

**CITY OF TRAVELERS REST  
COUNCIL MEETING AGENDA  
City Hall Thursday June 18, 2020 – 6:00 P.M.**

The City has implemented changes to our Public Meetings due to COVID-19. We invite the public to join us by way of Zoom. You may connect by smart phone, tablet or computer and use this weblink: <https://us02web.zoom.us/j/87161907076> Meeting ID: 871 6190 7076

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

1. Mayor Amidon

**B. INVOCATION**

1. Councilmember George

**C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING**

1. Regular Council Meeting on May 21, 2020

**D. PUBLIC HEARING**

To receive written or oral comments concerning each of the Budget Ordinances related to FY 21 July 1, 2020-June 30, 2021 for the following: General Fund including Rate Fee and CIP plan, Local Hospitality and Accommodations, Sewer Fund and the Victims Advocate Fund

**E. CITIZEN PARTICIPATION**

(speakers limited to 5 minutes)

**F. ORDINANCES FOR SECOND READING**

All second reading Ordinances -Councilmember Bumgarner

1. Consider Ordinance O-07-20 to adopt FY 21 General Fund Budget  
To include the Rate Fee schedule and CIP plan
2. Consider Ordinance O-08-20 to adopt FY 21 Local Hospitality and Local Accommodations Budget
3. Consider Ordinance O-09-20 to adopt FY 21 Sewer Fund Budget
4. Consider Ordinance O-10-20 to adopt FY 21 Victims Advocate Budget

5. Consider Ordinance O-11-20 to adopt General Obligation Bond  
*Series 2020A, Series 2020B, Series 2020 C*

6. Consider Ordinance O-12-20 to adopt Master Lease Agreement

#### **G. COMMITTEE REPORTS**

1. Public Works Committee monthly report-Chair Byers
2. Public Safety Committee monthly report-Chair Floyd
3. Planning and Development Committee monthly report- Chair Vest
4. Ways & Means Committee approval of May Financial report- Chair Bumgarner
5. Personnel Committee monthly report-Chair Choplin

#### **H. RESOLUTION AND ORDINANCES FOR FIRST READING**

1. Consider Resolution R-01-20 Greenville County Multi-Jurisdictional Hazard Mitigation Plan adoption  
  
Councilmember Byers
2. Consider Ordinance O-13-20 to allow rezoning of 230 Main St  
  
Councilmember Vest
3. Consider Ordinance O-14-20 Agreement for Temporary Construction Easement and Driveway Closure, Pinestone Opportunity Fund, LLC.  
  
Councilmember Byers

#### **I. OLD BUSINESS**

None

#### **J. NEW BUSINESS**

None

#### **K. MISCELLANEOUS MATTERS**

#### **L. ADJOURNMENT**

**CITY OF TRAVELERS REST  
REGULAR COUNCIL MEETING  
May 21, 2020 6:00 P.M.  
MINUTES**

Travelers Rest City Council conducted its Regular Meeting on May 21, 2020 at 6:00 p.m. The City has implemented changes to our Public Meetings due to COVID-19. The public was invited to join us by the means listed below: Join the Zoom Meeting by smart phone, tablet or computer by following this weblink: <https://us02web.zoom.us/j/84273185538>  
Meeting ID: 84273185538 Pass: 232704

The following members were present at City Hall: Brandy Amidon, Mayor, Harvey Choplin, Mayor Pro-Tempore, Grant Bumgarner, Shaniece Criss, Kelly Byers, Rick Floyd, Jeff George, Sara Gilstrap and Brantly Vest. Also present were: Eric Vinson, City Administrator, Charlene Carter, Ben Ford, Police Chief Greg Robertson, Fire Chief. The media were notified and did not attend the meeting and we had 4 attendees through Zoom. The meeting was also streamed live on Discover TR facebook page by Officer Shay Wright.

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

1. Mayor Amidon called the meeting to order and commented regarding safety precautions taken at City Hall and the Covid-19 outbreak.
2. Council and staff recited the Pledge of Allegiance.

**B. OTHER BUSINESS**

1. The invocation was given by Councilmember Criss

**C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING(S)**

1. Councilmember Byers made a motion to approve the minutes for the Regular Council Meeting held on April 16, 2020. The motion was seconded by Councilmember Choplin and carried unanimously. Councilmember Choplin made a motion to approve the Miscellaneous Matters Section K and seconded by Councilmember Criss. All carried unanimously.

**D. PUBLIC HEARING**

None.

**E. CITIZEN PARTICIPATION**

None.

**F. ORDINANCE FOR SECOND READING**

1. Councilmember Byers made a motion to approve Ordinance O-06-20 to adopt

before Council to renew the Duke Energy Franchise Agreement for Municipal Service. Our current franchise agreement with Duke Energy is up for renewal in June 2020. There are no proposed changes to the terms and conditions of the current agreement. As part of the agreement, Duke Energy will pay to the City a sum of money equal to 5% of gross electric receipts. We currently have this same rate of 5%. This agreement will serve for 10 years effective May 22, 2020-May 22, 2030. Councilmember Floyd made the second and carried unanimously.

## **G. COMMITTEE REPORTS**

1. Councilmember Byers provided the following summary of the monthly Public Works Reports and discussion points included:

City landscape/trees damaged by motorist on Main Street, crosswalk signage installation time-line update, SCDOT paving project projected end date for November, additional trash and services need for downtown, City celebration of local graduates with signage and lights, positive comments regarding opening of Farmers Market and COVID precautions, Administration advised increase in code complaints such as grass cutting.

2. Councilmember Floyd provided the following summary of the monthly Public Safety Reports: The Public Safety Committee focused primarily on the COVID-19 safety precautions for staff, the type of calls coming in and areas experiencing higher call levels. Chief Ford provided information on Officer Lollis will complete Academy soon. The Building permit and inspections remained have reduced for the month of April and we have had an increase in code enforcement complaints.
3. Councilmember Vest provided the following summary of the monthly Planning and Development report for April and early May: Updates on the following developments and projects of Pinestone Development, Trailview Townhomes, Glenview Park and Ace Hardware, Zoom has been used for several recent Neighborhood meetings and traffic study has been requested for Whitehawk Meadows. There were questions and discussion regarding the history of the property and if an environmental study was possibly completed years ago. Overall, Council was advised this will go before the planning commission for a decision because it has the correct current zoning needed for development.
4. Councilmember Bumgarner made a motion to approve the monthly April Financial Reports. The motion was seconded by Councilmember Floyd and carried unanimously.

## **H. ORDINANCES FOR FIRST READING**

All Ordinances for first reading O-07-20 - O-12-20 were presented, summarized and Motioned by Councilmember Bumgarner and Ways & Means Chairman.

1. Consider Ordinance O-07-20 to adopt FY 21 General Fund Budget to include the Rate Fee schedule and CIP plan. The motioned was seconded by Councilmember George and carried unanimously.
2. Consider Ordinance O-08-20 to adopt FY 21 Local Hospitality and Local Accommodations Budget. The motioned was seconded by Councilmember George and carried unanimously.
3. Consider Ordinance O-09-20 to adopt FY 21 Sewer Fund Budget. The motioned was seconded by Councilmember Criss and carried unanimously.
4. Consider Ordinance O-10-20 to adopt FY 21 Victims Advocate Budget. The motioned was seconded by Councilmember Criss and carried unanimously.
5. Consider Ordinance O-11-20 to adopt General Obligation Bond (*Series 2020A, Series 2020B, Series 2020 C*)  
The motioned was seconded by Councilmember Byers and carried unanimously.
6. Consider Ordinance O-12-20 to adopt Master Lease Agreement. The motioned was seconded by Councilmember George and carried unanimously.

## **I. OLD BUSINESS**

None.

## **J. NEW BUSINESS**

None.

## **K. MISCELLANEOUS MATTERS**

Mayor Amidon opened the floor for comments and discussion. City Administrator Vinson provided City update on including absentee voting at City Hall and Officer Lollis completing the Academy. Thank you for the food drive, lights congratulating graduates are up and a thank you to Public Safety for serving.

**L. Adjournment**

1. There being no other business to come before the Council, Councilmember Bumgarner made a motion to adjourn. The motion was seconded by Councilmember George and carried unanimously.

\_\_\_\_\_  
Brandy Amidon, Mayor

Completed by

\_\_\_\_\_  
Charlene Carter, City Clerk & Treasurer

Reviewed by

\_\_\_\_\_  
Eric Vinson, City Administrator

STATE OF SOUTH CAROLINA )

COUNTY OF GREENVILLE )

**ORDINANCE O-07-20**

CITY OF TRAVELERS REST )

AN ORDINANCE RELATING TO THE FISCAL AFFAIRS OF THE CITY OF TRAVELERS REST, MAKING APPROPRIATIONS THEREFORE, AND LEVYING TAXES AND FEES FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021; TO PROVIDE FOR BUDGET CONTROL OF SAID APPROPRIATIONS BY THE TRAVELERS REST CITY COUNCIL AND SUCH OTHER MATTERS RELATED THERETO EFFECTIVE JULY 1, 2020.

BE IT ENACTED by the Travelers Rest City Council:

Section 1:

There is hereby levied upon the taxable property within the City limits of Travelers Rest, South Carolina for the fiscal year beginning July 1, 2020 and ending June 30, 2021 an ad valorem tax of 96.1 mills on every dollar of assessed valuation which combined with other anticipated revenue accruing to the City of Travelers Rest shall be sufficient to produce \$4,786,400 in revenues to wit:

Revenues:

Ad Valorem & Motor Vehicle	\$1,975,100
Utility Franchise Fees	\$ 608,000
Business Licenses	\$ 360,000
Insurance Fees	\$ 645,700
Aid To Subdivisions	\$ 120,000
Manufacturer Tax	\$ 40,000
Telecommunications Tax	\$ 18,000
Fines/Forfeitures	\$ 50,000
School District Sro	\$ 28,000
Merchant's Inventory Tax	\$ 17,100
Accommodations Tax Revenue	\$ 24,000
Transfers/Other Sources	\$ 227,500
Public Works Fee	\$ 42,000
Investment Earnings	\$ 5,000
Furman Fee-in-lieu	\$ 160,000
Other Income	\$ 55,000
Building Permits/Inspection F	\$ 315,000
County Recreation	\$ 32,000
GHS Annual Settlement	\$ 33,000
<b>TOTAL ANTICIPATED REVENUE</b>	<b>\$ 4,786,400</b>

Section 2:

All of the appropriations in this ordinance shall be disbursed in accordance with the Annual Budget document adopted by the Travelers Rest Council on June 18, 2020, incorporated herein by reference.

Section 3:

There is hereby appropriated from the General Fund of Travelers Rest, South Carolina, the following amounts of money, for the corporate purposes of Travelers Rest for and during the period beginning July 1, 2020, and ending June 30, 2021, to wit:

Expenditures:

<u>DEPARTMENT</u>	<u>AMOUNT</u>
Legal Fees	\$ 6,000
Mayor/Council	\$ 58,000
Non-Departmental	\$ 237,380
Municipal Court	\$ 176,056
Administration	\$ 494,870
Building Codes	\$ 131,181
Police & Communications	\$ 1,757,335
Fire Department	\$ 1,242,751
Sanitation	\$273,000
Maintenance Department	\$ 236,292
Bonded Indebtedness	\$ 501,832
Capital Improvements	\$ 47,000

TOTAL APPROPRIATIONS

Section 4:

All appropriations are conditional and proportionate, and are subject to proportionate increase, reduction, or transfer from one appropriation category to another within the ordinance upon motion duly made and carried by majority vote of the Council at any regular or special meeting of Council.

Section 5:

The attached and herein incorporated Fee Schedule (Attachment "A") is hereby approved as if fully set forth verbatim herein as part of this Ordinance and which City Council may from time to time amend in any subsequent annual or supplemental budgets unless otherwise amended by City Council at other times;

Section 6:

The attached and herein incorporated Capital Improvement Plan (Attachment "B") is hereby approved as if set forth verbatim herein as part of this Ordinance and which City Council may from time to time amend in any subsequent annual or supplemental budgets unless otherwise amended by City Council at other times;

Section 7:

If any section of this ordinance shall be declared invalid it shall not be construed to affect the validity of any other section hereof.

Section 6:

This ordinance shall take effect on the first day of July 2020.

DONE, RATIFIED, AND PASSED this 18<sup>th</sup> day of June, 2020.

\_\_\_\_\_  
Brandy Amidon, Mayor

ATTEST:

\_\_\_\_\_  
Charlene Carter, City Clerk-Treasurer

REVIEWED:

\_\_\_\_\_  
Eric Vinson, City Administrator

Introduced: \_\_\_\_\_

1<sup>st</sup> Reading \_\_\_\_\_

2<sup>nd</sup> Reading \_\_\_\_\_

Public Hearing \_\_\_\_\_

**Date:** June 18, 2020  
**Time:** 6:00 p.m.  
**Location:** Travelers Rest City Hall, 125 Trailblazer Dr, Travelers Rest, SC 29690

**General Fund:**

<b>Projected Current Fiscal Year Revenue 2019-2020</b>	<b>Projected Revenue 2020-2021</b>	<b>Percentage Change in Revenue</b>	<b>Current Fiscal Year Millage</b>
\$ 4,967,350	\$ 4,786,400	-3.64%	96.1 Mills

<b>Projected Current Fiscal Year Expenditures 2019-2020</b>	<b>Projected Expenditures 2020-2021</b>	<b>Percentage Change in Expenditures</b>	<b>Estimated Millage for 2020-2021</b>
\$ 4,697,350	\$ 5,177,837	10.23%	96.1 Mills

**Estimated Millage Equals \$96.1 per \$1,000 of Assessed Property Value**



## MEMORADUM

**TO:** Ways and Means Committee/City Council  
**FROM:** Eric Vinson, City Administrator  
**DATE:** May 7, 2020  
**SUBJECT:** FY 21 Budget

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Based on feedback and questions received at the Budget Workshop on April 30<sup>th</sup>, I have provided a breakdown of costs associated with corresponding percent increases in salary wages. Proposed salaries/and wages are sufficient to provide merit increases and a minimum 2% COLA. Anticipated effective date of COLA would be Dec/January and be based on supportive economic conditions and revenues.

Budgeted Administrative, Public Works, and Municipal Court salaries/wages with no increase over FY19-20 are sufficient to bring administrative staff in line with recent compensation study.

Projected expenditures and revenues have been adjusted to cover all associated costs and to balance the budget and minimize use of fund balance.

Additionally, although PW/Sanitation service fee increases are needed to support rising costs of sanitation service, further study is needed before an increase is enacted. For this reason, an increase to the PW fee is not recommended at this time. The city will conduct a sanitation service fee study to determine the desired level of service and associated cost, appropriate fees, and the most equitable way to assess sanitation service fees. The proposed budget summary reflects the adjustment in sidewalk maintenance to FY20 levels.

# Budget Summary FY21

## *Proposed Expenditures by Department*

Department	FY-20 Budget Reallocated	FY-21 Budget	Difference	Percent Difference
Legal	\$8,000	\$6,000	\$(2,000)	-25.0%
Mayor/Council	\$67,900	\$58,000	\$(9,900)	-14.5%
Non-Departmental	\$252,370	\$237,380	\$(14,990)	-5.9%
Municipal Court	\$190,106	\$173,056	\$(17,050)	-8.9%
Administrative	\$462,540	\$494,870	\$32,330	6.9%
Building Codes	\$112,120	\$131,181	\$19,061	17%
Police/Communications	\$1,604,142	\$1,757,335	\$153,193	9.5%
Fire	\$1,188,161	\$1,242,751	\$54,590	4.6%
Sanitation	\$234,000	\$273,000	\$39,000	16.7%
Public Works/Maintenance	\$208,811	\$236,292	\$27,481	13%
Bond Indebtedness	\$303,500	\$501,832	\$198,332	65.3%
Capital Improvements	\$65,700	\$47,000	\$(18,700)	-25.4%
Equipment/Gear	\$0	\$19,140	\$19,140	100%
<b>Totals</b>	<b>\$4,697,350</b>	<b>\$5,177,837</b>	<b>\$480,487</b>	<b>10.2%</b>

## **GENERAL FUND BUDGET HIGHLIGHTS**

- **Revenue projections are cautiously conservative as there is a great deal of uncertainty.**
- **Overall budget approach will be to monitor revenues monthly and adjust and amend budget accordingly throughout fiscal year.**
- **Budget is balanced with a net change in fund balance of (-391,437)**
- Revenues are projected to decrease by -3.54 % over the FY 2019-20 budget estimate. Revenues expected to be impacted most are:
  - Ad Valorem/Motor Vehicle Taxes - 9% decrease from 2020 projected
  - Business Licenses Fees – 17.4% decrease from FY19 actual
  - Insurance Fees – 9.4% decrease from 2019 actual
  - Aid to Subdivisions (Local Government Fund) – 20% from FY20 projected actual
  - Building Permits - 10% decrease from FY20 projected actual
- Budget includes 3% increase in wages and salaries.
- Budget does not include any new full-time positions. (Positions were requested by Police Dept., Fire Dept., Public Works, Building Codes and Municipal Court.)
- Increases in expenditures include Holiday Pay (previously unbudgeted), Retirement (previously underbudgeted), Health Insurance.

- Non-Departmental expenditures no longer include, payroll taxes, health insurance, retirement, and workers compensation. Those items are now allocated to the appropriate departments.
- Capital Improvements (cash paygo) include road resurfacing and equipment and gear for both the Police Department and the Fire Department.
- Public works fee increase is not included at this time. Further study is needed.
- The proposed budget reflects street/sidewalk maintenance at FY19-20 levels.
- Revenue line created for Construction Inspection Fees

## **SPECIAL REVENUE FUND HIGHLIGHTS**

### **Local Accommodations Fund**

- Accommodations Fund is balanced with a net decrease in fund balance of -\$24,250.
- Accommodations tax revenues are projected to decrease 40% over FY 2019-20.
- \$42,500 is transferred to the General Fund for expenditures incurred in the support of costs associated with collection, operations and maintenance of tourism related venues, including continued maintenance for Visitors Center, Trailblazer Park, and downtown facilities.

### **Hospitality Fund**

- Hospitality budget is balanced with a net decrease in fund balance of -\$40,575
- Hospitality tax revenues are projected to decrease by 5.16% in comparison with the FY 2019-20 budget estimate.
- Budget includes an increase in downtown/park maintenance for sidewalk repairs
- \$123,000 is transferred to the General Fund to offset operating expenditures associated with collections costs, special events and tourism. This transfer is primarily for public safety, park and downtown maintenance as well as other staff support for special events and tourism. This amount decreased over FY 2019-20 due to the restrictions on the entire hospitality industry as a response to COVID19.

### **State Accommodations Fund**

- Accommodations tax revenues are projected to be \$24,000.
- \$24,000 is transferred to General Fund as required by statute.

### **Sewer Fund**

- Sewer fund is balanced with net increase in fund balance of \$18,625
- Budget includes increase in maintenance for downtown rehab project
- Budget provides for 62,000 transfer to general fund to cover costs of salaries and benefits

### **Capital Projects**

- 3 planned projects totaling \$225,000 - funded by GO bond.
- Poinsett Highway Corridor Project - \$40,000 for preliminary engineering (C-Fund).
- Main Street/Center Street Crosswalk Improvements - \$150,000

- Swamp Rabbit Trail widening – \$35,000 (cost of asphalt). Greenville County to perform work.

#### **Summary of Changes since Workshop on 4/30/2020**

- **Improved General Fund net position from -\$438,238 to -\$391,437**
- Budgeted 3% increase for wages salaries
- Increased revenue projections by \$41,150 based on updated FY20 actuals
- Increased fund transfers from H-Tax, A-Tax, and Sewer Fund to cover associated costs for these programs
- Budgeted PW fee at same levels as FY2020 – no increase.
- Reduced proposed funding for sidewalks at FY 20 levels
- Budgeted reductions in Tort, Liability, Casualty Insurance expenses (premium savings with no reduction to coverage).
- Budgeted additional 10k in H-tax budget to assist in some downtown sidewalk maintenance.

**City of Travelers Rest, SC**  
**Budget Worksheets - General Fund**  
**For the Fiscal Year Ending June 30, 2021**

	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Budget (Reallocated)</b>	<b>Budget</b>
<b>Revenues</b>			
310.010 · Ad Valorem & Motor Vehicle	2,131,142	2,266,100	1,975,100
310.015 · Debt Millage	-	-	-
310.020 · Utility Franchise Fees	605,118	590,000	608,000
320.010 · Business Licenses	435,694	420,000	360,000
320.020 · Insurance Fees	712,709	640,000	645,700
335.000 · Aid To Subdivisions	104,627	100,000	120,000
336.000 · Manufacturer Tax	43,641	44,000	40,000
337.000 · Telecommunications Tax	17,453	20,000	18,000
350.000 · Fines/Forfeitures	33,734	42,000	50,000
350.500 · School District Sro	-	28,000	28,000
355.000 · Merchant's Inventory Tax	18,977	18,000	17,100
356.000 · Accommodations Tax Revenue	(16,036)	27,250	24,000
369.000 · Public Works Fee	41,180	42,000	42,000
371.000 · Investment Earnings	4,972	3,000	5,000
374.000 · Furman Fee-in-lieu	160,000	160,000	160,000
375.000 · Miscellaneous	48,728	24,000	55,000
376.010 · Building Permits/Inspection Construction Inspection Fees	111,946	90,000	315,000
380.000 · County Recreation	31,766	30,000	32,000
382.000 · GHS Annual Settlement	-	33,000	33,000
<b>Total Revenues</b>	<b>4,485,651</b>	<b>4,577,350</b>	<b>4,558,900</b>
<b>Gross Profit</b>	<b>4,485,651</b>	<b>4,577,350</b>	<b>4,558,900</b>
<b>Expenditures</b>			
412.000 · Legal	831	8,000	6,000
413.000 · Mayor/Council	58,003	67,900	58,000
414.000 · Non-departmental	1,053,916	199,900	237,380
415.000 · Municipal Court	136,935	190,106	173,056
417.000 · Administrative	298,715	462,540	494,870
418.000 · Building Codes	-	112,120	131,181
421.000 · Police Department	978,418	1,656,612	1,757,335
423.000 · Fire Department	709,427	1,188,161	1,242,751
432.000 · Sanitation	209,356	234,000	273,000
434.000 · Maintenance	133,455	208,811	236,292
490.000 · Debt Service	274,902	303,500	501,832
500.000 · Capital Outlay	38,355	65,700	47,000
510.000 · Motor Vehicles & Equipment	88,099	-	19,140
<b>Total Expenditures</b>	<b>3,980,412</b>	<b>4,697,350</b>	<b>5,177,837</b>
<b>Revenues over (under) expenditures</b>	<b>505,239</b>	<b>(120,000)</b>	<b>(618,937)</b>
<b>Other financing sources (uses)</b>			
Transfers from other funds			
310.030 · Transfer from Hosp Tax Fund	60,000	90,000	123,000
377.000 · Transfer from Accom. Tax	15,000	30,000	42,500
390.000 · Transfer from Sewer - Salary	22,500	25,000	62,000
Transfers to other funds			
500.000 · Trfr to Cap Projects Fund	-	-	-
<b>Total other financing sources (uses)</b>	<b>97,500</b>	<b>145,000</b>	<b>227,500</b>
<b>Net change in fund balance</b>	<b>602,739</b>	<b>25,000</b>	<b>(391,437)</b>

**City of Travelers Rest, SC**  
**Budget Worksheets - General Fund Exenditures**  
**For the Fiscal Year Ending June 30, 2021**

	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Budget (Reallocated)</b>	<b>Budget</b>
<b>412.000 · Legal</b>			
412.075 · Council Advice	6,163	8,000	6,000
<b>Total 412.000 · Legal</b>	<b>6,163</b>	<b>8,000</b>	<b>6,000</b>
<b>413.000 · Mayor/Council</b>			
413.001 · Council Salaries	33,600	33,600	33,600
Workers Compensation		9,000	9,000
413.080 · Seminars / Travel	12,198	20,000	10,000
413.081 · Public Relations	894	1,200	1,200
413.091 · Council Contingency	1,193	3,000	3,000
413.200 · Planning Commission Expense	1,005	1,100	1,200
<b>Total 413.000 · Mayor/Council</b>	<b>48,890</b>	<b>67,900</b>	<b>58,000</b>

**City of Travelers Rest, SC**  
**Budget Worksheets - General Fund Exenditures**  
**For the Fiscal Year Ending June 30, 2021**

	FY 2019	FY 2020	FY 2021
	Actual	Budget (Reallocated)	Budget
<b>414.000 · Non-departmental</b>			
414.003 · Social Security/Medicare	131,401	-	-
414.004 · Retirement	79,015	-	-
414.005 · SC Retirement - Police	202,046		-
414.006 · Group Health & Life	431,230		-
414.007 · Workmans Compensation	83,289		-
414.008 · Unemployment Taxes	2	6,200	-
414.028 · Equipment Lease/Printer Copier	1,358	3,000	3,000
414.085 · Internet, Phone, Fiber/Coax	-	15,000	15,500
414.111 · Water & Sewer	4,656	6,000	6,200
414.112 · Duke Power	29,085	28,000	28,500
414.113 · Piedmont Natural Gas	2,570	5,500	4,200
414.120 · Street Lights	55,062	47,000	52,000
414.122 · Traffic Signals	881	1,000	1,000
414.141 · Casualty Insurance	14,138	21,000	17,000
414.144 · Tort Liability	33,840	42,000	35,000
414.161 · Annual dues (MASC)	2,684	2,400	2,400
414.200 · Vehicle Insurance	30,482	41,000	36,000
414.215 · Local Telephone Service	17,041	-	-
414.232 · Employee Appreciation	962	3,000	2,000
414.862 · Postage Meter	1,745	1,800	1,800
414.863 · Computer IT Support	-	15,200	15,250
414.871 · Advertisement/Legal Ads	631	1,200	1,000
414.872 · Newspaper Subscript	318	440	-
414.873 · Envelopes / Letterhead	1,395	1,500	1,500
414.874 · Fax Copy Computer Paper	924	1,000	1,000
414.876 · Flags	-	150	150
414.877 · Postage - All Departments	3,484	4,000	3,000
414.935 · Sales and Use Tax Expense	120	500	400
414.936 County Stormwater Fee	-	-	5,000
414.940 · Greenville Area Dev. Corp	600	600	600
414.950 · SC Energy Office Loan Repayment	4,875	4,880	4,880
<b>Total 414.000 · Non-departmental</b>	<b>1,133,834</b>	<b>252,370</b>	<b>237,380</b>

**City of Travelers Rest, SC**  
**Budget Worksheets - General Fund Exenditures**  
**For the Fiscal Year Ending June 30, 2021**

	FY 2019	FY 2020	FY 2021
	Actual	Budget (Reallocated)	Budget
<b>415.000 · Municipal Court</b>			
415.001 · Municipal Court Salaries	69,984	66,000	57,100
415.002 Overtime	-	-	2,500
Social Security & Medicare		5,049	4,370
SCRS		10,171	9,450
Health Insurance		5,820	5,820
Workers Compensation		1,316	1,316
415.008 · Legal	9,747	21,000	20,000
415.031 · Cellular Phones	614	900	900
415.033 · General Office Supplies	626	1,850	1,200
415.034 · SC Code Supplies	-	1,000	1,000
415.065 · Schools & Seminars	2,310	3,000	1,200
415.066 · Travel Expense	1,431	2,000	1,000
415.074 · Court Op Judge/Jury fees)	3,392	2,000	2,200
415.076 · Jail Fees	15,503	70,000	65,000
<b>Total 415.000 · Municipal Court</b>	<b>103,607</b>	<b>190,106</b>	<b>173,056</b>
<b>417.000 · Administrative</b>			
417.001 · Administrative Salaries	261,500	267,000	267,000
Social Security & Medicare		20,426	20,500
SCRS		41,145	44,300
Health Insurance		50,200	50,200
Workers Compensation		5,270	5,270
417.100 · Mileage Reimbursement	353	200	800
417.201 · Fuel	1,128	2,500	2,500
417.311 · General Supplies	2,452	2,400	2,200
417.641 · Dues/Seminars/Travel	3,302	5,000	2,500
417.650 · Financial Services	68,288	44,500	50,000
417.792 · Newsletters Printing	549	2,000	1,500
417.795 · Code book	-	1,000	10,000
417.796 · Miscellaneous expense	3,743	2,200	2,200
417.801 · Professional Services	-	10,000	16,000
Payroll Processing Fees	-	-	13,800
417.796 · Human Resources	-	6,500	5,000
417.799 · Cellular Telephone	1,034	2,200	1,100
<b>Total 417.000 · Administrative</b>	<b>342,349</b>	<b>462,540</b>	<b>494,870</b>
<b>418.000 · Building Codes</b>			
418.001 - Salaries	48,000	48,000	62,000
Social Security & Medicare		3,672	4,600
SCRS		7,397	9,930
Health Insurance		14,835	14,835

**City of Travelers Rest, SC**  
**Budget Worksheets - General Fund Exenditures**  
**For the Fiscal Year Ending June 30, 2021**

	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
	<b>(Reallocated)</b>		
Workers Compensation		1,316	1,316
418.005 · Dues/Training/Travel	-	1,100	-
418.101 - Fuel/Vehicle maintenance	-	-	3,000
418.102 - Cell Phone	-	-	1,000
418.010 · Plan Review/Inspection Services	-	30,000	30,000
418.115 · Code Books	-	1,300	-
418.020 · Permitting Software	4,500	4,500	4,500
<b>Total 418.000 · Building Codes</b>	<b>52,500</b>	<b>112,120</b>	<b>131,181</b>

**City of Travelers Rest, SC**  
**Budget Worksheets - General Fund Exenditures**  
**For the Fiscal Year Ending June 30, 2021**

	FY 2019	FY 2020	FY 2021
	Actual	Budget (Reallocated)	Budget
<b>421.000 · Police Department</b>			
421.001 · Police Salaries	603,821	748,770	765,688
421.002 · Police Overtime	26,659	23,000	23,000
421.003 Holiday Pay	-	-	40,000
421.010 · Dispatchers' Salaries	18,864	219,530	227,987
421.012 · Dispatchers Overtime	14,012	12,000	12,800
Social Security & Medicare		65,560	81,372
SCRS		4,851	40,678
PORS		89,364	157,420
Health Insurance		241,924	242,000
Workers Compensation		52,543	28,950
421.171 · Gas	36,751	40,000	40,000
421.182 · Repairs	27,639	23,000	23,000
421.214 · Teletype (SC Law Enforce)	6,645	1,200	1,200
421.275 · General Repair Police Equipme	2,996	3,000	3,000
421.311 · General Office Supplies	5,798	2,500	2,500
421.314 · Crime Scene Equipment	1,521	1,500	1,500
421.351 · Blood Borne Pat. Equip	331	1,000	700
421.411 · Uniforms	12,448	10,000	9,000
421.412 · Duty Gear	1,650	3,000	2,500
421.413 · Body Armor	2,833	2,500	2,500
421.641 · Dues/Training/Travel	4,267	8,000	3,000
421.645 · Physical Exams	4,345	6,500	6,500
421.783 · Crime Prevention	1,109	1,000	700
421.851 · Weapons-Sidearms/Shotguns	4,534	4,500	3,500
421.855 · Traffic Control	427	800	600
421.857 · Telephone/Cell Phone	7,400	10,500	11,000
421.860 · Mobile Radar	1,871	1,000	800
421.862 · Computer Equipment	7,825	5,000	5,000
421.863 · Office Furniture	916	1,000	800
421.865 · Contracts-Printer/Copier/Software	-	4,600	5,640
421.900 · 800MHZ Radio Fees	13,693	16,000	14,000
<b>Total 421.000 · Police Department</b>	<b>808,355</b>	<b>1,604,142</b>	<b>1,757,335</b>

**City of Travelers Rest, SC**  
**Budget Worksheets - General Fund Exenditures**  
**For the Fiscal Year Ending June 30, 2021**

	FY 2019	FY 2020	FY 2021
	Actual	Budget (Reallocated)	Budget
<b>423.000 · Fire Department</b>			
423.001 · Salaries	602,278	659,800	669,042
423.002 · Overtime - Non-volunteer	7,707	15,000	20,000
423.003 Holiday Pay	-	-	25,000
Social Security & Medicare		51,622	54,625
PORS		113,636	137,382
Health Insurance		178,400	178,400
Workers Compensation		18,422	18,422
423.111 · Duke Power	10,856	13,000	13,000
423.112 · Water	2,837	3,000	3,000
423.113 · Piedmont Natural Gas	1,326	1,750	1,750
423.131 · Building	6,822	12,000	12,000
423.171 · Fuel	18,331	17,500	18,500
423.173 · Maintenance	39,625	28,000	28,000
423.182 · Aerial Safety Test	1,055	1,300	1,300
423.214 · Cellular Telephone	3,845	4,500	4,500
423.271 · Communications maintenance	2,044	1,800	1,800
423.276 · Maintenance Contracts	9,967	13,130	13,130
423.311 · General Supplies	564	1,500	1,200
423.351 · Medical Supplies	686	1,000	800
423.411 · Uniforms	3,200	11,500	10,000
423.641 · Training	5,956	8,400	3,500
423.647 · Physicals Exams	10,601	8,400	8,400
423.751 · Fire Prevention	1,196	1,500	1,000
423.782 · Building Codes	4,923	1,500	-
423.856 · Equipment	8,338	21,500	18,000
<b>Total 423.000 · Fire Department</b>	<b>742,157</b>	<b>1,188,161</b>	<b>1,242,751</b>

**City of Travelers Rest, SC**  
**Budget Worksheets - General Fund Exenditures**  
**For the Fiscal Year Ending June 30, 2021**

	FY 2019	FY 2020	FY 2021
	Actual	Budget (Reallocated)	Budget
<b>432.000 · Sanitation</b>			
432.020 · Contract Services	219,570	210,000	245,000
432.030 · Landfill Fee	20,941	24,000	28,000
<b>Total 432.000 · Sanitation</b>	<b>240,511</b>	<b>234,000</b>	<b>273,000</b>
<b>434.000 · Maintenance</b>			
434.001 · Salaries	53,748	86,000	87,000
434.002 · Overtime	958	1,200	1,200
Social Security & Medicare		6,671	6,594
SCRS		13,438	14,145
Health Insurance		24,821	24,821
Workers Compensation		2,632	2,632
434.133 · Mechanical Heat/AC	1,027	3,500	3,500
434.134 · Electrical Plumbing	465	3,000	2,000
434.135 · Building Maintenance	2,053	4,000	4,000
434.136 · Locksmith	-	600	600
434.161 · Street Signs	683	800	800
434.162 · Street/Sidewalk Maintenance	34,158	32,500	32,500
434.165 · Engineering (Alliance)	-	2,500	30,000
434.171 · Fuel	4,181	5,000	5,000
434.172 · Vehicle Maintenance	5,067	2,000	2,000
434.201 · Animal Boarding Supplies	55	300	400
434.203 · Humane Society Fees	1,200	1,250	1,250
434.272 · Lawn & Power Tools	2,463	3,000	2,000
434.273 · Emergency Equip	1,070	1,200	1,200
434.281 · Cleaning Supplies/Services	10,192	11,500	12,000
434.287 · Kitchen supplies	118	500	250
434.300 · Cellular Telephone	1,111	1,200	1,200
434.301 · Miscellaneous	1,403	1,200	1,200
<b>Total 434.000 · Maintenance</b>	<b>119,952</b>	<b>208,811</b>	<b>236,292</b>

**City of Travelers Rest, SC**  
**Budget Worksheets - General Fund Expenditures**  
**For the Fiscal Year Ending June 30, 2021**

	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Budget (Reallocated)</b>	<b>Budget</b>
<b>490.000 · Debt Service</b>			
490.030 · Installment/Purchase Bond 2013B	71,407	71,500	69,500
490.031 · Installment/Purchase FD 2013A	117,958	118,000	118,000
490.032 · Instlmt Rev Bond Series 2017	113,411	114,000	111,000
490.033 · Master Lease Payment	-	-	153,332
2020 Capital Projects GO Bond	-	-	50,000
<b>Total 490.000 · Debt Service</b>	<b>302,776</b>	<b>303,500</b>	<b>501,832</b>
<b>500.000 · Capital Outlay</b>			
500.495 · Resurfacing	30,000	32,000	47,000
500.500 · Computer Upgrades	3,255	18,700	-
500.505 · Christmas Decorations	4,646	10,000	-
500.510 · Trash/Recycling Receptacles	-	5,000	-
500.000 · Capital Improvements - Other	(4,136)	-	-
<b>Total 500.000 · Capital Improvements</b>	<b>33,765</b>	<b>65,700</b>	<b>47,000</b>
<b>510.000 Motor Vehicles &amp; Equipment</b>			
510.990 · Public Works/Admin	-	-	-
510.980 · Police Dept	93,834	-	7,140
510.983 · Fire Gear	-	-	12,000
<b>Total 510.000 Motor Vehicles &amp; Equipment</b>	<b>93,834</b>	<b>-</b>	<b>19,140</b>
<b>Total Expenditures</b>	<b>(4,028,693)</b>	<b>(4,697,349)</b>	<b>(5,177,837)</b>

**City of Travelers Rest, SC**  
**Budget Worksheets - Capital Projects Fund**  
**For the Fiscal Year Ending June 30, 2021**

	<b>FY 2021 Budget</b>
<b>Revenues</b>	<u>-</u>
	<u>-</u>
<b>Total Revenues</b>	<u>-</u>
<b>Expenditures</b>	
Street Resurfacing	<u>47,000</u>
Fire Equipment/Gear	<u>7,500</u>
Fire Pagers	<u>4,500</u>
Police Tasers	<u>7,140</u>
<b>Total Expenditures</b>	<u>66,140</u>
<b>Revenues over (under) expenditures</b>	(66,140)
<b>Other financing sources (uses)</b>	
1395.00 Transfer from General Fund	<u>-</u>
1396.00 Transfer from Hospitality Tax Fund	<u>50,000</u>
1397.00 Transfer from Local Accom. Tax Fund	<u>-</u>
<b>Total other financing sources</b>	<u>50,000</u>
<b>Total Change in Fund Balance</b>	<u><u>(16,140)</u></u>

**City of Travelers Rest, SC**  
**Budget Worksheets - Hospitality Tax Fund**  
**For the Fiscal Year Ending June 30, 2021**

	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
<b>Revenues</b>			
3371.00 · Invest Inc - Hosp	975	1,000	800
3380.00 · Local Hospitality Tax Rev	876,904	760,000	720,000
3385.00 · Sponsorship Revenue	6,900	10,000	10,000
3396.00 · Rental Income - Hospitality	4,700	7,000	7,000
<b>Total Income</b>	<b>889,479</b>	<b>778,000</b>	<b>737,800</b>
<b>Expenditures</b>			
3510.00 · Debt Service	423,600	420,000	420,000
3513.00 · Amphitheater Programming	37,383	45,000	20,000
3650.00 · Downtown/Park Maint	27,843	20,000	30,000
3655.00 · Equipment for Trailblazer Park Maint.	6,974	10,000	-
3770.00 · Miscellaneous Expenses	2,509	10,000	10,000
3773.00 · Website Design and Hosting	1,800	2,500	1,500
3775.00 · Landscape Maintenance	45,852	62,000	62,000
3777.00 · Mowing	-	22,000	22,000
3780.00 · Utilities	30,725	32,500	35,000
3800.00 · SCEO Loan Rpmt (2)	4,875	4,875	4,875
<b>Total Expenditures</b>	<b>581,561</b>	<b>628,875</b>	<b>605,375</b>
<b>Revenues over (under) expenditures</b>	<b>307,918</b>	<b>149,125</b>	<b>132,425</b>
<b>Other finance sources (uses)</b>			
3790.00 · Transfer to General Fund	-	(90,000)	(123,000)
3792.00 · Transfer to Capital Project Fund	-	(35,000)	(50,000)
<b>Total other finance sources (uses)</b>	<b>-</b>	<b>(125,000)</b>	<b>(173,000)</b>
<b>Total Change in Fund Balance</b>	<b>307,918</b>	<b>24,125</b>	<b>(40,575)</b>

**City of Travelers Rest, SC**  
**Budget Worksheets - Accommodations Tax Fund**  
**For the Fiscal Year Ending June 30, 2021**

	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
	<u>Actual</u>	<u>Annual Budget</u>	<u>Budget</u>
<b>Revenues</b>			
4371.00 · Invest. Income - Accom.	2,901	1,500	1,250
4380.00 · Local Accom Tax Revenue	103,001	100,000	65,000
Total Revenues	105,902	101,500	66,250
<b>Total Revenues</b>	<b>105,902</b>	<b>101,500</b>	<b>66,250</b>
<b>Expenditures</b>			
4600.00 · Recreation/Event Sponsorship	6,500	5,000	10,000
4650.00 · Printing/Marketing/Tourism Promotion	8,070	30,000	32,000
4690.00 · Downtown Events/ Miscellaneous Expense	-	6,000	6,000
Total Expenditures	14,570	41,000	48,000
<b>Revenues over (under) expenditures</b>	<b>91,332</b>	<b>60,500</b>	<b>18,250</b>
<b>Other financing sources (uses)</b>			
4696.00 · Transfer to General Fund	-	(30,000)	(42,500)
4698.00 · Transfer to Capital Project Fund	-	(25,000)	-
Total other financing sources (uses)	-	(55,000)	(42,500)
<b>Total change in fund balance</b>	<b>91,332</b>	<b>5,500</b>	<b>(24,250)</b>

**City of Travelers Rest, SC**  
**Budget Worksheet - State Accomodations Tax Fund**  
**For the Fiscal Year Ending June 30, 2021**

	<b>FY 2021 Budget</b>
<b>Revenues</b>	
State Accom. Tax Revenue	24,000
<b>Total Revenues</b>	<u>24,000</u>
<b>Expenditures</b>	
Transfer to General Fund (25,000 + 5%)	24,000
Transfer to Tourism Promotions bank acct (30%)	-
Tourism Projects/Events bank acct (65%)	-
	<u>24,000</u>
<b>Revenues over Expenditures</b>	<u>-</u>

**City of Travelers Rest, SC**  
**Budget Worksheets - Sewer**  
**For the Fiscal Year Ending June 30, 2021**

	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
	<u>Actual</u>	<u>Annual Budget</u>	
<b>Revenues</b>			
7360.01 · Sewer User Fee	251,358	230,000	230,000
7360.02 · Sewer Collections - Taps	5,200	16,000	18,000
7360.03 · Sewer City Impact Fee - Comm	2,400	50,000	20,000
7360.04 · Sewer City Impact Fee - Resident	-	16,000	20,000
7360.14 · ReWa New User Fee	-	5,000	12,500
7369.01 · Engineer Evaluation Fee	450	1,500	1,000
7371.00 · Investment Income	3,145	1,000	1,500
<b>Total Revenues</b>	<u>262,553</u>	<u>319,500</u>	<u>303,000</u>
<b>Expenditures</b>			
8450 · Depreciation Expense	156,586	-	-
8434 · Blockage	3,720	5,000	5,000
8435 · General Repairs	3,096	25,000	25,000
8436 · ReWa New User Fee	-	-	11,875
8438 · Engineering	4,124	15,000	15,000
8440 · Supplies	17	1,200	1,200
8442 · Schools/Seminars	40	2,000	1,500
8446 · Engineering - EPA	15,506	15,000	15,000
8447 · Pump Station - Utilities/Maint	23,851	27,000	27,000
8455 · Sewer Rehab	-	50,000	90,000
8502 · Right of Way Clearance	-	10,000	10,000
8504 · Sewer Line Cleaning - Inspection	-	15,000	15,000
8510 · Debt Service	-	5,800	5,800
8511 · Salaries	20,410	25,000	62,000
<b>Total Expenditures</b>	<u>227,350</u>	<u>196,000</u>	<u>284,375</u>
<b>Revenues over (under) expenditures</b>	<u>35,203</u>	<u>123,500</u>	<u>18,625</u>

**City of Travelers Rest  
Budget Worksheet  
For the Year Ending June 30, 2021**

**VICTIM'S ADVOCATE FUND**

	<b>FY2019 Budget</b>	<b>FY2020 Budget</b>	<b>FY2021 Budget</b>
<b>Revenues</b>			
Prior Year Balance Forward	10,400	10,800	19,100
5310.000 Anticipated Revenues	11,500	11,500	11,500
<b>Total revenues</b>	<b>21,900</b>	<b>22,300</b>	<b>30,600</b>
<b>Expenditures</b>			
5500.000 Salaries	6,000	6,000	6,500
5502.000 Fringe Benefits	1,600	1,600	1,650
5504.000 Retirement	300	300	450
5506.000 FICA	400	400	500
5515.000 Postage	100	100	100
5520.000 Fuel	200	200	200
5525.000 Training-Seminars/Cont. Education	1,000	1,000	1,000
5535.000 Office Supplies	500	500	500
5540.000 Office Equipment	300	300	300
5545.000 Internet/Phone Service	200	200	200
5550.000 Cellular Phone	500	500	500
Charitable donations	-	-	3,000
<b>Total Expenditures</b>	<b>11,100</b>	<b>11,100</b>	<b>14,900</b>
<b>Revenues over(under) expenditures</b>	<b>10,800</b>	<b>11,200</b>	<b>15,700</b>



## MEMORADUM

**TO:** Ways and Means Committee/City Council

**FROM:** Eric Vinson, City Administrator

**DATE:** May 7, 2020

**SUBJECT:** FY 21 Fee Schedule

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Attached is the proposed fee schedule for FY 2021. Changes and recommended increases are recommended to some fees and they are shown in red.

Development and Construction Inspection fees shown on page on Page 3. are current fees being charged by the City's Engineering Inspection Consultant. Currently, these fees are being paid by the developer directly to the City's consultant, Alliance Engineering, for development inspection services. The fees are now included in the city's fee schedule and will be collected by the City and paid to Alliance Engineer. This method of collection provides for greater transparency and will allow the development community to see and anticipate all fees associated with development.

The fees have been established and set by the City in consultation with Alliance Engineering. The City has added a \$50 service charge to cover the City's administrative cost of collection and remittance.

Other proposed changes include adjustments to permits, special events, kennel fees, and park rentals.

**City of Travelers Rest Fee Schedule  
FY 20-21**

**ADMINISTRATION**

- Election Filing Fee
  - Council Member \$180.00
  - Mayor \$240.00 Finance
- FOIA
  - Search/Retrieval/Redaction/Copying \$26.00/HR
  - Postage/Shipping FedEX/UPS/USPS Rates
- Copies:
  - Paper Records – Black/White \$0.20/Page
  - Paper Records – Color \$0.30/Page
  - Paper Records, Legal Size – Black/White \$0.50/Page
  - Paper Records, Legal Size – Color \$0.60/Page
  - Paper Records, Ledger Size – Black/White \$0.75/Page
  - Paper Records, Ledger Size – Color \$1.00/Page
  - CD's, DVD's, or other Electronic, Media) \$26.00/Hour
- Returned Check Fee \$25.00
- Credit Card Processing Fee 4%

**POLICE DEPARTMENT**

- Fingerprints \$10.00
- Identification photograph \$12.00
- Police Reports \$6.00
- Other Reports \$1.00/page
- Local criminal record check (for non-law enforcement personnel) \$6.00
- CD's, DVD's, or other Electronic, Optical or Magnetic Media) \$26.00/Hour
- Towing Fees
  - Collision Tow
    - Class A \$200
    - Class B. \$225.00
    - Class C. \$473.00/ hr
  - Non-Collision, Arrest/Stranded
    - Class A. \$130.00
    - Class B. \$155.00
    - Class C. \$473.00/hr
- Towing Storage Fees – \$20.00/day

**PLANNING**

- Rezoning Application Fees:
- Single Family Residential: Base Fee \$100.00
  - (2 Acres) \$110.00
  - (3 Acres) \$120.00
  - (4 Acres) \$130.00

**City of Travelers Rest Fee Schedule  
FY 20-21**

- (5 Acres) \$140.00
- (6 Acres) \$150.00
- (7 Acres) \$160.00
- (8 Acres) \$170.00
- (9 Acres) \$180.00
- (10 Acres) \$190.00
- Greater than 10 acres \$200.00
- Multi-family Residential: Base Fee \$200.00
  - (2 Acres) \$210.00
  - (3 Acres) \$220.00
  - (4 Acres) \$230.00
  - (5 Acres) \$240.00
  - (6 Acres) \$250.00
  - (7 Acres) \$260.00
  - (8 Acres) \$270.00
  - (9 Acres) \$280.00
  - (10 Acres) \$290.00
  - Greater than 10 acres \$300.00
- Non-Residential:
  - Base Fee \$250.00
  - (2 Acres) \$260.00
  - (3 Acres) \$270.00
  - (4 Acres) \$280.00
  - (5 Acres) \$290.00
  - (6 Acres) \$300.00
  - (7 Acres) \$310.00
  - (8 Acres) \$320.00
  - (9 Acres) \$330.00
  - (10 Acres) \$340.00
  - Greater than 10 acres \$350.0
- PD (Planned Development) ~~\$250.00~~ ~~\$350.00~~ \$550.00
- FRD (Flexible Review District) ~~\$250.00~~ ~~\$350.00~~ \$550.00
- Board of Appeals \$100.00
- Final Development Plan ~~\$25.00~~ \$150.00
- Final Development Plan Revisions \$25.00
- Temporary Use Permit \$50.00
- Zoning Verification \$35.00

**SPECIAL EVENTS**

- Special Event Permit \$50.00
  - Electricity \$50.00
  - Garbage/Recycling \$75.00
  - Cones or barricade Rental \$125

**City of Travelers Rest Fee Schedule  
FY 20-21**

**CONSTRUCTION INSPECTION (ENGINEERING/DEVELOPMENT)**

**Plan Review Fees**

**Road & Storm Drain Review**

- Single Family Residential
  - One (1) to Fifteen (15) Acres ..... \$1,550
  - Fifteen (15) to Thirty (30) Acres ..... \$3,050
  - Above Thirty (30) Acres ..... as Determined by City
- Multi-Family Residential – Not Applicable
- Commercial – Not Applicable
- Mixed-Use/Planned Development – Consult with City

**Wastewater Line Review**

- Single Family Residential & Mixed-Use/Planned Development
  - 0 – 5,000 Feet of Wastewater Line ..... \$1,050
  - 5,000 – 10,000 Feet of Wastewater Line ..... \$2,050
  - Above 10,000 Feet of Wastewater Line ..... as Determined by City
- Multi-Family Residential
  - 0 – 1,000 Feet of Wastewater Line ..... \$550
  - 1,000 – 2,500 Feet of Wastewater Line ..... \$800
  - 2,500 – 5,000 Feet of Wastewater Line ..... \$1,550
  - Above 5,000 Feet of Wastewater Line ..... as Determined by City
- Commercial
  - 0 – 1,000 Feet of Wastewater Line ..... \$550
  - 1,000 – 2,500 Feet of Wastewater Line ..... \$800
  - Above 2,500 Feet of Wastewater Line ..... as Determined by City

**Construction Inspection Fees**

**Road & Storm Drains (Not Applicable to Multi-Family Residential & Commercial)**

- Fees
  - Monthly Road & Storm Drain Construction Observation ..... \$550
  - Road Proof Roll Test Site Visit (up to 4 hours) ..... \$550
  - Road & Storm Drain Punch List Site Visit & Project Closeout ..... \$1,050
- Additional Fees (as required)
  - Additional Road & Storm Drain Site Visit (per visit, up to 4 hours) ..... \$550
  - Additional Proof Roll Test Site Visit (per visit, up to 4 hours) ..... \$550
  - Additional Punch List Site Visit (per visit, up to 4 hours) ..... \$550

**Wastewater Lines**

- Fees
  - Monthly Wastewater Construction Observation (waived for Commercial) ..... \$550
  - Wastewater Line Testing Site Visit (up to 4 hours) ..... \$550
  - Wastewater Punch List Site Visit & Project Closeout ..... \$1,050
- Additional Fees (as required)
  - Additional Wastewater Site Visit (per visit, up to 4 hours) ..... \$550
  - Additional Wastewater Line Testing Site Visit (per visit, up to 4 hours) ..... \$550
  - Additional Punch List Site Visit (per visit, up to 4 hours) ..... \$550

**City of Travelers Rest Fee Schedule  
FY 20-21**

**BUILDING DEPARTMENT**

- Plan Review Fee ½ Total Permit Fees plus \$150.00 Plan Check Fee
- Plan Check Fees
  - Occupancy Permit (when plans required) \$150.00
  - Demolition (when plans required) \$150.00
  - Signs (when plans required) \$150.00
  - Site Plan \$150.00
- Sign Permit ~~\$10.00~~ **\$50.00**
- **Reinspection Fee \$40.00**
- **Building Occupancy Permit \$40.00**

**Building and Trade Permit Fees**

TOTAL VALUATION	FEE
\$1,000 and less	Base permit fee \$30.
\$1,000 to \$50,000	\$30. base permit fee + \$5. for each additional thousand or fraction thereof, to and including \$50,000.
\$50,000 to \$100,000	\$275. base permit fee + \$4. for each additional thousand or fraction thereof, to and including \$100,000.
\$100,000 to \$500,000	\$475. base permit fee + \$3. for each additional thousand or fraction thereof, to and including \$500,000.
\$500,000 and up	\$1,675. base permit fee + \$2. for each additional thousand or fraction thereof.

**PUBLIC WORKS/CODE ENFORCEMENT**

- Public Works Fee – (Billed on TAX BILL) \$20/Year
- Street, Alley, Easement Abandonment \$500.00
- Sewer User Fee
  - Residential \$10.00/month
  - Commercial \$20.00/month
- Sewer Capacity Evaluation ~~\$150.00~~ **\$250.00**
- Septic Tank ~~\$100.00~~ **\$250.00**
- **Sewer Verification Fee - \$50.00**
- Sewer Impact Fees
  - Industrial \$4,800.00 and \$1,200.00 for each 400 gallons/day
  - Industrial (Multi-unit) \$4,800 per unit and \$1,200.00 for each 400 gallons/day
  - Commercial/Office \$2,400 and \$1,200.00 for each 400 gallons/day
  - Commercial/Office (Multi-unit) \$2,400 per unit and \$1,200.00 for each 400 gallons/day
  - Multi-family Residential \$1,200.00 per unit and \$1,200.00 for each 400 gallons/day
  - Single family Residential \$1,200.00
- Sewer Tap Fees
  - Industrial \$1,000.00
  - Industrial (Multi-Unit) \$1000 for first unit and \$500 for each additional unit

**City of Travelers Rest Fee Schedule  
FY 20-21**

- Commercial/Office \$800.00
- Commercial/Office (Multi-unit) \$800.00 for first unit and \$400 for each additional unit
- Multi-dwelling Residential \$400 for first unit and \$200 per unit for each additional unit
- Single family Residential \$400.00
  
- Animal Control:
  - \$35.00 (1<sup>st</sup> offense)
  - \$40.00 (2<sup>nd</sup> offense)
  - \$50.00 (3<sup>rd</sup> offense)
  - \$60.00 (4<sup>th</sup> offense)
  - \$200.00 5<sup>th</sup> offense)
  - \$500.00 (6<sup>th</sup> offense)
  
- Kennel Fee ~~\$5.00/day~~ \$50.00 first day and Boarding Fee of \$10.00/day
  
- Encroachment Permit \$75.00

**RENTALS:**

- Community Room Meeting Room \$125 for 2hrs – then \$50.00/hr
- Farmers Market Pavilion: \$400.00 for ½ day (includes festival lawn)
- Amphitheater: \$400.00 for ½ day

\*\*\*Non – Profit organizations may receive 50% off all rentals.

\*\*\*\*1/2 Rental Fee – Non-refundable deposit to reserve facility. Full payment due prior to event.

\*\*\*\* A cleaning fee of \$150.00 may be assessed if trash receptacles are not emptied and disposed of in dumpster.



## MEMORANDUM

**TO:** Ways and Means Committee/City Council

**FROM:** Eric Vinson, City Administrator

**DATE:** May 7, 2020

**SUBJECT:** FY2021-2025 Capital Improvement Plan

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The 5-year Capital Improvement Plan is provided along with this year's budget. This CIP provides a snapshot of capital needs over the next 5 years. The CIP is a planning tool and allows City Council to look ahead at future needs and thus make more informed decisions on allocating funds during the annual budget process. The CIP is adjusted annually with the budget and in accordance with Council's goals and will be included in this year's budget ordinance. The CIP is divided into 2 sections, Capital Projects and Vehicles and Equipment.

CAPITAL PROJECTS

Department	Project Summary	Funding Sources	FY2021	FY2022	FY2023	FY2024	FY2025	Total
Public Works	Poinsett & Center Street Streetscape Project Phase 1	GO/\$425k City Hall Sale/CityCash/\$225k result	\$ 40,000	\$ 600,000				\$ 600,000
Public Works	Poinsett & Center Street Streetscape Project Phase 2	GO (Total Project to include C-Funds)			\$ 300,000	\$ 300,000		\$ 600,000
Public Works	Main St Crosswalk	GO	\$ 150,000					\$ 150,000
Recreation	Gateway Park (3)	PayGo		\$ 78,000	TBD	TBD	TBD	\$ 78,000
Public Works	Downtown Trail Enhancement Project (4)	GO	\$ 35,000					\$ 35,000
Sewer	Sewer Rehabilitation (Basin 7 and 8) (5)	Sewer Fee	TBD	TBD	TBD	TBD	TBD	
Public Works	Sidewalk Repairs (6)	(PW Fee from \$20 / yr to \$50 / yr) & H-Tax	\$ 45,000	\$ 50,000	\$ 55,000	\$ 60,000	\$ 70,000	\$ 280,000
Public Works	Sullivan Street Bridge Repair (7)	GO		\$ 90,000				\$ 90,000
Public Works	Road Paving (8)	Cash (Paygo)	\$ 47,000	\$ 55,000	\$ 60,000	\$ 65,000	\$ 70,000	\$ 297,000
<b>Fiscal Year Totals</b>			<b>\$ 317,000</b>	<b>\$ 783,000</b>	<b>\$ 505,000</b>	<b>\$ 425,000</b>	<b>\$ 140,000</b>	<b>\$ 2,130,000</b>

- (1) Poinsett Phase II - TBD
- (2) Poinsett Phase III - TBD
- (3) Gateway Park - Planning and engineering is needed at a cost of 75-100k. Construction funding options include H&A Revenue Bond, RIA Grant. Total cost TBD
- (4) Trail Enhancement Project to begin in 2021. Funding sources included H&A tax revenue. City to fund cost of additional asphalt
- (5) Sewer Rehab - Rehab of basins 7 & 8 is needed at a cost of 2.8 M. Current debt will be reduced to \$0 in FY22. It is estimated that we will issue debt to finance this project. Sewer impact fee study is needed.
- (6) Sidewalk program. Estimated costs to initiate program are 45k. Additional revenue from Public Works Fee increase needed. Program funding will be split 50/50 with PW Fee Revenue and H-Tax Revenue
- (7) Sullivan Street Bridge Repair - replace retaining wall estimated cost of 45k
- (8) Road Paving - Annual Fund Municipal Matching Program

VEHICLES AND EQUIPMENT

Department	Project Summary	Funding Sources	FY2021	FY2022	FY2023	FY2024	FY2025	Total
Fire	Vehicle (1)	Master Lease	\$ 40,000	\$ 40,000	\$ 40,000			\$ 80,000
Fire	Equipment/Gear (2)	Cash (Paygo)	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500		\$ 30,000
Fire	Pagers (3)	Cash (Paygo)	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500		\$ 19,300
Police	800 Mhz Radios (4)	Master Lease or Grant		\$ 150,000				\$ 150,000
Police	Police Vehicles (5)	Master Lease	\$ 98,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 538,000
Police	Body Camera and Dash Camera plus Data Storage	Cash (Paygo)			\$ 20,000	\$ 20,000	\$ 20,000	\$ 60,000
Police	MDT Computers (7)	Cash (Paygo)	\$ 22,000					\$ 22,000
Police	Tasers (8)	Cash (Paygo)	\$ 7,140	\$ 5,820	\$ 5,820	\$ 5,820		\$ 30,420
Police	Live Scan Plus Fingerprint Machines (9)	Cash (Paygo)	\$ 21,895					\$ 21,895
Public Works	Replacement Vehicle (10)	Master Lease	\$ 35,000					\$ 35,000
Public Works	Dump Trailer (11)	Cash (Paygo)		\$ 10,000				\$ 10,000
Public Works	Replacement Vehicle (12)	Master Lease			\$ 40,000			\$ 40,000
Public Works	Heavy Equipment/Skid Steer (13)	Master Lease				\$ 100,000		\$ 100,000
Building Codes	Vehicles (14)	Master Lease		\$ 32,000				\$ 32,000
<b>Fiscal Year Totals</b>			<b>\$ 196,035</b>	<b>\$ 209,820</b>	<b>\$ 377,820</b>	<b>\$ 247,820</b>	<b>\$ 137,120</b>	<b>\$ 1,146,720</b>

- (1) Replace aging vehicles
- (2) 3 sets of fire fighter gear needed each year
- (3) replace aging pagers over 5 years
- (4) Grant funding available for radios
- (5) Replace aging vehicles - need to purchase 2 vehicles per year for next 5 years
- (6) Replace body cameras and dash cameras and data storage solution
- (7) Replace 4 vehicle computers. Plan to include in budget amendment and purchase in second half of FY 2021
- (8) Replace aging tasers
- (9) Warranty expires on existing equipment in August 2020. We will wait to purchase in second half of FY 2021 or FY22. Will replace when existing machine fails
- (10) Replace aging vehicle
- (11) Add dump trailer to expand public works capacity
- (12) Replace 2nd public works vehicle
- (13) New heavy equipment in year 3 to expand public works capacity
- (14) Replacement vehicle for Building Codes

STATE OF SOUTH CAROLINA )

COUNTY OF GREENVILLE )

**ORDINANCE O-08-20**

CITY OF TRAVELERS REST )

AN ORDINANCE RELATING TO THE FISCAL AFFAIRS OF THE LOCAL HOSPITALITY AND LOCAL ACCOMMODATIONS TAX FUNDS OF THE CITY OF TRAVELERS REST, MAKING APPROPRIATIONS THEREFORE, AND TO PROVIDE FOR BUDGET CONTROL OF SAID APPROPRIATIONS BY THE TRAVELERS REST CITY COUNCIL AND SUCH OTHER MATTERS RELATED THEREFORE EFFECTIVE JULY 1, 2020 AND ENDING ON JUNE 30, 2021.

BE IT ENACTED by the Travelers Rest City Council:

Section 1:

The following revenues are anticipated pursuant to the previously enacted taxes on Local Hospitality (2% on prepared foods and beverages) and Local Accommodations (3% on lodging):

Revenues – Hospitality Tax:

Investment Income	\$ 800.00
Tax Revenues	\$ 720,000.00
Rental Income	\$ 7,000.00
Sponsorship Revenue	<u>\$ 10,000.00</u>
TOTAL ANTICIPATED REVENUE	\$ 737,800.00

Revenues – Accommodations Tax:

Investment Income	\$ 1,250.00
Tax Revenues	<u>\$ 65,000.00</u>
TOTAL ANTICIPATED REVENUE	\$ 66,250.00

Section 2:

There is hereby appropriated from the Local Hospitality and Local Accommodations Tax funds of Travelers Rest, the following amounts of money, for the purposes set forth by the Council of the City of Travelers Rest and in accordance with the Annual Budget document adopted by the Travelers Rest Council on June 18, 2020, incorporated herein by reference.

Expenditures – Hospitality Tax:

<u>Purpose</u>	<u>Amounts</u>
Bonded Indebtedness	\$ 420,000.00
Amphitheater Programming	\$ 20,000.00
General Maintenance	\$ 30,000.00
Miscellaneous Expenses	\$ 10,000.00
Landscape Maintenance	\$ 62,000.00
Mowing	\$ 22,000.00
Utilities	\$ 35,000.00
Transfer to General Fund	\$ 123,000.00
Transfer to Capital Projects	\$ 50,000.00
SC Energy Office Repayment (2)	\$ 4,875.00
Web Design and Hosting	\$ 1,500.00
TOTAL APPROPRIATIONS	\$ 778,375.00

Expenditures – Accommodations Tax:

<u>Purpose</u>	<u>Amounts</u>
Transfer to General Fund	\$ 42,500.00
Downtown Events/Miscellaneous	\$ 6,000.00
Printing/Tourism Promotion	\$ 32,000.00
Event Sponsorship	\$ 10,000.00
TOTAL APPROPRIATIONS	\$ 90,500.00

Section 3:

If any section of this ordinance shall be declared invalid it shall not be construed to affect the validity of any other section hereof.

**Section 4:**

This ordinance shall take effect on the first day of July 2020.

DONE, RATIFIED, AND PASSED this 18<sup>th</sup> day of June, 2020.

Brandy Amidon, Mayor

ATTEST:

Charlene Carter, City Clerk-Treasurer

REVIEWED:

Eric Vinson, City Administrator

Introduced: \_\_\_\_\_

1<sup>st</sup> Reading \_\_\_\_\_

2<sup>nd</sup> Reading \_\_\_\_\_

Public Hearing \_\_\_\_\_

STATE OF SOUTH CAROLINA )

COUNTY OF GREENVILLE )

CITY OF TRAVELERS REST )

**ORDINANCE O-09-20**

AN ORDINANCE RELATING TO THE FISCAL AFFAIRS OF THE SEWER SYSTEM OF THE CITY OF TRAVELERS REST, MAKING APPROPRIATIONS THEREFORE, AND; TO PROVIDE FOR BUDGET CONTROL OF SAID APPROPRIATIONS BY THE TRAVELERS REST CITY COUNCIL AND SUCH OTHER MATTERS RELATED THEREFORE EFFECTIVE JULY 1, 2020 AND ENDING ON JUNE 30, 2021.

BE IT ENACTED by the Travelers Rest City Council:

Section 1:

The following revenues are anticipated pursuant to the previously enacted fees of the Sewer System:

<u>Revenues:</u>	<u>Amounts</u>
Sewer User Fee -	\$230,000.00
Sewer Collections – Taps	\$ 18,000.00
City Sewer Impact Fee Commercial	\$ 20,000.00
City Sewer Impact Fee Residential	\$ 20,000.00
ReWa New User Fee	\$ 12,500.00
Engineer Evaluation Fee	\$ 1,000.00
Investment Income	\$ 1,500.00
<b>TOTAL REVENUES</b>	<b>\$303,000.00</b>

Section 2:

There is hereby appropriated from the Sewer System Fund of Travelers Rest, South Carolina, the following amounts of money, for the corporate purposes of Travelers Rest for and during the period beginning July 1, 2020, and ending June 30, 2021, to wit:

Expenditures:

<u>Purpose</u>	<u>Amounts</u>
Blockage	\$ 5,000.00
General Repairs	\$ 25,000.00
ReWa New User Fee	\$ 11,875
Sewer Rehabilitation	\$ 90,000.00
Engineering	\$ 15,000.00
Supplies	\$ 1,200.00
Schools/Seminars	\$ 1,500.00
Engineering – EPA	\$ 15,000.00
Pump Station – Utilities/Maint	\$ 27,000.00
ROW clearance	\$ 10,000.00
Line Cleaning and TV Inspection	\$ 15,000.00
Debt Service Depreciation	\$ 5,800.00
Salaries	<u>\$ 62,000.00</u>
TOTAL EXPENDITURES	\$284,375.00

Section 3:

If any section of this ordinance shall be declared invalid it shall not be construed to affect the validity of any other section hereof.

Section 4:

DONE, RATIFIED, AND PASSED this 18<sup>st</sup> day of June 2020.

\_\_\_\_\_  
Brandy Amidon, Mayor

ATTEST:

\_\_\_\_\_  
Charlene Carter, City Clerk-Treasurer.

REVIEWED:

\_\_\_\_\_  
Eric Vinson, City Administrator

Introduced: \_\_\_\_\_  
1<sup>st</sup> Reading: \_\_\_\_\_  
2<sup>nd</sup> Reading \_\_\_\_\_  
Public Hearing: \_\_\_\_\_

STATE OF SOUTH CAROLINA )

COUNTY OF GREENVILLE )

**ORDINANCE O-10-20**

CITY OF TRAVELERS REST )

AN ORDINANCE RELATING TO THE FISCAL AFFAIRS OF THE VICTIMS ADVOCATE FUND OF THE CITY OF TRAVELERS REST, MAKING APPROPRIATIONS THEREFORE, AND TO PROVIDE FOR BUDGET CONTROL OF SAID APPROPRIATIONS BY THE TRAVELERS REST CITY COUNCIL AND SUCH OTHER MATTERS RELATED THEREFORE EFFECTIVE JULY 1, 2020 AND ENDING ON JUNE 30, 2021.

BE IT ENACTED by the Travelers Rest City Council:

Section 1:

The attached Victim's Advocate Fund – Schedule of Budgeted Revenues and Expenses shall set forth anticipated revenues and approved expenditures. These appropriations and matters thereof shall be in effect for and during the period of July 1, 2020 through June 30, 2021.

Section 2:

If any section of this ordinance shall be declared invalid it shall not be construed to affect the validity of any other section hereof.

Section 3:

This ordinance shall take effect on the first day of July 2020.

DONE, RATIFIED, AND PASSED this 18<sup>th</sup> day of June, 2020.

\_\_\_\_\_  
Brandy Amidon, Mayor

ATTEST:

\_\_\_\_\_  
Charlene Carter, City Clerk-Treasurer

REVIEWED:

\_\_\_\_\_  
Eric Vinson, City Administrator

Introduced: \_\_\_\_\_

1<sup>st</sup> Reading \_\_\_\_\_

2<sup>nd</sup> Reading \_\_\_\_\_

Public Hearing \_\_\_\_\_

**City of Travelers Rest  
Budget Worksheet  
For the Year Ending June 30, 2021**

**VICTIM'S ADVOCATE FUND**

	<b>FY2019 Budget</b>	<b>FY2020 Budget</b>	<b>FY2021 Budget</b>
<b>Revenues</b>			
Prior Year Balance Forward	10,400	10,800	19,100
5310.000 Anticipated Revenues	11,500	11,500	11,500
<b>Total revenues</b>	<b>21,900</b>	<b>22,300</b>	<b>30,600</b>
<b>Expenditures</b>			
5500.000 Salaries	6,000	6,000	6,500
5502.000 Fringe Benefits	1,600	1,600	1,650
5504.000 Retirement	300	300	450
5506.000 FICA	400	400	500
5515.000 Postage	100	100	100
5520.000 Fuel	200	200	200
5525.000 Training-Seminars/Cont. Education	1,000	1,000	1,000
5535.000 Office Supplies	500	500	500
5540.000 Office Equipment	300	300	300
5545.000 Internet/Phone Service	200	200	200
5550.000 Cellular Phone	500	500	500
Charitable donations	-	-	3,000
<b>Total Expenditures</b>	<b>11,100</b>	<b>11,100</b>	<b>14,900</b>
<b>Revenues over(under) expenditures</b>	<b>10,800</b>	<b>11,200</b>	<b>15,700</b>



## MEMORADUM

**TO:** Ways and Means Committee/City Council

**FROM:** Eric Vinson, City Administrator

**DATE:** May 7, 2020

**SUBJECT:** FY 21 GO Bond Issuance

---

Every year City Council issues a GO Bond (Series A and B) to pay a portion of the debt service on the City's 2017 installment purchase revenue bonds for City Hall construction project. The GO Bond allows the City to raise debt service millage sufficient to service the debt.

This year's GO Bond includes a "Series C" in the amount of \$225,000. The Series 2020C Bond will be used to defray the costs of various capital improvements in the City including (i) design and engineering work for phase one of the Poinsett Corridor Master Plan related to street and corridor improvements, streetscape and sidewalk improvements and stormwater infrastructure; (ii) installation of crosswalks and related traffic and pedestrian signaling and improvements where the Prisma Health Swamp Rabbit Trail crosses Main Street; and (iii) widening the Prisma Health Swamp Rabbit Trail on certain sections within the City.

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**AN ORDINANCE**

**TO PROVIDE FOR THE ISSUANCE AND SALE OF NOT EXCEEDING THREE HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$375,000) CITY OF TRAVELERS REST, SOUTH CAROLINA, GENERAL OBLIGATION BONDS, IN ONE OR MORE SERIES; TO PRESCRIBE THE PURPOSES FOR WHICH THE PROCEEDS SHALL BE EXPENDED; TO PROVIDE FOR THE PAYMENT THEREOF; AND OTHER MATTERS RELATING THERETO.**

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**ORDINANCE O-11-20 GO BOND**

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**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TRAVELERS REST,  
SOUTH CAROLINA IN MEETING DULY ASSEMBLED:**

**ARTICLE I**

**FINDINGS OF FACT**

As an incident to the enactment of this Ordinance and the issuance of the bonds provided for herein, the City Council of the City of Travelers Rest (the "**Council**"), the governing body of the City of Travelers Rest, South Carolina (the "**City**"), finds that the facts set forth in this Article exist, and the statements made with respect thereto are true and correct.

Section 1.01 Objectives.

(a) By virtue of Title 5, Chapter 21, Article 5 of the Code of Laws of South Carolina, 1976, as amended (the "**South Carolina Code**"), as supplemented by South Carolina Code Section 11-27-40, the City is empowered to issue general obligation bonds for any "corporate purpose" as therein defined. The above-referenced chapter and section of the South Carolina Code are hereinafter collectively referred to as the "**Enabling Act**."

(b) The City has as of May 1, 2017 entered into with Travelers Rest Public Facilities Corporation, a South Carolina nonprofit corporation (the "**Corporation**"), a Municipal Facilities Purchase and Occupancy Agreement (the "**Facilities Agreement**"). Pursuant to the Facilities Agreement, the Corporation has provided to the City permanent financing for the construction and equipping of the City's city hall and police headquarters complex, and the City has agreed, for its use and acquisition of such facility over a term of years, to make annual "**Acquisition Payments**" to the Corporation. Amounts payable under the Facilities Agreement are not subject to the constitutional debt limit of the City as described in **Section 1.02** hereof.

(c) The Council further intends the Acquisition Payments will be paid from the proceeds of general obligation bonds of the City to be issued annually, in sufficient time to allow for the timely funding of the Acquisition Payments. The payment of Acquisition Payments constitutes an authorized purpose for the issuance of general obligation bonds of the City within the meaning of the Enabling Act.

(d) The Council has determined to presently authorize the issuance of a general obligation bond in an amount not to exceed \$70,000 (the "**Series 2020A Bond**") and a federally taxable general obligation bond in an amount not to exceed \$55,000 (the "**Series 2020B Bond**"), in order to provide funds with which to pay Acquisition Payments for the City's 2020-21 Fiscal Year. The total estimated cost of such Acquisition Payments and, additionally, costs of issuance of the Series 2020A Bond and the Series 2020B Bond, will not exceed \$125,000.

(e) Further, the Council has determined that it is in the best interest of the City that the City authorize the issuance of a general obligation bond used to defray the costs of various capital improvements in the City including (i) design and engineering work for phase one of the Poinsett Corridor Master Plan related to street and corridor improvements, streetscape and sidewalk improvements and stormwater infrastructure; (ii) installation of crosswalks and related traffic and pedestrian signaling and improvements where the Prisma Health Swamp Rabbit Trail crosses Main Street; and (iii) widening the Prisma Health Swamp Rabbit Trail on certain sections within the City (the "**Project**"). The Council has determined to issue a general obligation bond of the City in the aggregate principal amount of not exceeding \$250,000 (the "**Series 2020C Bond**") and together with the Series 2020A Bond and the Series 2020B Bond, the "**Bonds**") to finance a portion of the costs of the Project. In so authorizing the issuance

of such general obligation bond, the Council finds that the benefits arising from the Project will accrue to all persons and property within the City.

Section 1.02 Recital of Applicable Constitutional Provisions.

Section 14 of Article X of the Constitution of the State of South Carolina, 1895, as amended (the "*State Constitution*") provides that the municipalities of the State of South Carolina (the "*State*") may issue bonded indebtedness in an amount not exceeding eight percent (8%) of the assessed value of all taxable property therein. Paragraph (6) of Section 14 of Article X of the State Constitution further provides that general obligation debt authorized by a majority of the qualified electors of the issuer may be issued without consideration of the eight percent (8%) limit otherwise imposed by Section 14 of Article X. The Council is informed that assessed value of all taxable property located within the City for the year 2029, which is the last completed assessment thereof, is not less than the sum of \$21,235,365 (net of property subject to a fee-in-lieu-of tax). Thus, the eight percent (8%) debt limit of the City is not less than \$1,698,829. At present, \$49,284.61 in general obligation debt is chargeable against this limit. Thus, the Council may issue a general obligation bond in the aggregate principal amount of not exceeding \$375,000 at the present time without the authorization required by Section 14(6) of Article X of the State Constitution.

Section 1.03 Notice of Adoption of Ordinance.

Section 5-17-20 of the South Carolina Code provides that within 60 days following the adoption by the Council of an ordinance authorizing the issuance of general obligation debt, a petition signed by not less than fifteen percent of the qualified electors of the City may be filed with the City Clerk requesting that such ordinance be repealed. However, said Section 5-17-20 does not apply in the event the Council publishes notice of the adoption of such ordinance in accordance with the provisions of Section 11-27-40(8) of the South Carolina Code. Under said Section 11-27-40(8), a notice signed by five qualified electors requesting the repeal of such ordinance may be filed with the City Clerk and with the Clerk of the Court of Common Pleas of Greenville County within 20 days of the published notice. In accordance with this provision, the notice prescribed thereby may, at the option of the Mayor or the Administrator, be published subsequent to the second and final reading of this Ordinance. The notice is to be published substantially in the form attached hereto as *Exhibit C*.

[End of Article I]

## ARTICLE II

### DEFINITIONS AND CONSTRUCTION

#### Section 2.01 Definitions.

As used in this Ordinance unless the context otherwise requires, the following terms shall have the following respective meanings:

***“Acquisition Payments”*** shall have the meaning given thereto in Section 1.01 hereof.

***“Administrator”*** means the City Administrator of the City or the Interim City Administrator or the Acting City Administrator, as the case may be.

***“Authorized Investments”*** means any investments that are at the time legal for investment of the City’s funds under the laws of the State and of the United States.

***“Authorized Officer”*** means the Mayor or the Administrator and any other officer or employee of the Council designated from time to time as an Authorized Officer by a certificate signed by the Mayor, and when used with reference to any act or document also means any other person authorized by a certificate of the Mayor to perform such act or sign such document.

***“Bond”*** or ***“Bonds”*** means the Bonds of the City authorized by this Ordinance.

***“Bond Payment”*** means the payment of principal of and interest on the Bond.

***“Bond Payment Date”*** means the date on which the Bond Payment shall be payable.

***“City”*** means the City of Travelers Rest, South Carolina.

***“City Clerk”*** means the City Clerk of the City or the Interim City Clerk or the Acting City Clerk, as the case may be.

***“Code”*** means the Internal Revenue Code of 1986, as amended.

***“Council”*** means the City Council of the City of Travelers Rest, the governing body of the City or any successor governing body of the City.

***“Enabling Act”*** means the Municipal Bond Act (Title 5, Chapter 21, Article 5 of the South Carolina Code, as amended) as amended and continued by Section 11-27-40 of the South Carolina Code.

***“Escrow Agent”*** means a financial institution selected by the City.

***“Fiscal Year”*** means the twelve month period beginning on July 1 and ending on June 30 of the next calendar year or such other twelve month period as determined by the Council to be the City’s fiscal year.

***“Government Obligations”*** means and includes direct general obligations of the United States of America or agencies thereof or obligations, the payment of principal or interest on which is fully and unconditionally guaranteed by the United States of America.

**"Holder"** or similar term means, when used with respect to the Bond, any person who shall be registered as the owner of the Bond Outstanding.

**"Mayor"** means the Mayor of the City or, in the absence of the Mayor for any reason, the Mayor Pro Tempore.

**"Ordinance"** means this Ordinance as the same may be amended or supplemented from time to time in accordance with the terms hereof.

**"Outstanding,"** when used in this Ordinance with respect to the Bond means, as of any date, the Bond theretofore authenticated and delivered pursuant to this Ordinance except:

- (i) any Bond cancelled or delivered to the Registrar for cancellation on or before such date;
- (ii) any Bond (or any portion thereof) deemed to have been paid in accordance with the provisions of **Section 7.01** hereof; and
- (iii) any Bond in lieu of or in exchange for which another Bond shall have been authenticated and delivered pursuant to **Section 3.11** of this Ordinance.

**"Person"** means an individual, a partnership, a corporation, a trust, a trustee, an unincorporated organization, or a government or an agency or political subdivision thereof.

**"Principal Installment"** means, as of any date of calculation, the principal amount of the Bond due on a specified date.

**"Record Date"** means the 15th day of the month immediately preceding the Bond Payment Date.

**"Registrar"** means the City Clerk of the City.

**"Series 2020A Bond"** shall have the meaning provided in Section 1.01(d) hereof.

**"Series 2020B Bond"** shall have the meaning provided in Section 1.01(d) hereof.

**"Series 2020C Bond"** shall have the meaning provided in Section 1.01(e) hereof.

**"South Carolina Code"** means the Code of Laws of South Carolina 1976, as amended.

**"State"** means the State of South Carolina.

Section 2.01 Construction.

In this Ordinance, unless the context otherwise requires:

(a) Articles and Sections referred to by number shall mean the corresponding Articles and Sections of this Ordinance.

(b) The terms "hereby", "hereof", "hereto", "herein", "hereunder" and any similar terms refer to this Ordinance, and the term "hereafter" shall mean after, and the term "heretofore" shall mean before, the date of adoption of this Ordinance.

(c) Words of the masculine gender shall mean and include correlative words of the female and neuter genders, and words importing the singular number shall mean and include the plural number and vice versa.

[End of Article II]

## ARTICLE III

### ISSUANCE OF THE BOND

#### Section 3.01 Ordering the Issuance of the Bond.

Pursuant to the provisions of the Enabling Act, and for the purpose of obtaining funds with which to pay Acquisition Payments and to finance the Project, there shall be issued (i) a not exceeding Seventy Thousand Dollars (\$70,000) aggregate principal amount general obligation bond of the City to be designated "City of Travelers Rest, South Carolina General Obligation Bond, Series 2020A" or such other yearly designation as determined by the Administrator, (ii) a not exceeding Fifty-Five Thousand Dollars (\$55,000) aggregate principal amount federally taxable general obligation bond of the City to be designated "City of Travelers Rest, South Carolina Taxable General Obligation Bond, Series 2020B" or such other yearly designation as determined by the Administrator, and (iii) a not exceeding Two Hundred Fifty Thousand Dollars (\$250,000) aggregate principal amount general obligation bond of the City to be designated "City of Travelers Rest, South Carolina General Obligation Bond, Series 2020C" or such other yearly designation as determined by the Administrator. The Series 2020A Bond and Series 2020B Bond will be issued in sufficient time to pay the Acquisition Payments due in the 2020-21 Fiscal Year. The principal amount of the Series 2020A Bond and Series 2020B Bond shall be adjusted, or the issuance thereof cancelled, as appropriate, in the event the Council determines not to appropriate Acquisition Payments or portion thereof for such year.

#### Section 3.02 Maturity Schedule of the Bonds.

(a) The Series 2020A Bond and Series 2020B Bond shall be dated as of the date of their delivery and shall bear interest from their dated date. The principal amount of the Series 2020A Bonds and Series 2020B Bond shall be sufficient in the aggregate to pay the Acquisition Payments due in the 2020-21 Fiscal Year and the costs of issuance of the Series 2020A Bond and Series 2020B Bond, as determined by the Administrator. The Series 2020A Bond and Series 2020B Bond shall mature no later than June 30, 2021, as determined by the Administrator.

(b) The Series 2020C Bond shall be dated as of the date of its delivery and shall bear interest from its dated date, payable on April 1, 2021 and semiannually thereafter on April 1 and October 1 of each year until payment of the principal thereof. Subject to the requirements of the Enabling Act, the Series 2020C Bond shall mature on April 1 of such years, beginning not later than April 1, 2021, and ending not later than April 1, 2025, as determined by the Administrator.

#### Section 3.03 Provision for Payment of Interest on the Bonds.

The original issue date of the Bonds shall be the delivery date of the Bonds, or such other date as may be selected by the Administrator. The Bonds shall be authenticated on the date as it shall be delivered. The Bonds shall bear interest from the original issue date if no interest has yet been paid; otherwise from the last date to which interest has been paid and which date is on or prior to the date of the Bonds' authentication. The interest payment on the Bonds shall be made in accordance with **Section 3.04(c)** hereof to the Person in whose name the Bonds are registered in accordance with **Section 3.08** hereof at the close of business on the Record Date with respect to such payments.

Section 3.04 Medium of Payment; Form and Denomination of the Bonds, Place of Payment of Principal.

(a) The Bonds shall be payable as to Principal Installments and interest at the rates per annum determined in the manner prescribed by **Section 5.01** hereof (on the basis of a 360 day year of twelve 30-day months) in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

(b) Each of the Bonds shall be issued in the form of a single, fully registered, typewritten bond and shall be identified by certificate number R-1.

(c) The Principal Installment and interest on the Bonds shall be payable to the Person appearing on the Record Date on the registration books of the City, which books shall be held by the Registrar as provided in **Section 3.08** hereof, as the registered owners thereof, by check or draft mailed to such registered owners at his address as it appears on such registration books in sufficient time to reach such registered owners on the Bond Payment Date.

Section 3.05 Agreement to Maintain Registrar.

As long as the Bonds remains Outstanding, the City Clerk shall be the Registrar and shall upon request inform the Holders as to where (i) the Bonds may be presented for registration of transfers and (ii) notices and demands to or upon the City in respect of the Bonds may be served.

Section 3.06 Execution and Authentication.

(a) The Bonds shall be executed in the name and on behalf of the City by an Authorized Officer and attested by the City Clerk or other Authorized Officer (other than the officer executing the Bonds). The Bonds bearing the signature of any Person who shall have been such an Authorized Officer at the time the Bonds were so executed shall bind the City notwithstanding the fact that he may have ceased to be such Authorized Officer prior to the authentication and delivery of the Bonds or was not such Authorized Officer at the date of the authentication and delivery of the Bonds.

(b) No Bond shall be valid or obligatory for any purpose or shall be entitled to any right or benefit hereunder unless there shall be endorsed on such Bond a certificate of authentication in the form set forth in this Ordinance, duly executed by the manual or facsimile signature of the Registrar; and such certificate of authentication upon any Bond executed on behalf of the City shall be conclusive evidence that the Bond so authenticated has been duly issued hereunder and that the Holder thereof is entitled to the benefit of the terms and provisions of this Ordinance.

Section 3.07 Reserved.

Section 3.08 Transferability and Registry.

The Bonds shall at all times, when the same are Outstanding, be payable, both as to Principal Installments and interest to a Person, and shall be transferable, only in accordance with the provisions for registration and transfer contained in this Ordinance and in the Bonds. So long as the Bonds remain Outstanding, the City shall maintain and keep, at its office, books for the registration and transfer of the Bonds, and, upon presentation thereof for such purpose, the City shall register or cause to be registered therein, and permit to be transferred thereon, under such reasonable regulations as it may prescribe, the Bonds, except that under no circumstances shall the Bonds be registered or transferred to bearer. So long

as the Bonds remain Outstanding, the City shall make all necessary provisions to permit the transfer of the Bonds.

Section 3.09 Transfer of the Bonds.

The Bonds shall be transferable only upon the books of the City, which shall be maintained for such purpose by the Registrar, upon presentation and surrender thereof by the Holder of such Bond in person or by his attorney duly authorized in writing, together with a written instrument of transfer satisfactory to the Registrar duly executed by the registered Holder or his duly authorized attorney. Upon surrender for transfer of the Bond, the City shall execute and the Registrar shall authenticate and deliver, in the name of the Person who is the transferee, one new Bond of the same aggregate principal amount and maturity and rate of interest as the surrendered Bond.

Section 3.10 Regulations with Respect to Transfers.

Any Bond surrendered in any transfer shall forthwith be cancelled by the Registrar. For each such transfer of any Bond, the City may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such transfer, which sum or sums shall be paid by the Holder requesting such transfer as a condition precedent to the exercise of the privilege of making such transfer. The City shall not be obligated to issue or transfer any Bond after the Record Date with respect to any Bond Payment Date of the Bond.

Section 3.11 Mutilated, Destroyed, Lost and Stolen Bond.

(a) If any Bond is surrendered to the City or if the City receives evidence to its satisfaction of the destruction, loss or theft of any Bond, and there is delivered to the City such security or indemnity as may be required by it to save it harmless, then, in the absence of notice that such Bond has been acquired by a *bona fide* purchaser, the City shall execute, and the Registrar shall authenticate and deliver, in exchange for any such mutilated Bond or in lieu of the destroyed, lost or stolen Bond, a new Bond of like tenor and principal amount, bearing a number unlike that of the mutilated, lost or stolen Bond. The Registrar shall thereupon cancel the mutilated Bond so surrendered. In case the mutilated, destroyed, lost or stolen Bond has become or is about to become due and payable, the City in its discretion may, instead of issuing a new Bond, pay such Bond.

(b) Upon the issuance of any new Bond under this **Section 3.11**, the City may require the payment of a sum sufficient to cover any tax, fee or other governmental charge that may be imposed in relation thereto and any other expenses, including counsel fees or other fees, of the City connected therewith.

(c) Each new Bond issued pursuant to this **Section 3.11** in lieu of any destroyed, lost or stolen Bond, shall constitute an additional contractual obligation of the City, whether or not the destroyed, lost or stolen Bond shall at any time be enforceable by anyone, and shall be entitled to all the benefits hereof. The Bond shall be held and owned upon the express condition that the foregoing provisions are exclusive with respect to the replacement or payment of a mutilated, destroyed, lost or stolen Bond and shall preclude (to the extent lawful) all other rights or remedies with respect to the replacement or payment of a mutilated, destroyed, lost or stolen Bond or securities.

Section 3.12 Holder as Owner of the Bond.

The City may treat the Holder of the Bond as the absolute owner thereof, whether such Bond shall be overdue or not, for the purpose of receiving payment of, or on account of, the Principal

Installment of and interest on such Bond and for all other purposes, and payment of the Principal Installment and interest shall be made only to, or upon the order of, such Holder. All payments to such Holder shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid, and the City shall not be affected by any notice to the contrary.

Section 3.13 Cancellation of Bonds.

The Registrar shall destroy any Bond upon surrender of the same to it for cancellation and shall deliver a certificate to that effect to the City. The Bond shall not be deemed Outstanding under this Ordinance and no Bond shall be issued in lieu thereof.

Section 3.14 Payments Due on Saturdays, Sundays and Holidays.

In any case where the Bond Payment Dates shall be a Saturday or Sunday or shall be, at the place designated for payment, a legal holiday or a day on which banking institutions are authorized by law to close, then payment of interest on or Principal Installment of the Bonds need not be made on such date but may be made on the next succeeding business day not a Saturday, Sunday or a legal holiday or a day upon which banking institutions are authorized by law to close, with the same force and effect as if made on the Bond Payment Dates and no interest shall accrue for the period after such dates.

Section 3.15 State Tax Exemption.

Both the Principal Installment and interest on the Bonds shall be exempt from all State, county, municipal, school district, and all other taxes or assessments of the State, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate, transfer and certain franchise taxes.

Section 3.16 Order of Tax Levy to Pay Principal and Interest of the Bonds.

For the payment of the Principal Installments and interest on the Bonds and for the creation of such sinking fund as may be necessary therefor, the full faith, credit and taxing power of the City are hereby irrevocably pledged, and there shall be levied and collected annually by the City, in the same manner as City taxes are levied and collected, a tax on all taxable property in said City, sufficient to pay the Principal Installments and interest on the Bonds as they mature, and to create such sinking fund as may be necessary therefor.

Section 3.17 Form of Bonds.

The form of the Bonds and registration provisions to be endorsed thereon shall be substantially as set forth in *Exhibit A* attached hereto and made a part of this Ordinance.

[End of Article III]

## ARTICLE IV

### REDEMPTION OR PURCHASE OF THE BONDS

#### Section 4.01    Optional Redemption.

The Bonds shall be subject to redemption prior to maturity on such terms as may be agreed to by the Holder and the City, on thirty (30) days written notice.

#### Section 4.02    City's Election to Redeem.

In the event that the City shall, in accordance with the provisions of **Section 4.01**, elect to redeem the Bonds, it shall give notice to the registered Holder of the Bonds of an optional redemption. Each notice shall specify the date fixed for redemption and the amount of the Bonds which is to be redeemed.

#### Section 4.03    Notice of Redemption.

(a)    When a Bond or portion thereof is to be redeemed, the City shall give notice of the redemption of the Bonds specifying (i) the amount to be redeemed; (ii) the redemption date; (iii) the redemption price; (iv) the number and other distinguishing marks of the Bond; and (v) the place or places where amounts due upon such redemption will be payable. Such notice shall further state that on such date there shall become due and payable upon the Bond the redemption price thereof, together with interest accrued to the redemption date, and that, from and after such date, interest thereon shall cease to accrue. The City shall mail by registered mail a copy of such notice, postage prepaid, not less than 30 days before the redemption date to the registered Holder of the Bond at its address which appears upon the registration books, but failure to so mail any such notice to such Holder shall not affect the validity of the proceedings for the redemption of the Bond held by the Holder to whom written notice has been mailed. The obligation of the City to give the notice required by this **Section 4.03** shall not be conditioned upon the prior payment to the Escrow Agent of money or the delivery to the Escrow Agent of Authorized Investments sufficient to pay the redemption price of the Bond to which such notice relates or the interest thereon to the redemption date.

(b)    Notice of redemption having been given as provided in subsection (a) hereof, the Bond shall, on the date fixed for redemption, become due and payable at the redemption price specified therein plus accrued interest to the redemption date, and upon presentation and surrender thereof at the place specified in such notice, such Bond shall be paid at the redemption price, plus accrued interest to the redemption date. On and after the redemption date (unless the City shall default in the payment of the redemption price and accrued interest), such Bond shall cease to bear interest, and such Bond shall no longer be considered as Outstanding hereunder. If money sufficient to pay the redemption price and accrued interest has not been made available by the City to the Escrow Agent on the redemption date, such Bond shall continue to bear interest until paid at the same rate as it would have borne, had it not been called for redemption, until the same shall have been paid.

#### Section 4.04    Deposit of Redemption Price.

On or before any date fixed for redemption of the Bond, cash and/or a principal amount of non-callable Government Obligations maturing or redeemable at the option of the Holder thereof not later than the date fixed for redemption which, together with income to be earned on such Government Obligations prior to such date fixed for redemption, will be sufficient to provide cash to pay the redemption price of and accrued interest on the Bond on such date, shall be deposited with the Escrow Agent unless such amount shall have been previously deposited with the Escrow Agent.

Section 4.05    Purchases of the Bonds Outstanding.

Purchases of the Bonds Outstanding may be made by the City at any time with money available to it from any source. Upon any such purchase the City shall deliver such Bond to the Registrar for cancellation.

[End of Article IV]

**ARTICLE V**  
**SALE OF THE BONDS**

Section 5.01 Sale of the Bonds Authorized.

As authorized by Section 11-27-40(4) of the South Carolina Code, the Bond shall be sold at private sale without public advertisement therefor, at a price not less than par. The Mayor or Administrator is hereby authorized to negotiate with one or more banks for the sale of the Bonds at a price of not less than par; provided the aggregate principal amount of the Bonds does not exceed \$375,000, the terms of the Series 2020A Bond and Series 2020B Bond do not exceed June 30, 2020 and the term of the Series 2020C Bond does not exceed April 1, 2025 and the interest rates for the Bonds do not exceed 6.0% per annum without further action of Council.

Section 5.02 Publication of Notice Required by Section 11-27-40(4)

Pursuant to the requirements of Section 11-27-40(4) of the South Carolina Code, a Notice of Private Sale shall be published in *The Greenville News*, a newspaper of general circulation in the City at least seven (7) days prior to the date of delivery of the Bonds. The form of the Notice of Private Sale shall be substantially similar to that set forth in *Exhibit B* attached hereto.

[End of Article V]

**ARTICLE VI**

**DISPOSITION OF PROCEEDS OF SALE OF THE BOND**

**Section 6.01 Disposition of Bond Proceeds Including Temporary Investments.**

The proceeds derived from the sale of the Bonds issued pursuant to this Ordinance shall be deposited in a Bond Account Fund of the City, and shall be expended and made use of by the City to pay the Acquisition Payments due in the 2020-21 Fiscal Year, Project costs and costs of issuance. Any premium shall be placed in the sinking fund held by the City for payment of principal and interest on the Bonds and applied to the discharge of principal on the Bonds.

Pending the use of Bond proceeds, the same shall be invested and reinvested by the City in Authorized Investments. All earnings from such investments shall be applied, at the direction of the Council, either (i) to defray the cost of the undertakings for which the Bonds are issued and if not required for this purpose, then (ii) to interest on the Bonds.

Neither the purchasers nor any Holder of the Bonds shall be liable for the proper application of the proceeds thereof.

[End of Article VI]

## ARTICLE VII

### DEFEASANCE OF THE BONDS

Section 7.01 Discharge of Ordinance – Where and How the Bonds are Deemed to Have Been Paid and Defeased.

If all of the Bonds issued pursuant to this Ordinance and all interest thereon shall have been paid and discharged, then the obligations of the City under this Ordinance and all other rights granted hereby shall cease and determine. The Bonds shall be deemed to have been paid and discharged within the meaning of this **Section 7.01** if the City shall elect to provide for the payment of the Bonds prior to its final Bond Payment Dates and shall have deposited with the Escrow Agent in an irrevocable trust moneys which shall be sufficient, or Government Obligations, the principal of and interest on which when due will provide moneys, which together with moneys, if any, deposited with the Escrow Agent at the same time, shall be sufficient to pay when due the Principal Installment and interest due and to become due on the Bonds as the same mature.

Neither the Government Obligations nor moneys deposited pursuant to this **Section 7.01** nor the principal installment or interest payments thereon shall be withdrawn or used for any purpose other than, and shall be held in trust by the Escrow Agent for, the payment of the Principal Installment of and interest on the Bond; provided that any cash received from such principal installment or interest payments on Government Obligations so deposited, if not then needed for such purpose, shall to the extent practicable, be invested and reinvested in Government Obligations maturing at times and in amounts sufficient to pay when due the Principal Installment and interest to become due on the Bonds on the maturity dates thereof and interest earned from such reinvestments not required for the payment of the Principal Installment and interest may be paid over to the City, as received by the Escrow Agent, free and clear of any trust, lien or pledge.

[End of Article VII]

## ARTICLE VIII

### CERTAIN TAX CONSIDERATIONS

#### Section 8.01    General Tax Covenant.

Interest on the Series 2020B Bond is not excludable from gross income for federal income tax purposes under Section 103 of the Code.

The City will comply with all requirements of the Code in order to preserve the tax-exempt status of the Series 2020A Bond and the Series 2020C Bond, including without limitation, the requirement to file the information report with the Internal Revenue Service. In this connection, the City covenants to execute any and all agreements or other documentation as it may be advised by bond counsel will enable it to comply with this **Section 8.01**, including its certification on reasonable grounds that the Series 2020A Bond and the Series 2020C Bond is not an “arbitrage bond” within the meaning of Section 148 of the Code.

#### Section 8.02    Tax Representations.

The City hereby represents and covenants that it will not take any action which will, or fail to take any action which failure will, cause interest on the Series 2020A Bond and the Series 2020C Bond to become includable in the gross income of the Holder thereof for federal income tax purposes pursuant to the provisions of the Code and regulations promulgated thereunder. Without limiting the generality of the foregoing, the City represents and covenants that:

(a) All property provided by the net proceeds of the Series 2020A Bond and the Series 2020C Bond will be owned by the City in accordance with the rules governing the ownership of property for federal income tax purposes.

(b) The City shall not permit the proceeds of the Series 2020A Bond, Series 2020C Bond or any facility financed with the proceeds of the Series 2020A Bond and the Series 2020C Bond to be used in any manner that would result in (a) ten percent (10%) or more of such proceeds being considered as having been used directly or indirectly in any trade or business carried on by any natural person or in any activity carried on by a person other than a natural person other than a governmental unit as provided in Section 141(b) of the Code, or (b) five percent (5%) or more of such proceeds being considered as having been used directly or indirectly to make or finance loans to any person other than a governmental unit as provided in Section 141(c) of the Code.

(c) The City is not a party to, nor will the City enter into, any contracts with any person for the use or management of any facility provided with the proceeds of the Series 2020A Bond and the Series 2020C Bond that do not conform to the guidelines set forth in Revenue Procedure 2017-13, as amended.

(d) The City will not sell or lease any property provided by the Series 2020A Bond or the Series 2020C Bond to any person unless it obtains the opinion of nationally recognized bond counsel that such lease or sale will not affect the tax exemption of the Series 2020A Bond and the Series 2020C Bond.

(e) The Series 2020A Bond and the Series 2020C will not be federally guaranteed within the meaning of Section 149(b) of the Code. The City will not enter into any leases or sales or service contracts with respect to any facility provided with the proceeds of the Bond with any federal government

agency unless it obtains the opinion of nationally recognized bond counsel that such action will not affect the tax exemption of the Series 2020A Bond or the Series 2020C Bond.

**Section 8.03 Rebate.**

(1) In addition to the covenants contained in Sections 8.01 and 8.02 hereof, the City covenants that:

(a) It will comply with the provisions of Section 148(f) of the Code and applicable Treasury Regulations pertaining to the rebate of certain investment earnings on the proceeds of the Series 2020A Bond and the Series 2020C Bond to the United States Government. In this connection, the City covenants to compute, on or before the dates required of it in Section 148(f) of the Code and the applicable Treasury Regulations, the rebateable amounts, if any, pertaining to the Series 2020A Bond and the Series 2020C Bond and to pay to the United States Government in a timely fashion all amounts required to be so paid under said Section 148(f) of the Code and applicable Treasury Regulations with respect to the Series 2020A Bond and the Series 2020C Bond. In this respect, the City will pay to the United States Government in the manner described in subparagraph (b) below an amount equal to the sum of:

(i) the excess of:

a. The amount earned on all non-purpose investments (as defined in the Treasury Regulations) with respect to the Series 2020A Bond and the Series 2020C Bond over

b. The amount which would have been earned if such non-purpose investments were invested at a rate equal to the yield (as defined in the Treasury Regulations) on the Series 2020A Bond and the Series 2020C Bond, plus

(ii) any income attributable to such excess.

(b) Such payments shall be made to the United States Government, at the address prescribed in Section 148(f) of the Code and applicable Treasury Regulations, as follows:

(i) Not less frequently than once each five (5) years after the date of issuance of the Series 2020A Bond and the Series 2020C Bond, an amount such that, together with prior amounts paid to the United States Government, the total paid to the United States Government is equal to ninety percent (90%) of the amount due as of the date of such payments, and

(ii) Not later than sixty (60) days after the date on which all of the Series 2020A Bond and the Series 2020C Bond have been paid in full, all of the amount due as of the date of payment.

(2) The City reasonably expects that it (together with any subordinate entity thereto) will not issue tax-exempt obligations in calendar year 2020 in a principal amount exceeding \$5,000,000. The City has general taxing power within the meaning of Section 148(f)(4)(D)(i)(1) of the Code. The Council covenants that at least 95% of the proceeds of the Series 2020A Bond and Series 2020C Bond will be applied to the governmental purposes of the City. Therefore, proceeds of the Series 2020A Bond and Series 2020C Bond will be exempt from the arbitrage rebate requirement of Section 148(f)(4)(D) of the

Code pursuant to the “small issuer exemption” set forth in Section 1.148-8 of the Treasury Regulations promulgated thereunder.

(3) In the event the City does not satisfy the “small issuer exemption” described above, the Mayor or the Administrator is hereby authorized to make the necessary findings and elections to enable the City to elect to proceed with any spend down exemptions to rebate as may be permitted under said Section 148(f) of the Code and applicable Treasury Regulations as he shall determine in his discretion to be in the best interests of the City.

Section 8.04 Qualified Tax-Exempt Obligations.

It is expected that during calendar year 2020 the City and all entities subordinate thereto will not borrow on a tax-exempt basis (other than private activity bonds which are not qualified 501(c)(3) bonds as defined in Section 145 of the Code) in the aggregate an amount exceeding \$10,000,000. The Series 2020A Bond and the Series 2020C Bond are hereby accordingly designated as “qualified tax-exempt obligations” in accordance with Section 265(b)(3)(B) of the Code.

[End of Article VIII]

## ARTICLE IX

### MISCELLANEOUS

#### Section 9.01 Failure to Present Bonds.

Anything in this Ordinance to the contrary notwithstanding, any money held by the Escrow Agent in trust for the payment and discharge of the Bonds, or the interest thereon, which remains unclaimed for such period of time, after the date when the Bonds have become due and payable, that the Holder thereof shall no longer be able to enforce the payment thereof, the Escrow Agent shall at the written request of the City pay such money to the City as its absolute property free from trust. The Escrow Agent shall thereupon be released and discharged with respect thereto, and the Holder shall look only to the City for the payment of such Bond. Provided, however, the Escrow Agent shall forward to the City all moneys which remain unclaimed during a period five (5) years from a Bond Payment Date; and further provided, however, that before being required to make any such payment to the City, the Escrow Agent, at the expense of the City, may conduct such investigations as may in the opinion of the Escrow Agent be necessary to locate the Holder or those who would take if the Holder shall have died.

#### Section 9.02 Severability of Invalid Provisions.

If any one or more of the covenants or agreements provided in this Ordinance should be contrary to law, then such covenant or covenants or agreement or agreements shall be deemed severable from the remaining covenants and agreements, and shall in no way affect the validity of the other provisions of this Ordinance.

#### Section 9.03 Successors.

Whenever in this Ordinance the City is named or referred to, it shall be deemed to include any entity, which may succeed to the principal functions and powers of the City; and all the covenants and agreements contained in this Ordinance by or on behalf of the City shall bind and inure to the benefit of said successor whether so expressed or not.

#### Section 9.04 Ordinance to Constitute Contract.

In consideration of the purchase and acceptance of the Bond by those who shall purchase and hold the same from time to time, the provisions of this Ordinance shall be deemed to be and shall constitute a contract between the City and the Holder from time to time of the Bond. Such provisions are covenants and agreements with the Holder which the City hereby determines to be necessary and desirable for the security and payment thereof.

#### Section 9.05 Filing of Copies of Ordinance.

Copies of this Ordinance shall be filed in the office of the City Clerk and the office of the Clerk of Court of Greenville County (as a part of the Transcript of Proceedings).

#### Section 9.06 Appropriation of Funds.

Notwithstanding Section 9.09 hereof, the enactment hereof shall not be construed as an appropriation of funds with which to make Acquisition Payments. Such appropriation shall be made, if ever, only in connection with the enactment of the City's annual operating budget for the 2020-21 Fiscal

Year. The Series 2020A Bond and the Series 2020B Bond authorized hereby may be sold and delivered only to pay Acquisition Payments when and to the extent so appropriated.

Section 9.07 Further Action by Officers of City.

The proper officers of the City are fully authorized and empowered to take the actions required to implement the provisions of this Ordinance and to furnish such certificates and other proofs as may be required of them.

Section 9.08 Continuing Disclosure.

Pursuant to Section 11-1-85 of the South Carolina Code, the City covenants to file with a central repository for availability in the secondary bond market when requested:

- (1) An annual independent audit, within thirty days of the City's receipt of the audit;
- and
- (2) Event specific information within thirty days of an event adversely affecting more than five percent of revenue or the City's tax base.

The only remedy for failure by the City to comply with the covenant in this **Section 9.08** shall be an action for specific performance of this covenant. The City specifically reserves the right to amend this covenant to reflect any change in (including any repeal of) said Section 11-1-85, without the consent of any Holder.

Section 9.09 Effective Date of this Ordinance.

This Bond Ordinance shall take effect upon its second reading.

[End of Article IX]

**DONE** in meeting duly assembled, this 18<sup>th</sup> day of June, 2020.

**CITY OF TRAVELERS REST, SOUTH CAROLINA**

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

First reading:        May 21, 2020  
Second reading:     June 18, 2020



## MEMORADUM

**TO:** Ways and Means Committee/City Council

**FROM:** Eric Vinson, City Administrator

**DATE:** May 7, 2020

**SUBJECT:** FY 21 Master Lease Agreement

---

Request for City Council authorization of a Master Lease Agreement in the principle amount of not to exceed \$325,000 and a 4% interest rate relating to the financing of equipment for Municipal purposes. This acquisition will include vehicles for fire, police, public works and building code departments. The payment will be an annual appropriation in the FY budget and will not exceed 5 years.

ORDINANCE O-12-20

**AUTHORIZING A MASTER LEASE AGREEMENT IN THE PRINCIPAL AMOUNT OF NOT EXCEEDING \$325,000 RELATING TO THE FINANCING OF EQUIPMENT FOR MUNICIPAL PURPOSES; AUTHORIZING THE EXECUTION AND DELIVERY OF VARIOUS DOCUMENTS; AND OTHER MATTERS RELATING THERETO.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TRAVELERS REST, SOUTH CAROLINA, AS FOLLOWS:**

Section 1. The City Council (the "*Council*") of the City of Travelers Rest, South Carolina (the "*City*"), as lessee, hereby finds and determines that:

- (a) the City is a body corporate and politic and a municipal corporation of the State of South Carolina (the "*State*") and, as such, possesses all powers granted to municipal corporations by the Constitution and general laws of the State;
- (b) the City desires to enter into the Master Lease Agreement (the "*Lease*") with a financial institution for the purpose of financing the acquisition of vehicles for the fire, police, public works and building codes departments and related equipment (the "*Equipment*"); and
- (c) the payments by the City under the Lease will be subject to annual appropriation by the Council.

Section 2. The Council hereby authorizes the City Administrator to solicit proposals from one or more financial institutions. The Council hereby authorizes the City Administrator to negotiate with and accept the proposal to finance the Lease from the financial institution which presents the best proposal to the City when considering all of the terms and conditions; provided, however that the principal amount does not exceed \$325,000, the interest rate does not exceed 4.0% per annum and the term does not exceed five years from the date of execution and delivery of the Lease, without further action required of the Council.

Section 3. The Council hereby authorizes the Mayor and the City Administrator, acting jointly or individually, to execute and deliver, and the City Clerk to attest, the Lease and such other documents and instruments as necessary to effect the execution and delivery of the Lease.

Section 4. The Lease will be designated as a "qualified tax-exempt obligation" within the meaning of and for purposes of Section 265(b) of the Internal Revenue Code of 1986, as amended, provided the Lease is executed in calendar year 2020.

Done in meeting duly assembled this 18<sup>th</sup> day of June, 2020.

**CITY OF TRAVELERS REST, SOUTH CAROLINA**

ATTEST:

\_\_\_\_\_  
Mayor  
City of Travelers Rest, South Carolina

\_\_\_\_\_  
City Clerk  
City of Travelers Rest, South Carolina

First reading: May 21, 2020  
Second reading: June 18, 2020



(FORM OF BOND)

UNITED STATES OF AMERICA  
 STATE OF SOUTH CAROLINA  
 CITY OF TRAVELERS REST  
 [TAXABLE] GENERAL OBLIGATION BOND  
 SERIES 2020[A/B/C]

No. R-1

\$ \_\_\_\_\_

INTEREST RATE      MATURITY DATE      ORIGINAL ISSUE DATE  
 \_\_\_\_\_, 2020

Registered Holder:

Principal Amount: \_\_\_\_\_ DOLLARS

THE CITY OF TRAVELERS REST, SOUTH CAROLINA (the "City"), a body corporate and politic and a municipal corporation of the State of South Carolina (the "State"), acknowledges itself indebted and for value received hereby promises to pay, solely as hereinafter provided, to the Registered Holder (named above) or registered assigns, the Principal Amount set forth above on the Maturity Date stated above, unless this Bond be subject to redemption and shall have been redeemed prior thereto as hereinafter provided, without presentation or surrender of this Bond, and to pay interest on the Maturity Date on such Principal Amount at the annual Interest Rate stated above (calculated on the basis of a 360-day year of twelve 30-day months), until the obligation of the City with respect to the payment of such Principal Amount shall be discharged.

[This Bond bears interest from the original issue date if no interest has yet been paid; otherwise from the last date to which interest has been paid and which date is on or prior to the date of this Bond's authentication. Principal and interest on this Bond is payable on the Maturity Date. The interest so payable shall be payable to the person in whose name this Bond is registered at the close of business on February 15, 2020.]

[This Bond bears interest from the original issue date if no interest has yet been paid; otherwise from the last date to which interest has been paid and which date is on or prior to the date of this Bond's authentication. Interest on this Bond is payable on April 1 and October 1 of each year beginning April 1, 2021. The interest so payable on any April 1 or October 1 shall be payable to the person in whose name this Bond is registered at the close of business on the 15<sup>th</sup> day of the March or on the 15<sup>th</sup> day of the September (each a "Record Date") next preceding such April 1 or October 1.

Principal of this Bond is payable on April 1 in each of the years and in the amounts as follows:

<u>Year</u>	<u>Principal Amount</u>
2021	
2022	
2023	

2024  
2025

]

Such payments shall be paid to the person in whose name this Bond is registered on the applicable Record Date at the address shown on the registration books. The principal of, redemption premium, if any, and interest on this Bond are payable in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

[The Bond shall be subject to redemption prior to maturity at any time at the option of the City, [in whole or in part], on thirty (30) days written notice at a redemption price equal to \_\_\_\_\_ of the Bond to be redeemed, together with accrued interest to the date fixed for redemption.]

This Bond is in the principal amount of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) and is issued pursuant to and in accordance with the Constitution and Statutes of the State, including particularly the provisions of Title 5, Chapter 21, Article 5, as supplemented by Section 11-27-40, of the Code of Laws of South Carolina, 1976, as amended (collectively, the "*Enabling Act*"), and an Ordinance duly enacted by the City Council of the City on June 18, 2020 (the "*Ordinance*").

Certain capitalized terms used herein and not otherwise defined shall have the meanings ascribed thereto in the Ordinance. Certified copies of the Ordinance are on file in the office of the City Clerk of the City and in the offices of the Clerk of Court of Greenville County.

For the prompt payment thereof, both principal and interest, as the same shall become due, the full faith, credit and taxing power of the City are irrevocably pledged.

This Bond and the interest hereon are exempt from all State, county, municipal, school district, and all other taxes or assessments imposed within the State, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate, transfer and certain franchise taxes.

The Bond is issuable only as a single, fully registered Bond in the principal amount of \$ \_\_\_\_\_.

This Bond is transferable, as provided in the Ordinance, only upon the books of the City kept for that purpose at its office by the Registered Holder in person or by his duly authorized attorney, upon (i) surrender of this Bond together with a written instrument of transfer satisfactory to the City duly executed by the Registered Holder or his duly authorized attorney and (ii) payment of the charges, if any, prescribed in the Ordinance. Thereupon a new fully registered Bond of like maturity, interest rate and redemption provisions and in a like aggregate principal amount shall be issued to the transferee in exchange therefor as provided in the Ordinance. The City may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal and interest due hereon and for all other purposes.

For every transfer of the Bond, the City may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such transfer.

It is hereby certified and recited that all conditions, acts and things required by the Constitution and Statutes of the State to exist, be performed or happen precedent to or in the issuance of the Bond in order to make the Bond the legal, valid and binding general obligation of the City in accordance with its

terms, do exist, have been performed and have happened in regular and due form as required by law; and that the amount of the Bond, together with all other indebtedness of the City, does not exceed any limit prescribed by such State Constitution or Statutes, and that provision has been made for the allocation, on an annual basis, of sufficient tax revenues to provide for the punctual payment of the principal of and interest on the Bond.

This Bond shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been duly executed by the Registrar.

**IN WITNESS WHEREOF**, the City of Travelers Rest, South Carolina has caused this Bond to be signed in its name by the Mayor of the City and attested to by the City Clerk of the City.

**CITY OF TRAVELERS REST,  
SOUTH CAROLINA**

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

**CERTIFICATE OF AUTHENTICATION**

This Bond is the Bond described in the within mentioned Ordinance.

**CITY OF TRAVELERS REST,  
SOUTH CAROLINA, as Registrar**

By: \_\_\_\_\_  
City Clerk

Date: \_\_\_\_\_

(FORM OF ASSIGNMENT)

**FOR VALUE RECEIVED** the undersigned hereby sells, assigns and transfers unto

\_\_\_\_\_  
\_ (please print or type name and address of Transferee and Social Security or other identifying number of Transferee) the within Bond and all rights and title thereunder, and hereby irrevocably constitutes and appoints \_\_\_\_\_ attorney to transfer the within Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature Guaranteed

NOTICE: Signature(s) must be guaranteed by an institution which is a participation in the Securities Transfer Agents Medallion Program ("**STAMP**") or similar program enlargement.

\_\_\_\_\_  
Authorized Individual or Officer

NOTICE: The signature to the assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

NOTICE OF PRIVATE SALE

\$ \_\_\_\_\_ GENERAL OBLIGATION BOND, SERIES 2020A AND  
\$ \_\_\_\_\_ TAXABLE GENERAL OBLIGATION BOND, SERIES 2020B  
\$ \_\_\_\_\_ GENERAL OBLIGATION BOND, SERIES 2020C  
OF THE CITY OF TRAVELERS REST, SOUTH CAROLINA

NOTICE IS HEREBY GIVEN that the City Council of the City of Travelers Rest, South Carolina (the "City") has made provision for the issuance and sale of the \$ \_\_\_\_\_ City of Travelers Rest, South Carolina General Obligation Bond, Series 2020A, the \$ \_\_\_\_\_ City of Travelers Rest, South Carolina Taxable General Obligation Bond, Series 2020B and the \$ \_\_\_\_\_ City of Travelers Rest, South Carolina General Obligation Bond, Series 2020C, each to be dated as of and issued on or about \_\_\_\_\_, \_\_\_\_\_ (collectively, the "Bonds"). Notice is further given that the City will sell the Bonds at private sale to \_\_\_\_\_ in \_\_\_\_\_, \_\_\_\_\_ for \$ \_\_\_\_\_ for the Series 2020A Bond, \$ \_\_\_\_\_ for the Series 2020B Bond and \$ \_\_\_\_\_ for the Series 2020C Bond. The Series 2020A Bond bears interest at a rate of \_\_\_\_\_% per annum, the Series 2020B Bond bears interest at a rate of \_\_\_\_\_% per annum and the Series 2020C Bond bears interest at a rate of \_\_\_\_\_% per annum. All principal and interest on the Series 2020A Bond and the Series 2020C Bond are payable on March 15, 2020. The Series 2020C Bond shall be payable in annual installments of principal on April 1 in each of the years and principal amounts as set forth below:

<u>Year</u>	<u>Principal</u>
2021	
2022	
2023	
2024	
2025	

By order of the City Council of the City of Travelers Rest, South Carolina

## NOTICE

**NOTICE IS HEREBY GIVEN** that the City Council of the City of Travelers Rest, South Carolina, on June 18, 2020, adopted an Ordinance entitled: "AN ORDINANCE TO PROVIDE FOR THE ISSUANCE AND SALE OF NOT EXCEEDING THREE HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$375,000) CITY OF TRAVELERS REST, SOUTH CAROLINA, GENERAL OBLIGATION BONDS, IN ONE OR MORE SERIES; TO PRESCRIBE THE PURPOSES FOR WHICH THE PROCEEDS SHALL BE EXPENDED; TO PROVIDE FOR THE PAYMENT THEREOF; AND OTHER MATTERS RELATING THERETO" (the "*Ordinance*") which authorized the issuance of a not exceeding \$70,000 General Obligation Bond, Series 2020A (the "*Series 2020A Bond*"), a not exceeding \$55,000 Taxable General Obligation Bond, Series 2020B (the "*Series 2020B Bond*") and a not exceeding \$250,000 General Obligation Bond, Series 2020C (the "*Series 2020C Bond*" and collectively, the "*Bonds*") of the City of Travelers Rest, South Carolina (the "*City*"). The proceeds of the Series 2020A Bond and the Series 2020C Bond will be used to provide funds with which to pay Acquisition Payments (as defined in the Ordinance) for the City's 2020-21 Fiscal Year. The proceeds of the Series 2020C Bond will be used to defray the costs of various capital improvements in the City including (i) design and engineering work for phase one of the Poinsett Corridor Master Plan related to street and corridor improvements, streetscape and sidewalk improvements and stormwater infrastructure; (ii) installation of crosswalks and related traffic and pedestrian signaling and improvements where the Prisma Health Swamp Rabbit Trail crosses Main Street; and (iii) widening the Prisma Health Swamp Rabbit Trail on certain sections within the City.

Unless a notice, signed by not less than five (5) qualified electors of the City, of the intention to seek a referendum is filed in the offices of the Clerk of Court of Greenville County and the office of the City Clerk of the City in accordance with Section 11-27-40(8), Code of Laws of South Carolina 1976, as amended, the initiative and referendum provisions of South Carolina law contained in Section 5-17-20, Code of Laws of South Carolina 1976, as amended, shall not be applicable to the Ordinance. The notice of intention to seek a referendum must be filed within twenty (20) days following the publication of this notice.

Brandy Amidon, Mayor  
City of Travelers Rest, South Carolina



## Public Works Report

Month of May 2020

### 1. Sanitation

Calls for Brush Pick-Up	8
Complaints	6
Residential	6
Commercial	0

### 2. Roads & Bridges

Complaints	2
Resolved by City	1
DOT Notification	1

### 3. Animal Control

Complaints	1
Impoundments	0
Dispositions	1
Humane Society	0
Return to Owner	0

### 4. Sewer

Complaints	2
Resolved by City	1
Inspections	1

### 5. Environmental

Complaints	See Report
Resolved by City	
Summons Issued	

### 6. Fuel

Fuel Usage	207.4
M1	170.4
M2	40

<b>Litter Pickup 2020</b>			
<b>Month</b>	<b>Number of Bags</b>	<b>Vol.</b>	<b>Pounds</b>
<b>January</b>	50	12	1200
<b>February</b>	29	14	653
<b>March</b>	14	8	315
<b>April</b>	14	4	315
<b>May</b>	8	8	176
<b>June</b>			
<b>July</b>			
<b>August</b>			
<b>September</b>			
<b>October</b>			
<b>November</b>			
<b>December</b>			
<b>Yearly Total</b>	<b>115</b>	<b>46</b>	<b>2659</b>

255	5/27/2020	Phillip Tate	Exterior Wall Damage	Open	300 POINSETT RD
254	5/27/2020	Phillip Tate	High Grass	Closed	HEMLOCK RD
253	5/27/2020	Phillip Tate	High Grass	Closed	96 HEMLOCK RD
252	5/21/2020	Phillip Tate	Vehicle No Tag	Open	128 POINSETT HWY
251	5/21/2020	Phillip Tate	Vehicle No Tag	Open	128 POINSETT HWY
250	5/21/2020	Renee Smouse		Pending	2 BENTON RD
249	5/20/2020	Mac McMakin	work without permits, unit 27 - contact # 864-979-7303	Pending	VILLAGE RD
248	5/20/2020	neighbor	detached wood deck structure being built in rear of property without a permit	Pending	33 RED HOLLY
247	5/11/2020	Phillip Tate	High Grass	Closed	4 VEST DR
246	5/11/2020	Phillip Tate	High Grass	Closed	VEST DR
245	5/5/2020	Phillip Tate	Septic Tank Pump	Closed	10 HAWKCREST DR
244	5/5/2020	Kim Wise	High Grass	Open	24 THOMAS RD

## **Public Works Summary for May 2020**

- **Sanitation:** Still Tracking complaints on ACE. A total of 8 bags of litter were picked up in the month of May with a total of 8 volunteers. The amount of trash to be collected on Main Street has declined with the lifting of some of the Covid 19 guidelines. We are back down closer to the number of bags that we were collecting before.
- **Road and Bridge:** 1 Encroachment Permit was issued. We had a wayfinding sign at the intersection of N Main Street and McElhaney Rd. struck by a vehicle this has been filed and replacement is in the process. We are getting quotes to make the repair to the sidewalk on McElhaney Rd. we have received quotes to repair the bridge on Sullivan Dr. Due to the frequent flooding on Tubbs Mtn Rd extension at the intersection of Poplar St. we have requested SCDOT look into up sizing the cross-line pipe under Tubbs Mtn. Extension. SCDOT did make some changes to this cross-line pipe that did seem to help. One Pot Hole was reported on Roe Center Ct that was on private property. We had no damage to city property during the recent storms.
- **Animal Control:** 1 complaint was reported with 0 impoundments. Two traps were set for cats.
- **Sewer:** Due to the increased work load with code enforcement we were not able to perform any sewer inspections. 1 sewer evaluation was conducted on lots in the city. We had two complaints about sewer related problems in May REWA responded with their Jet truck and cleared one line and the city cleared the other. An invoice has been processed and sent to the contractor that hit the force main on McElhaney Rd pay for the damages.
- **Building / Grounds Maintenance:** Versco is performing extra cleanings and disinfecting of the facility to keep our customers and employees safe as possible.
- **Miscellaneous Items** Love Dr was trimmed from Henderson Dr. to Creek, Poplar St Ext. roadside trimmed. Worked with the Farmers Market in setting up cones and barricades in order to open the market back up safely as possible.

- **Environmental:** We have had an increase in environmental complaints due to growth season with the grass and several other complaints see attached report for a total open and closed cases for the month of May.
- **Walk Way** A walkway has been installed from the trail to the parking lot at the museum. The cross-walk signs on main street will be installed this month.
- **Trash cans** We are getting a lot of good feedback on the new trash cans and recycle containers that were installed on Main Street We are also working on a grant to purchase new cans for trash and recycles cans to be located throughout the park and downtown areas. The deadline for this grant has been extended until July 1 2020.
- **Safety Program:** Will resume this training as soon as Covid 19 restrictions are lifted.

**EXHIBIT A**

*The Exhibit*



# Travelers Rest Fire Dept.



Travelers Rest, SC

This report was generated on 6/1/2020 11:21:46 AM

## Total Training Hours per Personnel by Date Range

Personnel: All Personnel | Start Date: 05/01/2020 | End Date: 05/31/2020

Personnel Name	Total hours
Almeida, Josh C	20:00
Carter, Lee	20:00
Gilstrap, Matt W	20:00
Herman, Larry Dean	22:00
Kelly, Christian B	20:00
Little, Adam C	22:00
McCarson, Brad C	14:00
McMakin, James E	18:00
Owen, Patricia A	20:00
Perkins, Lee A	20:00
Robertson, Gregory W	18:00
Shupe, Jacob C	20:00
Smith, Christopher L	20:00
Zylstra, Alex	22:00
<b>Count of Personnel : 14</b>	<b>Total Agency Training Hours : 276:00</b>

Completed and Reviewed classes only. This report pulls training hours from the Training Code Hours field on the Info Page.

# Travelers Rest Fire Dept.

Travelers Rest, SC

This report was generated on 6/1/2020 9:06:07 AM



## Incidents for Zone for Date Range

Zone: All Zones | Start Date: 05/01/2020 | End Date: 05/31/2020

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2020-299	311 - Medical assist, assist EMS crew	05/01/2020	49 BROOKSIDE DR	B-85
2020-300	322 - Motor vehicle accident with injuries	05/01/2020	9 BENTON RD	E-85,E-85A
2020-301	311 - Medical assist, assist EMS crew	05/01/2020	125 TRAILBLAZER DR	E-85
2020-302	322 - Motor vehicle accident with injuries	05/02/2020	0 N HWY 25 / ROE RD	AC-85,E-85,E-85A
2020-303	311 - Medical assist, assist EMS crew	05/02/2020	110 HAWKINS RD	E-85,E-85A
2020-304	553 - Public service	05/02/2020	429 N POINSETT HWY	B-85,E-85,E-85A
2020-305	311 - Medical assist, assist EMS crew	05/03/2020	1 HAVENWOOD LN	B-85
2020-306	142 - Brush or brush-and-grass mixture fire	05/03/2020	2 BENTON RD	B-85
2020-307	743 - Smoke detector activation, no fire - unintentional	05/04/2020	9 KRIEGER DR	B-85,E-85,E-85A
2020-308	611 - Dispatched & cancelled en route	05/04/2020	4909 STATE PARK RD	B-85
2020-309	311 - Medical assist, assist EMS crew	05/04/2020	115 NOLAN RD	AC-85,C-85,E-85,E-85A
2020-310	745 - Alarm system activation, no fire - unintentional	05/04/2020	110 HAWKINS RD	E-85,E-85A
2020-311	735 - Alarm system sounded due to malfunction	05/05/2020	27 WEST RD	E-85,E-85A
2020-312	311 - Medical assist, assist EMS crew	05/05/2020	205 FOREST DR	B-85
2020-313	500 - Service Call, other	05/05/2020	S MAIN ST / ROE CENTER CT	AC-85,B-85,C-85,E-85
2020-314	745 - Alarm system activation, no fire - unintentional	05/07/2020	9 KRIEGER DR	B-85,E-85,E-85A
2020-315	322 - Motor vehicle accident with injuries	05/07/2020	N HWY 25 / HAWKINS RD	AC-85,E-85,E-85A
2020-316	311 - Medical assist, assist EMS crew	05/07/2020	205 KILBURN LN	ATV85,E-85,E-85A
2020-317	311 - Medical assist, assist EMS crew	05/08/2020	308 HAWK VALLEY DR	B-85

Only REVIEWED incidents included.

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2020-318	611 - Dispatched & cancelled en route	05/10/2020	1305 BROOKS POINTE CIR	B-85
2020-319	311 - Medical assist, assist EMS crew	05/11/2020	26 TUBBS MOUNTAIN ROAD EXT	AC-85,B-85
2020-320	311 - Medical assist, assist EMS crew	05/11/2020	1500 TRAILHEAD CT	B-85
2020-321	611 - Dispatched & cancelled en route	05/12/2020	290 BELVUE SCHOOL RD	E-85A
2020-322	311 - Medical assist, assist EMS crew	05/12/2020	205 FOREST DR	B-85,E-85
2020-323	745 - Alarm system activation, no fire - unintentional	05/13/2020	110 HAWKINS RD	SQ-85
2020-324	500 - Service Call, other	05/14/2020	COLEMAN RD / N HWY 25	B-85
2020-325	311 - Medical assist, assist EMS crew	05/14/2020	1 HAVENWOOD LN	B-85,E-85,E-85A
2020-326	311 - Medical assist, assist EMS crew	05/14/2020	49 BROOKSIDE DR	B-85
2020-327	551 - Assist police or other governmental agency	05/14/2020	3300 POINSETT HWY	AC-85,B-85,C-85,E-85
2020-328	740 - Unintentional transmission of alarm, other	05/15/2020	3300 POINSETT HWY	E-85,E-85A,S-85
2020-329	311 - Medical assist, assist EMS crew	05/15/2020	6704 STATE PARK RD	SQ-85
2020-330	651 - Smoke scare, odor of smoke	05/17/2020	250 LITTLE TEXAS RD	AC-85,B-85,C-85,E-85,E-85A
2020-331	311 - Medical assist, assist EMS crew	05/18/2020	203 MCELHANEY RD	B-85
2020-332	554 - Assist invalid	05/18/2020	229 LORRAINE DR	SQ-85
2020-333	743 - Smoke detector activation, no fire - unintentional	05/18/2020	110 HAWKINS RD	E-85,E-85A,SQ-85
2020-334	311 - Medical assist, assist EMS crew	05/19/2020	1 HAVENWOOD LN	B-85
2020-335	311 - Medical assist, assist EMS crew	05/19/2020	125 POINSETT COMMON DR	E-85,SQ-85
2020-336	311 - Medical assist, assist EMS crew	05/20/2020	125 POINSETT COMMON DR	SQ-85
2020-337	311 - Medical assist, assist EMS crew	05/20/2020	7 MCALLISTER ST	C-85,SQ-85
2020-338	324 - Motor vehicle accident with no injuries.	05/21/2020	6500 STATE PARK RD	E-85,E-85A,SQ-85
2020-339	324 - Motor vehicle accident with no injuries.	05/22/2020	DUNCAN RD / GRANDVIEW RD	E-85,E-85A,SQ-85
2020-340	400 - Hazardous condition, other	05/22/2020	309 CLUB DR	E-85A,SQ-85
2020-341	553 - Public service	05/22/2020	69 THUNDERBIRD DR	TF1

Only REVIEWED incidents included.

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2020-342	311 - Medical assist, assist EMS crew	05/22/2020	115 FOREST DR	E-85A,SQ-85
2020-343	511 - Lock-out	05/22/2020	300 TRAILBLAZER DR	SQ-85
2020-344	311 - Medical assist, assist EMS crew	05/23/2020	225 TRAILBLAZER DR	SQ-85
2020-345	745 - Alarm system activation, no fire - unintentional	05/25/2020	27 WEST RD	E-85,E-85A,SQ-85
2020-346	311 - Medical assist, assist EMS crew	05/25/2020	125 TRAILBLAZER DR	SQ-85
2020-347	322 - Motor vehicle accident with injuries	05/26/2020	HAWKINS RD / N HwWY 25	AC-85,C-85,E-85,E-85A,SQ-85
2020-348	733 - Smoke detector activation due to malfunction	05/26/2020	552 ROE CENTER CT	AC-85,C-85,E-85,E-85A,SQ-85
2020-349	311 - Medical assist, assist EMS crew	05/27/2020	127 POINSETT COMMON DR	SQ-85
2020-350	311 - Medical assist, assist EMS crew	05/27/2020	10 WINDY BLUFF DR	SQ-85
2020-351	611 - Dispatched & cancelled en route	05/27/2020	9 MCELHANEY RD	SQ-85
2020-352	322 - Motor vehicle accident with injuries	05/27/2020	STATE PARK RD	C-85,E-85,E-85A,SQ-85
2020-353	311 - Medical assist, assist EMS crew	05/27/2020	6501 STATE PARK RD	SQ-85
2020-354	743 - Smoke detector activation, no fire - unintentional	05/27/2020	1 HAVENWOOD LN	E-85,E-85A,SQ-85
2020-355	611 - Dispatched & cancelled en route	05/27/2020	1 HAVENWOOD LN	E-85,E-85A,SQ-85
2020-356	743 - Smoke detector activation, no fire - unintentional	05/27/2020	3300 POINSETT HWY	E-85,E-85A,SQ-85
2020-357	611 - Dispatched & cancelled en route	05/27/2020	1 WIBERG CT	E-85A
2020-358	324 - Motor vehicle accident with no injuries.	05/28/2020	S MAIN ST / ROE RD	E-85,E-85A,SQ-85
2020-359	550 - Public service assistance, other	05/29/2020	235 NORTHCLIFF WAY	E-85
2020-360	745 - Alarm system activation, no fire - unintentional	05/30/2020	27 WEST RD	E-85,E-85A,SQ-85
2020-361	611 - Dispatched & cancelled en route	05/31/2020	WATKINS BRIDGE RD / DUNCAN CHA	E-85,E-85A,SQ-85
2020-362	113 - Cooking fire, confined to container	05/31/2020	101 WATSON RD	AC-85,E-85,E-85A,SQ-85
2020-363	311 - Medical assist, assist EMS crew	05/31/2020	108 HENDERSON DR	E-85,SQ-85

Only REVIEWED incidents included.

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2020-364	151 - Outside rubbish, trash or waste fire	05/31/2020	552 ROE CENTER CT	E-85,E-85A,SQ-85

**Total # Incidents: 66**

Only REVIEWED incidents included.

# Travelers Rest Fire Dept.

Travelers Rest, SC

This report was generated on 6/1/2020 9:00:07 AM

## Fuel Usage for Vehicle Number for Apparatus for Date Range

Apparatus: All Apparatus | Vehicle(s): All Vehicles | Start Date: 05/01/2020 | End Date: 05/31/2020

COMPLETED DATE	DONE BY	HOURS	MILES	FUEL VOLUME	DEF VOLUME	COST	COMPLETED NOTES
<b>Apparatus: AC-85 Vehicle: 2005 F-150</b>							
05/07/2020	Alex Zylstra		86104.4	23.40			
05/18/2020	Patricia Owen		86436.0	12.00			
05/29/2020	Matt Gilstrap		86679.0	24.00			
Apparatus Totals:		0.00	574.60	59.40			
<b>Apparatus: C-85 Vehicle: 2011 F150</b>							
05/05/2020	Gregory Robertson		65781.0	22.50			
05/11/2020	Matt Gilstrap		65886.0	12.00			
05/20/2020	Gregory Robertson		66156.0	25.70			
Apparatus Totals:		0.00	375.00	60.20			
<b>Apparatus: E-85 Vehicle: 2003 KME Pumper</b>							
05/04/2020	Alex Zylstra	6364.0	63813.0	17.20			
05/14/2020	Josh Almeida	6372.0	63844.0	21.50	0.00		
05/21/2020	Patricia Owen	6376.0	63875.0	14.10			
05/27/2020	Patricia Owen	6384.0	63912.0	24.80			
Apparatus Totals:		20.00	99.00	77.60	0.00		
<b>Apparatus: E-85A Vehicle: 1997 Sutphen Pumper</b>							
05/06/2020	Jacob Shupe	7413.0	57109.0	7.00		116	
05/20/2020	Christian Kelly	7419.0	57172.0	19.30			
05/27/2020	Jacob Shupe	7424.0	57204.0	13.20		116	
Apparatus Totals:		11.00	95.00	39.50			
<b>Apparatus: E-85B Vehicle: 1988 American Fire Pumper</b>							
05/05/2020	Christian Kelly	2972.0	11093.0	3.90			
05/26/2020	Christian Kelly	2972.0	11093.0	10.90			
Apparatus Totals:		0.00	0.00	14.80			

Records included must have Maintenance Type as 'Fuel' and be Completed. 'Hours' and 'Miles' represent the amounts at the time of the Maintenance Request in the 'Request Maintenance' screen. 'Fuel Volume' and 'DEF Volume' represent the amount of fuel added shown in the 'Complete Maintenance' screen and the unit of measurement (gallon, liter, etc...) is assumed as known to the Department running the report. 'Cost' is the amount shown in the 'Total' field in the 'Complete Maintenance' screen. Archived work orders are not included.

**Apparatus: S-85 Vehicle: 1996 Dodge 1500**

05/26/2020	Matt Gilstrap		207170.0	21.00	
Apparatus Totals:		0.00	0.00	21.00	
<b>Apparatus: SQ-85 Vehicle:</b>					
05/04/2020	Adam Little		40320.0	16.50	Spare gas can filled
05/11/2020	Lee Carter		40379.0	11.00	
05/17/2020	Lee Carter		40453.0	12.00	
05/22/2020	Adam Little		40527.0	11.00	
05/25/2020	Adam Little		40599.0	12.50	
05/31/2020	Adam Little		40674.0	12.00	
Apparatus Totals:		0.00	354.00	75.00	
Total For All:		31.00	1497.60	347.50	

Records included must have Maintenance Type as 'Fuel' and be Completed. 'Hours' and 'Miles' represent the amounts at the time of the Maintenance Request in the 'Request Maintenance' screen. 'Fuel Volume' and 'DEF Volume' represent the amount of fuel added shown in the 'Complete Maintenance' screen and the unit of measurement (gallon, liter, etc...) is assumed as known to the Department running the report. 'Cost' is the amount shown in the 'Total' field in the 'Complete Maintenance' screen. Archived work orders are not included.

# Case Report For May 2020

1. Walmart Shoplifting: Retail theft continues to affect our city. 14 calls for shoplifting during the month of May. 9 were arrested and in possession of narcotics. Most property was turned back over to the Walmart.
2. Responded to 31 traffic collisions during the month of May. 19 accidents occurred on the roadway, 12 was private property or assisting other agency.
3. 2 people were arrested for DUI during the month of May.
4. Patrol Officers had 4 animal calls during the month of May. 2 on week days, 1 on weekends, 1 on week nights.
5. 2- Calls for public intoxication during the month of May. 2- Arrest.
6. May events in the city: 2- Farmer Markets
7. Grand Jury cancelled for May.
8. Walmart had 39 calls for service (not including traffic stops and extra patrols).
9. 2- vehicles towed from Walmart for shoplifting during May.

TRAVELERS REST POLICE DEPARTMENT-MAY 2020 VEHICLE REPORT

VEHICLE	ASSIGNMENT	BEGINNING MILEAGE	ENDING MILEAGE	TOTAL MILEAGE	MAINTENANCE THIS MONTH	MAINTENANCE OVER LIFE OF VEHICLE
10	Chief	111049	111685	636		\$9,086.31
77	Patrol	54160	55274	1114		\$2,944.18
78	Patrol	47041	48197	1156	\$55.35	\$1,940.05
79	Patrol	46242	47149	907		\$11,058.23
80	Patrol	57309	58944	1635		\$2,517.35
81	Patrol	49439	51344	1905		\$9,021.32
307	SRO-Humvee	39594	39594	0		\$2,658.96
284	Patrol	70153	70358	205	\$266.20	\$3,772.73
285	Patrol	54389	56165	1776		\$3,517.90
938	Patrol	14441	15613	1172	\$55.35	\$346.26
351	Spare	132299	132341	42		\$20,378.00
370	Patrol	81624	81635	11		\$4,003.88
371	Spare	75865	76136	271		\$3,420.38
675	Captain	149439	150154	715	\$39.30	\$6,116.94
939	Patrol	19869	21052	1183		\$448.22
146	Patrol	44644	45241	597		\$1,266.18
982	Investigator	133412	134600	1188	\$859.18	\$1,470.99
122	Patrol	32191	33170	979		\$1,703.76
123	Patrol	32663	33166	503	\$370.00	\$896.82
977	SRO	66244	67038	794	\$434.04	\$2,746.11
				<b>TOTAL this month</b>	<b>15492</b>	<b>\$2,079.42</b>

# Travelers Rest Police

## Call Totals By Incident Type

5/1/20 thru 5/31/20

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
LAW		44A	Alarm_Audible	1	0.03%
LAW		81	Disturbance	1	0.03%
LAW		40I	Fire_Investigation	1	0.03%
LAW		41C	Help_Routine Assist	1	0.03%
LAW		84	Larceny_Petit Larceny	1	0.03%
LAW		OUT	Officer Initiated Unk Problem	1	0.03%
LAW		36	Officer_Extra Patrol Bus/Resd	15	0.50%
LAW		29	Officer_Follow up	1	0.03%
LAW		19	Officer_Report to	2	0.07%
LAW		92C	Property_Found Property	1	0.03%
LAW		56	Traffic_Traffic Stop	2	0.07%
LAW		53C	Vehicle_Suspicious	1	0.03%
LAW		ZTP50C	ZTP_Accident_Hit and Run	5	0.17%
LAW		ZTP50B	ZTP_Accident_Injuries	2	0.07%
LAW		ZTP50	ZTP_Accident_No Injuries	20	0.67%
LAW		ZTP50PP	ZTP_Accident_Private Property	2	0.07%
LAW		ZTP44A	ZTP_Alarm_Audible	38	1.28%

TP01

# Travelers Rest Police

## Call Totals By Incident Type

5/1/20 thru 5/31/20

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
LAW		ZTP44HU	ZTP_Alarm_Commercial Hold-up	1	0.03%
LAW		ZTP44CS	ZTP_Alarm_Commercial Silent	2	0.07%
LAW		ZTP71BC	ZTP_Animal_Barking/Nuisance	2	0.07%
LAW		ZTP71A	ZTP_Animal_Loose	1	0.03%
LAW		ZTP86	ZTP_Assault	1	0.03%
LAW		ZTP85	ZTP_Breaking and Entering Burg	1	0.03%
LAW		ZTP85D	ZTP_Burglary_AutoVehicles	1	0.03%
LAW		ZTP85B	ZTP_Burglary_Business	1	0.03%
LAW		ZTP85E	ZTP_Burglary_Open Door	1	0.03%
LAW		ZTP85C	ZTP_Burglary_Residence	1	0.03%
LAW		ZTP34B	ZTP_Check_Welfare Check	9	0.30%
LAW		ZTP74	ZTP_Damage_Malicious	2	0.07%
LAW		ZTP89B	ZTP_Death_Suicide	1	0.03%
LAW		ZTP81	ZTP_Disturbance	29	0.98%
LAW		ZTP80A	ZTP_Domestic_Verbal	7	0.24%
LAW		ZTP33	ZTP_EMS Req Assistance	11	0.37%
LAW		ZTP14A	ZTP_Escort_Adult	15	0.50%
LAW		ZTP14J	ZTP_Escort_Juvenile	1	0.03%
LAW		ZTP40	ZTP_Fire_Call	27	0.91%

# Travelers Rest Police

## Call Totals By Incident Type

5/1/20 thru 5/31/20

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
LAW		ZTP72	ZTP_Fraud_Forgery/Deceit	3	0.10%
LAW		ZTP41B	ZTP_Help_Immediate Assist	1	0.03%
LAW		ZTP41C	ZTP_Help_Routine Assist	5	0.17%
LAW		ZTP84C	ZTP_Larceny_Petit Larceny	2	0.07%
LAW		ZTP83E	ZTP_Minor in Poss Alcohol	1	0.03%
LAW		ZTP75	ZTP_Missing_Person	2	0.07%
LAW		ZTP71D	ZTP_Noise_Fireworks	1	0.03%
LAW		ZTP71C	ZTP_Noise_Loud Music	8	0.27%
LAW		ZTP15	ZTP_Non Criminal Service	25	0.84%
LAW		ZTP36	ZTP_Officer_Extra Ptrl Bus/Res	2,116	71.22%
LAW		ZTP29	ZTP_Officer_Follow Up	58	1.95%
LAW		ZTP18	ZTP_Officer_Message Delivery	1	0.03%
LAW		ZTP19	ZTP_Officer_Report To	15	0.50%
LAW		ZTP79	ZTP_Officer_Special Operation	4	0.13%
LAW		ZTP66	ZTP_Parking_Handicap Violation	3	0.10%
LAW		ZTP81B	ZTP_Phone_911 Hangup Call	4	0.13%
LAW		ZTP92C	ZTP_Property_Found Property	1	0.03%
LAW		ZTP52B	ZTP_Roadway_Obstruction	18	0.61%
LAW		ZTP52TL	ZTP_Roadway_Traffic Light	1	0.03%

# Travelers Rest Police

## Call Totals By Incident Type

5/1/20 thru 5/31/20

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
LAW		ZTP24	ZTP_See Complainant	12	0.40%
LAW		ZTP82	ZTP_Sexual_Assault	2	0.07%
LAW		ZTP84D	ZTP_Shoplifting	14	0.47%
LAW		ZTP88	ZTP_Suspicious_Person	57	1.92%
LAW		ZTP76B	ZTP_Threatening Calls	3	0.10%
LAW		ZTP57B	ZTP_Traffic_Reckless Driver	5	0.17%
LAW		ZTP56	ZTP_Traffic_Traffic Stop	239	8.04%
LAW		ZTP61	ZTP_Traffic_Working Radar at L	60	2.02%
LAW		ZTP53B	ZTP_Vehicle_Abandoned	28	0.94%
LAW		ZTP53C	ZTP_Vehicle_Suspicious	57	1.92%
LAW		ZTP87B	ZTP_Vehicle_Vehicle Theft	2	0.07%
LAW		ZTP83	ZTP_Vice_Narcotics	4	0.13%
LAW		ZTP78B	ZTP_Warrant_Warrant Service	8	0.27%
LAW		ZTP49B	ZTP_Weapon_Discharge	2	0.07%
				2,971	
LAW	TP02	ZTP50B	ZTP_Accident_Injuries	1	2.50%
LAW		ZTP50	ZTP_Accident_No Injuries	2	5.00%
LAW		ZTP33	ZTP_EMS Req Assistance	1	2.50%

# Travelers Rest Police

## Call Totals By Incident Type

5/1/20 thru 5/31/20

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
LAW		ZTP40	ZTP_Fire_Call	1	2.50%
LAW		ZTP72	ZTP_Fraud_Forgery/Deceit	2	5.00%
LAW		ZTP41C	ZTP_Help_Routine Assist	2	5.00%
LAW		ZTP36	ZTP_Officer_Extra Ptrl Bus/Res	22	55.00%
LAW		ZTP29	ZTP_Officer_Follow Up	1	2.50%
LAW		ZTP88	ZTP_Suspicious_Person	1	2.50%
LAW		ZTP56	ZTP_Traffic_Traffic Stop	7	17.50%
LAW	XX1	ZTP41C	ZTP_Help_Routine Assist	2	50.00%
LAW		ZTP56	ZTP_Traffic_Traffic Stop	2	50.00%
				4	3,015





**THE HONORABLE CURTIS M. LOFTIS, JR.**  
State Treasurer

Municipal Name: City of Travelers Rest Municipal Code: 2899 Date Submitted: June 2, 2020  
Collection Period Beginning (Month/Year): 05/01/2020 Collection Period Ending (Month/Year): 05/30/2020

**SOUTH CAROLINA STATE TREASURER'S REVENUE REMITTANCE FORM**

LINE	FINES, FBES AND PILING FEE/ASSESSMENT	%	CODE	AMOUNT DUE	LINE
A	Public Defender Application Fee - \$40 Per Application	100%	17-3-30		A
B	Body Piercing	100%	44-32-120		B
C	Marriage License Fee - Additional \$ 20 Per License	100%	29-1-3-75		C
D	Bond Estreatment	25%	17-15-260		D
DA	Municipal Conditional Discharge Fee-\$150	100%	44-51-410(C)		DA
DB	Violations of State Shellfish Laws	33%	44-1-152		DB
DC	Criminally Negligent Use of Firearms/Archery Tackle	100%	50-1-85		DC
DD	Highway Work Zone - Department of Public Safety	65%	56-5-1535		DD
DE	Highway Work Zone - State Highway Fund	25%	56-5-1535		DE
DF	Public Disorderly Conduct <i>(New as of 7/1/2019)</i>	100%	16-17-530		DF
<b>DUI/DUS/BUI - ASSESSMENTS/SURCHARGES/ PULLOUT</b>					
E	Boating Under the Influence (BUI)	100%	50-21-114		E
F	Municipal DUS DPS Pullout - \$100	100%	56-1-460	\$100	F
G	Municipal DUI Assessment - \$12 Per Case	100%	56-5-2995		G
H	Municipal DUI Surcharge - \$100 Per Case	100%	14-1-211		H
I	Municipal DUI DPS Pullout - \$100	100%	56-5-2930 & 2945		I
IA	DUI/DUAC Breathalyzer Test Conviction Fee SLED \$25	100%	56-5-2950(E)		IA
<b>SURCHARGES</b>					
J	Municipal Drug Surcharge - \$150 Per Case	100%	14-1-211(A)		J
K	Municipal Law Enforcement Surcharge - \$25 Per Case	100%	14-1-211(A)	\$200	K
KA	Municipal Criminal Justice Academy \$5 Surcharge <i>(Terminated 6/30/16)</i>	100%	14-1-210(A)	\$10	KA
<b>OTHER ASSESSMENTS - STATE SHARE</b>					
L	Municipal - 107.5%	88.84%	14-1-208	\$1361.16	L
LA	Municipal Traffic Education Program \$140 Application Fee	90.83%	17-22-330(C)		LA
M	<b>TOTAL REVENUE DUE TO STATE TREASURER</b>			<b>\$ 1,671.16</b>	M

PLEASE FILL IN THE AMOUNTS RETAINED BY YOUR OFFICE IN THE TABLE BELOW. THIS SECTION IS FOR REPORTING PURPOSES ONLY. DO NOT REMIT THESE AMOUNTS TO THE STATE TREASURER

LINE	RETAINED BY MUNICIPAL FOR VICTIM SERVICES	%	CODE	AMOUNT RETAINED	LINE
N	Assessments-Municipal	11.16%	14-1-208	\$171.03	N
O	Surcharges-Municipal	100%	14-1-211		O
OA	Other Assessments-Municipal	9.17%	17-22-330(C)		OA
P	<b>TOTAL RETAINED FOR VICTIM SERVICES</b>			<b>\$ 171.03</b>	P

Comments: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Contact Person Email: \_\_\_\_\_

I, Municipal Treasurer, certify that the foregoing information is true and accurate.

Municipal Treasurer Signature: Charlene Carter

Municipal Treasurer Email: charlene@travelersrestsc.com

\*Note: This report is required by law to be filed monthly, on or before the 15th, by the Municipal Treasurer, even if there are no collections. Form can be emailed to [court.fines@tso.sc.gov](mailto:court.fines@tso.sc.gov). If form is filed by fax, please confirm with Marty Woods (Phone: 803.734.2657) PRIOR to transmission.

Wade Hampton Building, 1200 Senate Street, Suite 214  
Columbia SC, 29201

(803) 734-2101 | Court Fines Fax (803) 734-2161  
[www.treasurer.sc.gov](http://www.treasurer.sc.gov)

MUNICIPAL COURT REMITTANCE FORM FOR STATE'S PORTION OF REVENUE

To City Treasurer of Travelers Rest

For The Month Of     MAY 2020    

Municipal Court Cases

Total Fines		\$	<u>1,225.31</u>
Conviction Surcharges		\$	<u>0.00</u>
DUI Assessment		\$	<u>0.00</u>
DUS Assessment	\$		<u>100.00</u>
Insurance Fraud (See Form A)	\$		<u>          </u>
Cruelty to Animals (See Form B)	\$		<u>          </u>
Wildlife	\$		<u>          </u>
Size & Weight	\$		<u>          </u>
Carrier of Household Goods and Hazardous Waste	\$		<u>          </u>
Other Assessments		\$	<u>1,742.19</u>

Transfer Cases from General Sessions Court

Fines		\$	<u>          </u>
Conviction Surcharge		\$	<u>          </u>
DUI Assessment		\$	<u>          </u>
Other Assessments		\$	<u>          </u>
Bond Estreatments		\$	<u>          </u>
TOTAL		\$	<u>3,067.50</u>

Signed J. Twitty  
Municipal Judge

Date June 2, 2020

ATTACHMENT F

Total Amount Allocated to State	\$	<u>1,671.16</u>
Total Amount Allocated to Victim Assistance Fund	\$	<u>171.03</u>

# City of Travelers Rest

## Municipal Court Monthly Report for April 2020 COVID-19

	Prior Month	Current Month	Year to Dat <small>(7/1/2019)</small>
<b>Total Fines Processed</b>	\$50.00	\$3,067.50	\$76,224.23
<b>State Disbursement</b>	\$50.00	\$1,671.16	\$41,687.61
<b>City Disbursement (General Fur</b>	\$0.00	\$1,225.31	\$30,921.59
<b>City Disbursement (Restricted)</b>	\$0.00	\$171.03	\$5,361.99
<b>Warrants Issued</b>	20	11	238
<b>Citations Issued</b>	13	70	796
<b>Criminal Cases Adjudicated</b>	5	9	388
<b>Traffic Cases Adjudicated</b>	0	1	428
<b>Total Cases Adjudicated</b>	5	10	900
<b>Jury Trials Requested</b>	1	2	29
<b>Jury Trials Held</b>	0	0	0
<b>Jury Trial (Pleas/Forfeited)</b>	0	1	46
<b>Cases Carried Over for Trial</b>	44	24	N/A

## TRAVLERS REST PLANNING COMMISSION

### MAY 2020 STAFF REPORT

#### APPLICATION FOR REZONING

DOCKET #	20-04
APPLICANTS:	TR Main Street LLC
PROPERTY LOCATION:	230 Main St.
COUNTY TAX MAP#	0488000200800
ESTIMATED ACREAGE:	.808
EXISTING ZONING:	R 10 Residential
PROPOSED ZONING	C2 Commercial

#### Summary

The subject property is located on Main St – US 276 and currently includes a single family residence with single drive access that is shared with 228 Main St. It is adjacent to the Parcel recently zoned PD that will serve as pedestrian access to the Pinestone development.

The applicant has requested a rezoning to C2- Commercial district.

The applicant conducted a neighborhood meeting via zoom on April 22<sup>nd</sup> at 6:00 pm. There were 3 attendees, staff and the applicant. None of the attendees expressed concern about the proposed zoning change.

#### Public infrastructure

The parcel is located on Main Street, a state road. It is located very close to the crosswalk and across the road from the Gazebo and small city park. Water and sewer are currently available to the lot.

#### FEMA

The 2014 FIRM map does not indicate a flood zone in this vicinity.

There is a bluewater stream along the rear property line and current County requirements would require a 100 buffer from any future development.

### Existing Zoning and Land Use

	Currently Zoned	Current Use
<b>Subject</b>	R10	Residential/vacant
<b>East</b>	PD-R Pinestone	varies
<b>West</b>	Main St/Swamp Rabbit Trail/Hwy 276 – C2	Commercial
<b>North</b>	C2 Commercial	Office
<b>South</b>	PD-R Pinestone	Residential

### Analysis/Conclusion

The proposed C 2 Commercial zoning district is established for the development of commercial land uses on major thoroughfares to provide goods and services for the traveling public and convenience of local residents. The adjacent lot which shares an access is zoned C2 and is currently a Remax office. The other immediate adjacency is part of the Pinestone Planned Development and will provide a pedestrian access to the project.

### Recommendation

Staff recommends approval to rezone the lot to C2 Commercial, an appropriate zoning district for the city's Main Street.

**MINUTES**  
**TRAVELERS REST PLANNING COMMISSION**  
**May 26, 2020**  
**6:00 PM ( zoom meeting)**

**MEMBERS PRESENT:** Chairman Dave Koss, Claudia Burns Susan D. Franklin, Murray Dodd, Don Watson, Michele Garrison  
Philip Smith was absent

**STAFF PRESENT:** Patrea St John, Planning Director

**CALL TO ORDER/OPENING REMARKS:** Dave Koss called the meeting to order at 6:05 pm.

**APPROVAL OF MINUTES:** Minutes from the February 25th 2020 meeting were motioned for approval by Don Watson and seconded by Claudia Burns and the motion was approved unanimously.

**NEW BUSINESS**

**A . Request for approval for rezoning**

Docket	TR 20-04
Applicant	TR Main St. LLC
Property Location	230 Main St
Tax Map #	0488000200800
Existing Zoning	R10- Residential
Proposed Zoning	C2 Commercial

**Comments from Public – none**

Susan Franklin made a motion to approve the rezoning. The motion was seconded by Don Watson and approved with unanimous vote.

**B. Request or Preliminary Plan Subdivision Approval**

Docket	TR 20-05
Applicant	Magnolia Place of TR, LLC
Property Location	Hemlock and Magnolia Dr
Tax Map #	0497000502700 and 0497000503500
Existing Zoning	RM- Multi Family

**Comments from Public – none**

Murray Dodd made a motion to approve the preliminary plan for subdivision as presented. The motion was seconded by Michelle Garrison and approved with unanimous vote.

**ADJOURN:** Claudia Burns made a motion to adjourn, seconded by Don Watson the meeting was adjourned at 6:35 pm.



## MEMORADUM

**TO:** Planning and Development  
**FROM:** Patrea St John, Planning Director  
**DATE:** June 2, 2020  
**SUBJECT:** Food Trucks

---

Recently there has been some discussion about the regulation of Food Trucks in the City. Some issues that have been raised are:

- Commercial use in residential district
- Hours and method of operation ( trash, blocking traffic/parking etc.)
- Health & Safety ( DHEC license)
- Operations in proximity to brick & mortar restaurants

We currently require food trucks to obtain a business license and Temporary Use permit. The permit application requires the date, times of operation, location and DHEC permit information and permission from property owner if on private property. The permit maybe good for up to 30 days period (if requested) and maybe renewed monthly for up to 90 days.

Base on my recent inquiries the following municipalities regulate the food trucks;

**Simpsonville** Temporary Use Permit – 30 days maximum then must vacate for 30 days, requires a restroom and Fire Marshal inspection of the truck and city business license.

Only permitted in Business Districts.

**Mauldin** Temporary Use Permit – Annual Mobile Decal, 90 day period limit; Fire Marshal Inspection, city business license.

**Mauldin ( continued)**

**Must be located within 300' of public restroom  
not permitted in residential areas unless  
approved community event, not permitted within  
250 of eating establishment.**

**Greer**

**Temporary Use Permit – City business license**

**Only allowed in Commercial Districts**

**Greenville**

**Mobile Vendor Decal Permit ( annual)- requires, business license, liability insurance,  
background check, DHEC info etc. Fire Marshal Inspection,**

**Only permitted in RDV & Commercial Districts, can't be within  
250' of food establishment unless obtain waiver, property  
owners consent if on private property.**

**Limits hours to 8 am to 10 pm.**

# City of Travelers Rest Balance Sheets - Governmental Funds

As of May 31, 2020

	General Fund (Governmental)	Capital Projects (Governmental)	Hospitality Tax (Governmental)	Accommodations Tax (Governmental)	Fireman's Relief (Governmental)	Total Governmental	TOTAL
<b>ASSETS</b>							
<b>Current Assets</b>							
Checking/Savings							
101.005 - Petty Cash - (Court)	281.92	0.00	0.00	0.00	0.00	281.92	281.92
101.010 - General Fund	2,651,495.42	0.00	0.00	0.00	0.00	2,651,495.42	2,651,495.42
101.030 - Restricted Cash							
101.031 - Street Imp Fund - Restricted	130,408.91	0.00	0.00	0.00	0.00	130,408.91	130,408.91
101.034 - Accom Tax Fund-Tourism	17,770.83	0.00	0.00	0.00	0.00	17,770.83	17,770.83
101.035 - Accom Tax Fund-Adv/Prom	10,903.44	0.00	0.00	0.00	0.00	10,903.44	10,903.44
101.036 - Victim Witness Relief - Rest	19,360.70	0.00	0.00	0.00	0.00	19,360.70	19,360.70
101.037 - Flower Fund - Restricted	4,977.00	0.00	0.00	0.00	0.00	4,977.00	4,977.00
101.038 - State Confiscated Seized-Hold	8,224.61	0.00	0.00	0.00	0.00	8,224.61	8,224.61
101.040 - State Conf. Seized Fund- Spend	4,465.62	0.00	0.00	0.00	0.00	4,465.62	4,465.62
101.041 - CD-#5637457-REST POLICE	2,005.78	0.00	0.00	0.00	0.00	2,005.78	2,005.78
101.043 - Grant Funding Account	17,166.10	0.00	0.00	0.00	0.00	17,166.10	17,166.10
101.048 - Christmas Toy Program	1,796.14	0.00	0.00	0.00	0.00	1,796.14	1,796.14
101.049 - FED Conf. Seized Fund	14,859.34	0.00	0.00	0.00	0.00	14,859.34	14,859.34
101.052 - Discretionary POLICE	5,473.34	0.00	0.00	0.00	0.00	5,473.34	5,473.34
101.054 - City Hall Building Fund	15,135.68	0.00	0.00	0.00	0.00	15,135.68	15,135.68
101.054 - Special Projects Fund	15,060.65	0.00	0.00	0.00	0.00	15,060.65	15,060.65
<b>Total 101.030 - Restricted Cash</b>	<b>267,608.14</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>267,608.14</b>	<b>267,608.14</b>
101.050 - Cash Reserve Account	77,943.97	0.00	0.00	0.00	0.00	77,943.97	77,943.97
102.000 - Petty Cash (Admin)	18.08	0.00	0.00	0.00	0.00	18.08	18.08
1001.00 - Capital Projects 5367	0.00	485,653.04	0.00	0.00	0.00	485,653.04	485,653.04
3101.31 - Fireman's Relief	0.00	0.00	0.00	0.00	22,663.55	22,663.55	22,663.55
3101.31 - Hosp Tax	0.00	0.00	999,216.37	0.00	0.00	999,216.37	999,216.37
4101.31 - Local Account.	0.00	0.00	0.00	302,948.11	0.00	302,948.11	302,948.11
<b>Total Checking/Savings</b>	<b>2,997,347.53</b>	<b>485,653.04</b>	<b>999,216.37</b>	<b>302,948.11</b>	<b>22,663.55</b>	<b>4,807,828.60</b>	<b>4,807,828.60</b>
<b>Other Current Assets</b>							
116.001 - Due from (to) Fire Dept	1,200.00	0.00	0.00	0.00	0.00	1,200.00	1,200.00
120.000 - Due From (To) Hospitality	35,796.16	0.00	0.00	0.00	0.00	35,796.16	35,796.16
2201.00 - Due (to) from Operating	0.00	0.00	0.00	0.00	-1,200.00	-1,200.00	-1,200.00
3120.00 - Due From (To) General Fund	0.00	0.00	-35,796.16	0.00	0.00	-35,796.16	-35,796.16
3205.00 - Due to Account. Tax Fund	0.00	0.00	-3,310.00	0.00	0.00	-3,310.00	-3,310.00
4120.00 - Due (To) from Hospitality Tax	0.00	0.00	0.00	3,310.00	0.00	3,310.00	3,310.00
<b>Total Other Current Assets</b>	<b>36,996.16</b>	<b>0.00</b>	<b>-39,106.16</b>	<b>3,310.00</b>	<b>-1,200.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Current Assets</b>	<b>3,034,343.69</b>	<b>485,653.04</b>	<b>960,110.21</b>	<b>306,258.11</b>	<b>21,463.55</b>	<b>4,807,828.60</b>	<b>4,807,828.60</b>
<b>TOTAL ASSETS</b>	<b>3,034,343.69</b>	<b>485,653.04</b>	<b>960,110.21</b>	<b>306,258.11</b>	<b>21,463.55</b>	<b>4,807,828.60</b>	<b>4,807,828.60</b>

**City of Travelers Rest  
Balance Sheets - Governmental Funds  
As of May 31, 2020**

	General Fund (Governmental)	Capital Projects (Governmental)	Hospitality Tax (Governmental)	Accommodations Tax (Governmental)	Fireman's Relief (Governmental)	Total Governmental	TOTAL
<b>LIABILITIES &amp; EQUITY</b>							
Liabilities							
Current Liabilities							
Credit Cards							
200.006 - Visa Bank of TR 40457330	408.03	0.00	0.00	0.00	0.00	408.03	408.03
200.007 - Visa Bank of TR 5979	750.10	0.00	0.00	0.00	0.00	750.10	750.10
200.008 - Visa Bank of TR 598714243	1,451.26	0.00	0.00	0.00	0.00	1,451.26	1,451.26
200.009 - Visa Bank of TR 59814623	1,520.25	0.00	0.00	0.00	0.00	1,520.25	1,520.25
200.010 - Due to/from	-4,242.20	0.00	0.00	0.00	0.00	-4,242.20	-4,242.20
3200.00 - Due to/from GF Hosp	0.00	0.00	4,137.96	92.59	0.00	4,137.96	4,137.96
4200.00 - Due to/from GF & Accom	0.00	0.00	0.00	92.59	0.00	92.59	92.59
<b>Total Credit Cards</b>	<b>-112.56</b>	<b>0.00</b>	<b>4,137.96</b>	<b>92.59</b>	<b>0.00</b>	<b>4,117.99</b>	<b>4,117.99</b>
Other Current Liabilities							
117.000 - Due from (to) Sewer	149,324.16	0.00	0.00	0.00	0.00	149,324.16	149,324.16
205.000 - Retirement WIH	43,330.11	0.00	0.00	0.00	0.00	43,330.11	43,330.11
207.000 - Credit Union	200.00	0.00	0.00	0.00	0.00	200.00	200.00
210.002 - Employee Insurance Withholding	-363.39	0.00	0.00	0.00	0.00	-363.39	-363.39
216.000 - Restricted Funds							
212.000 - Employee Flower Fund	4,977.00	0.00	0.00	0.00	0.00	4,977.00	4,977.00
214.000 - Discretionary Fund	5,473.34	0.00	0.00	0.00	0.00	5,473.34	5,473.34
217.000 - Confiscated Seized Fund-Rstrd	23,083.95	0.00	0.00	0.00	0.00	23,083.95	23,083.95
219.000 - Victim Witness Reiter Fund	19,360.70	0.00	0.00	0.00	0.00	19,360.70	19,360.70
223.000 - State Confiscated Seized Fund	4,465.62	0.00	0.00	0.00	0.00	4,465.62	4,465.62
224.000 - Travelers Rest Police Fund	2,005.78	0.00	0.00	0.00	0.00	2,005.78	2,005.78
225.000 - Street Improvement Fund	130,408.91	0.00	0.00	0.00	0.00	130,408.91	130,408.91
226.000 - Street Improvements Tax Fund	17,770.83	0.00	0.00	0.00	0.00	17,770.83	17,770.83
227.000 - Accommodations Tax Fund	10,903.44	0.00	0.00	0.00	0.00	10,903.44	10,903.44
228.000 - Comm. Promotion & Tourism	17,166.10	0.00	0.00	0.00	0.00	17,166.10	17,166.10
229.000 - Grant Funding	1,796.14	0.00	0.00	0.00	0.00	1,796.14	1,796.14
235.000 - Christmas Toy Fund	15,135.68	0.00	0.00	0.00	0.00	15,135.68	15,135.68
254.000 - Special Projects Fund	15,060.65	0.00	0.00	0.00	0.00	15,060.65	15,060.65
<b>Total 216.000 - Restricted Funds</b>	<b>267,608.14</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>267,608.14</b>	<b>267,608.14</b>
<b>Total Other Current Liabilities</b>	<b>460,099.02</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>460,099.02</b>	<b>460,099.02</b>
<b>Total Current Liabilities</b>	<b>459,986.46</b>	<b>0.00</b>	<b>4,137.96</b>	<b>92.59</b>	<b>0.00</b>	<b>464,217.01</b>	<b>464,217.01</b>
<b>Total Liabilities</b>	<b>459,986.46</b>	<b>0.00</b>	<b>4,137.96</b>	<b>92.59</b>	<b>0.00</b>	<b>464,217.01</b>	<b>464,217.01</b>
Equity							
32000 - Fund Balances	2,717,785.45	0.00	909,778.78	334,382.00	28,072.44	3,990,018.67	3,990,018.67
Net Income	-143,428.22	485,653.04	46,193.47	-28,216.48	-6,608.89	353,592.92	353,592.92
<b>Total Equity</b>	<b>2,574,357.23</b>	<b>485,653.04</b>	<b>955,972.25</b>	<b>306,165.52</b>	<b>21,463.55</b>	<b>4,343,611.59</b>	<b>4,343,611.59</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,034,343.69</b>	<b>485,653.04</b>	<b>960,110.21</b>	<b>306,258.11</b>	<b>21,463.55</b>	<b>4,807,828.60</b>	<b>4,807,828.60</b>

No assurance provided. Substantially all disclosures omitted.

**City of Travelers Rest  
Balance Sheet - Proprietary Fund  
As of May 31, 2020**

	Sewer System	TOTAL
<b>ASSETS</b>		
<b>Current Assets</b>		
Checking/Savings	19,727.97	19,727.97
7101.04 - Bond Sinking Fund	81,034.87	81,034.87
7101.32 - Sewer System Operations	32,481.29	32,481.29
7101.41 - CASH - DSRF Tubbs	977,628.65	977,628.65
7101.47 - Sewer Money Market	81,034.87	81,034.87
<b>Total Checking/Savings</b>	1,110,872.78	1,110,872.78
Other Current Assets	17,243.23	17,243.23
7115.00 - Prepaid Expense	149,324.16	149,324.16
7125.00 - Due (To) From General Fund	166,567.39	166,567.39
<b>Total Current Assets</b>	1,277,440.17	1,277,440.17
Fixed Assets	9,400.00	9,400.00
7130.00 - Loan Costs	3,849,890.07	3,849,890.07
7140.00 - Equipment - Sewer Trunk Line	-1,993,928.19	-1,993,928.19
7150.00 - Accumulated Depreciation-Equip	1,865,361.88	1,865,361.88
<b>Total Fixed Assets</b>	7,125.00	7,125.00
Other Assets	7,125.00	7,125.00
Def Outflows - Pensions	7,125.00	7,125.00
<b>Total Other Assets</b>	7,125.00	7,125.00
<b>TOTAL ASSETS</b>	<u>3,149,927.05</u>	<u>3,149,927.05</u>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
Current Liabilities		
Credit Cards	11.65	11.65
8200 - Due to/from GF/Sewer	11.65	11.65
<b>Total Credit Cards</b>	11.65	11.65
Total Current Liabilities	11.65	11.65
Long Term Liabilities		
Def Inflows - Pensions	12,788.00	12,788.00
Net Pension Liability	14,421.00	14,421.00
7240.00 - SRF Loan - Tubbs Mtn Pump St	163,356.55	163,356.55
7275.00 - Bonds Payable	64,322.65	64,322.65
<b>Total Long Term Liabilities</b>	254,888.20	254,888.20
Total Liabilities	254,899.85	254,899.85
Equity		
32000 - Fund Balances	2,783,375.81	2,783,375.81
Net Income	111,651.39	111,651.39
<b>Total Equity</b>	2,895,027.20	2,895,027.20
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>3,149,927.05</u>	<u>3,149,927.05</u>

No assurance provided. Substantially all disclosures omitted.

U. S. Department of Homeland Security  
Region IV  
3003 Chamblee Tucker Road  
Atlanta, GA 30341



**FEMA**

May 20, 2020

Ms. Elizabeth Melton  
State Hazard Mitigation Officer  
South Carolina Emergency Management Division  
2779 Fish Hatchery Road  
West Columbia, South Carolina 29172

Reference: Multi-jurisdictional Hazard Mitigation Plan: Greenville County

Dear Ms. Melton:

This is to confirm that we have completed a Federal review of the draft Greenville County Multi-jurisdictional Hazard Mitigation Plan for compliance with the Federal hazard mitigation planning requirements contained in 44 CFR 201.6(b)-(d). We have determined that the Greenville County Multi-jurisdictional Hazard Mitigation Plan is now compliant with Federal requirements, subject to formal community adoption.

In order for our office to issue formal approval of the plan, Greenville County must submit adoption documentation. Upon submittal of a copy of documentation of the adoption resolution(s) to our office, we will issue formal approval of the Greenville County Multi-jurisdictional Hazard Mitigation Plan. Please have Greenville County submit a final copy of their Plan, without draft notations and track changes.

For further information, please do not hesitate to contact Kenya Grant, of the Hazard Mitigation Assistance Branch, at (770) 220-8893 or Marlene Dawkins, of my staff, at (770) 220-8715.

Sincerely,

A handwritten signature in black ink that reads "Kristen M. Martinenza".

Kristen M. Martinenza, P.E., CFM  
Branch Chief  
Risk Analysis  
FEMA Region IV

**RESOLUTION NO. R 01-20**

**A RESOLUTION APPROVING AN UPDATE TO THE GREENVILLE COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN**

**WHEREAS**, the health and safety of all Greenville County citizens are threatened by potential natural disasters, which are caused by potential natural disasters, which are caused by flood events, winter ice storms, tornadoes, and other natural disasters; and

**WHEREAS**, to minimizing the impact of these hazards, public and private sector interests of Greenville County have joined together to implement a comprehensive disaster mitigation effort as outlined in the Multi-Jurisdictional Hazard Mitigation Plan (Plan); and

**WHEREAS**, from time to time, this Plan needs to be revised and updated to continue to improve communications, responsibilities, and the protection of structures in Greenville County; and

**WHEREAS**, an update has been considered and approved by the Greenville County Hazard Mitigation Committee;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Travelers Rest, South Carolina, in meeting duly assembled, that the resolution approves the Greenville County Multi-Jurisdictional Hazard Mitigation Plan.

Adopted in meeting duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2020.

**CITY OF TRAVELERS REST, SOUTH CAROLINA**

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

STATE OF SOUTH CAROLINA )

COUNTY OF GREENVILLE )

ORDINANCE NO. O-13-20

CITY OF TRAVELERS REST )

**AN ORDINANCE TO PROVIDE FOR THE REZONING OF THE PROPERTY LOCATED AT 230 MAIN STREET., TRAVELERS REST. TMS NUMBER 0488000200800 FROM R-10 RESIDENTIAL DISTRICT TO C2 COMMERCIAL DISTRICT>**

WHEREAS, TR MainSt LLC filed an application with the City of Travelers Rest to amend the zoning classification , from R-10 Residential to C2 Commercial District. The property is loc0488000200800.

WHEREAS, heretofore, the Travelers Rest Planning Commission met and made recommendation to the City Council concerning rezoning the property as described; and

WHEREAS, City Council in its own judgement considered the recommendation of the Travelers Rest Planning Commission and determined to grant the request of the applicant and rezone the property to Flexible Review District and finds the requirements of the *South Carolina Code Annotated*, Section 6-29-760 (supplement 2001) and other applicable laws have been met in the presentation of the petition to the City Council.

THEREFORE, the City Council of the City of Travelers Rest hereby ordains:

1. The property located at 230 Main Street in the City of Travelers Rest, Greenville County Tax Map 0488000200800 shall be rezoned from R -10 Residential to C2, Commercial District.

DONE, RATIFIED AND PASSED this 16 day of July, 2020.

---

Brandy Amidon, Mayor

ATTEST:

---

Charlene Carter  
City Clerk, Treasurer

REVIEWED:

---

Eric Vinson  
City Administrator

Introduced: Brantly Vest

Public Hearing: 5/26/2020

First Reading: 06/18/2020

Second Reading: 07/16/2020

STATE OF SOUTH CAROLINA )  
 )  
COUNTY OF GREENVILLE ) ORDINANCE NO. O-14-20  
 )  
CITY OF TRAVELERS REST )

AN ORDINANCE TO APPROVE THE AGREEMENT FOR TEMPORARY CONSTRUCTION EASEMENT AND DRIVEWAY CLOSURE ON CITY PROPERTY LOCATED AT 6711 STATE PARK ROAD BETWEEN PINESTONE OPPORTUNITY FUND, LLC AND THE CITY OF TRVELERS REST.

WHEREAS, the City of Travelers Rest has entered into an agreement for temporary construction easement and driveway closure dated \_\_\_\_\_ with Pinestone Opportunity Fund LLC which is attached and incorporated hereto.

WHEREAS, the City Administrator has determined and City Council so find that the agreement is in the best interest of the City of Travelers Rest to allow for the construction of a new connector road to access Pinestone Planned Development from State Park Road and to safely locate said connector road adjacent to City property.

THEREFORE, BE IT ENACTED by the Travelers Rest City Council that terms and conditions of the attached agreement is hereby approved by City Council.

This ordinance is effective upon its adoption.

DONE, RATIFIED, AND PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Brandy Amidon, Mayor

ATTEST:

\_\_\_\_\_

Charlene Carter  
City Clerk, Treasurer

REVIEWED:

\_\_\_\_\_  
Eric E. Vinson  
City Administrator

Public Hearing Held \_\_\_\_\_

Introduced \_\_\_\_\_ Kelly Byers \_\_\_\_\_

1<sup>st</sup> Reading \_\_\_\_\_ 06/18/2020 \_\_\_\_\_

2<sup>nd</sup> Reading \_\_\_\_\_ 07/16/2020 \_\_\_\_\_



3. Fund Work Performance; No Liens. The Connector Work shall be performed in a prompt, good and workman-like manner and in compliance with all applicable laws by reputable and licensed contractors engaged by the Fund. The Fund will not permit any mechanics', materialmen's or other similar liens to stand against the City Lot on which labor or material has been furnished in connection with the Connector Work. The Fund may bond and contest, in accordance with law, the validity and the amount of such lien.

4. Completion of the Connector Work; Public Dedication. Upon completion of the Connector, the City shall accept public dedication of the Connector as a public road and right of way.

5. Completion of the Connector Work; Termination. The Temporary Construction Easement shall terminate upon completion of the Connector Work and public dedication of the Connector.

6. Restoration of Damage. The Fund shall repair any material damage to the City Lot from the Connector Work and reasonably restore the immediate area around the Connector on the City Lot, reasonable wear and tear excepted.

7. Driveway Entrance Closure. The City grants the Fund permission to take necessary steps to permanently and physically close the Driveway Entrance along with the Connector Work, such that it shall not be used for access to State Park Road and in accordance with any requirements of the Department.

8. Access to Connector. The Exhibit shows the proposed right of way for the Connector as running with the eastern boundary of the City Lot below the Easement Area (the "Eastern Boundary"). It is the Fund's intention to construct the Connector immediately adjacent to, or as close as reasonably possible to, the Eastern Boundary and for the City to have physical access to the Connector from the City Lot at such location or locations along the Eastern Boundary as the City may reasonably require. The Fund shall not deny the City access to the Connector from the Eastern Boundary and shall reasonably cooperate with the City, but at no cost to the Fund, in obtaining any needed approvals for curb cuts or otherwise to physically access the Connector from the Eastern Boundary. Prior to commencement of the Connector Work, the City may, by written notice to the Fund, designate the location of one (1) curb cut(s) to be installed by the Fund at no cost to the City, subject to approval of the South Carolina Department of Transportation and any other government entity as may be required ("Government Approvals"). Subject to Government Approvals and prior to public dedication of the Connector, the Fund may grant another curb cut to the City at a location of the City's choosing, at the Fund's reasonable discretion.

9. Approvals. Notwithstanding anything to the contrary herein, this Agreement is subject to a final majority vote of the Councilmembers of the City of Travelers Rest. The Parties agree that this Agreement shall be recorded with the Office of the Register of Deeds for Greenville County upon such approval.

10. Miscellaneous.

(a) This Agreement shall be binding upon and inure to the benefit of the Parties, and their respective heirs, legal representatives, successors and assigns.

(b) Amendments, modifications, supplements or changes to this Agreement shall be in writing, signed by the Parties.

(c) This Agreement may be executed by the Parties in separate counterparts, each of which when executed and delivered shall be an original for all purposes, but all of which, when taken together, shall constitute one and the same instrument.

(d) Executed counterpart signatures pages of the Agreement may be delivered by facsimile, email in portable format (.pdf), or other electronic transmission intended to preserve the original graphic appears of a document, and any such signature shall be deemed an original.

*[SIGNATURE PAGES TO FOLLOW]*

