor on the other side of us has had a washer machine in front of the garage for at least 6 months. We were going to spend a few months renovating and thought maybe they were also at first. As of the other day, there is a freezer out there in addition to the washer. The garbage can is always outside, the grass is always high

and there are weeds growing from their gutters. You would think seeing that every day would be upsetting. If we sell the house, who knows who will buy and how they will keep the house. Even if we had a long term renter in there, we could have issues with them not keeping it nice and may have issues if ever wanted to evict them. At least with a short term rental we have more control over the house and who is in it besides our family members. The point is, there are many vacation rental owners in the area who maintain their homes better than regular home owners maintain their own homes. We do bring revenue to the town and provide a place for people to stay while they are considering relocating to the area. We enjoy hosting families visiting other family members here, attending weddings, visiting their kids at college, etc. We are appealing to you on behalf of other Vacation Rental Owners like ourselves who have high standards and feel that it may be beneficial to work together to regulate and adopt guidelines for short term rentals. We would be willing to be part of the conversation in drafting such guidelines to benefit not only the community, but also the Vacation Rental Owners.

We know that Patrea is only trying to do her job, however, we would like to appeal directly to you and the City Council to bring attention of the vagueness and the application of an unclear ordinance/law regarding short term rentals. As I am sure you can imagine, to cease operations immediately per the letter we received, does not allow for reasonable time to either dispute the disagreement on the application of said vague laws, or the fact that our guests have set vacation plans in place. It would be an undue hardship on our guests to cancel their bookings without ample advanced notice. I look forward to discussing with you in person, or appealing my case before the city council on the resolution of our property disagreement. We look forward to continuing being a valued member of TR and the surrounding Communities.

Sincerely,
Denise & Brian Chase
561-644-1972

Public Works Summary for July 2020

- **Sanitation:** Still Tracking complaints on ACE. We had 24 calls for brush pick up.
- **Road and Bridge:** SCDOT was notified of six complaints to include four line of sight issues. The city was notified of and repaired four potholes. The stop sign at the corner of Keystone and Nolan Rd was replaced. The crosswalk signs for Main Street are scheduled to be installed on August 14. Two encroachment permits were signed.
- **Animal Control:** six complaint was reported with 5 impoundments. Four traps were set for cats.
- **Sewer:** Three sewer inspections were conducted. Two sewer evaluations were conducted on lots in the city. Three sewer verifications were done on lots in Grayson Point.
- **Building / Grounds Maintenance:** Versco is performing extra cleanings and disinfecting of the facility to keep our customers and employees safe as possible. The sink in the lobby restroom was repaired. A dehumidifier was placed in council chambers to help with the humidity issue in there. Both the generator at city hall and the fire station had PM pulled on them in July. Repairs are scheduled to be made next week. The locks on the front doors of the city hall lobby were adjusted.
- **Miscellaneous Items** Mulch is being installed on Main Street on the side that was not covered by the contractor.
- **Environmental:** We had thirteen environmental complaints and we were able to close out eight of these. See attached report for a total open and closed cases for the month of July.
- **Trash cans** We are getting a lot of good feedback on the new trash cans and recycle containers that were installed on Main Street We have applied for a grant to purchase new cans for trash and recycle cans that will be placed throughout the park and downtown areas. This grant will also cover some educational material for recycling to help the city better serve the residents. We were awarded \$21,990.00 in a recycle grant from DEHEC. This money will be used for various things to help increase our recycling program.

Public Works Report

Month of July 2020

1. Sanitation

Calls for Brush Pick-Up	<u>28</u>
Complaints	<u>8</u>
Residential	<u>8</u>
Commercial	<u>0</u>

2. Roads & Bridges

Complaints	<u>10</u>
Resolved by City	<u>4</u>
DOT Notification	<u>6</u>

3. Animal Control

Complaints	<u>6</u>
Impoundments	<u>5</u>
Dispositions	<u>6</u>
Humane Society	<u>2</u>
Return to Owner	<u>4</u>

4. Sewer

Complaints	<u>0</u>
Resolved by City	<u>0</u>
Inspections	<u>3</u>

5. Environmental

Complaints	<u>See Report</u>
Resolved by City	<u></u>
Summons Issued	<u></u>

6. Fuel

Fuel Usage	<u>212.029</u>
M1	<u>87.73</u>
M2	<u>124.29</u>

Environmental Cases for July 2020

Case Report

07/01/2020 - 07/31/2020

Case #	Case Date	Complainant Name	Description	Status	Parcel Address
289	7/30/2020	Phillip Tate	Roof Damage	Open	306 GRAY RD
288	7/30/2020	Phillip Tate	Roof Damage	Open	435 25 DR
287	7/23/2020	Phillip Tate		Open	6505 STATE PARK RD
286	7/21/2020	Phillip Tate	High Grass	Open	117 COLONY
285	7/21/2020	Phillip Tate	High Grass	Closed	101 HILLTOP
284	7/21/2020	Phillip Tate	High Grass	Closed	105 WILD GEESE RD
283	7/20/2020	Phillip Tate	Vehicle No Tag	Open	412 MCELHANEY RD
282	7/14/2020	Phillip Tate	High Grass	Closed	205 BRANDT CT
281	7/14/2020	Phillip Tate	High Grass	Closed	202 BRANDT CT
280	7/6/2020	Phillip Tate	High Grass	Closed	304 POPLAR TRL
279	7/6/2020	Phillip Tate	High Grass	Closed	122 POINSETT HWY
278	7/6/2020	Phillip Tate	High Grass	Closed	120 POINSETT HWY
277	7/1/2020	Phillip Tate	High Grass	Closed	22 MCALLISTER

Litter Pickup 2020			
Month	Number of Bags	Vol.	Pounds
January	50	12	1200
February	29	14	653
March	14	8	315
April	14	4	315
May	8	8	176
June	3	1	68
July	0	0	0
August	7	4	158
September			
October			
November			
December			
Yearly Total	125	51	2885

Travelers Rest Fire Dept.

Travelers Rest, SC

This report was generated on 8/3/2020 12:38:34 PM



Incidents for Zone for Date Range

Zone: All Zones | Start Date: 07/01/2020 | End Date: 07/31/2020

INCIDENT	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2020-429	311 - Medical assist, assist EMS crew	07/01/2020	10 SPRINGDALE DR	E-85,SQ-85
2020-430	311 - Medical assist, assist EMS crew	07/01/2020	400 N HWY 25 BYP	SQ-85
2020-431	311 - Medical assist, assist EMS crew	07/02/2020	TIGERVILLE RD / N HWY 25	AC-85,SQ-85
2020-432	311 - Medical assist, assist EMS crew	07/02/2020	1500 TRAILHEAD CT	SQ-85
2020-433	322 - Motor vehicle accident with injuries	07/02/2020	ROE RD	E-85,E-85A,SQ-85
2020-434	611 - Dispatched & cancelled en route	07/02/2020	11 HART ST	SQ-85
2020-435	140 - Natural vegetation fire, other	07/02/2020	42 PLAZA DR	SQ-85
2020-436	311 - Medical assist, assist EMS crew	07/02/2020	14 BENTON RD	SQ-85
2020-437	311 - Medical assist, assist EMS crew	07/03/2020	1 HAVENWOOD LN	E-85,SQ-85
2020-438	440 - Electrical wiring/equipment problem, other	07/03/2020	412 MCELHANEY RD	E-85,E-85A,SQ-85
2020-439	311 - Medical assist, assist EMS crew	07/04/2020	9 BENTON RD	SQ-85
2020-440	651 - Smoke scare, odor of smoke	07/04/2020	107 TOLAR RD	E-85,E-85A,SQ-85
2020-441	744 - Detector activation, no fire - unintentional	07/04/2020	925 N MAIN ST	E-85,E-85A,SQ-85
2020-442	311 - Medical assist, assist EMS crew	07/05/2020	1 HAVENWOOD LN	E-85
2020-443	611 - Dispatched & cancelled en route	07/07/2020	22 BENTON RD	E-85,E-85A,SQ-85
2020-444	311 - Medical assist, assist EMS crew	07/07/2020	1 HAVENWOOD LN	E-85,SQ-85
2020-445	500 - Service Call, other	07/07/2020	301 HAWKINS RD	SQ-85
2020-446	744 - Detector activation, no fire - unintentional	07/07/2020	3300 POINSETT HWY	AC-85,C-85,E-85,E-85A,SQ-85
2020-447	743 - Smoke detector activation, no fire - unintentional	07/08/2020	6805 STATE PARK RD	E-85,E-85A,SQ-85
2020-448	311 - Medical assist, assist EMS crew	07/08/2020	125 TRAILBLAZER DR	SQ-85

Only REVIEWED incidents included.

2020-449	311 - Medical assist, assist EMS crew	07/09/2020	925 N MAIN ST	E-85,E-85A,SQ-85
2020-450	611 - Dispatched & cancelled en route	07/09/2020	9 MCELHANEY RD	E-85,SQ-85
2020-451	611 - Dispatched & cancelled en route	07/09/2020	11 INA ST	E-85,E-85A,SQ-85
2020-452	311 - Medical assist, assist EMS crew	07/09/2020	116 TUBBS MOUNTAIN RD	E-85,SQ-85
2020-453	311 - Medical assist, assist EMS crew	07/09/2020	1 HAVENWOOD LN	E-85,SQ-85
2020-454	322 - Motor vehicle accident with injuries	07/10/2020	N MAIN ST / COOPER ST	E-85,E-85A,SQ-85
2020-455	322 - Motor vehicle accident with injuries	07/11/2020	POINSETT HWY / PALADIN PKWY	C-85,E-85,E-85A
2020-456	311 - Medical assist, assist EMS crew	07/11/2020	6307 STATE PARK RD	E-85
2020-457	743 - Smoke detector activation, no fire - unintentional	07/12/2020	110 HAWKINS RD	E-85,E-85A
2020-458	311 - Medical assist, assist EMS crew	07/12/2020	412 MCELHANEY RD	E-85,SQ-85
2020-459	735 - Alarm system sounded due to malfunction	07/13/2020	1915 ESTRIDGE CT	AC-85,C-85,E-85,E-85A,SQ-85
2020-460	744 - Detector activation, no fire - unintentional	07/13/2020	104 WENDFIELD DR	AC-85,E-85A
2020-461	311 - Medical assist, assist EMS crew	07/14/2020	1500 TRAILHEAD CT	SQ-85
2020-462	321 - EMS call, excluding vehicle accident with injury	07/14/2020	1 HAVENWOOD LN	E-85,E-85A
2020-463	735 - Alarm system sounded due to malfunction	07/15/2020	3300 POINSETT HWY	AC-85,C-85,E-85,E-85A,SQ-85
2020-464	735 - Alarm system sounded due to malfunction	07/15/2020	49 BROOKSIDE DR	E-85,E-85A,SQ-85
2020-465	735 - Alarm system sounded due to malfunction	07/16/2020	49 BROOKSIDE DR	E-85,E-85A,SQ-85
2020-466	324 - Motor vehicle accident with no injuries.	07/16/2020	301 N MAIN ST	C-85,E-85,E-85A
2020-467	311 - Medical assist, assist EMS crew	07/16/2020	49 BROOKSIDE DR	E-85
2020-468	730 - System malfunction, other	07/17/2020	49 BROOKSIDE DR	AC-85,C-85,E-85,E-85A
2020-469	322 - Motor vehicle accident with injuries	07/17/2020	N HWY 25 / STATE PARK RD	E-85
2020-470	324 - Motor vehicle accident with no injuries.	07/17/2020	28 WALNUT LN	E-85,E-85A
2020-471	743 - Smoke detector activation, no fire - unintentional	07/18/2020	110 HAWKINS RD	E-85,E-85A,SQ-85
2020-472	735 - Alarm system sounded due to malfunction	07/18/2020	110 HAWKINS RD	C-85,E-85,E-85A,SQ-85

Only REVIEWED incidents included.

2020-473	311 - Medical assist, assist EMS crew	07/18/2020	1 HAVENWOOD LN	E-85,SQ-85
2020-474	745 - Alarm system activation, no fire - unintentional	07/18/2020	795 MARY PEACE STERLING CIR	E-85,E-85A,SQ-85
2020-475	311 - Medical assist, assist EMS crew	07/18/2020	23 MONTFORD CT	E-85,SQ-85
2020-476	611 - Dispatched & cancelled en route	07/20/2020	5 NOLAN RD	SQ-85
2020-477	500 - Service Call, other	07/20/2020	WILLIAMS RD / PLESTA LN	SQ-85
2020-478	311 - Medical assist, assist EMS crew	07/20/2020	125 POINSETT COMMON DR	SQ-85
2020-479	744 - Detector activation, no fire - unintentional	07/20/2020	1 HAVENWOOD LN	E-85,E-85A,S-85
2020-480	311 - Medical assist, assist EMS crew	07/21/2020	509 PARIS VIEW DR	SQ-85
2020-481	311 - Medical assist, assist EMS crew	07/21/2020	552 ROE CENTER CT	E-85,SQ-85
2020-482	622 - No incident found on arrival at dispatch address	07/21/2020	3300 POINSETT HWY	E-85,E-85A,SQ-85
2020-483	621 - Wrong location	07/21/2020	117 MOTOR BOAT CLUB RD	SQ-85
2020-484	311 - Medical assist, assist EMS crew	07/21/2020	101 WATSON RD	E-85,SQ-85
2020-485	311 - Medical assist, assist EMS crew	07/22/2020	109 N MAIN ST	SQ-85
2020-486	551 - Assist police or other governmental agency	07/22/2020	100 INSPIRATIONAL WAY	ATV85
2020-487	745 - Alarm system activation, no fire - unintentional	07/22/2020	110 HAWKINS RD	AC-85,C-85,E-85,E-85A,SQ-85
2020-488	311 - Medical assist, assist EMS crew	07/23/2020	252 LITTLE TEXAS RD	E-85,E-85A,SQ-85
2020-489	311 - Medical assist, assist EMS crew	07/23/2020	6805 STATE PARK RD	E-85
2020-490	735 - Alarm system sounded due to malfunction	07/24/2020	3300 POINSETT HWY	E-85,E-85A,SQ-85
2020-491	745 - Alarm system activation, no fire - unintentional	07/24/2020	50 ARBORETUM LN	E-85,E-85A,SQ-85
2020-492	311 - Medical assist, assist EMS crew	07/24/2020	6 MCALLISTER ST	E-85,SQ-85
2020-493	735 - Alarm system sounded due to malfunction	07/24/2020	27 WEST RD	E-85,E-85A,SQ-85
2020-494	740 - Unintentional transmission of alarm, other	07/25/2020	8 CENTER ST	AC-85,C-85,E-85,E-85A
2020-495	311 - Medical assist, assist EMS crew	07/25/2020	0 N HWY 25 BYP	E-85
2020-496	440 - Electrical wiring/equipment problem, other	07/25/2020	142 LINDSEY LAKE RD	E-85A
2020-497	311 - Medical assist, assist EMS crew	07/25/2020	100 WALNUT LN	E-85A

Only REVIEWED incidents included.

2020-498	743 - Smoke detector activation, no fire - unintentional	07/26/2020	1 HAVENWOOD LN	E-85,E-85A
2020-499	743 - Smoke detector activation, no fire - unintentional	07/27/2020	1 HAVENWOOD LN	E-85,E-85A
2020-500	611 - Dispatched & cancelled en route	07/27/2020	1 HAVENWOOD LN	E-85,E-85A,SQ-85
2020-501	611 - Dispatched & cancelled en route	07/28/2020	ROE FORD RD / N HWY 25 BYP	AC-85,C-85,E-85,E-85A
2020-502	322 - Motor vehicle accident with injuries	07/29/2020	131 MIDWOOD RD	E-85,SQ-85
2020-503	311 - Medical assist, assist EMS crew	07/29/2020	252 LITTLE TEXAS RD	SQ-85
2020-504	311 - Medical assist, assist EMS crew	07/30/2020	807 N MAIN ST	E-85,SQ-85
2020-505	711 - Municipal alarm system, malicious false alarm	07/31/2020	304 WEST RD	E-85,E-85A,SQ-85
2020-506	131 - Passenger vehicle fire	07/31/2020	3 PARIS VIEW DR	E-85,E-85A

Total # Incidents: 78

Only REVIEWED incidents included.

Travelers Rest Fire Dept.

Travelers Rest, SC

This report was generated on 8/3/2020 12:37:29 PM



Occupancies Inspected for Date Range

Start Date: 07/01/2020 | End Date: 07/31/2020

OCCUPANCY	ID	ADDRESS	ZONE	LAST INSPECTION
(VACANT) Travelers Rest Reformed Presbyterian Church	358	3 Plaza DR		07/07/2020
Barrett Survey Group	348	223 N Poinsett HWY #B	North End	07/07/2020
Bedazzled for Hair	597	110 S Main ST		07/07/2020
Beyond The Threads	588	106 S Main ST		07/07/2020
Calvary Chapel	316	123 N Poinsett HWY		07/07/2020
Field House Bar and Grill	332	216 N Poinsett HWY		07/07/2020
Foothill Chiropractic	334	223 N Poinsett HWY #A		07/07/2020
Forrest Oil	356	1 Plaza DR #A		07/07/2020
Forrest Oil Building 2	357	1 Plaza DR #B		07/07/2020
Goose Feathers	544	110 S Main ST		07/07/2020
Marcy's	337	227 N Poinsett HWY		07/07/2020
Naturally Unique Photography	520	316-B Poplar Street EXT	Downtown	07/07/2020
Pace Running Shop	558	108 S Main ST		07/07/2020
Path Finder Detective & Recovery	319	133 N Poinsett HWY		07/07/2020
Trailside Counseling		128 S Main ST #Suite-212	Downtown	07/22/2020
Tsp enterprises	518	306a N Poinsett HWY #C	Downtown	07/07/2020
Waffle House	382	511 Roe RD		07/13/2020

of Occupancies Inspected: 17

% Occupancies Inspected: 3.37

Travelers Rest Fire Dept

Travelers Rest, SC

This report was generated on 8/3/2020 12:41:06 PM



Total Training Hours per Personnel by Date Range

Personnel: All Personnel | Start Date: 07/01/2020 | End Date: 07/31/2020

Personnel Name	Total hours
Almeida, Josh C	24:00
Carter, Lee	16:00
Crain, Barry M	4:00
Gilstrap, Matt W	24:00
Herman, Larry Dean	22:00
Irvin, Sean	4:00
Kelly, Christian B	24:00
Lewis, Robert T	4:00
Little, Adam C	24:00
McCarson, Brad C	20:00
McMakin, James E	22:00
Owen, Patricia A	14:00
Perkins, Lee A	10:00
Robertson, Gregory W	22:00
Shupe, Jacob C	14:00
Smith, Christopher L	20:00
Count of Personnel : 16	Total Agency Training Hours : 268:00

Travelers Rest Fire Dept.

Travelers Rest, SC

This report was generated on 8/3/2020 12:30:47 PM



Fuel Usage for Vehicle Number for Apparatus for Date Range

Apparatus: All Apparatus | Vehicle(s): All Vehicles | Start Date: 07/01/2020 | End Date: 07/31/2020

COMPLETED DATE	DONE BY	HOURS	MILES	FUEL VOLUME	DEF VOLU	COST	COMPLETED NOTES
Apparatus: C-85 Vehicle: 2011 F150							
07/06/2020	Gregory Robertson		67081	26.00			
07/10/2020	Christian Kelly		67198	11.60			
07/20/2020	Gregory Robertson		67459	27.00			
07/27/2020	Gregory Robertson		67602	13.50			
Apparatus Totals:		0.00	521.00	78.10			
Apparatus: E-85 Vehicle: 2003 KME Pumper							
07/01/2020	Matt Gilstrap	6419	64120	23.80			
07/07/2020	Matt Gilstrap	6424	64150	17.90			
07/12/2020	Brad McCarson	6431	64195	25.60			
07/16/2020	Matt Gilstrap	6436	64232	19.00			
07/22/2020	Matt Gilstrap	6443	64273	25.40			
07/23/2020	Patricia Owen	6447	64287	9.00			
07/31/2020	Matt Gilstrap	6453	64333	24.10			
Apparatus Totals:		34.00	213.00	144.80			
Apparatus: E-85A Vehicle: 1997 Sutphen Pumper							
07/16/2020	Christian Kelly	7458	57534	20.40			
07/22/2020	Christian Kelly	7463	57579	13.60			
07/29/2020	Josh Almeida	7469	57644	19.50	0.00		
Apparatus Totals:		11.00	110.00	53.50	0.00		
Apparatus: FS Tr Vehicle: Fire Safety Trailer							
07/10/2020	Matt Gilstrap		88024	22.50			
Apparatus Totals:		0.00	0.00	22.50			
Apparatus: SQ-85 Vehicle:							
07/04/2020	Lee Carter		41116.3	15.30			
07/06/2020	Adam Little		41154	11.70			Spare gas cans
07/09/2020	Adam Little		41243	15.00			
07/13/2020	Lee Carter		41301	8.00			
07/20/2020	Adam Little		41365	11.00			
07/24/2020	Adam Little		41440	11.50			
Apparatus Totals:		0.00	323.70	72.50			
Total For All:		45.00	1167.70	371.40			

Records included must have Maintenance Type as 'Fuel' and be Completed. 'Hours' and 'Miles' represent the amounts at the time of the Maintenance Request in the 'Request Maintenance' screen. 'Fuel Volume' and 'DEF. Volume' represent the amou

Case Report For July 2020

1. Walmart Shoplifting: Retail theft continues to affect our city. 21 calls for shoplifting during the month of July. 13 were arrested and in possession of narcotics. Most property was turned back over to the Walmart.
2. Responded to 36 traffic collisions during the month of July. 29 accidents occurred on the roadway, 7 were private property or assisting other agency.
3. 4 people were arrested for DUI during the month of July.
4. Patrol Officers had 8 animal calls during the month of July. 4 on week days, 3 on weekends, 1 on week nights.
5. 4- Calls for public intoxication during the month of July. 2- Arrest.
6. July events in the city: 4- Farmer Markets
7. Grand Jury 4 cases for July.
8. Walmart had 54 calls for service (not including traffic stops and extra patrols).
9. 4- vehicles towed from Walmart for shoplifting during July.

Travelers Rest Police

Call Totals By Incident Type

7/1/20 thru 7/31/20

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
LAW	TP01	44A	Alarm_Audible	1	0.04%
LAW		72	Fraud_Forgery/Deceit	1	0.04%
LAW		71D	Noise_Fireworks	1	0.04%
LAW		36	Officer_Extra Patrol Bus/Resd	6	0.22%
LAW		29	Officer_Follow up	2	0.07%
LAW		92B	Property_Recovered Property	1	0.04%
LAW		64	Traffic_Traffic Control	1	0.04%
LAW		56	Traffic_Traffic Stop	10	0.36%
LAW		53B	Vehicle_Abandoned	1	0.04%
LAW		53E	Vehicle_Stranded Motorist	1	0.04%
LAW		ZTP50C	ZTP_Accident_Hit and Run	3	0.11%
LAW		ZTP50B	ZTP_Accident_Injuries	2	0.07%
LAW		ZTP50	ZTP_Accident_No Injuries	25	0.90%
LAW		ZTP50PP	ZTP_Accident_Private Property	5	0.18%
LAW		ZTP44A	ZTP_Alarm_Audible	37	1.33%
LAW		ZTP44CS	ZTP_Alarm_Commercial Silent	6	0.22%
LAW		ZTP71BC	ZTP_Animal_Barking/Nuisance	4	0.14%

Travelers Rest Police

Call Totals By Incident Type

7/1/20 thru 7/31/20

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
LAW		ZTP71A	ZTP_Animal_Loose	7	0.25%
LAW		ZTP86	ZTP_Assault	1	0.04%
LAW		ZTP85	ZTP_Breaking and Entering Burg	2	0.07%
LAW		ZTP85D	ZTP_Burglary_Auto/Vehicles	1	0.04%
LAW		ZTP85C	ZTP_Burglary_Residence	1	0.04%
LAW		ZTP34B	ZTP_Check_Welfare Check	13	0.47%
LAW		ZTP74	ZTP_Damage_Malicious	5	0.18%
LAW		ZTP81	ZTP_Disturbance	17	0.61%
LAW		ZTP80A	ZTP_Domestic_Verbal	7	0.25%
LAW		ZTP33	ZTP_EMS Req Assistance	10	0.36%
LAW		ZTP14A	ZTP_Escort_Adult	22	0.79%
LAW		ZTP14J	ZTP_Escort_Juvenile	1	0.04%
LAW		ZTP40	ZTP_Fire_Call	21	0.75%
LAW		ZTP72	ZTP_Fraud_Forgery/Deceit	7	0.25%
LAW		ZTP76C	ZTP_Harassing_Calls	1	0.04%
LAW		ZTP41C	ZTP_Help_Routine Assist	4	0.14%
LAW		ZTP73	ZTP_Intoxicated_Person	1	0.04%
LAW		ZTP30D	ZTP_K9_Usage	1	0.04%
LAW		ZTP84C	ZTP_Larceny_Petit Larceny	8	0.29%

Travelers Rest Police

Call Totals By Incident Type

7/1/20 thru 7/31/20

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
LAW		ZTP91	ZTP_Littering	1	0.04%
LAW		ZTP75	ZTP_Missing_Person	1	0.04%
LAW		ZTP71D	ZTP_Noise_Fireworks	12	0.43%
LAW		ZTP71C	ZTP_Noise_Loud Music	5	0.18%
LAW		ZTP15	ZTP_Non Criminal Service	19	0.68%
LAW		ZTP36	ZTP_Officer_Extra Ptrl Bus/Res	1,909	68.45%
LAW		ZTP29	ZTP_Officer_Follow Up	77	2.76%
LAW		ZTP19	ZTP_Officer_Report To	15	0.54%
LAW		ZTP79	ZTP_Officer_Special Operation	12	0.43%
LAW		ZTP81B	ZTP_Phone_911 Hangup Call	2	0.07%
LAW		ZTP92C	ZTP_Property_Found Property	4	0.14%
LAW		ZTP92B	ZTP_Property_Recovered Prop	1	0.04%
LAW		ZTP52B	ZTP_Roadway_Obstruction	10	0.36%
LAW		ZTP52TL	ZTP_Roadway_Traffic Light	1	0.04%
LAW		ZTP24	ZTP_See Complainant	21	0.75%
LAW		ZTP84D	ZTP_Shoplifting	15	0.54%
LAW		ZTP88	ZTP_Suspicious_Person	50	1.79%
LAW		ZTP57B	ZTP_Traffic_Reckless Driver	4	0.14%
LAW		ZTP64	ZTP_Traffic_Traffic Control	7	0.25%

Travelers Rest Police

Call Totals By Incident Type

7/1/20 thru 7/31/20

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
LAW		ZTP56	ZTP_Traffic_Traffic Stop	247	8.86%
LAW		ZTP61	ZTP_Traffic_Working Radar at L	42	1.51%
LAW		ZTP77	ZTP_Trespassing	3	0.11%
LAW		ZTP53B	ZTP_Vehicle_Abandoned	30	1.08%
LAW		ZTP53E	ZTP_Vehicle_Stranded Motorist	9	0.32%
LAW		ZTP53C	ZTP_Vehicle_Suspicious	44	1.58%
LAW		ZTP87B	ZTP_Vehicle_Vehicle Theft	1	0.04%
LAW		ZTP83	ZTP_Vice_Narcotics	2	0.07%
LAW		ZTP78B	ZTP_Warrant_Warrant Service	6	0.22%
LAW		ZTP49B	ZTP_Weapon_Discharge	2	0.07%
				2,789	
LAW	TP02	ZTP50B	ZTP_Accident_Injuries	1	2.13%
LAW		ZTP71A	ZTP_Animal_Loose	1	2.13%
LAW		ZTP33	ZTP_EMS Req Assistance	2	4.26%
LAW		ZTP40	ZTP_Fire_Call	5	10.64%
LAW		ZTP84C	ZTP_Larceny_Petit Larceny	1	2.13%
LAW		ZTP36	ZTP_Officer_Extra Ptrl Bus/Res	24	51.06%
LAW		ZTP19	ZTP_Officer_Report To	1	2.13%

Travelers Rest Police

Call Totals By Incident Type

7/1/20 thru 7/31/20

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
LAW		ZTP52B	ZTP_Roadway_Obstruction	1	2.13%
LAW		ZTP56	ZTP_Traffic_Traffic Stop	10	21.28%
LAW		ZTP53B	ZTP_Vehicle_Abandoned	1	2.13%
				47	
LAW	XX1	ZTP81	ZTP_Disturbance	1	11.11%
LAW		ZTP41C	ZTP_Help_Routine Assist	3	33.33%
LAW		ZTP29	ZTP_Officer_Follow Up	1	11.11%
LAW		ZTP19	ZTP_Officer_Report To	1	11.11%
LAW		ZTP52B	ZTP_Roadway_Obstruction	1	11.11%
LAW		ZTP56	ZTP_Traffic_Traffic Stop	2	22.22%
				9	2,845

TRAVELERS REST POLICE DEPARTMENT-JULY 2020 VEHICLE REPORT

VEHICLE	ASSIGNMENT	BEGINNING MILEAGE	ENDING MILEAGE	TOTAL MILEAGE	MAINTENANCE THIS MONTH	MAINTENANCE OVER LIFE OF VEHICLE
10	Chief	111685	111897	212		\$9,295.29
77	Patrol	55974	57351	1377		\$2,944.18
78	Patrol	49512	50044	532		\$1,940.05
79	Patrol	48295	48993	698		\$11,058.23
80	Patrol	59965	60745	780		\$2,572.70
81	Patrol	52256	52904	648		\$9,695.79
307	SRO-Humvee	39594	39594	0		\$2,658.96
284	Patrol	70794	71469	675		\$3,772.73
285	Patrol	57416	58173	757	\$645.68	\$4,202.88
938	Patrol	16302	17085	783	\$484.26	\$830.52
351	Spare	132457	132457	0		\$20,378.00
370	Spare	81648	81690	42		\$4,003.88
371	Spare	76533	76870	337		\$3,420.38
675	Detective	151603	153011	1408		\$6,673.93
939	Patrol	22270	22830	560		\$448.22
146	Patrol	45918	46222	304		\$1,266.18
982	Investigator	135413	136848	1435		\$0.00
122	Patrol	33588	34674	1086		\$1,759.11
123	Patrol	33928	34727	799		\$936.12
977	SRO	67114	67615	501		\$2,746.11
TOTAL this month				11634	\$1,129.94	

Municipal Court
Monthly Report for July 2020
COVID-19

	Prior Month	Current Month	Year to Da <small>(7/1/2020)</small>
Total Fines Processed	\$2,075.00	\$3,664.52	\$3,664.52
State Disbursement	\$1,018.92	\$1,978.40	\$1,978.40
City Disbursement (General Fund)	\$931.32	\$1,408.15	\$1,408.15
City Disbursement (Restricted)	\$124.76	\$277.97	\$277.97
Warrants Issued	17	25	25
Citations Issued	62	80	80
Criminal Cases Adjudicated	13	16	16
Traffic Cases Adjudicated	1	12	12
Total Cases Adjudicated	14	28	28
Jury Trials Requested	0	3	3
Jury Trials Held	0	0	0
Jury Trial (Pleas/Forfeited)	1	2	2
Cases Carried Over for Trial	8	11	N/A

MUNICIPAL COURT REMITTANCE FORM FOR STATE'S PORTION OF REVENUE

To City Treasurer of Travelers Rest

For The Month Of JULY 2020

Municipal Court Cases

Total Fines		\$	<u>1,408.15</u>
Conviction Surcharges		\$	<u>100.00</u>
DUI Assessment		\$	<u>237.00</u>
DUS Assessment	\$		<u>0.00</u>
Insurance Fraud (See Form A)	\$		
Cruelty to Animals (See Form B)	\$		
Wildlife	\$		
Size & Weight	\$		
Carrier of Household Goods and Hazardous Waste	\$		
Other Assessments		\$	<u>1,919.37</u>

Transfer Cases from General Sessions Court

Fines		\$	<u> </u>
Conviction Surcharge		\$	<u> </u>
DUI Assessment		\$	<u> </u>
Other Assessments		\$	<u> </u>
Bond Estreatments		\$	<u> </u>
TOTAL		\$	<u>3,664.52</u>

Signed J. Twitty
Municipal Judge

Date August 3, 2020

ATTACHMENT F

Total Amount Allocated to State	\$	<u>1978.40</u>
Total Amount Allocated to Victim Assistance Fund	\$	<u>277.97</u> <i>x</i>



THE HONORABLE CURTIS M. LOFTIS, JR.
State Treasurer

Municipal Name: City of Travelers Rest Municipal Code: 2899 Date Submitted: 8/3/2020
Collection Period Beginning (Month/Year): 7/1/2020 Collection Period Ending (Month/Year): 7/30/2020

SOUTH CAROLINA STATE TREASURER'S REVENUE REMITTANCE FORM

LINE	FINES, FEES AND FILING FEE/ASSESSMENT	%	CODE	AMOUNT DUE	LINE
A	Public Defender Application Fee - \$40 Per Application	100%	17-2-30		A
B	Body Piercing	100%	44-32-120		B
C	Marriage License Fee - Additional \$ 20 Per License	100%	20-1-375		C
D	Bond Estreatment	33%	17-15-260		D
DA	Municipal Conditional Discharge Fee-\$150	100%	44-33-450(C)		DA
DB	Violations of State Shellfish Laws	33%	44-1-152		DB
DC	Criminally Negligent Use of Firearms/Archery Tackle	100%	50-1-35		DC
DD	Highway Work Zone - Department of Public Safety	65%	56-5-1335		DD
DE	Highway Work Zone - State Highway Fund	33%	56-5-1335		DE
DF	Public Disorderly Conduct (New as of 7/1/2019)	100%	15-17-530		DF
DUI/DUS/BUI - ASSESSMENTS/SURCHARGES/ PULLOUT					
E	Boating Under the Influence (BUI)	100%	50-21-114		E
F	Municipal DUS DPS Pullout - \$100	100%	56-1-460		F
G	Municipal DUI Assessment - \$12 Per Case	100%	56-5-2995	\$12	G
H	Municipal DUI Surcharge - \$100 Per Case	100%	14-1-211	\$100	H
I	Municipal DUI DPS Pullout - \$100	100%	56-5-2930 & 2945	\$100	I
IA	DUI/DUAC Breathalyzer Test Conviction Fee-ILED \$25	100%	56-5-2950(B)	\$25	IA
SURCHARGES					
J	Municipal Drug Surcharge - \$150 Per Case	100%	14-1-213(A)		J
K	Municipal Law Enforcement Surcharge - \$25 Per Case	100%	14-1-213(A)	\$325	K
KA	Municipal Criminal Justice Academy \$5 Surcharge (Terminated 6/30/16)	100%	14-1-24(A)		KA
OTHER ASSESSMENTS - STATE SHARE					
L	Municipal - 107.5%	83.24%	14-1-208	\$1416.40	L
LA	Municipal Traffic Education Program \$140 Application Fee	90.93%	17-22-350(C)		LA
M	TOTAL REVENUE DUE TO STATE TREASURER			\$ 1,978.40	M

PLEASE FILL IN THE AMOUNTS RETAINED BY YOUR OFFICE IN THE TABLE BELOW. THIS SECTION IS FOR REPORTING PURPOSES ONLY. DO NOT REMIT THESE AMOUNTS TO THE STATE TREASURER.

LINE	RETAINED BY MUNICIPAL FOR VICTIM SERVICES	%	CODE	AMOUNT RETAINED	LINE
N	Assessments Municipal	11.12%	14-1-205	\$177.97	N
O	Surcharges Municipal	100%	14-1-211	\$100.00	O
OA	Other Assessments -Municipal	9.17%	17-22-350(C)		OA
P	TOTAL RETAINED FOR VICTIM SERVICES			\$ 277.97	P

Comments _____

Contact Person _____ Telephone: _____

Contact Person Email: _____

I, Municipal Treasurer, certify that the foregoing information is true and accurate.

Municipal Treasurer Signature: Charlene Carter

Municipal Treasurer Email: charlene@travelersrestsc.com

*Note: This report is required by law to be filed monthly, on or before the 15th, by the Municipal Treasurer, even if there are no collections. Form can be emailed to court.fines@stg.sc.gov. If form is filed by fax, please confirm with Mary Woods (Phone: 803 734 2637) PRIOR to transmission.

Travelers Rest Building Permit Report

Summary Report By Month 2020

	20-Jan	20-Feb	20-Mar	20-Apr	20-May	20-Jun	20-Jul	20-Aug	20-Sep	20-Oct	20-Nov	20-Dec	YTD 2020
PERMITS ISSUED:													
RESIDENTIAL NEW CONSTRUCTION (SFD, Townhouse, Condo)	7	4	6	3	1	5	4						3
COMMERCIAL NEW CONSTRUCTION	3	0	1	0	1	1	0						0
OTHER NEW CONSTRUCTION	0	0	0	0	0	0	0						0
STAND ALONE PERMITS (Electrical/Mechanical/Plumbing)	5	6	1	2	12	11	8						4
SIGN PERMITS	4	1	1	0	1	2	1						1
RESIDENTIAL RENOVATION	2	2	0	2	5	3	4						1
COMMERCIAL RENOVATION	1	3	2	1	0	1	1						1
MOBILE HOMES	0	0	0	0	0	0	0						0
MOBILE HOMES Removed	0	0	0	0	0	1	0						0
TOTAL PERMITS ISSUED	22	16	10	8	20	24	18						11
FEES COLLECTED:													
RESIDENTIAL NEW CONSTRUCTION (SFD, Townhouse, Condo)	\$8,304	\$4,471	\$6,624	\$2,991	\$1,132	\$4,600	\$11,090						\$39,211
COMMERCIAL NEW CONSTRUCTION	\$58,187	\$0	\$3,155	\$0	\$933	\$2,535	\$0						\$64,810
OTHER NEW CONSTRUCTION	\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
STAND ALONE PERMITS (Electrical/Mechanical/Plumbing)	\$260	\$250	\$30	\$110	\$476	\$512	\$354						\$1,992
SIGN PERMITS	\$40	\$110	\$10	\$0	\$20	\$30	\$200						\$410
RESIDENTIAL RENOVATION	\$521	\$93	\$0	\$144	\$730	\$582	\$489						\$2,079
COMMERCIAL RENOVATION	\$681	\$343	\$1,274	\$48	\$0	\$205	\$63						\$2,614
MOBILE HOMES	\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
PLAN REVIEW	\$1,263	\$4,873	\$838	\$3,300	\$0	\$463	\$150						\$10,887
TOTAL FEES COLLECTED	\$69,256	\$10,140	\$11,931	\$6,593	\$3,291	\$8,927	\$12,346						\$122,484
INSPECTIONS PERFORMED:													
ELECTRICAL	39	25	18	31	19	42	45						219
PLUMBING	30	30	20	27	16	38	28						189
MECHANICAL	38	40	30	45	26	48	57						284
BUILDING	46	35	32	32	22	40	1						209
MANUFACTURED HOMES	0	0	0	0	0	0	0						0
Certificates of Occupancy	3	7	2	10	1	8	3						34
MOBILE HOMES Removed	0	0	0	0	0	0	0						0
Demolition	0	0	0	0	0	0	0						0
TOTAL INSPECTIONS PERFORMED	153	137	100	145	84	168	134						927
CODE ENFORCEMENT CASES:													
NEW CASES		4	13	33	12	21	11						64
ACTIVE CASES		1	5	19	7	13	6						31
CLOSED CASES		3	8	14	5	8	5						31

**City of Travelers Rest
Balance Sheets - Governmental Funds**

As of July 31, 2020

	General Fund (Governmental)	Capital Projects (Governmental)	Hospitality Tax (Governmental)	Accommodations Tax (Governmental)	Fireman's Relief (Governmental)	Total Governmental	TOTAL
ASSETS							
Current Assets							
Checking/Savings							
101.005 - Petty Cash - (Court)	100.00	0.00	0.00	0.00	0.00	100.00	100.00
101.010 - General Fund	2,907,624.72	0.00	0.00	0.00	0.00	2,907,624.72	2,907,624.72
101.030 - Restricted Cash							
101.031 - Street Imp Fund - Restricted	130,408.91	0.00	0.00	0.00	0.00	130,408.91	130,408.91
101.034 - Accom Tax Fund-Tourism	17,772.07	0.00	0.00	0.75	0.00	17,772.82	17,772.82
101.035 - Accom Tax Fund-Adv/Prom	7,181.34	0.00	0.00	0.36	0.00	7,181.70	7,181.70
101.036 - Victim Witness Relief - Rest	19,785.06	0.00	0.00	0.00	0.00	19,785.06	19,785.06
101.037 - Flower Fund - Restricted	5,139.00	0.00	0.00	0.00	0.00	5,139.00	5,139.00
101.038 - State Confiscated Seized-Hold	9,972.41	0.00	0.00	0.00	0.00	9,972.41	9,972.41
101.040 - State Cont. Seized Fund- Spend	4,466.38	0.00	0.00	0.00	0.00	4,466.38	4,466.38
101.041 - CD-#5637457-REST POLICE	2,009.82	0.00	0.00	0.00	0.00	2,009.82	2,009.82
101.043 - Grant Funding Account	17,166.10	0.00	0.00	0.00	0.00	17,166.10	17,166.10
101.047 - Christmas Toy Program	1,765.74	0.00	0.00	0.00	0.00	1,765.74	1,765.74
101.048 - FED Comf. Seized Fund	14,879.34	0.00	0.00	0.00	0.00	14,879.34	14,879.34
101.049 - Discretionary POLICE	6,288.07	0.00	0.00	0.00	0.00	6,288.07	6,288.07
101.052 - City Hall Building Fund	18,418.57	1.16	0.00	0.00	0.00	18,419.73	18,419.73
101.054 - Special Projects Fund	15,063.62	0.00	0.00	0.00	0.00	15,063.62	15,063.62
Total 101.030 - Restricted Cash	270,316.43	1.16	0.00	1.11	0.00	270,318.70	270,318.70
101.050 - Cash Reserve Account	69,570.66	0.00	0.00	0.00	0.00	69,570.66	69,570.66
102.000 - Petty Cash (Admin)	162.14	0.00	0.00	0.00	0.00	162.14	162.14
1001.00 - Capital Projects 5367	0.00	479,997.71	0.00	0.00	0.00	479,997.71	479,997.71
2101.31 - Fireman's Relief	0.96	0.00	0.00	0.00	22,596.06	22,597.02	22,597.02
3101.31 - Hosp Tax	0.00	0.00	1,114,619.91	0.00	0.00	1,114,619.91	1,114,619.91
4101.31 - Local Account	0.00	0.00	0.00	322,879.83	0.00	322,879.83	322,879.83
Total Checking/Savings	3,247,774.91	479,998.87	1,114,619.91	322,880.94	22,596.06	5,187,870.69	5,187,870.69
Other Current Assets							
116.001 - Due from (to) Fire Dept	1,200.00	0.00	0.00	0.00	0.00	1,200.00	1,200.00
118.000 - Accts Receivable	138,147.41	0.00	0.00	0.00	0.00	138,147.41	138,147.41
120.000 - Due From (To) Hospitality	35,796.16	0.00	0.00	0.00	0.00	35,796.16	35,796.16
2201.00 - Due (to) from Operating	0.00	0.00	0.00	0.00	-1,200.00	-1,200.00	-1,200.00
3120.00 - Due From (To) General Fund	-158.00	0.00	-35,796.16	0.00	0.00	-35,954.16	-35,954.16
3205.00 - Due to Accom. Tax Fund	0.00	0.00	-3,310.00	0.00	0.00	-3,310.00	-3,310.00
4120.00 - Due (To) from Hospitality Tax	0.00	0.00	0.00	3,310.00	0.00	3,310.00	3,310.00
Total Other Current Assets	174,985.57	0.00	-39,106.16	3,310.00	-1,200.00	137,989.41	137,989.41
Total Current Assets	3,422,760.48	479,998.87	1,075,513.75	326,190.94	21,396.06	5,325,860.10	5,325,860.10
TOTAL ASSETS	3,422,760.48	479,998.87	1,075,513.75	326,190.94	21,396.06	5,325,860.10	5,325,860.10

**City of Travelers Rest
Balance Sheets - Governmental Funds**

As of July 31, 2020

	General Fund (Governmental)	Capital Projects (Governmental)	Hospitality Tax (Governmental)	Accommodations Tax (Governmental)	Fireman's Relief (Governmental)	Total Governmental	TOTAL
LIABILITIES & EQUITY							
Liabilities							
Current Liabilities							
Credit Cards							
200.008 - Visa Bank of TR 7330/4045	6,942.10	0.00	0.00	0.00	0.00	6,942.10	6,942.10
200.008 - Visa Bank of TR 6636/5987/4243	-505.58	0.00	0.00	0.00	0.00	-505.58	-505.58
200.009 - Visa Bank of TR 5961/4623	781.38	0.00	0.00	0.00	0.00	781.38	781.38
200.010 - Due to/from	-3,823.98	0.00	0.00	0.00	0.00	-3,823.98	-3,823.98
3200.00 - Due to/from GF Hosp	0.00	0.00	3,719.74	0.00	0.00	3,719.74	3,719.74
4200.00 - Due to/from GF & Accomm	0.00	0.00	0.00	92.59	0.00	92.59	92.59
Total Credit Cards	3,393.92	0.00	3,719.74	92.59	0.00	7,206.25	7,206.25
Other Current Liabilities							
117.000 - Due from (to) Sewer	149,324.16	0.00	0.00	0.00	0.00	149,324.16	149,324.16
200.002 - Accts Payable	1,010.82	0.00	0.00	0.00	0.00	1,010.82	1,010.82
208.000 - Deferred Compensation	465.00	0.00	0.00	0.00	0.00	465.00	465.00
210.000 - YMCA Membership	-140.98	0.00	0.00	0.00	0.00	-140.98	-140.98
210.002 - Employee Insurance Withholding	43.25	0.00	0.00	0.00	0.00	43.25	43.25
216.000 - Restricted Funds							
212.000 - Employee Flower Fund	5,061.00	0.00	0.00	0.00	0.00	5,061.00	5,061.00
214.000 - Discretionary Fund	6,288.07	0.00	0.00	0.00	0.00	6,288.07	6,288.07
217.000 - Confiscated Seized Fund-Rstrd	24,831.75	0.00	0.00	0.00	0.00	24,831.75	24,831.75
219.000 - Victim Witness Relief Fund	19,933.41	0.00	0.00	0.00	0.00	19,933.41	19,933.41
223.000 - State Confiscated Seized Fund	4,466.00	0.00	0.00	0.00	0.00	4,466.00	4,466.00
224.000 - Travelers Rest Police Fund	2,009.82	0.00	0.00	0.00	0.00	2,009.82	2,009.82
225.000 - Street Improvement Fund	130,408.91	0.00	0.00	0.00	0.00	130,408.91	130,408.91
226.000 - Accommodations Tax Fund	17,772.07	0.00	0.00	0.00	0.00	17,772.07	17,772.07
227.000 - Accomm. Promotion & Tourism	7,181.34	0.00	0.00	0.00	0.00	7,181.34	7,181.34
228.000 - Grant Funding	17,166.10	0.00	0.00	0.00	0.00	17,166.10	17,166.10
229.000 - Christmas Toy Fund	1,765.74	0.00	0.00	0.00	0.00	1,765.74	1,765.74
235.000 - City Hall Building Fund	18,418.57	0.00	0.00	0.00	0.00	18,418.57	18,418.57
254.000 - Special Projects Fund	15,062.34	0.00	0.00	0.00	0.00	15,062.34	15,062.34
Total 216.000 - Restricted Funds	270,365.12	0.00	0.00	0.00	0.00	270,365.12	270,365.12
3210.00 - Accts. Payable - Hosp	0.00	0.00	8,725.30	0.00	0.00	8,725.30	8,725.30
Total Other Current Liabilities	421,067.37	0.00	8,725.30	0.00	0.00	429,792.67	429,792.67
Total Current Liabilities	424,461.29	0.00	12,445.04	92.59	0.00	436,998.92	436,998.92
Total Liabilities	424,461.29	0.00	12,445.04	92.59	0.00	436,998.92	436,998.92
Equity							
32000 - Fund Balances	3,202,135.18	479,895.93	1,005,120.23	322,674.65	21,396.06	5,031,222.05	5,031,222.05
Net Income	-203,835.99	102.94	57,948.48	3,423.70	0.00	-142,360.87	-142,360.87
Total Equity	2,998,299.19	479,998.87	1,063,068.71	326,098.35	21,396.06	4,888,861.18	4,888,861.18
TOTAL LIABILITIES & EQUITY	3,422,760.48	479,998.87	1,075,513.75	326,190.94	21,396.06	5,325,860.10	5,325,860.10

City of Travelers Rest
Balance Sheet - Proprietary Fund
As of July 31, 2020

	Sewer System	TOTAL
ASSETS		
Current Assets		
Checking/Savings		
7101.04 · Cost - Bond Sinking Fund	19,765.31	19,765.31
7101.32 · Sewer System Operations	1,010,450.95	1,010,450.95
7101.41 · CASH - DSRF Tubbs	32,542.73	32,542.73
7101.47 · Sewer Money Market	81,064.54	81,064.54
Total Checking/Savings	1,143,823.53	1,143,823.53
Other Current Assets		
7115.00 · Prepaid Expense	17,243.23	17,243.23
7125.00 · Due (To) From General Fund	149,324.16	149,324.16
Total Other Current Assets	166,567.39	166,567.39
Total Current Assets	1,310,390.92	1,310,390.92
Fixed Assets		
7130.00 · Loan Costs	9,400.00	9,400.00
7140.00 · Equipment - Sewer Trunk Line	3,849,890.07	3,849,890.07
7150.00 · Accumulated Depreciation-Equip	-1,993,928.19	-1,993,928.19
Total Fixed Assets	1,865,361.88	1,865,361.88
Other Assets		
Def Outflows - Pensions	7,125.00	7,125.00
Total Other Assets	7,125.00	7,125.00
TOTAL ASSETS	3,182,877.80	3,182,877.80
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Credit Cards		
8200 · Due to/from GF/Sewer	11.65	11.65
Total Credit Cards	11.65	11.65
Total Current Liabilities	11.65	11.65
Long Term Liabilities		
Def Inflows - Pensions	12,788.00	12,788.00
Net Pension Liability	14,421.00	14,421.00
7240.00 · SRF Loan - Tubbs Mtn Pump St	163,356.55	163,356.55
7275.00 · Bonds Payable	51,198.11	51,198.11
Total Long Term Liabilities	241,763.66	241,763.66
Total Liabilities	241,775.31	241,775.31
Equity		
32000 · Fund Balances	2,897,741.01	2,897,741.01
Net Income	43,361.48	43,361.48
Total Equity	2,941,102.49	2,941,102.49
TOTAL LIABILITIES & EQUITY	3,182,877.80	3,182,877.80

SHORT TERM RENTALS

Presently, Travelers Rest allows short term rentals (rentals lasting a duration of 30 days or less) on a property if that property is zoned C-2 Commercial District or S-1 Services District.

The past few years have seen an increase in short term rental properties, and thus many South Carolina cities and towns have made an attempt to regulate and maintain such development.

Common regulations include:

- Required permit or business license
 - Folly Beach requires an annual business license, the cost of which is determined by the gross rental income for the previous year. The first \$2,000 of gross rental income is \$145, with each additional \$1,000 costing \$2.75. The city also requires a rental registration in addition to the business license.
 - Mauldin requires both an annual business license and a short term rental license from the city.
 - In Seneca, property owners must submit an application for a short-term rental unit to the zoning administrator.
 - Clemson requires property owners to register dwellings intended for short term rental with the City Planning and Codes Office. Registrations must be completed annually and cost \$100 each year.
 - Kiawah Island requires an annual business license to be renewed with the town each year. Each yearly renewal is \$500.
 - Isle of Palms requires a short term rental license to be renewed annually. The cost of this license is based on the property's gross rental income for the previous year: \$350 for the first \$2,000 of gross rental income and \$4.60 for each \$1,000 thereafter.
 - Marion requires an annual short term rental license. The fee for each license is \$50.
 - **It is important to note that, in almost all cases, registration permits are exempted if the property is rented no more than two times per year for a total period of no more than two weeks (14 days).**
- Occupancy restrictions
 - Mauldin allows no more than six adults and eight people total at any short term rental.
 - Seneca restricts the maximum occupancy to no more than two guests per bedroom or twelve guests total, whichever is less.
 - Clemson restricts the maximum occupancy to no more than two persons per bedroom or ten people total, whichever is less.
 - Kiawah Island restricts occupancy to two persons per bedroom plus an additional two people.

- In Isle of Palms, overnight occupancy is capped at the fewer of two persons per bedroom or twelve people total. The maximum occupancy at any time is no more than 40 people.
- Parking regulations
 - Mauldin restricts the number of cars able to be parked outside the rental to one per bedroom or four cars total, whichever is less.
 - Seneca stipulates that each rental should have at least one paved parking space, with additional parking as needed.
 - Isle of Palms restricts the number of cars. There must be at least two parking spaces, but the number of cars allowed is capped at the greater of one per bedroom or one per 2.5 persons in the maximum overnight occupancy count.
- Signage prohibitions
 - Mauldin, Seneca, and Clemson prohibit any signage that advertises the property as a short term rental.
- Property manager requirements
 - Seneca requires that short term rentals must have a local property manager. The owner may act as the property manager, but if he manages more than one short term rental, he must have a business license to do so. Other property managers are required to carry a business license, either individually or through a professional agency.
 - Clemson requires that all short term rentals that are not owner occupied (meaning that the owner does not also live on the property) must have an agency located within 75 miles of the property that is responsible for the care and maintenance of the dwelling.
 - Kiawah Island requires that there is an agent that is available to respond to any issues arising within two hours. This agent may be the property owner or someone designated by the owner.
- Inspections
 - Clemson requires annual compliance inspections with the city's Life Safety and Sanitation Requirements.
 - Kiawah Island requires that a property, upon its first application for an annual business license, must be inspected for code compliance.
 - Marion requires an inspection to ensure that short term rentals comply with safety codes.

Other less common regulations can be found in various South Carolina municipalities. Some of those worth consideration include:

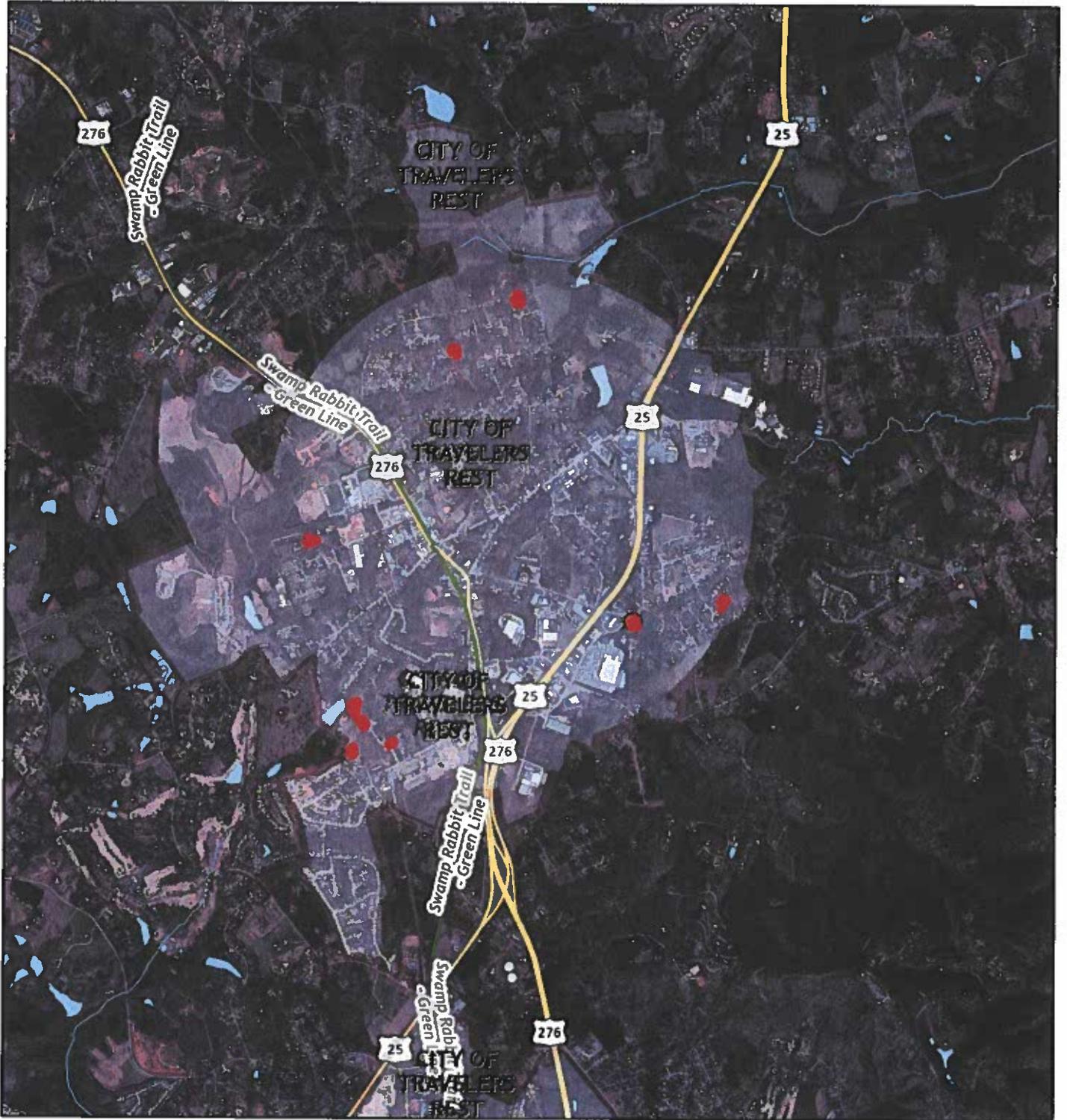
- Tega Cay explicitly prohibits short term rentals in residential areas, except as an owner-occupied bed and breakfast. However, they have no strict policy of enforcement.

If the city receives a complaint, they will send a letter of notification to the homeowner explaining the violation.

- Isle of Palms stipulates that only single family homes in their entirety may be rented. Renting private rooms or ADUs is not allowed.
- Similarly, Mauldin requires that only stand alone buildings may be rented. This means that a homeowner cannot rent a room or suite within their home, but they may rent their entire home or a separate dwelling on the property.
- Clemson requires that short term rental properties may only be rented for a maximum of 25 days per year, total.

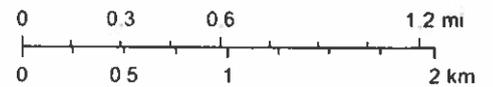
Finally, some municipalities do not strictly regulate short term rentals. For example, Cheraw does not regulate short term rentals, but their Code of Ordinances does provide for the conditions in which a short term rental could be deemed a public nuisance and the owner held responsible for a criminal misdemeanor if the problem persists. Many others provide no ordinances for regulation whatsoever.

Greenville County, SC



July 16, 2020

1:36,000



Greenville County GIS Division, Greenville, South Carolina, Greenville County GIS Division, Greenville, South Carolina, Greenville County, South Carolina GIS Division

Disclaimer: This Map is not a LAND SURVEY and is for reference purposes only. Data contained in this map are prepared for the inventory of Real Property found within this jurisdiction, and are

Locations:

	A	B	C	D	E
	Website	Website	Website	Website	Website
1	Airbnb	Welsummer House-TR/Greenville/Furman/SR Bike Trail	5 Spur Drive	Entire House	
2	Airbnb	Claire's tearoom/artist suite	9 Duchess Court	In-Law Suite	
3	Airbnb	Claire's Moroccan Room	9 Duchess Court	Private Room	
4	Airbnb	Travelers Rest Retreat	9 Williams Road	Entire House	has summons
5	Vrbo	Walk to the Trail, Downtown TR, and the Farmers Market at the Park	4 Applegate Court	Entire House	
6	Vrbo	Trail Blazer-Park Setting w/ Running Creek /Greenville/TR, Biking, Hiki	30 Montford Court	Entire House	Jun-20
7	Vrbo	Walk to Downtown TR, The Swamp Rabbit Trail, and the Farmers Mar	303 Southcreek Drive	Entire House	
8	Vrbo	Down town Travelers rest walking to swamp rabbit bike trail	237 Lorraine Drive	Entire House	Nov. 2019
9	Vrbo	Swamp Rabbit Retreat	206 Roosevelt Avenue	Entire House	
10	Vrbo	Trail Blazer-Greenville/Travelers Rest: Biking, Hiking, Furman Universi	307 Southcreek Drive	Entire House	
11	Airbnb	Foothills Cottage - Greenville, Paris Mountain	110 N End Circle	Entire House	
12	Airbnb	Comfy cozy	No way to tell - near downtown,	Private Room	
13	Airbnb	A room with a view	No way to tell - in or near Watsc	Private Room	
14	Airbnb	Better than a hotel	Same property as A Room With	Private Room	



MEMORADUM

TO: Personnel Committee/City Council

FROM: Eric Vinson, City Administrator

DATE: August 6, 2020

SUBJECT: Employee Handbook Update

The City has worked with our Human Resources Consultant, Shellie Horaski, from Find Great People and the City Attorney to review and update the City's Employee Handbook. The Employee Handbook was last updated in 2007. The updated handbook is provided for your review. New language and changes are underlined. All other language in normal font is existing language retained from our current handbook.

Most policies listed above were updated or expanded to ensure compliance or to further protect the City. Substantive changes to existing policies include the following:

- Residency Requirement changed from 15-mile radius to 20-mile radius
- Annual maximum sick days carried over changed from 120 days to 90 days.
- Employee Birthday Holiday replaced by Day After Thanksgiving
- Payed Overtime is preferred method of compensation for overtime hours worked with Comp. Time being optional compensation.

A complete summary of changes will be presented to the Personnel Committee. Adoption of the new handbook requires City Council approval by resolution.



MEMORADUM

TO: City Council
FROM: Charlene Carter
DATE: August 18, 2020
SUBJECT: Discussion & applications for BZA & Planning Commission

It has come to our attention that City has two vacancies on our Boards and Commissions.

Mr. Lamar McCarrell, member of the Board of Zoning Appeals has resigned. We need to appoint a new member and have a meeting scheduled for August 26.

We have the following applicant: Tony Rackley

Mr. Murray Dodd, member of the Planning Commission has resigned. We will need to appoint a new member.

We have the following applicants: Tony Rackley, Leslee Alexander and Evan Cantrell

Attached are the applications for appointments and the list for both Board's members.

BOARD OF ZONING APPEALS
AUTHORITY: CHAPTER CITY CODE 5.04-120
TERMS OF APPOINTMENT: 3 YEARS
(5 MEMBERS – NO ALTERNATES)

Lamar McCarrell, Member
304 Summitbluff Dr
Travelers Rest, SC 29690
Home: 864-610-9043
Lamarmccarrell470@gmail.com
Term: 12/31/2020

Rebecca Cooper, Member
205 Tubbs Mountain Rd
Travelers Rest, SC 29690
Cell: 864-313-4586
rebeccanixcooper@gmail.com
Term: 12/31/2020

Larry Moore, Member
505 Summitbluff Drive
Travelers Rest, SC 29690
Home: 864-907-6068
Motormn188@gmail.com
Term: 12/31/2022

Mark Garrison
24 Center ST
Travelers Rest, SC 29690
864-354-4006
markgarrison@yahoo.com
Term: 12/31/2022

Phillip Smith, Member
302 Gray St
Travelers Rest, SC 29690
Psmith0368@gmail.com
Term: 12/31/2022

PLANNING COMMISSION MEMBERS
AUTHORITY: CHAPTER 16, CITY CODE 5.08
TERM OF APPOINTMENT: 3 YEARS

Claudia Burns
103 Grayson Drive
Travelers Rest, SC 29690
864-834-5622
Claudiaburns908@gmail.com
Term: 12/31/2021

Phillip Smith
302 Gray Street
Travelers Rest, SC 29690
864-243-6805
psmith0368@gmail.com
Term: 12/31/2022

Murray Dodd
2 Bluff Ridge Ct
Greenville, SC 29617
864-483-6688
Pvalum093@gmail.com
Term: 12/31/2022

Don Watson, Member
109 McElhane Road
Travelers Rest, SC 29690
864-313-5399/864-834-1009
Docwatson109@gmail.com
Term: 12/31/2021

Susan Donkers Franklin, Member
102 Northcliff Way
Greenville, SC 29617
202-957-4291
susandonkers@donkersdevelopment.com
Term: 12/31/2021

Michelle Garrison
24 Center ST
Travelers Rest, SC 29690
864-354-4006
miogarrison@yahoo.com
Term: 12/31/2022

Dave Koss, Chairman
503 Tubbs Mountain Rd
Travelers Rest, SC 29690
864-272-3000
davekoss@bellsouth.net
Term: 12/31/2021