

**CITY OF TRAVELERS REST
COUNCIL MEETING SPECIAL COMMITTEE AGENDA
Monday December 9, 2019 – 5:00 P.M.**

- 1. Call to order, Mayor Brandy Amidon**
- 2. Public Works Committee**
Committee members: Kelly Byers, Jeff George, Shaniece Criss
 - a. Roll Call Kelly Byers, Chairperson
 - b. Approval of minutes November 11, 2019
 - c. Review Public Works Report for November
- 3. Public Safety Committee**
Committee members: Rick Floyd, Jeff George, Harvey Choplin, Brantly Vest and Steve Waddell
 - a. Roll Call Rick Floyd, Chairperson
 - b. Approval of minutes November 11, 2019
 - c. Review Public Safety Reports for November
 - Fire Department
 - Police Department-Municipal Court
 - Building permits
- 4. Planning and Development**
Committee members: Steve Waddell, Grant Bumgarner, Kelly Byers, Harvey Choplin and Brantly Vest
 - a. Roll Call Steve Waddell, Chairperson
 - b. Approval of Minutes November 11, 2019
- 5. Ways and Means**
Committee members: Grant Bumgarner, Harvey Choplin, Rick Floyd, Jeff George and Steve Waddell
 - a. Roll Call Grant Bumgarner, Chairperson

b. Approval of Minutes November 11, 2019

6. New Business

a. Boards and Commission applications for appointments

Mayor Amidon

7. Adjournment, Mayor Brandy Amidon

11/13/2019

CITY OF TRAVELERS REST
PUBLIC WORKS COMMITTEE REPORT MINUTES
November 11, 2019 5 PM

Kelly Byers - Chairperson

1. Ms. Byers called the meeting to order.

Members present were: Kelly Byers, Jeff George, and Shaniece Criss. Also present were: Brandy Amidon, Grant Bumgarner, Brantly Vest and Steve Waddell, Eric Vinson, Charlene Carter, Tim Kelley, Greg Robertson, Mac McMakin, Patrea St John, and Josh Cross. The news media were notified and were not present.

2. Mr. George made a motion to approve Committee minutes from October 7, 2019. The motion was seconded by Dr. Criss and carried unanimously.
3. The Public Works reports for October were reviewed. An additional report of manhole checks was included for last month. Mr. Tate explained with his additional help in Public Works, he was able to review sewer manhole locations and record findings.
4. RFP contract for sanitation services and current issues were discussed. Mr. Vinson advised Committee of an additional cost for recycling services for all of Greenville County. The City will be required to absorb a new recycling cost of approximately \$9,000.00 or \$65.00 per ton (the previous charge had been 0). A review of recycling tons will also be monitored. Mr. Vinson stated the City will absorb the cost beginning 2020, but will review as we near upcoming budget planning along with the contract.
5. Mr. George made the motion to adjourn the meeting. The motion was seconded by Dr. Criss and carried unanimously.

Reported by:



Charlene Carter, CC&T

Reviewed by:



Eric Vinson, City Administrator

Public Works Report
Month of November 2019

1. Sanitation

Calls for Brush Pick-Up	<u>21</u>
Complaints	<u>6</u>
Residential	<u>3</u>
Commercial	<u>1</u>

2. Roads & Bridges

Complaints	<u>5</u>
Resolved by City	<u>3</u>
DOT Notification	<u>2</u>

3. Animal Control

Complaints	<u>3</u>
Impoundments	<u>2</u>
Dispositions	<u>5</u>
Humane Society	<u>2</u>
Return to Owner	<u>0</u>

4. Sewer

Complaints	<u>1</u>
Resolved by City	<u>1</u>
Inspections	<u>5</u>

**5.
Environmental**

Complaints	<u>0</u>
Resolved by City	<u>0</u>
Summons Issued	<u>0</u>

6. Fuel

Fuel Usage	<u>175.41</u>
M1	<u>99.58</u>
M2	<u>75.83</u>

Public Works Summary for November 2019

- **Sanitation: Still Tracking complaints on ACE. Had 6 complaints last month trash and brush not picked up. A total of 12 recycle bins were delivered to residents.**
- **Road and Bridge: October we had 5 complaints 2 SCDOT Notifications 2 Encroachment Permits were issued.**
- **Animal Control: 3 complaints were reported with 2 impoundments with 2 transported to Greenville Animal Care.**
- **Sewer: 5 inspections were performed. 2 sewer evaluations were conducted on lots in the city. One complaint about a sewer related problem was reported and resolved by the city.**
- **Environmental: Nothing Received**
- **Palmetto Pride conducted a litter pickup on November 16 and had a total of 75 volunteers and a total of 28 bags of litter were picked up.**
- **Christmas lights were installed on Main St and at Trailblazer Park.**
- **SOD Father is due to be here to finish landscaping at the museum next week.**

	Litter Pickup 2019		
Month	Number of Bags	Vol.	Pounds
January	93	9	1860
February	91	8	1820
March	125	112	2500
April	63	52	1260
May	28	11	560
June	10	3	200
July	0	0	0
August	48	52	960
September	3	3	60
October	10	3	200
November	28	76	400
December			
Yearly Total	499	329	9820

11/13/2019

CITY OF TRAVELERS REST
PUBLIC SAFETY COMMITTEE REPORT MINUTES
November 11, 2019 5 PM

Rick Floyd- Chairperson

1. Mr. Floyd called the meeting to order.
Members present were: Rick Floyd, Brantly Vest and Steve Waddell. Also present were: Brandy Amidon, Grant Bumgarner, Shaniece Criss, Jeff George, Kelly Byers, Eric Vinson, Charlene Carter, Greg Robertson, Mac McMakin, Tim Kelley, Patrea St John and Josh Cross. The news media were notified and were not present.
2. Mr. Waddell made a motion to approve October 7, 2019 meeting minutes. Mr. Vest seconded the motion and carried unanimously.
3. The Public Safety reports for the month of October were reviewed.

Fire Chief Robertson answered questions regarding fire department and stated calls were about the same as previous month.

Police Captain Kelley answered questions regarding public safety reports. He discussed being one officer short and hiring of new officer on November 18. He discussed Officer Gould filling in as SRO at the school. He explained the safety measures installed by Walmart had not improved calls or crimes. The Municipal Court report was also provided as information.

The Building Permit report was provided.

4. Mr. Floyd made the motion to adjourn the meeting. The motion was seconded by Mr. Vest and carried unanimously.

Reported by:

Charlene Carter

Charlene Carter, CC&T

Reviewed by:

Eric Vinson

Eric Vinson, City Administrator

Travelers Rest Fire Dept.

Travelers Rest, SC

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Incidents for Zone for Date Range

Zone: All Zones | Start Date: 11/01/2019 | End Date: 11/30/2019

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2019-850	311 - Medical assist, assist EMS crew	11/02/2019	400 TRAILBLAZER DR	AC-85,E-85,E-85A
2019-851	311 - Medical assist, assist EMS crew	11/02/2019	1 HAVENWOOD LN	E-85
2019-852	311 - Medical assist, assist EMS crew	11/02/2019	216 N POINSETT HWY	E-85
2019-853	733 - Smoke detector activation due to malfunction	11/03/2019	35 MEADOW ROSE DR	E-85A
2019-854	611 - Dispatched & cancelled en route	11/03/2019	1915 ESTRIDGE CT	E-85
2019-855	311 - Medical assist, assist EMS crew	11/04/2019	111 KRIEGER DR	E-85,E-85A
2019-856	311 - Medical assist, assist EMS crew	11/04/2019	6 S POINSETT HWY	E-85
2019-857	311 - Medical assist, assist EMS crew	11/05/2019	36 S MAIN ST	E-85,E-85A
2019-858	324 - Motor vehicle accident with no injuries.	11/05/2019	N POINSETT HWY / HAWKINS RD	AC-85,C-85,E-85,E-85A
2019-859	743 - Smoke detector activation, no fire - unintentional	11/05/2019	110 HAWKINS RD	E-85,E-85A
2019-860	200 - Overpressure rupture, explosion, overheat other	11/06/2019	N HWY 25 / STATE PARK RD	AC-85,B-85,E-85,E-85A
2019-861	745 - Alarm system activation, no fire - unintentional	11/06/2019	1500 TRAILHEAD CT	AC-85,E-85,E-85A
2019-862	111 - Building fire	11/08/2019	107 E ROUND HILL RD	AC-85,C-85,E-85
2019-863	321 - EMS call, excluding vehicle accident with injury	11/08/2019	300 TRAILBLAZER DR	E-85A
2019-864	743 - Smoke detector activation, no fire - unintentional	11/08/2019	1500 TRAILHEAD CT	E-85,E-85A
2019-865	311 - Medical assist, assist EMS crew	11/09/2019	38 COX ST	E-85,E-85A
2019-866	900 - Special type of incident, other	11/10/2019	N POINSETT HWY / CENTER ST	B-85,E-85
2019-867	321 - EMS call, excluding vehicle accident with injury	11/11/2019	50 ARBORETUM LN	AC-85
2019-868	324 - Motor vehicle accident with no injuries.	11/11/2019	421 DUNCAN CHAPEL RD	E-85

Only REVIEWED incidents included.

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2019-869	311 - Medical assist, assist EMS crew	11/11/2019	3300 POINSETT HWY	E-85
2019-870	311 - Medical assist, assist EMS crew	11/12/2019	5 CENTER ST	E-85
2019-871	311 - Medical assist, assist EMS crew	11/12/2019	116 FOREST DR	E-85
2019-872	731 - Sprinkler activation due to malfunction	11/13/2019	1 HAVENWOOD LN	AC-85,E-85,E-85A,PL-85
2019-873	311 - Medical assist, assist EMS crew	11/13/2019	229 LORRAINE DR	E-85
2019-874	711 - Municipal alarm system, malicious false alarm	11/15/2019	3300 POINSETT HWY	C-85,E-85,E-85A
2019-875	311 - Medical assist, assist EMS crew	11/16/2019	119 NORTHCLIFF WAY	E-85
2019-876	311 - Medical assist, assist EMS crew	11/16/2019	355 CARL KOHRT DR	E-85
2019-877	311 - Medical assist, assist EMS crew	11/16/2019	900 DUNCAN CHAPEL RD	E-85,E-85A
2019-878	744 - Detector activation, no fire - unintentional	11/17/2019	355 CARL KOHRT DR	AC-85,C-85,E-85,E-85A
2019-879	611 - Dispatched & cancelled en route	11/17/2019	461 LINDSEY LAKE RD	E-85A
2019-880	311 - Medical assist, assist EMS crew	11/17/2019	1 CENTER ST	E-85
2019-881	743 - Smoke detector activation, no fire - unintentional	11/17/2019	110 HAWKINS RD	E-85,E-85A
2019-882	311 - Medical assist, assist EMS crew	11/18/2019	49 BROOKSIDE DR	E-85
2019-883	311 - Medical assist, assist EMS crew	11/18/2019	125 TRAILBLAZER DR	E-85
2019-884	311 - Medical assist, assist EMS crew	11/19/2019	925 N MAIN ST	E-85A
2019-885	661 - EMS call, party transported by non-fire agency	11/19/2019	17 MAGNOLIA DR	E-85,E-85A
2019-886	744 - Detector activation, no fire - unintentional	11/21/2019	110 HAWKINS RD	E-85,E-85A
2019-887	114 - Chimney or flue fire, confined to chimney or flue	11/22/2019	26 CIRCLE ST	AC-85,E-85A
2019-888	651 - Smoke scare, odor of smoke	11/22/2019	TRAILBLAZER DR / OLD BUNCOMBE	AC-85,C-85,E-85,E-85A
2019-889	744 - Detector activation, no fire - unintentional	11/22/2019	3300 POINSETT HWY	AC-85,C-85,E-85,E-85A
2019-890	500 - Service Call, other	11/23/2019	3300 POINSETT HWY	E-85
2019-891	520 - Water problem, other	11/23/2019	223 NORTHCLIFF WAY	B-85

Only REVIEWED incidents included.



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INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2019-892	311 - Medical assist, assist EMS crew	11/23/2019	216 BROOKS POINTE CIR	E-85
2019-893	744 - Detector activation, no fire - unintentional	11/23/2019	355 CARL KOHRT DR	E-85,E-85A
2019-894	622 - No incident found on arrival at dispatch address	11/24/2019	80 N LYNNWOOD DR	E-85A
2019-895	733 - Smoke detector activation due to malfunction	11/24/2019	509 TOLAR RD	E-85,E-85A
2019-896	311 - Medical assist, assist EMS crew	11/25/2019	1 HAVENWOOD LN	E-85,E-85A
2019-897	311 - Medical assist, assist EMS crew	11/25/2019	1500 TRAILHEAD CT	E-85
2019-898	311 - Medical assist, assist EMS crew	11/25/2019	50 ARBORETUM LN	E-85
2019-899	311 - Medical assist, assist EMS crew	11/25/2019	200 HAWKINS RD	AC-85,B-85,E-85
2019-900	311 - Medical assist, assist EMS crew	11/25/2019	125 TRAILBLAZER DR	AC-85,E-85
2019-901	611 - Dispatched & cancelled en route	11/26/2019	999 GEER HWY	AC-85,E-85A
2019-902	311 - Medical assist, assist EMS crew	11/27/2019	101 WATSON RD	E-85
2019-903	735 - Alarm system sounded due to malfunction	11/28/2019	111 KRIEGER DR	C-85,E-85,E-85A
2019-904	611 - Dispatched & cancelled en route	11/28/2019	113 COLONY RD	AC-85,C-85,E-85,E-85A
2019-905	735 - Alarm system sounded due to malfunction	11/30/2019	3300 POINSETT HWY	C-85,E-85,E-85A
2019-906	324 - Motor vehicle accident with no injuries.	11/30/2019	N HWY 25 / EDWARDS ST	E-85,E-85A

Total # Incidents: 57

Only REVIEWED incidents included.

Travelers Rest Fire Dept.

Travelers Rest, SC

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Occupancies Inspected for Date Range

Start Date: 11/01/2019 | End Date: 11/30/2019

OCCUPANCY	ID	ADDRESS	ZONE	LAST INSPECTION
Cleveland Park Animal Hospital Of Tr	471	6704 State Park RD		11/19/2019
Creative Display's	442	321 S Main ST		11/19/2019
Enhanced Living Travelers Rest Chiropractic	503	148 Walnut LN #I		11/19/2019
Furman Furman Hall	525	3300 Poinsett HWY		11/13/2019
H And R Block	493	146 Walnut LN #E		11/25/2019
Highsmith & Highsmith Accounting	443	329 S Main ST		11/19/2019
Homebody	571	5c S Main ST		11/25/2019
Sidewall Pizza Company	414	35 S Main ST	Downtown	11/19/2019
T & W Pre-Owned	488	26 Walnut LN		11/25/2019
T.R.'S Oriental	444	331 S Main ST		11/19/2019
Trail Side Traders	559	37 S Main ST	Downtown	11/19/2019
Travelers Rest Makers Co.	512	3 S Main ST		11/19/2019
TruBroth Coffee House	572	36 S Main ST #A	Downtown	11/19/2019
White Rabbit Gallery	392	5a S Main ST		11/19/2019
Willis No. 1	448	1 S Poinsett HWY		11/19/2019

of Occupancies Inspected: 15

% Occupancies Inspected: 2.99

Included occupancies are those that have a LOCKED inspection on record for the date range provided.

Travelers Rest Fire Dept.

Travelers Rest, SC

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Total Training Hours per Personnel by Date Range

Personnel: All Personnel | Start Date: 11/01/2019 | End Date: 11/30/2019

Personnel Name	Total hours
Almeida, Josh C	26:00
Carter, Lee	26:00
Gilstrap, Matt W	26:00
Herman, Larry Dean	25:00
Kelly, Christian B	26:00
Little, Adam C	28:00
McCarson, Brad C	22:00
McMakin, James E	27:00
Owen, Patricia A	25:00
Perkins, Lee A	27:00
Robertson, Gregory W	27:00
Smith, Christopher L	27:00
Zylstra, Alex	27:00

Count of Personnel : 13

Total Agency Training Hours : 339:00

Completed and Reviewed classes only. This report pulls training hours from the Training Code Hours field on the Info Page.



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Travelers Rest Fire Dept.

Travelers Rest, SC

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Fuel Usage for Vehicle Number for Apparatus for Date Range

Apparatus: All Apparatus | Vehicle(s): All Vehicles | Start Date: 11/01/2019 | End Date: 11/30/2019

COMPLETED DATE	DONE BY	HOURS	MILES	FUEL VOLUME	DEF VOLUME	COST	COMPLETED NOTES
Apparatus: AC-85 Vehicle: 2005 F-150							
11/20/2019	Alex Zylstra		81963.0	25.00			
		Apparatus Totals:	0.00	25.00			
Apparatus: B-85 Vehicle:							
11/04/2019	Matt Gilstrap		38546.0	8.60			
11/11/2019	Alex Zylstra		38606.0	9.00			
11/25/2019	Matt Gilstrap		38680.0	12.00			
		Apparatus Totals:	134.00	29.60			
Apparatus: C-85 Vehicle: 2011 F150							
11/11/2019	Alex Zylstra		62211.0	6.20			
11/25/2019	Matt Gilstrap		62446.0	24.50			
		Apparatus Totals:	235.00	30.70			
Apparatus: E-85 Vehicle: 2003 KME Pumper							
11/01/2019	Matt Gilstrap	6135.0	62414.0	19.00			
11/06/2019	Adam Little	6140.0	62453.0	23.00			
11/12/2019	Larry Herman		62494.0	22.60			
11/16/2019	Matt Gilstrap	24.3	63547.0	24.30			
11/19/2019	Matt Gilstrap	6154.0	62576.0	16.00			
11/24/2019	Adam Little	6163.0	62612.0	20.00			
11/28/2019	Matt Gilstrap	6167.0	62642.0	17.50			
		Apparatus Totals:	6142.70	142.40			
Apparatus: E-85A Vehicle: 1997 Sutphen Pumper							
11/06/2019	Larry Herman	7223.0	55373.0	23.80			
11/13/2019	Christian Kelly	7230.0	55420.0	16.80			
11/19/2019	Christian Kelly	7239.0	55506.0	25.20			

Records included must have Maintenance Type as 'Fuel' and be Completed. 'Hours' and 'Miles' represent the amounts at the time of the Maintenance Request in the 'Request Maintenance' screen. 'Fuel Volume' and 'DEF Volume' represent the amount of fuel added shown in the 'Complete Maintenance' screen and the unit of measurement (gallon, liter, etc...) is assumed as known to the Department running the report. 'Cost' is the amount shown in the 'Total' field in the 'Complete Maintenance' screen. Archived work orders are not included.

11/24/2019	Brad McCarson					18.00		
Apparatus Totals:		16.00	133.00			83.80		
Apparatus: E-85B Vehicle: 1988 American Fire Pumper								
11/12/2019	Larry Herman		11093.0			13.30		
Apparatus Totals:		0.00	0.00			13.30		
Apparatus: PL-85 Vehicle: 1999 Sutphen Ladder								
11/01/2019	Christian Kelly	78.9	381.0			11.50		
11/15/2019	Brad McCarson	83.1	413.0			14.00		
Apparatus Totals:		4.20	32.00			25.50		
Total For All:		6162.90	1667.00			350.30		

Records included must have Maintenance Type as 'Fuel' and be Completed. 'Hours' and 'Miles' represent the amounts at the time of the Maintenance Request in the 'Request Maintenance' screen. 'Fuel Volume' and 'DEF. Volume' represent the amount of fuel added shown in the 'Complete Maintenance' screen and the unit of measurement (gallon, liter, etc...) is assumed as known to the Department running the report. 'Cost' is the amount shown in the 'Total' field in the 'Complete Maintenance' screen. Archived work orders are not included.

Case Report For November 2019

1. Walmart Shoplifting: Retail theft continues to affect our city. 29 calls for shoplifting during the month of November. 18 were arrested and in possession of narcotics. Most property was turned back over to the Walmart.
2. Responded to 40 traffic collisions during the month of November. 22 accidents occurred on the roadway, 18 were private property or assisting other agency.
3. 2 people were arrested for DUI during the month of November.
4. Patrol Officers had 8 animal calls during the month of November. 4 on week days, 2 on weekends, 2 on week nights.
5. 2- Calls for public intoxication during the month of November. 1- Arrest.
6. November events in the city: 12 nights of security at NGH, 1-Turkey Trot 5K, 2-Furman Football Game, 1-TR High Football Game
7. 3- cases were presented before Grand Jury for the month of November.
8. Walmart had 67 calls for service (not including traffic stops and extra patrols).

Travelers Rest Police

Call Totals By Incident Type

11/1/19 thru 11/30/19

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
LAW	TP01	80B	Abuse_Abuse Neglect	1	0.07%
LAW		34B	Check_Welfare Check	1	0.07%
LAW		81	Disturbance	2	0.14%
LAW		14A	Escort_Adult	1	0.07%
LAW		33	Help_EMS Req Assistance	2	0.14%
LAW		36	Officer_Extra Patrol Bus/Resd	6	0.42%
LAW		29	Officer_Follow up	1	0.07%
LAW		88	Suspicious_Person	1	0.07%
LAW		53C	Vehicle_Suspicious	1	0.07%
LAW		ZTP50C	ZTP_Accident_Hit and Run	6	0.42%
LAW		ZTP50B	ZTP_Accident_Injuries	1	0.07%
LAW		ZTP50	ZTP_Accident_No Injuries	29	2.01%
LAW		ZTP50PP	ZTP_Accident_Private Property	2	0.14%
LAW		ZTP44A	ZTP_Alarm_Audible	22	1.53%
LAW		ZTP44CS	ZTP_Alarm_Commercial Silent	1	0.07%
LAW		ZTP44FO	ZTP_Alarm_Residential Panic	1	0.07%
LAW		ZTP71BC	ZTP_Animal_Barking/Nuisance	2	0.14%

Travelers Rest Police

Call Totals By Incident Type

11/1/19 thru 11/30/19

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
LAW		ZTP71A	ZTP_Animal_Loose	6	0.42%
LAW		ZTP45B	ZTP_Armed Robbery_AO	1	0.07%
LAW		ZTP86	ZTP_Assault	4	0.28%
LAW		ZTP85	ZTP_Breaking and Entering Burg	2	0.14%
LAW		ZTP85E	ZTP_Burglary_Open Door	1	0.07%
LAW		ZTP34B	ZTP_Check_Welfare Check	4	0.28%
LAW		ZTP74	ZTP_Damage_Malicious	5	0.35%
LAW		ZTP89B	ZTP_Death_Suicide	1	0.07%
LAW		ZTP81	ZTP_Disturbance	22	1.53%
LAW		ZTP80A	ZTP_Domestic_Verbal	1	0.07%
LAW		ZTP33	ZTP_EMS Req Assistance	12	0.83%
LAW		ZTP14A	ZTP_Escort_Adult	31	2.15%
LAW		ZTP40	ZTP_Fire_Call	13	0.90%
LAW		ZTP72	ZTP_Fraud_Forgery/Deceit	4	0.28%
LAW		ZTP41B	ZTP_Help_Immediate Assist	1	0.07%
LAW		ZTP41C	ZTP_Help_Routine Assist	2	0.14%
LAW		ZTP84B	ZTP_Larceny_Grand Larceny	2	0.14%
LAW		ZTP84C	ZTP_Larceny_Petit Larceny	4	0.28%
LAW		ZTP88B	ZTP_Loitering	1	0.07%

Travelers Rest Police

Call Totals By Incident Type

11/1/19 thru 11/30/19

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
LAW		ZTP83F	ZTP_Minor in Poss Tobacco	2	0.14%
LAW		ZTP71D	ZTP_Noise_Fireworks	1	0.07%
LAW		ZTP71C	ZTP_Noise_Loud Music	6	0.42%
LAW		ZTP71E	ZTP_Noise_Loud Noise	1	0.07%
LAW		ZTP15	ZTP_Non Criminal Service	43	2.98%
LAW		ZTP15E	ZTP_Non Criminal Service Other	3	0.21%
LAW		ZTP36	ZTP_Officer_Extra Ptrl Bus/Res	770	53.44%
LAW		ZTP29	ZTP_Officer_Follow Up	24	1.67%
LAW		ZTP19	ZTP_Officer_Report To	8	0.56%
LAW		ZTP79	ZTP_Officer_Special Operation	1	0.07%
LAW		ZTP66	ZTP_Parking_Handicap Violation	1	0.07%
LAW		ZTP81B	ZTP_Phone_911 Hangup Call	1	0.07%
LAW		ZTP92C	ZTP_Property_Found Property	4	0.28%
LAW		ZTP52B	ZTP_Roadway Obstruction	6	0.42%
LAW		ZTP24	ZTP_See Complainant	10	0.69%
LAW		ZTP84D	ZTP_Shoplifting	28	1.94%
LAW		ZTP88	ZTP_Suspicious_Person	30	2.08%
LAW		ZTP76B	ZTP_Threatening Calls	1	0.07%
LAW		ZTP59	ZTP_Traffic_DUI	1	0.07%

Travelers Rest Police

Call Totals By Incident Type

11/1/19 thru 11/30/19

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
LAW		ZTP57B	ZTP_Traffic_Reckless Driver	5	0.35%
LAW		ZTP64	ZTP_Traffic_Traffic Control	1	0.07%
LAW		ZTP56	ZTP_Traffic_Traffic Stop	196	13.60%
LAW		ZTP61	ZTP_Traffic_Working Radar at L	14	0.97%
LAW		ZTP77	ZTP_Trespassing	1	0.07%
LAW		ZTP53B	ZTP_Vehicle_Abandoned	18	1.25%
LAW		ZTP72B	ZTP_Vehicle_Breach of Trust	1	0.07%
LAW		ZTP15B	ZTP_Vehicle_Slim Jim	1	0.07%
LAW		ZTP53E	ZTP_Vehicle_Stranded Motorist	6	0.42%
LAW		ZTP53C	ZTP_Vehicle_Suspicious	48	3.33%
LAW		ZTP87B	ZTP_Vehicle_Vehicle Theft	1	0.07%
LAW		ZTP83	ZTP_Vice_Narcotics	9	0.62%
LAW		ZTP78B	ZTP_Warrant_Warrant Service	2	0.14%
					1,441
LAW	TP02	41C	Help_Routine Assist	1	1.64%
LAW		87B	Vehicle_Vehicle Theft	1	1.64%
LAW		ZTP50	ZTP_Accident_No Injuries	2	3.28%
LAW		ZTP33	ZTP_EMS Req Assistance	4	6.56%

Travelers Rest Police

Call Totals By Incident Type

11/1/19 thru 11/30/19

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
LAW		ZTP40	ZTP_Fire_Call	3	4.92%
LAW		ZTP84C	ZTP_Larceny_Petit Larceny	1	1.64%
LAW		ZTP36	ZTP_Officer_Extra Ptrl Bus/Res	20	32.79%
LAW		ZTP88	ZTP_Suspicious_Person	2	3.28%
LAW		ZTP57B	ZTP_Traffic_Reckless Driver	1	1.64%
LAW		ZTP56	ZTP_Traffic_Traffic Stop	22	36.07%
LAW		ZTP53E	ZTP_Vehicle_Stranded Motorist	1	1.64%
LAW		ZTP53C	ZTP_Vehicle_Suspicious	3	4.92%
				61	
LAW	XX1	ZTP14A	ZTP_Escort_Adult	2	50.00%
LAW		ZTP52B	ZTP_Roadway_Obstruction	1	25.00%
LAW		ZTP56	ZTP_Traffic_Traffic Stop	1	25.00%
				4	1,506

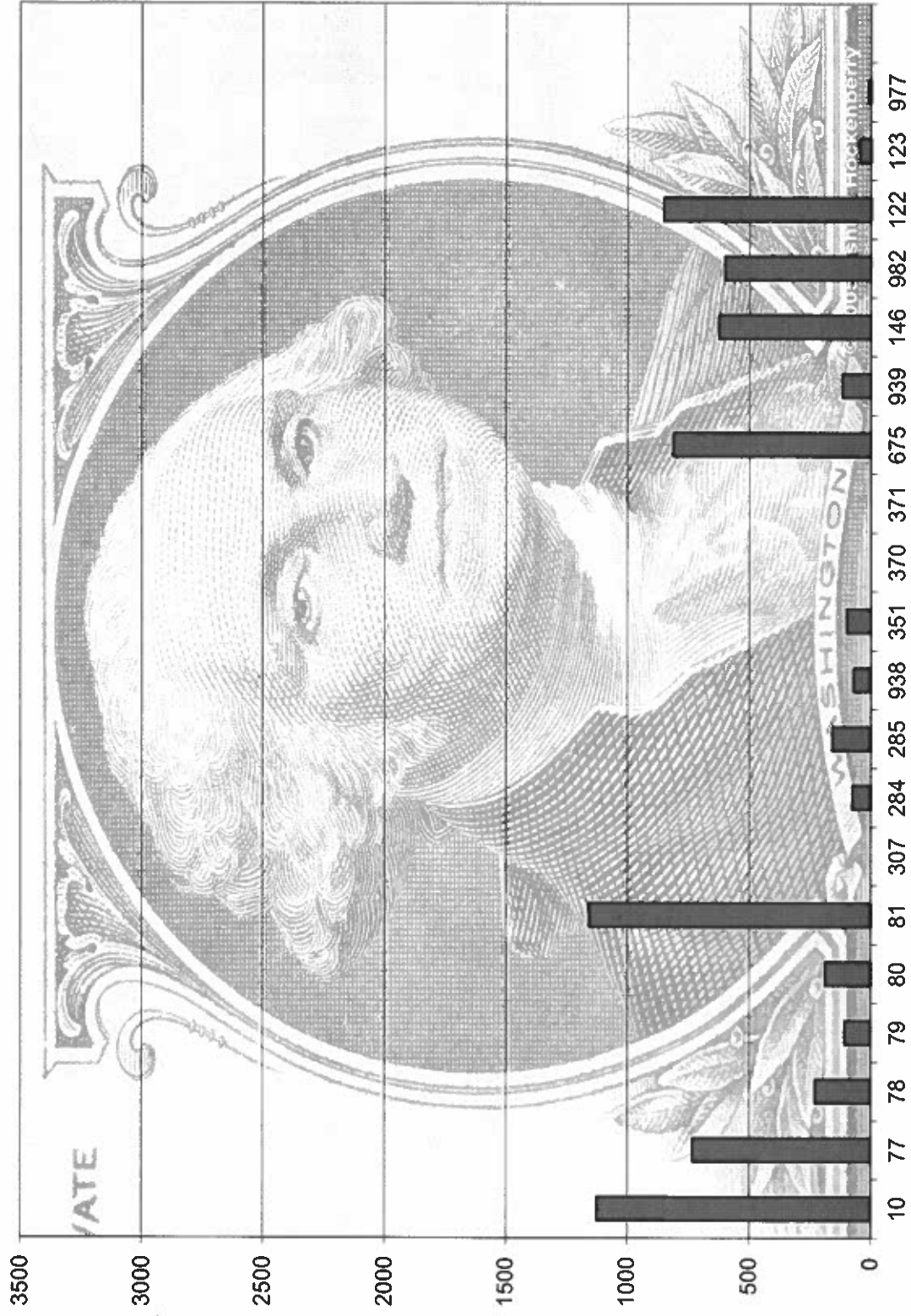
TRAVELERS REST POLICE DEPARTMENT-NOVEMBER 2019 VEHICLE REPORT

VEHICLE	ASSIGNMENT	BEGINNING MILEAGE	ENDING MILEAGE	TOTAL MILEAGE	MAINTENANCE THIS MONTH	MAINTENANCE OVER LIFE OF VEHICLE
10	Chief	107544	108839	1295		\$7,840.22
77	Patrol	46855	48574	1719		\$2,229.47
78	Patrol	41675	43204	1529	\$39.30	\$1,262.19
79	Patrol	43745	45039	1294		\$1,577.85
80	Patrol	54219	54230	11		\$2,517.35
81	Patrol	46008	46089	81		\$8,965.97
307	SRO-Humvee	39572	39587	15		\$2,658.96
284	Patrol	62850	64092	1242		\$3,262.23
285	Patrol	43476	45614	2138		\$2,709.85
938	Patrol	9473	10343	870	\$49.14	\$290.91
351	Spare	125768	127525	1757		\$20,069.05
370	Spare	81338	81338	0		\$3,811.29
371	Spare	74445	74583	138		\$3,420.38
675	Captain	139860	142026	2166	\$121.90	\$5,776.50
939	Patrol	12939	14353	1414		\$337.52
146	Spare	39589	40382	793		\$625.15
982	Investigator	121277	124077	2800		\$600.41
122	Patrol	27081	27953	872		\$1,641.99
123	Patrol	26262	27490	1228		\$432.81
977	Patrol	63602	63602	0		\$2,156.72
TOTAL this month				20134	\$210.34	

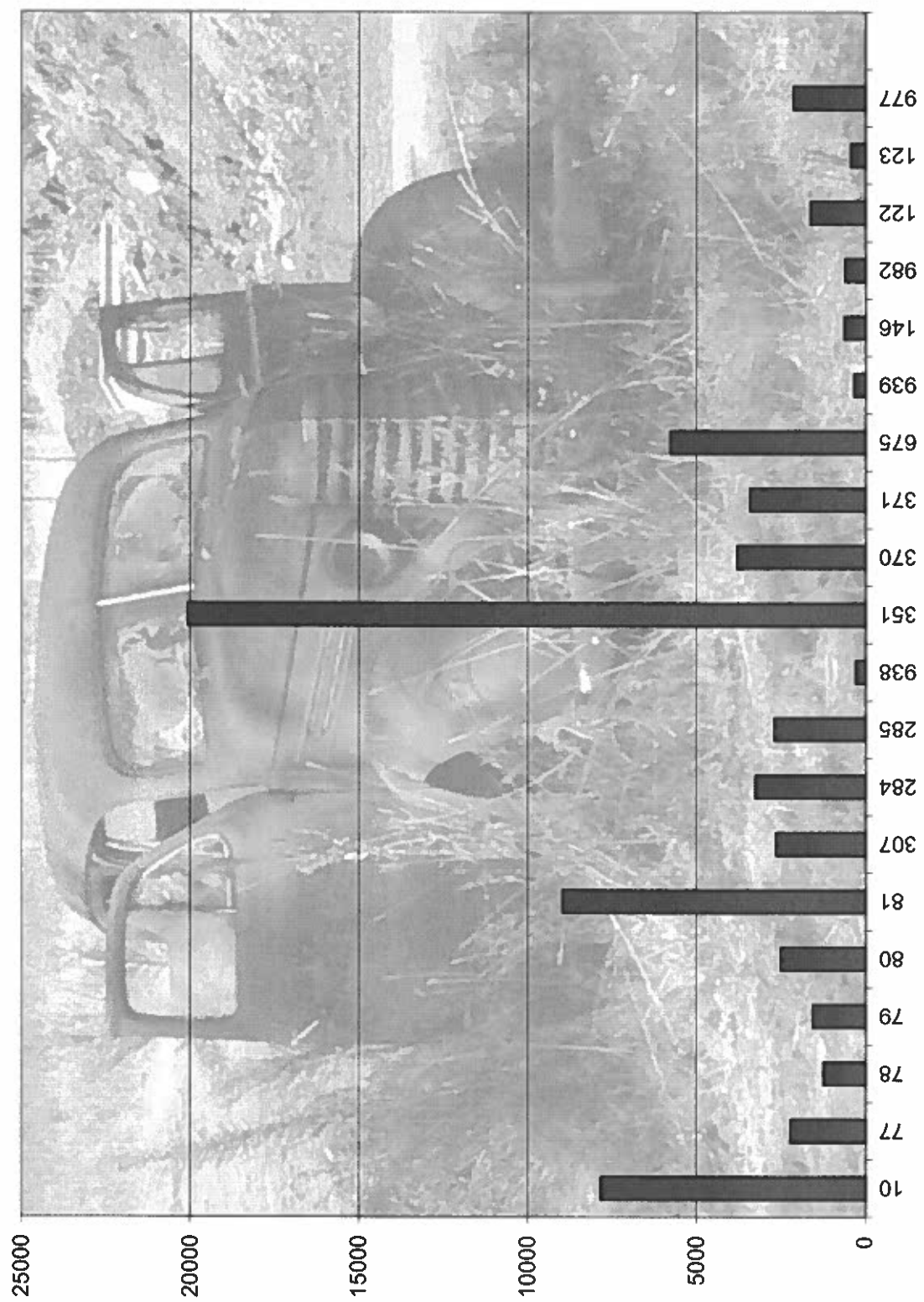
Total Miles Driven During Current Fiscal Year



Maintenance Costs During Current Fiscal Year



Maintenance Costs Over the Life of the Vehicle



City of Travelers Rest

Municipal Court Monthly Report for November 2019

	Prior Month	Current Month	Year to Date (7/1/2019)
Total Fines Processed	\$3,870.00	\$11,348.26	\$45,189.26
State Disbursement	\$1,903.41	\$7,065.15	\$25,322.63
City Disbursement (General Fund)	\$1,543.40	\$4,779.61	\$18,638.20
City Disbursement (Restricted)	\$423.19	\$1,053.50	\$3,498.43
Warrants Issued	9	21	125
Citations Issued	104	89	418
Criminal Cases Adjudicated	33	30	219
Traffic Cases Adjudicated	22	68	276
Total Cases Adjudicated	55	98	579
Jury Trials Requested	0	0	16
Jury Trials Held	0	1	3
Jury Trial (Pleas/Forfeited)	0	19	23
Cases Carried Over for Trial	30	50	N/A



THE HONORABLE CURTIS M. LOFTIS, JR.
State Treasurer

Municipal Name: City of Travelers Rest Municipal Code: 2899 Date Submitted: 12/3/2019
Collection Period Beginning (Month/Year): 11/1/2019 Collection Period Ending (Month/Year): 11/30/2019

SOUTH CAROLINA STATE TREASURER'S REVENUE REMITTANCE FORM

LINE	FINES, FEES AND FILING FEE/ASSESSMENT	%	CODE	AMOUNT DUE	LINE
A	Public Defender Application Fee - \$40 Per Application	100%	17-3-30		A
B	Body Piercing	100%	44-32-130		B
C	Marriage License Fee - Additional \$ 20 Per License	100%	20-1-375		C
D	Bond Forfeiture	25%	17-15-260		D
DA	Municipal Conditional Discharge Fee-\$150	100%	44-53-450(C)		DA
DB	Violations of State Shellfish Laws	33%	44-1-152		DB
DC	Criminally Negligent Use of Firearms/Archery Tackle	100%	50-1-95		DC
DD	Highway Work Zone - Department of Public Safety	65%	56-5-1535		DD
DE	Highway Work Zone - State Highway Fund	25%	56-5-1535		DE
DF	Public Disorderly Conduct (New as of 7/1/2019)	100%	16-17-530		DF
DUI/DUS/BUI - ASSESSMENTS/SURCHARGES/FULLOUT					
E	Bosong Under the Influence (BUI)	100%	50-21-114		E
F	Municipal DUS DPS Fullout - \$100	100%	56-1-460	\$300.00	F
G	Municipal DUI Assessment- \$12 Per Case	100%	56-5-2995	\$12.00	G
H	Municipal DUI Surcharge - \$100 Per Case	100%	14-1-211	\$100.00	H
I	Municipal DUI DPS Fullout- \$100	100%	56-5-2930 & 2945	\$100.00	I
IA	DUI/DUAC Breathalyzer Test Conviction Fee-SLED \$25	100%	56-5-2950(I)	\$25.00	IA
SURCHARGES					
J	Municipal Drug Surcharge - \$150 Per Case	100%	14-1-213(A)	\$150.00	J
K	Municipal Law Enforcement Surcharge - \$25 Per Case	100%	14-1-212(A)	\$1575.00	K
KA	Municipal Criminal Justice Academy \$5 Surcharge (Terminated 6/30/16)	100%	14-1-240(A)		KA
OTHER ASSESSMENTS - STATE SHARE					
L	Municipal- 107.5%	68.84%	14-1-208	\$4803.15	L
LA	Municipal Traffic Education Program \$140 Application Fee	90.83%	17-22-350(C)		LA
M	TOTAL REVENUE DUE TO STATE TREASURER			\$ 7,065.15	M

PLEASE FILL IN THE AMOUNTS RETAINED BY YOUR OFFICE IN THE TABLE BELOW. THIS SECTION IS FOR REPORTING PURPOSES ONLY. DO NOT REMIT THESE AMOUNTS TO THE STATE TREASURER.

LINE	RETAINED BY MUNICIPAL FOR VICTIM SERVICES	%	CODE	AMOUNT RETAINED	LINE
N	Assessments-Municipal	11.16%	14-1-208	\$603.50	N
O	Surcharges-Municipal	100%	14-1-211	\$450.00	O
OA	Other Assessments-Municipal	9.17%	17-22-350(C)		OA
P	TOTAL RETAINED FOR VICTIM SERVICES			\$ 1,053.50	P

Comments: _____

Contact Person: _____ Telephone: _____

Contact Person Email: _____

I, Municipal Treasurer, certify that the foregoing information is true and accurate.

Municipal Treasurer Signature: Charlene Carter

Municipal Treasurer Email: charlene@travelersrestsc.com

*Note: This report is required by law to be filed monthly, on or before the 15th, by the Municipal Treasurer, even if there are no Collections.
Form can be emailed to court.fines@ato.sc.gov. If form is filed by fax, please confirm with Marty Woods (Phone: 803.734.2657) PRIOR to transmission.

Wade Hampton Building, 1200 Senate Street, Suite 214
Columbia SC, 29201

(803) 734-2101 | Court Fines Fax (803) 734-2161
www.treasurer.sc.gov

MUNICIPAL COURT REMITTANCE FORM FOR STATE'S PORTION OF REVENUE

To City Treasurer of Travelers Rest

For The Month Of NOVEMBER 2019

Municipal Court Cases

Total Fines		\$	<u>4,779.61</u>
Conviction Surcharges		\$	<u>450.00</u>
DUI Assessment		\$	<u>237.00</u>
DUS Assessment	\$		<u>300.00</u>
Insurance Fraud (See Form A)	\$		
Cruelty to Animals (See Form B)	\$		
Wildlife	\$		
Size & Weight	\$		
Carrier of Household Goods and Hazardous Waste	\$		
Other Assessments		\$	<u>5,581.65</u>

Transfer Cases from General Sessions Court

Fines	\$	<u></u>
Conviction Surcharge	\$	<u></u>
DUI Assessment	\$	<u></u>
Other Assessments	\$	<u></u>
Bond Estreatments	\$	<u></u>
TOTAL	\$	<u>11,348.26</u>

Signed J. Twitty
Municipal Judge

Date December 3, 2019

ATTACHMENT F

Total Amount Allocated to State	\$	<u>7,065.15</u>
Total Amount Allocated to Victim Assistance Fund	\$	<u>1,053.50</u>

Travelers Rest Building Permit Report

Summary Report By Month 2019

	19-Jan	19-Feb	19-Mar	19-Apr	19-May	19-Jun	19-Jul	19-Aug	19-Sep	19-Oct	19-Nov	YTD 2019
PERMITS ISSUED:												
RESIDENTIAL NEW CONSTRUCTION (SFD, Townhouse, Condo)	2	4	10	6	4	13	13	3	12	8	3	78
COMMERCIAL NEW CONSTRUCTION	0	0	0	0	0	0	1	0	1	0	0	2
OTHER NEW CONSTRUCTION	0	0	0	1	1	1	0	1	0	0	2	6
STAND ALONE PERMITS (Electrical/Mechanical/Plumbing)	2	2	4	4	1	5	0	7	2	3	3	33
SIGN PERMITS	0	2	1	5	2	2	3	3	2	1	0	21
RESIDENTIAL RENOVATION	0	1	3	2	1	0	4	2	2	5	1	21
COMMERCIAL RENOVATION	0	2	0	4	0	0	2	2	3	1	0	14
MOBILE HOMES	0	0	0	0	0	0	0	0	0	0	0	0
MOBILE HOMES Removed	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL PERMITS ISSUED	4	11	18	22	9	21	23	12	23	18	9	170
FEES COLLECTED:												
RESIDENTIAL NEW CONSTRUCTION (SFD, Townhouse, Condo)	\$1,719	\$5,345	\$13,021	\$9,892	\$6,394	\$14,503	\$16,378	\$4,724	\$13,071	\$10,167	\$4,764	\$99,978
COMMERCIAL NEW CONSTRUCTION	\$0	\$0	\$0	\$0	\$0	\$0	\$7,605	\$0	\$175	\$0	\$0	\$7,780
OTHER NEW CONSTRUCTION	\$0	\$0	\$0	\$35	\$34	\$161	\$0	\$60	\$0	\$0	\$308	\$598
STAND ALONE PERMITS (Electrical/Mechanical/Plumbing)	\$210	\$214	\$407	\$438	\$0	\$227	\$0	\$266	\$138	\$625	\$124	\$2,649
SIGN PERMITS	\$0	\$75	\$33	\$140	\$40	\$40	\$30	\$200	\$80	\$10	\$0	\$648
RESIDENTIAL RENOVATION	\$0	\$35	\$360	\$295	\$39	\$0	\$315	\$119	\$225	\$703	\$109	\$2,200
COMMERCIAL RENOVATION	\$0	\$11,763	\$0	\$2,536	\$0	\$0	\$6,309	\$1,899	\$1,726	\$208	\$0	\$24,441
MOBILE HOMES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PLAN REVIEW	\$2,356	\$2,608	\$0	\$1,399	\$0	\$770	\$3,562	\$0	\$688	\$22,723	\$0	\$22,723
TOTAL FEES COLLECTED	\$4,285	\$20,040	\$13,821	\$14,735	\$6,507	\$15,701	\$31,850	\$6,977	\$18,436	\$34,436	\$5,305	\$172,093
INSPECTIONS PERFORMED:												
ELECTRICAL	22	19	15	25	35	15	49	51	58	44	33	366
PLUMBING	14	13	17	22	27	21	38	63	42	53	37	347
MECHANICAL	14	13	14	19	13	11	41	64	67	61	44	361
BUILDING	21	17	22	32	36	29	67	62	67	61	26	440
MANUFACTURED HOMES	0	0	0	0	0	0	0	0	0	0	0	0
Certificates of Occupancy			6	9	2	1	1	7	7	11	13	57
MOBILE HOMES Removed			2	2	0	1	0	0	0	0	0	5
Demolition			2	2	0	0	0	0	0	0	0	4
TOTAL INSPECTIONS PERFORMED	71	62	78	111	113	78	196	214	240	230	153	1546

11/13/19

CITY OF TRAVELERS REST
PLANNING AND DEVELOPMENT COMMITTEE REPORT MINUTES
November 11, 2019 5 PM

Steve Waddell - Chairperson

1. Mr. Waddell called the meeting to order. Members present were: Grant Bumgarner, Kelly Byers, Brantly Vest.
Also present were: Brandy Amidon, Shaniece Criss, Jeff George, Eric Vinson, Charlene Carter, Patrea ST. John, Phillip Tate, Tim Kelley, Greg Robertson and Mac McMakin. The news media were notified and were not present.
2. Mr. Bumgarner made the motion to approve the minutes for September 9, 2019. Ms. Byers seconded the motion and carried unanimously.
3. Mr. Waddell made a recommendation to send rezoning request of 101 Center Street and/or map no. 049000300100 back to Planning Commission to review and discuss again. Mr. Vest made the motion to refer request back to Planning Commission and Mr. Bumgarner seconded the motion. The motion carried unanimously with the request to include Committee comments for Planning Commission.
4. Mr. Bumgarner made a motion to present to Council the text amendment for Neighborhood Developer Meetings. Ms. Byers seconded the motion.
5. Mr. Bumgarner made the motion to present to Council the text amendment for Townhouse Residential District. Mr. Vest seconded the motion.
6. Ms. Byers made a motion to present to Council a Resolution adopting the Downtown Master Plan with notes added. Mr. Bumgarner seconded the motion and carried unanimously.
7. Ms. Byers made the motion to Adjourn. Mr. Bumgarner seconded the motion and carried unanimously.

Reported by: Charlene Carter
Charlene Carter, CC&T

Reviewed by:
Eric Vinson
Eric Vinson, City Administrator

11/13/2019

CITY OF TRAVELERS REST
WAYS AND MEANS COMMITTEE REPORT MINUTES
November 11, 2019 5 PM

Grant Bumgarner – Chairperson

1. Mr. Bumgarner called the meeting to order.
Members present were: Grant Bumgarner, Jeff George, and Steve Waddell.
Also present were: Brandy Amidon, Shaniece Criss, Kelly Byers, Brantly Vest, Eric Vinson, Charlene Carter, Tim Kelley, Patrea St John, Josh Cross, Greg Robertson and Mac McMakin. The news media were notified and were not present.
2. Mr. Waddell made the motion to approve the minutes for October 7, 2019.
Mr. George seconded the motion and carried unanimously.
3. Mr. George made a motion to go into Executive Session to discuss contract for the sale of excess former City Hall rear property. Mr. Waddell made the second.

Mr. Waddell made the motion to return to regular committee. Mr. George made the second.
4. Mr. Bumgarner made the motion to forward contract to Regular Council meeting. Mr. Waddell made the second.
5. Mr. Waddell made the motion to adjourn the meeting. The motion was seconded by Mr. George and carried unanimously.

Reported by:

Charlene Carter Charlene Carter, CC&T

Reviewed by:

Eric Vinson Eric Vinson, City Administrator

**City Of Travelers Rest
Boards and Commissions Vacancies**

**Planning Commission members, 3 year terms
2 terms expiring**

- 1. Joel Burgess 12/31/2019**
- 2. Duncan Shirley 12/31/2019**
3. Dave Koss 12/31/2021
4. Susan Donkers-Franklin 12/31/2021
5. Don Watson 12/31/2021
6. Claudia Burns 12/31/2021
7. Murray Dodd 12/31/2022

Applicants for Planning Commission

1. Duncan Shirley
 2. Michelle Garrison
 3. Phillip Smith
 4. Larry Moore-also applied for BZA & Building Code Vacancy
-

Board of Zoning Appeals members, 3 year terms

- 1. Edward Kelly 12/31/2019**
- 2. Ben Klosowski 12/31/2019**
- 3. Mark Garrison 12/31/2019**
4. Lamar McCarrell 12/31/2020
5. Rebecca Cooper 12/31/2020

Applicants for BZA

1. Mark Garrison
2. Larry Moore

**Building Codes and Housing Board of Appeals, 3 year terms
1 term expiring**

- 1. Ben Cunningham**
2. Ron Finley 12/31/2020
3. Corey Satterfield 12/31/2021

Applicant for Building Code & Housing Board

1. Larry Moore

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING
December 19, 2019 6:00 P.M.
MINUTES**

Travelers Rest City Council conducted its Regular Council Meeting on December 19, 2019 at 6:00 p.m. The following members were present: Brandy Amidon, Mayor, Harvey Choplin, Mayor Pro-Tempore, Grant Bumgarner, Shaniece Criss, Kelly Byers, Jeff George, Steve Waddell, Rick Floyd and Brantly Vest. Also present were: Eric Vinson, City Administrator, Charlene Carter, City Clerk, Ben Ford, Police Chief, Phillip Tate, Public Works Director and Greg Robertson Fire Chief. The news media was notified and were not present for the meeting.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Brandy Amidon, Mayor called the meeting to order.
2. Council then recited the Pledge of Allegiance.

B. INVOCATION

1. The invocation was given by Council Member Mr. Steve Waddell.

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING(S)

1. Mr. Floyd made a motion to approve the minutes for the Regular Council Meeting held on November 21, 2019. The motion was seconded by Dr. Criss and carried unanimously.

D. PUBLIC HEARING

None.

E. CITIZEN PARTICIPATION

None.

F. ORDINANCE FOR SECOND READING

1. Mr. Waddell made a motion to consider second reading before Council of the Text Amendment to require Neighborhood Developer Meetings. The motion was seconded by Mr. Floyd and carried unanimously.
2. Mr. Waddell made a motion to consider second reading before Council of The Text Amendment to create a Townhouse Residential District. Mr. Eric Vinson, Administrator provided an overview for Council. The motion was seconded by Mr. Floyd and carried unanimously.

3. Mr. Bumgarner made a motion to consider second reading before Council of the ordinance O-21-19 to sell a 2.53 acres of Former City Hall property located at 6711 State Park Road. Mr. Choplin seconded the motion and Mr. Floyd and Ms. Byers voted no. The motion carried 7-2.

G. COMMITTEE REPORTS

1. Public Safety Committee – Rick Floyd

- a. Mr. Floyd provided information from Committee discussions.

2. Ways & Means Committee – Grant Bumgarner

- a. Mr. Bumgarner moved to accept the November Financial reports. The motion was seconded by Mr. Waddell and carried unanimously.

3. Public Works Committee – Kelly Byers

- a. Ms. Byers provided information from Committee discussions.

4. Planning & Development – Steve Waddell

- a. Mr. Waddell provided information from Committee.

H. RESOLUTIONS AND ORDINANCES FOR FIRST READING

I. OLD BUSINESS

None.

J. NEW BUSINESS

Highsmith and Highsmith, LLC Certified Public Accountants presented the Audit report for FY ending June 30, 2019. Council and Administration received bound copies for information and reference. Mr. Highsmith focused on the City's net position and the Statement of Activities. He determined the City's position was positive with revenues exceeding expenses. He validated the City's record keeping and accounting practices by stating records were accurate and provided to them for evaluation. He stated the retirement systems of SCRS and PORS had been assessed by using the GASB 54 reporting for an amount of \$3,687,889.


K. MISCELLANEOUS MATTERS

1. Mayor Amidon read and presented a Proclamation for Councilman Steve Waddell for his years of service and to honor his last meeting.
2. Mayor Amidon read and presented a Proclamation for Mr. Ben Cunningham for his years of service on the Planning Commission and Historical Society.
3. Mayor Amidon recognized Ms. Lisa Lark for all of her hard work on behalf the City for the Polar Express & Toy Drive.

Closing comments of appreciation from Dr. Criss for the Christmas parade and festival of lights as well as Councilmembers closing remarks to Councilman Waddell for his service and friendship.

L. Adjournment

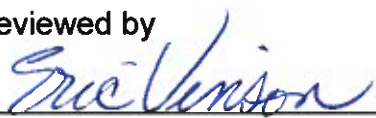
1. There being no other business to come before the Council, Mr. Waddell made a motion to adjourn. The motion was seconded by Mr. Bumgarner and carried unanimously.


Brandy Amidon, Mayor

Completed by


Charlene Carter, City Clerk & Treasurer

Reviewed by


Eric Vinson, City Administrator

**CITY OF TRAVELERS REST
COUNCIL MEETING
Thursday November 21, 2019 – 6:00 PM
AGENDA**

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Brandy Amidon, Mayor

B. INVOCATION

1. Councilmember Dr. Shaniece Criss

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

1. Regular Council Meeting-October 17, 2019

D. PUBLIC HEARING

1. None

E. CITIZEN PARTICIPATION

(speakers limited to 5 minutes)

F. ORDINANCES FOR SECOND READING

1. Consider second reading of the ordinance O-16-19 before Council to Rezone parcels 0496000203002 & 0496000203000 to FRD-Flexible Review District.

(Mr. Waddell)

G. COMMITTEE REPORTS

1. Public Safety Committee-Chairman Rick Floyd

- a. Committee report
- b. Review of monthly Public Safety report

2. Ways & Means Committee- Chairman Grant Bumgarner

- a. Committee report
- b. Approval of monthly financial report for October

3. Public Works Committee-Chairwoman Kelly Byers

- a. Committee report
- b. Review of monthly Public Works report

4. Planning and Development Committee-Chairman Steve Waddell

- a. Committee report
- b. Review of monthly Planning and Development report

H. RESOLUTIONS AND ORDINANCES FOR FIRST READING

1. Consider first reading before Council of the Text Amendment to require Neighborhood Developer Meetings.

(Mr. Waddell)

2. Consider first reading before Council of the Text Amendment to create a Townhouse Residential District.

(Mr. Waddell)

I. OLD BUSINESS

None

J. NEW BUSINESS

Consider Planning Commission applications to appoint one member for immediate Vacancy

Mayor Amidon

K. MISCELLANEOUS MATTERS

Swear in Mr. Joshua Lollis as a City of Travelers Rest Police Officer

Mayor Amidon

L. Adjournment

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING
November 21, 2019 6:00 P.M.
MINUTES**

Travelers Rest City Council conducted its Regular Council Meeting on November 21, 2019 at 6:00 p.m. The following members were present: Brandy Amidon, Mayor, Harvey Choplin, Mayor Pro-Tempore, Grant Bumgarner, Shaniece Criss, Kelly Byers, Jeff George, Rick Floyd and Brantly Vest. Also present were: Eric Vinson, City Administrator, Charlene Carter, City Clerk, Patrea St. John, Planning Director, Ben Ford, Police Chief, Phillip Tate, Public Works Director, Greg Robertson Fire chief, Mac McMakin, Assistant Fire Chief. The news media was notified and James Richardson from the Tribune was present for the meeting.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Brandy Amidon, Mayor called the meeting to order.
2. Mayor Amidon requested an item be added to the agenda.
Mr. Bumgarner made the motion to suspend Council Rules to add the Item and Mr. Waddell seconded the motion. The motion carried unanimously. First reading of the Ordinance O-21-19 or H-3 was added to the agenda.
3. Council then recited the Pledge of Allegiance.

B. INVOCATION

1. The invocation was given by Council Member Dr. Shaniece Criss.

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING(S)

1. Mr. Choplin made a motion to approve the minutes for the Regular Council Meeting held on October 17, 2019. The motion was seconded by Mr. Floyd and carried unanimously.

D. PUBLIC HEARING

None.

E. CITIZEN PARTICIPATION

None.

F. ORDINANCE FOR SECOND READING

1. Mr. Waddell made a motion for second reading of the

Ordinance O-16-19 to rezone parcels 0496000203002 and 096000203000 to FRD-Flexible Review District. Mr. Bumgarner made comments regarding the project. The motion was seconded by Mr. George. The Council voted 6 yes and 3 members voted no including Mr. Floyd, Ms. Byers and Dr. Criss.

G. COMMITTEE REPORTS

1. Public Safety Committee – Rick Floyd

- a. Mr. Floyd provided information from Committee discussions.

2. Ways & Means Committee – Grant Bumgarner

- a. Mr. Bumgarner moved to accept the October Financial Reports. The motion was seconded by Mr. Floyd and carried unanimously.

3. Public Works Committee – Kelly Byers

- a. Ms. Byers provided information from Committee discussions.

4. Planning & Development – Steve Waddell

- a. Mr. Waddell provided information from Committee discussions.

H. RESOLUTIONS AND ORDINANCES FOR FIRST READING

1. Mr. Waddell made a motion to consider first reading before Council of the Text Amendment to require Neighborhood Developer Meetings. The motion was seconded by Mr. George and carried unanimously.
2. Mr. Waddell made a motion to consider first reading before Council of the Text Amendment to create a Townhouse Residential District. Mrs. Patrea St. John, Planning Director provided an overview for Council. The motion was seconded by Ms. Byers and carried unanimously.
3. Mr. Bumgarner made a motion to consider first reading before Council of the ordinance O-21-19 to sell a 2.53 acres of Former City Hall property located at 6711 State Park Road. Mr. Vest seconded the motion and carried unanimously.

I. OLD BUSINESS

None.

J. NEW BUSINESS


Consider Planning Commission applications to appoint one member for immediate vacancy. After a tally of the votes, Mr. Choplin made a motion to appoint Mr. Murray Dodd to an immediate term November 21, 2019-December 31, 2019 and to a term beginning January 1, 2019-December 31, 2023. Mr. Floyd made the second and carried unanimously.

K. MISCELLANEOUS MATTERS

Mayor Amidon swore in Mr. Joshua Lollis as a City of Travelers Rest Police Officer

K. Adjournment

1. There being no other business to come before the Council, Mr. Bumgarner made a motion to adjourn. The motion was seconded by Mr. George and carried unanimously.


Brandy Amidon, Mayor

Completed by


Charlene Carter, City Clerk & Treasurer

Reviewed by


Eric Vinson, City Administrator

**CITY OF TRAVELERS REST
COUNCIL MEETING
Thursday October 17, 2019 – 6:00 PM
AGENDA**

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Brandy Amidon, Mayor

B. INVOCATION

1. Councilmember Kelly Byers

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

1. Regular Council Meeting-September 19, 2019

D. PUBLIC HEARING

1. None

E. CITIZEN PARTICIPATION

(speakers limited to 5 minutes)

F. ORDINANCES FOR SECOND READING

1. Consider second reading of ordinance O-14-19 to adopt FY 19-20 Fee Schedule and amend any and all previous Municipal Codes dictating specific fees.

(Mr. Bumgarner)

2. Consider second reading of ordinance O-15-19 and Resolution R15-19 to adopt the MASC Setoff Debt Collection Program to be applied to allow for Court payment plan options for the City.

(Mr. Bumgarner)

3. Consider second reading of the ordinance O-16-19 before Council to Rezone parcels 0496000203002 & 0496000203000 to FRD-Flexible Review District.

(Mr. Waddell)

4. Consider second reading of the ordinance O-17-19 before Council to Annex Parcel 0503020103501 and be Zoned RM-Multi-Family Residential

(Mr. Waddell)

5. Consider second reading of the ordinance O-18-19 before Council for a text amendment to the Zoning Ordinance to allow for Accessory Dwelling Units in Single Family Districts.

(Mr. Waddell)

G. COMMITTEE REPORTS

1. Public Safety Committee-Chairman Rick Floyd

- a. Committee report
- b. Approval of monthly Public Safety report

2. Ways & Means Committee- Chairman Grant Bumgarner

- a. Committee report
- b. Approval of monthly financial report for September

3. Public Works Committee-Chairwoman Kelly Byers

- a. Committee report
- b. Approval of monthly Public Works report

4. Planning and Development Committee-Chairman Steve Waddell

- a. No business came before the Committee for the month of October

5. Personnel Committee-Mayor Pro Tempore Choplin

- a. No business came before the Committee for the month of October

H. RESOLUTIONS AND ORDINANCES FOR FIRST READING

None

I. OLD BUSINESS

None

J. NEW BUSINESS

None

K. MISCELLANEOUS MATTERS

None

L. Adjournment

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING
September 19, 2019 6:00 P.M.
MINUTES**

Travelers Rest City Council conducted its Regular Council Meeting on September 19, 2019 at 6:00 p.m. The following members were present: Brandy Amidon, Mayor, Harvey Choplin, Mayor Pro-Tempore, Grant Bumgarner, Shaniece Criss, Kelly Byers, Rick Floyd, Jeff George, Steve Waddell and Brantly Vest. Also present were: Eric Vinson, City Administrator, Charlene Carter, City Clerk, Patrea St. John, Planning Director, Ben Ford, Police Chief, Phillip Tate, Public Works Director and Mac McMakin, Assistant Fire Chief. The news media was notified and James Richardson from the Tribune was present for the meeting.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Brandy Amidon, Mayor called the meeting to order.
Council then recited the Pledge of Allegiance.

B. INVOCATION

1. The invocation was given by Council Member Grant Bumgarner.

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING(S)

1. Mr. Choplin made a motion to approve the minutes for the Regular Council Meeting held on August 15, 2019. The motion was seconded by Mr. Floyd and carried unanimously.

D. PUBLIC HEARING

None.

E. CITIZEN PARTICIPATION

Ms. Krista Youngblood of 16 Tolar Rd Travelers Rest spoke on the matter before Council regarding The Trailside Town Homes proposal/development at 508 N. Main Street. Ms. Youngblood used the full five minutes and her concerns are included in the attached documents.

F. ORDINANCE FOR SECOND READING

None.

G. COMMITTEE REPORTS

1. Public Safety Committee – Rick Floyd

- a. Mr. Floyd moved to accept the monthly Public Safety Report for August as documented. The motion was seconded by Mr. Vest and carried unanimously.

2. Ways & Means Committee – Grant Bumgarner

- a. Mr. Bumgarner moved to accept the July and August Financial Reports. The motion was seconded by Mr. Choplin and carried unanimously.

3. Public Works Committee – Kelly Byers

- a. Ms. Byers moved to accept the monthly Public Works Report for August as documented. The motion was seconded by Dr. Criss and carried unanimously.

4. Planning & Development – Steve Waddell

- a. Mr. Waddell moved to accept the monthly report for Planning and Development as documented. The motion was seconded by Mr. Vest and carried unanimously.

5. Personnel Committee – Harvey Choplin

- a. The Personnel Committee had no report.

H. RESOLUTIONS AND ORDINANCES FOR FIRST READING

- 1. Mr. Bumgarner made a motion for reading of the Resolution R12-19 to apply for the MASC Hometown Economic Development Grant. The motion was seconded by Mr. Floyd and carried unanimously.
- 2. Mr. Bumgarner made a motion for reading of the Resolution R13-19 to adopt a Multi-county Industrial and Business Park with Greenville and Anderson Counties. The motion was seconded by Ms. Byers and carried unanimously.
- 3. Mr. Bumgarner made a motion for first reading of the Ordinance O-14-19 to adopt FY 19-20 Fee Schedule and amend any and all previous Municipal Codes dictating specific fees. The motion was seconded by Ms. Byers and carried unanimously.

4. Mr. Bumgarner made a motion for first reading of the Ordinance O-15-19 and Resolution R15-19 to adopt the MASC Setoff Debt Program to be applied to allow for Court payments plan options for the City. The motion was seconded by Mr. Choplin and carried unanimously.
5. Mr. Waddell made a motion for first reading of the Ordinance O-16-19 To rezone parcels 0496000203002 and 096000203000 to FRD-Flexible Review District.
After a significant discussion, responses by Council to the public comments and questions posed by Ms. Youngblood, The Mayor called for a second and was seconded by Mr. Bumgarner. The Motion had two no votes by Ms. Byers and Dr. Criss. The motion carried 7-2.
6. Mr. Waddell made a motion for first reading of the Ordinance O-17-19 to Annex parcel 050320103501 and be zoned RM-Multi-Family Residential. The motion was seconded by Mr. Bumgarner and carried unanimously.
7. Mr. Waddell made a motion for first reading of the Ordinance O-18-19 for a text amendment to the Zoning ordinance to allow Accessory Dwelling Units in Single Family Districts. The motion was seconded by Ms. Byers and carried unanimously.
8. Mr. Waddell made a motion for reading of the Resolution R14-19 to adopt The City of Travelers Rest Downtown Master Plan 2019. Ms. Byers seconded and Council was unanimous in the praise and excitement for the plan.

I. OLD BUSINESS

None.

J. NEW BUSINESS

None.

J. MISCELLANEOUS MATTERS

In Honor of Fire Prevention week October 6-12 the City received a Fire Prevention Kit from State Farm Insurance representatives Mr. Steve Borklund, Mr. Steve Waddell and Ms. Karen Balliet. The Fire department accepted the kit on behalf of the City.

K. Adjournment

1. There being no other business to come before the Council, Mr. Bumgarner made a motion to adjourn. The motion was seconded by Mr. George and carried unanimously.

Brandy Amidon, Mayor

Completed by

Charlene Carter
Charlene Carter, City Clerk & Treasurer

Reviewed by

Eric Vinson
Eric Vinson, City Administrator

STATE OF SOUTH CAROLINA)
)
COUNTY OF GREENVILLE)
)
CITY OF TRAVELERS REST)

ORDINANCE NO. 0-14-19

AN ORDINANCE TO AMEND SECTIONS 1.20.560, 1.28.070, 4.04.450, 4.04.460, AND 5.04.090 OF THE CITY CODE TO ESTABLISH A FEE SCHEDULE TO BE ADOPTED WITH THE ANNUAL BUDGET.

WHEREAS, uniform services fees and charges should be regularly updated and provided in a form that the public can readily determine the charge applicable to the particular service provided by the City.

WHEREAS, the most effective method to review and establish the uniform service fees and charges of the City is to review and establish them in conjunction with the adoption of the Annual Budget.

THEREFORE, BE IT ENACTED by the Travelers Rest City Council:

1. That Section 1.20.560 of the City Code (Fee for abandonment of streets, alleys and easements) is amended to state as follows:

An application fee shall be charged as set by City Council which may from time to time be amended by City Council in its annual budget unless otherwise amended by resolution or ordinance at other times.

2. That Section 1.28.070 of the City Code (Filing fees for city candidates) is amended to state as follows;

Candidates shall be required to pay a filing fee as set by City Council which may from time to time be amended by City Council in its annual budget unless otherwise amended by resolution or ordinance at other times.

3. That Section 3.05.010 and 3.05.020 of the City Code (Public works fee) is amended to state as follows;

3.05.010 Imposition of public works fee.

A public works fee as established by City Council is hereby imposed on each separate taxable parcel of improved real property located within the city limits of Travelers Rest.

3.05.020 Adjustments to public works fee.

The public works fee may from time to time be amended by City Council in its annual budget unless otherwise amended by resolution or ordinance at other times.

4. That Section 4.04.450 of the City Code (Septic tanks-permit fee) is amended to state as follows;

Before any permit for installation of a septic tank is issued, a fee in the amount as established by City Council shall be paid to the city, which fee may from time to time be amended by City Council in its annual budget unless otherwise amended by resolution or ordinance at other times.

5. That Section 4.04.460 of the City Code (Tap and Input Fees) shall be amended to state as follows;

- (a) Any person, firm or company applying for sewer service shall pay the the tap-in fees as established by City Council.
- (b) Any person, firm or company applying for sewer service shall pay the impact fees established by City Council.
- (c) These fees may from time to time be amended by City Council in its annual budget unless otherwise amended by resolution or ordinance at other times.

6. That Section 5.04.090 of the City Code (Plan checking Fees) is amended to state as follows; That Section 5.04.090 of the City Code (Fees)

- (a) Schedule of Permit Fees. On buildings, structures, electrical, gas, mechanical and plumbing systems or alterations requiring a permit, a fee for each permit shall be paid as required, in accordance with the schedule as established by City Council which may from time to time be amended by City Council in its annual budget unless otherwise amended by resolution or ordinance at other times.
- (b) Plan Review Fees. When a plan, certificate or use is required to be submitted, checked, certified or approved by the building code, zoning code, and applicable State and Federal Law, a plan review fee shall be paid at the time of submitting plans and specifications for review. Said plan review fees shall be in the amount set by City Council. This fee may from time to time be amended by City Council in its

**City of Travelers Rest Fee Schedule
FY 19-20**

ADMINISTRATION

- Election Filing Fee
 - Council Member \$180.00
 - Mayor \$240.00 Finance
- FOIA
 - Search/Retrieval/Redaction/Copying \$26.00/HR
 - Postage/Shipping FedEx/UPS/USPS Rates
- Copies:
 - Paper Records – Black/White \$0.20/Page
 - Paper Records – Color \$0.30/Page
 - Paper Records, Legal Size – Black/White \$0.50/Page
 - Paper Records, Legal Size – Color \$0.60/Page
 - Paper Records, Ledger Size – Black/White \$0.75/Page
 - Paper Records, Ledger Size – Color \$1.00/Page
 - CD's, DVD's, or other Electronic, Media) \$26.00/Hour
- Returned Check Fee \$25.00
- Credit Card Processing Fee 4%

POLICE DEPARTMENT

- Fingerprints \$10.00
- Identification photograph \$12.00
- Police Reports \$6.00
- Other Reports \$1.00/page
- Local criminal record check (for non-law enforcement personnel) \$6.00
- CD's, DVD's, or other Electronic, Optical or Magnetic Media) \$26.00/Hour
- Towing Fees
 - Collision Tow
 - Class A \$200
 - Class B. \$225.00
 - Class C. \$473.00/ hr
 - Non-Collision, Arrest/Stranded
 - Class A. \$130.00
 - Class B. \$155.00
 - Class C. \$473.00/hr
- Towing Storage Fees – \$20.00/day

PLANNING/DEVELOPMENT

- Rezoning Application Fees:
- Single Family Residential: Base Fee \$100.00
 - (2 Acres) \$110.00
 - (3 Acres) \$120.00
 - (4 Acres) \$130.00

**City of Travelers Rest Fee Schedule
FY 19-20**

- (5 Acres) \$140.00
 - (6 Acres) \$150.00
 - (7 Acres) \$160.00
 - (8 Acres) \$170.00
 - (9 Acres) \$180.00
 - (10 Acres) \$190.00
 - Greater than 10 acres \$200.00
- **Multi-family Residential: Base Fee \$200.00**
 - (2 Acres) \$210.00
 - (3 Acres) \$220.00
 - (4 Acres) \$230.00
 - (5 Acres) \$240.00
 - (6 Acres) \$250.00
 - (7 Acres) \$260.00
 - (8 Acres) \$270.00
 - (9 Acres) \$280.00
 - (10 Acres) \$290.00
 - Greater than 10 acres \$300.00
- **Non-Residential:**
 - Base Fee \$250.00
 - (2 Acres) \$260.00
 - (3 Acres) \$270.00
 - (4 Acres) \$280.00
 - (5 Acres) \$290.00
 - (6 Acres) \$300.00
 - (7 Acres) \$310.00
 - (8 Acres) \$320.00
 - (9 Acres) \$330.00
 - (10 Acres) \$340.00
 - Greater than 10 acres \$350.0
- **PD (Planned Development) \$250.00 - \$350.00**
- **FRD (Flexible Review District) \$250.00 - \$350.00**
- **Board of Appeals \$100.00**
- **Final Development Plan \$25.00**
- **Final Development Plan Revisions \$25.00**

BUILDING DEPARTMENT

- **Plan Review Fee ½ Total Permit Fees plus \$150.00 Plan Check Fee**
- **Plan Check Fees**
 - **Occupancy Permit (when plans required) \$150.00**
 - **Demolition (when plans required) \$150.00**
 - **Signs (when plans required) \$150.00**
 - **Site Plan \$150.00**
- **Sign Permit \$10.00**

**City of Travelers Rest Fee Schedule
FY 19-20**

Building and Trade Permit Fees

TOTAL VALUATION	FEE
\$1,000 and less	Base permit fee \$30.
\$1,000 to \$50,000	\$30. base permit fee + \$5. for each additional thousand or fraction thereof, to and including \$50,000.
\$50,000 to \$100,000	\$275. base permit fee + \$4. for each additional thousand or fraction thereof, to and including \$100,000.
\$100,000 to \$500,000	\$475. base permit fee + \$3. for each additional thousand or fraction thereof, to and including \$500,000.
\$500,000 and up	\$1,675. base permit fee + \$2. for each additional thousand or fraction thereof.

PUBLIC WORKS/CODE ENFORCEMENT

- Public Works Fee – (Billed on TAX BILL) \$20/Year
- Street, Alley, Easement Abandonment \$500.00
- Sewer User Fee
 - Residential \$10.00/month
 - Commercial \$20.00/month
- Sewer Capacity Evaluation \$150.00
- Septic Tank \$100.00
- Sewer Impact Fees
 - Industrial \$4,800.00 and \$1,200.00 for each 400 gallons/day
 - Industrial (Multi-unit) \$4,800 per unit and \$1,200.00 for each 400 gallons/day
 - Commercial/Office \$2,400 and \$1,200.00 for each 400 gallons/day
 - Commercial/Office (Multi-unit) \$2,400 per unit and \$1,200.00 for each 400 gallons/day
 - Multi-family Residential \$1,200.00 per unit and \$1,200.00 for each 400 gallons/day
 - Single family Residential \$1,200.00
- Sewer Tap Fees
 - Industrial \$1,000.00
 - Industrial (Multi-Unit) \$1000 for first unit and \$500 for each additional unit
 - Commercial/Office \$800.00
 - Commercial/Office (Multi-unit) \$800.00 for first unit and \$400 for each additional unit
 - Multi-dwelling Residential \$400 for first unit and \$200 per unit for each additional unit
 - Single family Residential \$400.00
- Animal Control:
 - \$35.00 (1st offense)
 - \$40.00 (2nd offense)
 - \$50.00 (3rd offense)
 - \$60.00 (4th offense)
 - \$200.00 5th offense)
 - \$500.00 (6th offense)
- Kennel Fee \$5.00/day

**City of Travelers Rest Fee Schedule
FY 19-20**

RENTALS:

- Community Room Meeting Room \$125 for 2hrs – then \$50.00/hr
- Farmers Market Pavilion: \$400.00 for ½ day (includes festival lawn)
- Amphitheater: \$400.00 for ½ day

***Non – Profit organizations may receive 50% off all rentals.

****1/2 Rental Fee – Refundable Deposit

STATE OF SOUTH CAROLINA)

COUNTY OF GREENVILLE)

ORDINANCE NO. O-15-19

CITY OF TRAVELERS REST)

RELATING TO THE RECOVERY OF COLLECTION COSTS AS A PART OF
DELINQUENT DEBTS COLLECTED PURSUANT TO THE SETOFF DEBT COLLECTION
ACT

WHEREAS, the City of Travelers Rest is a claimant agency as defined in the Setoff Debt Collection Act, S.C. Code Ann. § 12-56-10, et seq. (the Act) and is therefore entitled to utilize the procedures set out in the Act to collect delinquent debts owed to the City of Travelers Rest;

AND WHEREAS, "delinquent debt" is defined in the Act to include "collection costs, court costs, fines, penalties, and interest which have accrued through contract, subrogation, tort, operation of law, or any other legal theory regardless of whether there is an outstanding judgment for that sum which is legally collectible and for which a collection effort has been or is being made;"

AND WHEREAS, the City of Travelers Rest has contracted with the Municipal Association of South Carolina to submit claims on its behalf to the SC Department of Revenue pursuant to the Act;

AND WHEREAS, the Municipal Association of South Carolina charges an administrative fee for the services it provides pursuant to the Act;

AND WHEREAS, the administrative fee charged by the Municipal Association of South Carolina is a cost of collection incurred by the City of Travelers Rest that arises through contract, and is therefore properly considered as a part of the delinquent debt owed to the City of Travelers Rest as that term is defined in the Act;

AND WHEREAS, the City of Travelers Rest also incurs internal costs in preparing and transmitting information to the Municipal Association, which costs are also collection costs that are a part of the delinquent debt owed to the City of Travelers Rest;

AND WHEREAS, the City of Travelers Rest may desire to recover its internal costs of collection by adding such costs to the delinquent debt;

NOW THEREFORE, be it enacted by the Mayor and Council of the City of Travelers Rest as follows:

1. The City of Travelers Rest may impose a collection cost of up to \$25.00 to defray its internal costs of collection for any delinquent debts that are sought to be collected pursuant to the provisions of the Setoff Debt Collection Act, S.C. Code Ann. § 12-5610 et. seq. This cost is hereby declared to be a collection cost that arises by operation of law and shall be added to the delinquent debt and recovered from the debtor.

2. The City of Travelers Rest hereby declares that the administrative fee charged by the Municipal Association of South Carolina is also a collection cost to the City/Town, which shall also be added to the delinquent debt and recovered from the debtor.

3. All Ordinances in conflict with this Ordinance are hereby repealed.

4. This Ordinance shall be effective on the date of final reading, provided however, that this ordinance is declared to be consistent with prior law and practice and shall not be construed to mean that any fees previously charged to debtors as costs of collection under the Act were not properly authorized or properly charged to the debtor.

Mayor

Attest: _____
City Clerk

Reviewed: _____
City Administrator

First Reading Approval: _____

Final Reading Approval: _____

RESOLUTION R14-19

TO AUTHORIZE THE MUNICIPAL ASSOCIATION OF SOUTH CAROLINA TO ACT AS CLAIMANT AGENCY FOR THE COLLECTION OF DEBT ON BEHALF OF CITY OF TRAVELERS REST IN ACCORDANCE WITH THE SETOFF DEBT COLLECTION ACT.

WHEREAS, the Setoff Debt Collection Act (S.C. Code Ann. §12-56-10) allows the South Carolina Department of Revenue to render assistance in the collection of debt owed to political subdivisions of the State; and

WHEREAS, the Municipal Association of South Carolina will act as a claimant agency as provided by S.C. Code Ann. §12-56-10 for political subdivisions in South Carolina; and

WHEREAS, the City of Travelers Rest desires to participate in the Setoff Debt Collection Program of the Municipal Association;

Now, Therefore, Be It

RESOLVED, that the City of Travelers Rest authorizes the City Administrator to enter into an agreement with the Municipal Association of South Carolina for the collection of debt owed City of Travelers Rest.

BE IT FURTHER RESOLVED, that the City of Travelers Rest indemnifies the Municipal Association of South Carolina to the extent permitted by law against any injuries, actions, liabilities or proceedings arising from performance under the setoff debt provisions.

Resolved by the Travelers Rest City Council this _____ day of _____,
2019.

Attest:

City Clerk

Reviewed:

City Administrator

Using a 1992 amendment to the Setoff Debt Collection Act, the Association compiles and forwards to the Department of Revenue each December a database of delinquent accounts and debts owed to participating municipalities.

Participants of the Municipal Association of South Carolina's Setoff Debt Collection Program submit claims to the Association who forwards them to the Department by December 1 each year. The Department of Revenue only accepts social security numbers not taxpayer identification numbers. Therefore, all claims submitted by participants must include the debtor's social security number.

The Department matches the claims list with the refunds due to taxpayers. If there is a match, the Department sets off the debt, notifies the taxpayer of the setoff, and forwards the amount collected to the Association, which then forwards the amount collected, minus an administrative fee of \$25 per offset to the entity making the claim. The Department also collects \$25 from the debtor for every successful setoff. These collection costs are charged in addition to the original debt amount.

Participants must notify debtors in writing both before the Association can submit the information to the Department of Revenue and after a debtor's income tax refund is setoff. If the debtor wishes to contest the setoff, he must file a written protest within 30 days of the date of the initial notification letter. Participants must also appoint a hearing officer who has the authority to decide a protest in favor of either the debtor or the entity. Participants must notify the Department of the hearing officer's name, address and telephone number.

After an informal hearing, the hearing officer may decide the setoff amount was in error. The participant must refund the appropriate amount to the taxpayer. If the participant determines it is not entitled to any of the setoff, it must refund the entire amount, including the administrative fees of the Department of Revenue and Municipal Association. The participant must refund administrative fees from its own funds and is required to pay interest to the taxpayer.

Questions about the Setoff Debt Collection Program

1. What is a debtor?

A debtor is any individual having a delinquent debt or account with any claimant agency which has not been adjusted, satisfied or set aside by court order or discharged in bankruptcy. (*Setoff Debt Collection Act, S.C. Code Section 12-56-20*)

2. What constitutes a delinquent debt?

A delinquent debt is any sum due and owed any claimant agency. It includes the collection costs, court costs, fines, penalties and interest which have accrued through contract, subrogation, tort, operation of law, or any other legal theory regardless of whether there is an outstanding judgment for the sum which is legally collectible and for which a collection effort has been or is being made. (*Setoff Debt Collection Act, S.C. Code Section 12-56-20*)

Examples: delinquent property taxes, rent, utility bills, parking fines, tuition fees, garbage fees, property damage costs, etc.

3. Can both the Municipal Association and participant collect a reasonable fee through setoff in addition to the original debt amount?

Yes. The Municipal Association charges an administrative fee of \$25. Participants can charge an administrative fee up to \$25. The system adds these fees to the original debt amount.

4. Can other means of collection such as a collection agency, be used while the debt is pending setoff by the Department of Revenue?

Yes. If the debt is collected by other means, the participant must immediately post the payment in the Setoff Debt system so that it can be submitted to the Department of Revenue.

5. How long is the list of debtors current?

One tax year. The Department of Revenue matches the list of claims submitted by the Association against the refunds due for that tax year. Each December, participants submit a new list of debtors through the Municipal Association to the Department of Revenue.

6. What happens if a debtor files bankruptcy?

In the event you receive notice that a debtor is in bankruptcy and the debt is dismissed, it cannot be setoff.

7. Should I accept payments after January 1?

Yes, the debtor's state refund may not cover the entire debt amount. Instruct the debtor to wait four to six weeks before filing his income tax return. This will lessen the chance of the debt being offset before the payment is recognized. Some participants have a written disclaimer that states the debtor has been informed to wait four to six weeks before filing his tax return. If he files before that time, the participant will not refund any fees incurred from a setoff. Have the debtor date and sign the disclaimer.

8. What should I do if a debtor is owed a refund?

If a debtor is owed a refund because his refund was setoff in error, do not wait until receiving a disbursement from the Association to issue the refund. Based on legal advice, the Association recommends issuing the refund immediately.

RESOLUTION R 15-19

TO AUTHORIZE THE MUNICIPAL ASSOCIATION OF SOUTH CAROLINA TO ACT AS CLAIMANT AGENCY FOR THE COLLECTION OF DEBT ON BEHALF OF CITY OF TRAVELERS REST IN ACCORDANCE WITH THE SETOFF DEBT COLLECTION ACT.

WHEREAS, the Setoff Debt Collection Act (S.C. Code Ann. §12-56-10) allows the South Carolina Department of Revenue to render assistance in the collection of debt owed to political subdivisions of the State; and

WHEREAS, the Municipal Association of South Carolina will act as a claimant agency as provided by S.C. Code Ann. §12-56-10 for political subdivisions in South Carolina; and

WHEREAS, the City of Travelers Rest desires to participate in the Setoff Debt Collection Program of the Municipal Association;

Now, Therefore, Be It

RESOLVED, that the City of Travelers Rest authorizes the City Administrator to enter into an agreement with the Municipal Association of South Carolina for the collection of debt owed City of Travelers Rest.

BE IT FURTHER RESOLVED, that the City of Travelers Rest indemnifies the Municipal Association of South Carolina to the extent permitted by law against any injuries, actions, liabilities or proceedings arising from performance under the setoff debt provisions.

Resolved by the Travelers Rest City Council this _____ day of _____,
2019.

Attest:

City Clerk

Reviewed:

City Administrator

STATE OF SOUTH CAROLINA)

COUNTY OF GREENVILLE)

ORDINANCE NO. O-16-19

CITY OF TRAVELERS REST)

AN ORDINANCE TO PROVIDE FOR THE REZONING OF THE PROPERTY LOCATED AT 508 N MAIN ST., TRAVELERS REST. TMS NUMBER 0496000203002 and 0496000203000 FROM R-15 RESIDENTIAL DISTRICT TO FRD FLEXIBLE REVIEW DISTRICT.

WHEREAS, BRAYMACTR LLC acting as agent Christopher Shawn Conway filed an application (TR 19-02) with the City of Travelers Rest to amend the zoning classification, , from R-15 Residential to FRD, Flexible Review District. The property is located in the City of Travelers Rest and can be identified by Greenville County Tax Map #0496000203002 and 0496000203000,.

WHEREAS, heretofore, the Travelers Rest Planning Commission met and made recommendation to the City Council concerning rezoning the property as described; and

WHEREAS, City Council in its own judgement considered the recommendation of the Travelers Rest Planning Commission and determined to grant the request of the applicant and rezone the property to Flexible Review District and finds the requirements of the *South Carolina Code Annotated*, Section 6-29-760 (supplement 2001) and other applicable laws have been met in the presentation of the petition to the City Council.

THEREFORE, the City Council of the City of Travelers Rest hereby ordains:

1. The property of BRAYMACTR LLC and Christopher Shawn Conway, located at 508 N. Main St. in the City of Travelers Rest, Greenville County Tax Map 0496000203002 and 0496000203000 shall be rezoned from R -15 Residential to FRD, Flexible Review District.

DONE, RATIFIED AND PASSED this ____ day of _____, 2019.

Brandy Amidon, Mayor

ATTEST:

Charlene Carter
City Clerk, Treasurer

REVIEWED:

Eric Vinson
City Administrator

Introduced: Steve Waddell

Public Hearing: 8/27/19

First Reading:

Second Reading:



M E M O R A D U M

TO: City Council

FROM: Patrea St John, Planning Director

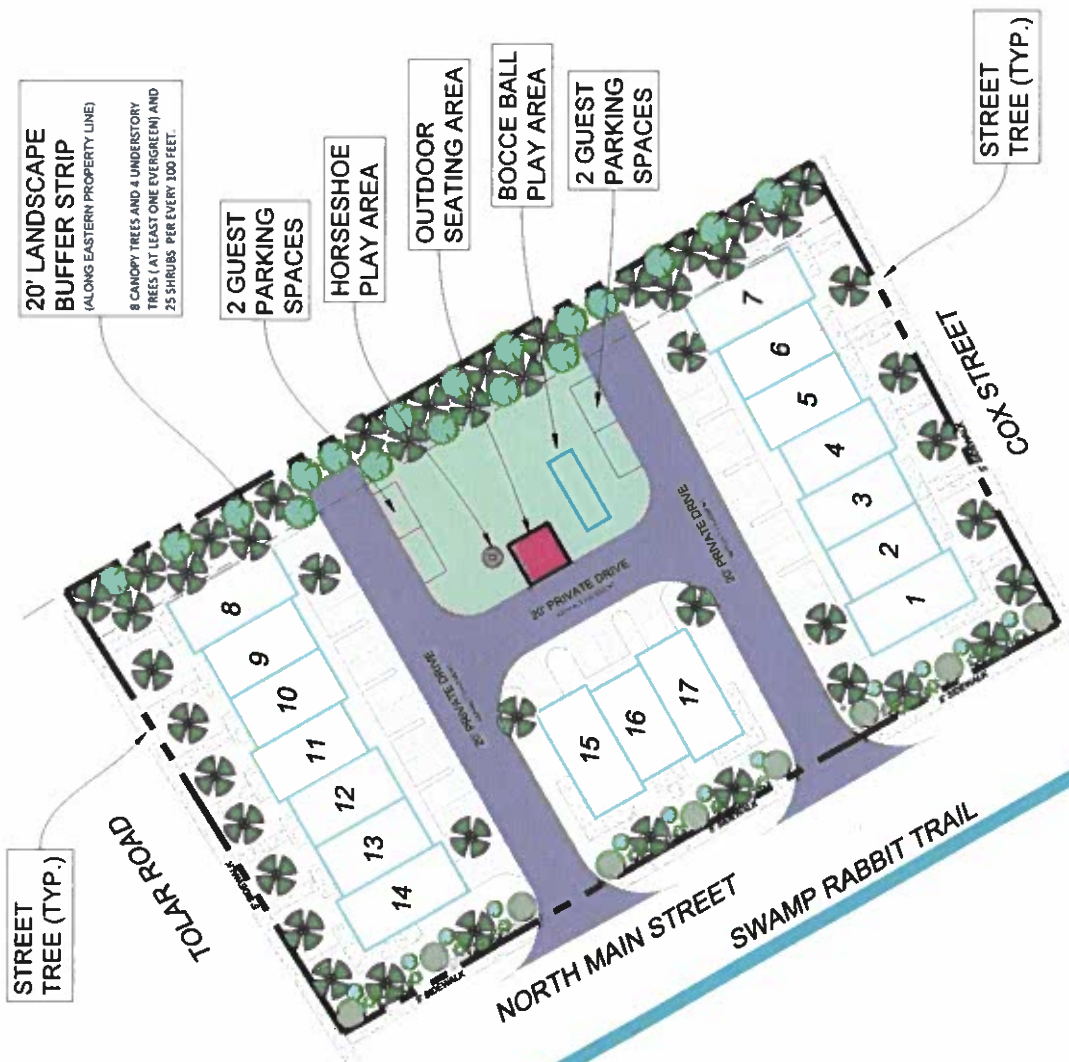
DATE: October 14, 2019

SUBJECT: Trailside Townhomes Revised Site Plan

The applicant for the Trailside Townhomes has submitted a revised Site Plan addressing some of the concerns expressed by the public.

Specifically,

- Added 4 guest parking spaces internal to the site, this is in addition to the required 2 spaces per unit.
- Indicates a 20' landscape buffer along the eastern property with a minimum of 8 canopy trees, 4 understory trees 9 at least one evergreen) and 25 shrubs per every 100 feet. A landscape plan will be required as part of the Final Development Plan.
- Highlighting a commons amenity area with a seating area and play areas.



OUTDOOR SEATING AREA



OUTDOOR BOCCE/HORSEHOE GAME AREA

STATE OF SOUTH CAROLINA)

COUNTY OF GREENVILLE)

ORDINANCE NO. O-17-19

CITY OF TRAVELERS REST)

AN ORDINANCE TO ANNEX CERTAIN PROPERTY LOCATED ON HAWKINS ROAD AND TO ASSIGN A ZONING CLASSIFICATION TO THIS PROPERTY TMS # 0503020103501.

WHEREAS, Whitaker TR/LLC and ACCESS Realty has filed an application (TR 19-03) with the City of Travelers Rest to annex and amend the zoning classification for the property TMS # 0503020103501. The property is currently located in Greenville County, outside the municipal boundary of the City of Travelers Rest and is zoned RM Multi Family. The requested zoning is RM, Residential Multi Family District. The property owner has requested annexation into the City of Travelers Rest.

WHEREAS, the petition for annexation and request to zone was reviewed by the Travelers Rest Planning Commission and was subject of a public hearing on August 27th , 2019, preceded by a public notice of such public hearing and the Travelers Rest Planning Commission met and made recommendation to the City Council concerning the annexation and rezoning the property as described; and

WHEREAS, City Council in its own judgement considered the recommendation of the Travelers Rest Planning Commission and determined to grant the request of the applicant and annex and zone the property to RM Residential Multi Family District and finds the requirements of the *South Carolina Code Annotated*, Section 6-29-760 (supplement 2001) and other applicable laws have been met in the presentation of the petition to the City Council.

THEREFORE, the City Council of the City of Travelers Rest hereby ordains:

1. The property of Whitaker TR LLC located on Hawkins Rd. Greenville County Tax Map 0503020103501 and shall be annexed and zoned RM, Residential Multi Family and the zoning map shall be so amended.

DONE, RATIFIED AND PASSED this ____ day of ____ 2019.

Brandy Amidon, Mayor

ATTEST:

Charlene Carter
City Clerk, Treasurer

REVIEWED:

Eric Vinson
City Administrator

Introduced: Steve Waddell

Public Hearing & Planning Commission: 8/27/19

First Reading:

Second Reading

STATE OF SOUTH CAROLINA)

COUNTY OF GREENVILLE)

ORDINANCE NO. O-18-19

CITY OF TRAVELERS REST)

**AN ORDINANCE AMENDING THE ZONING ORDINANCE WITH TO INCLUDE
ACCESSORY STRUCTURES AND ACCESSORY DWELLING UNITS.**

**The following text is adopted as Section 6:21, Accessory Structures and
Accessory Dwelling Units.**

6:21 Accessory Structures

6:21.1 General Purpose and intent

(1) All accessory structures shall conform to the applicable requirements of this chapter. The provisions of this section establish additional requirements and restrictions for these uses and structures. Except as otherwise provided in this chapter, any accessory uses or accessory structures shall be treated as a permitted use in the zoning district in which it is located in connection with any lawfully established principal use or structure. Any accessory use or structure may be approved in conjunction with approval of the principal use or structure.

6.21.2 General Standards for all Accessory Structures

The following standards apply to accessory structures located in all districts.

(1) Setback and yard requirements.

a. Except as otherwise provided in this chapter, any accessory uses and structures shall not be located within any required setback area.

(2) Specific Standards

a. Accessory Structures must abide by the International Building Code

b. Accessory structures shall not exceed 20 feet in height

c. Accessory structures shall not exceed 50% of total floor area of the principal structure

d. Accessory structures, except for detached garages shall be located only in side or rear yards for non-corner lots and not in front of the principal structure. Accessory structures, including detached garages, located in side yards of corner lots whose rear or side yards are adjacent to a front yard of the adjacent lot shall maintain a setback equivalent to the front yard setback of the adjacent lot. Detached garages may be located in front of the principal structure if it

is determined by the Zoning Administrator that practical difficulties exist for garage location in side or rear yards due to topography, lot width or other physical factors.

Sec. 6.22- Accessory Dwelling Units

6.22.1 General purpose and intent.

- (1) The purpose of the accessory dwelling unit provision is to allow the efficient use of existing housing stock, parcels of land and community infrastructure, and to increase the number and variety of residential units while respecting the scale and character of existing neighborhoods.

6.22.2 General Standards for all Accessory Dwelling units

The following standards apply to accessory dwelling units located in all single family residential districts and comply with Article 6, Section 6.20.

- (a) An accessory dwelling unit shall be located only on a residential lot containing one single-family detached structure. The residential lot may contain other accessory structures as provided in this ordinance.
- (b) Only one accessory dwelling unit shall be permitted per single-family detached dwelling.
- (c) Accessory dwelling units shall not be considered as additional dwelling units for the purpose of determining minimum lot size or maximum density.

6.22.3 Specific Standards.

- (1) Accessory dwelling units may occupy conforming existing accessory structures or lawfully created non-conforming primary residential structures. The maximum size of the accessory dwelling unit shall be determined based on the following:
 - (a) A detached accessory dwelling unit:
 - (i) Area—May not exceed:
50% percent of the total floor area of the primary dwelling unit.
 - (ii) Height—the height of a detached accessory dwelling unit may not exceed 20 feet.
 - (b) An attached accessory dwelling unit (located within the same structure as the primary dwelling unit with shared foundation, exterior walls and roof):
 - (i) Area—May not exceed:
70% percent of the total floor area of the primary dwelling unit, or
1,000 square feet.
 - (ii) Height—the height of an attached accessory dwelling unit will be governed by the height requirements for the residential structure.
- (2) The property owner must maintain a permanent residence in either the primary or secondary structure.
- (3) The Accessory Dwelling Unit must be goverend by the International Building Code.

6.22.3 Parking.

(1) Parking for the primary dwelling unit must be maintained or replaced on site. Parking for the accessory dwelling unit shall be provided at a rate of one parking space per accessory dwelling unit if off-street parking is required for the primary residential unit. This parking space(s) shall be located to the side or rear of the primary residential unit, outside of the front setback area. Parking must comply with Article 6, Section 6.9

DONE, RATIFIED AND PASSED this _____ day of _____, 2019.

Brandy Amidon, Mayor

ATTEST:

Charlene Carter
City Clerk, Treasurer

REVIEWED:

Eric Vinson
City Administrator

Introduced: Steve Waddell

Public Hearing: 8/27/19

First Reading:

Second Reading:

G-1

The Public Safety Committee met and received the monthly report on October 7, 2019. The following items were reviewed and discussed for information:

- The Police and Fire department each received a donation award of \$1500.00 from Walmart
- The Police and Fire departments discussed staff numbers and call logs
- The Building Permit report has been updated from January 1 to present

G 1-b

Proposed Motion – Rick Floyd

I move to accept the monthly reports for September as presented.

10/07/2019

CITY OF TRAVELERS REST
PUBLIC SAFETY COMMITTEE REPORT MINUTES
October 7, 2019 5 PM

Rick Floyd- Chairperson

1. Mr. Choplin called the meeting to order.
Members present were: Harvey Choplin, Brantly Vest and Steve Waddell.
Also present were: Brandy Amidon, Grant Bumgarner, Shaniece Criss, Jeff George, Kelly Byers, Eric Vinson, Charlene Carter, Greg Robertson and Ben Ford. Greenville News representative Angela Davis was present.

2. Mr. Vest made a motion to approve September 9, 2019 meeting minutes.
Mr. Waddell seconded the motion and carried unanimously.

3. The Public Safety reports for the month of September were reviewed.

Fire Chief Robertson answered questions regarding fire departments calls increasing and demands for future growth. He mentioned the newest member will graduate this evening and personnel is at full capacity.

Police Chief Ford answered questions regarding public safety reports. He discussed being one officer short. He discussed some ideas to reach out to minority candidates.

The Walmart grant was also discussed and will be split between the Police and fire departments at \$1500.00 each.

The Building Permit report was provided. The recorded numbers for Jan-Sept and have been evaluated and adjustments have been made for accuracy.

Mr. George asked if there was any comments or discussion for the reports labeled Municipal Court. No discussion pursued.

4. Mr. Waddell made the motion to adjourn the meeting. The motion was seconded by Mr. George and carried unanimously.

Reported by:

_____ Charlene Carter, CC&T

Reviewed by:

_____ Eric Vinson, City Administrator

Travelers Rest Fire Dept.

Travelers Rest, SC

This report was generated on 10/2/2019 11:26:10 AM



Total Training Hours per Personnel by Date Range

Personnel: All Personnel | Start Date: 09/01/2019 | End Date: 09/30/2019

Personnel Name	Total hours
Almeida, Josh C	12:00
Carter, Lee	54:00
Gilstrap, Matt W	18:00
Herman, Larry Dean	18:00
Kelly, Christian B	18:00
Little, Adam C	16:00
McCarson, Brad C	16:00
McMakin, James E	10:00
Owen, Patricia A	16:00
Perkins, Lee A	15:00
Robertson, Gregory W	8:00
Shupe, Jacob C	12:00
Smith, Christopher L	13:00
Zylstra, Alex	5:00

Count of Personnel : 14

Total Agency Training Hours: 324:00

Completed and Reviewed classes only. This report pulls training hours from the Training Code Hours field on the Info Page.



Travelers Rest Fire Dept.

Travelers Rest, SC

This report was generated on 10/2/2019 11:27:48 AM



Occupancies Inspected for Date Range

Start Date: 09/01/2019 | End Date: 09/30/2019

OCCUPANCY	ID	ADDRESS	ZONE	LAST INSPECTION
Accelerated Physical Therapy	450	8 S Poinsett HWY		09/05/2019
Calvary Chapel	316	123 N Poinsett HWY		09/25/2019
Chicora Alley	560	117 N Poinsett HWY	Downtown	09/25/2019
Cresswell And Edwards Llc	373	320 Poplar Street EXT #A		09/25/2019
Cross Creek Timber	575	115 N Poinsett HWY		09/25/2019
Edward Jones	478	6725 State Park RD #C		09/05/2019
Hare & Field	438	317 S Main ST		09/05/2019
Jo Mars Florist	317	125 N Poinsett HWY		09/25/2019
Johnson Funeral Home	313	113 N Poinsett HWY		09/25/2019
Kentucky Fried Chicken	482	6500 State Park RD		09/06/2019
Loftis Printing	433	301 S Main ST		09/05/2019
Poinsett Car Wash And Self Storage	323	208 N Poinsett HWY		09/25/2019
Resurrection Power & Ministry	315	121 N Poinsett HWY		09/25/2019
Salon at South Poinsett	581	28 S POINSETT HWY		09/05/2019
Sunshine House	480	6805 State Park RD		09/05/2019
Susan Tankersley Family Therapy	594	6715 State Park RD		09/26/2019
Sushi Yama	580	319 S Main ST		09/05/2019
Travelers Rest Internal Medicine	449	6 S Poinsett HWY		09/05/2019
TReats llc	523	305 S Main ST		09/05/2019
United Community Bank	380	570 Roe Center CT		09/25/2019

of Occupancies Inspected: 20

% Occupancies Inspected: 3.99

Included occupancies are those that have a LOCKED inspection on record for the date range provided.



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Travelers Rest Fire Dept.

Travelers Rest, SC

This report was generated on 10/2/2019 11:25:33 AM



Fuel Usage for Vehicle Number for Apparatus for Date Range

Apparatus: All Apparatus | Vehicle(s): All Vehicles | Start Date: 09/01/2019 | End Date: 09/30/2019

COMPLETED DATE	DONE BY	HOURS	MILES	FUEL VOLUME	DEF VOLUME	COST	COMPLETED NOTES
Apparatus: AC-85 Vehicle: 2005 F-150							
09/04/2019	Lee Carter		80175.0	23.70			
09/25/2019	Adam Little		80622.0	25.00			
09/28/2019	Adam Little		80733.0	11.00			
		0.00	558.00	59.70			
Apparatus: B-85 Vehicle:							
09/09/2019	Matt Gilstrap		38002.0	15.50			
09/16/2019	Adam Little		38069.0	9.00			
09/23/2019	Matt Gilstrap		38130.0	10.00			
		0.00	128.00	34.50			
Apparatus: C-85 Vehicle: 2011 F150							
09/09/2019	Matt Gilstrap		60659.0	14.00			
09/16/2019	Patricia Owen		60776.0	11.00			
		0.00	117.00	25.00			
Apparatus: E-85 Vehicle: 2003 KME Pumper							
09/02/2019	Matt Gilstrap	6049.5	61877.0	17.40			
09/05/2019	Josh Almeida	6054.0	61905.0	15.70	0.00		
09/07/2019	Brad McCarron	6058.0	61940.0	17.90			
09/11/2019	Matt Gilstrap	6064.0	61986.0	24.60			
09/14/2019	Matt Gilstrap	6069.9	62010.0	15.10			
09/20/2019	Matt Gilstrap	6074.8	62039.0	17.40			
09/26/2019	Christian Kelly	6082.0	62074.0	23.50			
		32.50	177.00	104.50	0.00		
Apparatus: E-85A Vehicle: 1997 Sutphen Pumper							
09/02/2019	Christian Kelly	7152.0	54695.0	20.60			
09/10/2019	Adam Little	7160.0	54778.0	24.00			

Records included must have Maintenance Type as 'Fuel' and be Completed. 'Hours' and 'Miles' represent the amounts at the time of the Maintenance Request in the 'Request Maintenance' screen. 'Fuel Volume' and 'DEF Volume' represent the amount of fuel added shown in the 'Complete Maintenance' screen and the unit of measurement (gallon, liter, etc.) is assumed as known to the Department running the report. 'Cost' is the amount shown in the 'Total' field in the 'Complete Maintenance' screen. Archived work orders are not included.

09/18/2019	Christian Kelly	7166.0	54831.7	18.70	
09/23/2019	Lee Carter	7176.0	54891.0	21.00	
Apparatus Totals:		24.00	106.00	39.70	
Apparatus: E-85B Vehicle: 1988 American Fire Pumper					
09/24/2019	Christopher Smith	2972.3	11093.0	8.40	
Apparatus Totals:		0.00	0.00	8.40	
Apparatus: S-85 Vehicle: 1996 Dodge 1500					
09/09/2019	Matt Gilstrap		206154.0	18.00	
Apparatus Totals:		0.00	0.00	18.00	
Total For All:		56.50	1196.00	361.50	

Records included must have Maintenance Type as 'Fuel' and be Completed. 'Hours' and 'Miles' represent the amounts at the time of the Maintenance Request in the 'Request Maintenance' screen. 'Fuel Volume' and 'DEF Volume' represent the amount of fuel added shown in the 'Complete Maintenance' screen and the unit of measurement (gallon, liter, etc...) is assumed as known to the Department running the report. 'Cost' is the amount shown in the 'Total' field in the 'Complete Maintenance' screen. Archived work orders are not included.



Travelers Rest Fire Dept.

Travelers Rest, SC

This report was generated on 10/2/2019 11:29:01 AM



Incidents for Zone for Date Range

Zone: All Zones | Start Date: 09/01/2019 | End Date: 09/30/2019

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2019-683	711 - Municipal alarm system, malicious false alarm	09/01/2019	593 ROE CENTER CT	E-85,E-85A,PL-85
2019-684	711 - Municipal alarm system, malicious false alarm	09/01/2019	593 ROE CENTER CT	E-85 E-85A
2019-685	711 - Municipal alarm system, malicious false alarm	09/01/2019	593 ROE CENTER CT	E-85,E-85A
2019-686	311 - Medical assist, assist EMS crew	09/02/2019	2 TIGERVILLE RD	E-85
2019-687	311 - Medical assist, assist EMS crew	09/02/2019	5 NOLAN RD	E-85,E-85A
2019-688	743 - Smoke detector activation, no fire - unintentional	09/04/2019	3300 POINSETT HWY	E-85 E-85A
2019-689	311 - Medical assist, assist EMS crew	09/04/2019	421 DUNCAN CHAPEL RD	E-85
2019-690	311 - Medical assist, assist EMS crew	09/04/2019	205 FOREST DR	E-85
2019-691	311 - Medical assist, assist EMS crew	09/04/2019	593 ROE CENTER CT	AC-85,E-85
2019-692	311 - Medical assist, assist EMS crew	09/04/2019	205 FOREST DR	AC-85,E-85
2019-693	611 - Dispatched & cancelled en route	09/04/2019	2552 N 25 HWY	AC-85
2019-694	711 - Municipal alarm system, malicious false alarm	09/04/2019	110 HAWKINS RD	AC-85,E-85,E-85A
2019-695	311 - Medical assist, assist EMS crew	09/04/2019	3 TUBBS MOUNTAIN RD	AC-85,E-85,E-85A
2019-696	510 - Person in distress, other	09/05/2019	102 LIPSCOMBE DR	AC-85,E-85
2019-697	311 - Medical assist, assist EMS crew	09/06/2019	25 MCELHANEY RD	E-85
2019-698	311 - Medical assist, assist EMS crew	09/06/2019	250 LITTLE TEXAS RD	E-85
2019-699	311 - Medical assist, assist EMS crew	09/06/2019	49 BROOKSIDE DR	E-85
2019-700	311 - Medical assist, assist EMS crew	09/06/2019	3300 POINSETT HWY	E-85
2019-701	320 - Emergency medical service, other	09/06/2019	807 N MAIN ST	E-85,E-85A

Only REVIEWED incidents included.



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INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2019-702	142 - Brush or brush-and-grass mixture fire	09/07/2019	OLD BUNCOMBE RD / EDWARDS ST	AC-85,E-85,S-85
2019-703	311 - Medical assist, assist EMS crew	09/07/2019	102 LIPSCOMBE DR	E-85
2019-704	311 - Medical assist, assist EMS crew	09/07/2019	1 HAVENWOOD LN	E-85
2019-705	311 - Medical assist, assist EMS crew	09/08/2019	421 DUNCAN CHAPEL RD	E-85
2019-706	412 - Gas leak (natural gas or LPG)	09/09/2019	4 NORTHCLIFF WAY	AC-85,C-85,E-85,E-85A
2019-707	311 - Medical assist, assist EMS crew	09/09/2019	200 N 25 HWY	E-85
2019-708	311 - Medical assist, assist EMS crew	09/10/2019	1 HAVENWOOD LN	E-85
2019-709	711 - Municipal alarm system, malicious false alarm	09/10/2019	3300 POINSETT HWY	AC-85,E-85
2019-710	311 - Medical assist, assist EMS crew	09/10/2019	1199 SOHO CIR	E-85
2019-711	311 - Medical assist, assist EMS crew	09/10/2019	4 COX ST	E-85
2019-712	311 - Medical assist, assist EMS crew	09/11/2019	9 BENTON RD	AC-85,E-85A
2019-713	324 - Motor vehicle accident with no injuries.	09/12/2019	TUBBS MTN RD	E-85
2019-714	611 - Dispatched & cancelled en route	09/12/2019	ROBETSON RD / JONES KELLEY RD	B-85
2019-715	311 - Medical assist, assist EMS crew	09/12/2019	4 PRECIPICE PL	E-85
2019-716	622 - No incident found on arrival at dispatch address	09/12/2019	109 MEADOW ROSE DR	E-85A
2019-717	743 - Smoke detector activation, no fire - unintentional	09/12/2019	3300 POINSETT HWY	E-85,E-85A,PL-85
2019-718	322 - Motor vehicle accident with injuries	09/13/2019	N HWY 25 / STATE PARK RD	AC-85,E-85 E-85A
2019-719	611 - Dispatched & cancelled en route	09/15/2019	110 HAWKINS RD	E-85
2019-720	311 - Medical assist, assist EMS crew	09/15/2019	125 TRAILBLAZER DR	E-85
2019-721	311 - Medical assist, assist EMS crew	09/16/2019	49 BROOKSIDE DR	C-85,PL-85
2019-722	311 - Medical assist, assist EMS crew	09/16/2019	17 CENTER ST	E-85
2019-723	311 - Medical assist, assist EMS crew	09/17/2019	103 NEWKIRK WAY	E-85A
2019-724	311 - Medical assist, assist EMS crew	09/17/2019	13 S MAIN ST	E-85

Only REVIEWED incidents included.



INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2019-725	322 - Motor vehicle accident with injuries	09/18/2019	9 BENTON RD	E-85,E-85A
2019-726	744 - Detector activation, no fire - unintentional	09/19/2019	110 HAWKINS RD	E-85 E-85A
2019-727	324 - Motor vehicle accident with no injuries.	09/19/2019	9 BENTON RD	E-85,E-85A
2019-728	311 - Medical assist, assist EMS crew	09/20/2019	10 SPRINGDALE DR	E-85
2019-729	622 - No incident found on arrival at dispatch address	09/20/2019	3 BENTON RD	AC-85,B-85,C-85,E-85,E-85A
2019-730	311 - Medical assist, assist EMS crew	09/21/2019	49 BROOKSIDE DR	E-85
2019-731	744 - Detector activation, no fire - unintentional	09/22/2019	1500 TRAILHEAD CT	E-85,E-85A,PL-85
2019-732	324 - Motor vehicle accident with no injuries.	09/22/2019	S MAIN ST / S POINSETT HWY	E-85,E-85A
2019-733	510 - Person in distress, other	09/22/2019	405 OLD BUNCOMBE RD	E-85A
2019-734	510 - Person in distress, other	09/22/2019	105 POINSETT COMMON DR	E-85A
2019-735	311 - Medical assist, assist EMS crew	09/22/2019	25 HAWKINS RD	E-85A
2019-736	611 - Dispatched & cancelled en route	09/22/2019	515 ROE CENTER CT	E-85
2019-737	311 - Medical assist, assist EMS crew	09/23/2019	110 FARMVIEW DR	E-85A
2019-738	311 - Medical assist, assist EMS crew	09/23/2019	1 HAVENWOOD LN	E-85A
2019-739	551 - Assist police or other governmental agency	09/23/2019	4 HENDERSON DR	AC-85,E-85A,E-85B
2019-740	745 - Alarm system activation, no fire - unintentional	09/24/2019	110 HAWKINS RD	AC-85,C-85,E-85A,E-85B
2019-741	711 - Municipal alarm system, malicious false alarm	09/25/2019	925 N MAIN ST	AC-85,E-85A,E-85B
2019-742	311 - Medical assist, assist EMS crew	09/25/2019	148 WALNUT LN	AC-85,E-85A
2019-743	322 - Motor vehicle accident with injuries	09/25/2019	N HWY 25 / TIGERVILLE RD	E-85,E-85A
2019-744	324 - Motor vehicle accident with no injuries.	09/25/2019	LITTLE TEXAS RD / HWY 25	E-85,E-85A
2019-745	711 - Municipal alarm system, malicious false alarm	09/25/2019	3300 POINSETT HWY	AC-85,E-85,E-85A
2019-746	311 - Medical assist, assist EMS crew	09/26/2019	212 GRAY ST	E-85A
2019-747	600 - Good intent call, other	09/26/2019	405 OLD BUNCOMBE RD	AC-85,E-85A

Only REVIEWED incidents included.



INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2019-748	311 - Medical assist, assist EMS crew	09/26/2019	2 VEST ST	E-85
2019-749	611 - Dispatched & cancelled en route	09/26/2019	50 ARBORETUM LN	E-85,E-85A
2019-750	324 - Motor vehicle accident with no injuries.	09/26/2019	ROE RD / S MAIN ST	E-85,E-85A
2019-751	311 - Medical assist, assist EMS crew	09/27/2019	1 HAVENWOOD LN	E-85
2019-752	324 - Motor vehicle accident with no injuries.	09/28/2019	N HWY 25 / ROE RD	E-85,E-85A
2019-753	611 - Dispatched & cancelled en route	09/29/2019	24 MAPLE LN	E-85
2019-754	311 - Medical assist, assist EMS crew	09/29/2019	615 BROOKS POINTE CIR	E-85
2019-755	651 - Smoke scare, odor of smoke	09/30/2019	110 HAWKINS RD	E-85,E-85A
2019-756	611 - Dispatched & cancelled en route	09/30/2019	1 HAVENWOOD LN	AC-85
2019-757	743 - Smoke detector activation, no fire - unintentional	09/30/2019	1 HAVENWOOD LN	AC-85
2019-758	321 - EMS call, excluding vehicle accident with injury	09/30/2019	49 BROOKSIDE DR	AC-85
2019-760	611 - Dispatched & cancelled en route	09/30/2019	50 ARBORETUM LN	AC-85

Total # Incidents: 77

Only REVIEWED incidents included.



Case Report For September 2019

1. Walmart Shoplifting: Retail theft continues to affect our city. 37 calls for shoplifting during the month of September. 27 were arrested and in possession of narcotics. Most property was turned back over to the Walmart.
2. 46 traffic collisions occurred in the city limits during the month of September.
3. 3 people were arrested for DUI during the month of September.
4. Patrol Officers had 12 animal calls during the month of September. 4 on week days, 4 on weekends, 4 on week nights.
5. 2- Calls for public intoxication during the month of September. 2- Arrest.
6. September events in the city: 12 nights of security at NGH, 4-Farmers Markets, Furman Football Game, TR High Football Game
7. 3- cases were presented before Grand Jury for the month of September.
8. Walmart had 67 calls for service (not including traffic stops and extra patrols).

TRAVELERS REST POLICE DEPARTMENT-SEPTEMBER 2019 VEHICLE REPORT

VEHICLE	ASSIGNMENT	BEGINNING MILEAGE	ENDING MILEAGE	TOTAL MILEAGE	MAINTENANCE THIS MONTH	MAINTENANCE OVER LIFE OF VEHICLE
010-2011	Chief	107139	107139	0		\$6,753.52
77	Patrol	43419	45127	1708	\$55.35	\$1,603.79
78	Patrol	38918	40206	1288		\$1,222.89
79	Patrol	41393	42615	1222	\$68.00	\$1,577.85
80	Patrol	51511	53140	1629		\$2,517.35
81	Patrol	45025	45215	190		\$8,965.97
307	SRO-Humvee	39568	39570	2		\$2,658.96
284	Patrol	60354	61602	1248		\$3,262.23
285	Patrol	41253	42065	812		\$2,613.01
938	Patrol	7426	8172	746		\$221.77
351	Spare	122602	123998	1396	\$97.56	\$20,069.05
370	Spare	81319	81338	19		\$3,811.29
371	Spare	74016	74102	86		\$3,420.38
675	Captain	135897	137760	1863		\$5,005.04
939	Patrol	10293	11634	1341		\$277.12
146	Spare	39029	39029	0		\$21.19
982	Investigator	118260	120170	1910		\$591.97
122	Patrol	25149	26086	937		\$1,641.99
123	Patrol	24493	25103	610		\$393.51
977	SRO	63371	63602	231		\$2,156.72
TOTAL this month				16397	\$220.91	

Travelers Rest Police
Call Totals By Incident Type
9/1/19 thru 9/30/19
Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
AW	TP01	50C	Accident_Hit and Run	1	0.09%
AW		50B	Accident_Injuries	1	0.09%
AW		50	Accident_No Injuries	3	0.26%
AW		50PPP	Accident_Private Property	1	0.09%
AW		44A	Alarm_Audible	4	0.34%
AW		44CS	Alarm_Commercial Silent	1	0.09%
AW		71BC	Animal_Barking/Nuisance	1	0.09%
AW		85B	Burglary_Business	1	0.09%
AW		34	Check_Busn_Resd Check	1	0.09%
AW		34B	Check_Welfare Check	2	0.17%
AW		81	Disturbance	6	0.51%
AW		14A	Escort_Adult	5	0.43%
AW		40I	Fire_Investigation	2	0.17%
AW		41A	Help_Emergency Assist	1	0.09%
AW		EMS	Help_EMS Created Call	1	0.09%
AW		33	Help_EMS Req Assistance	7	0.60%
AW		73	Intoxicated_Intoxicated Person	2	0.17%

Travelers Rest Police

Call Totals By Incident Type

9/1/19 thru 9/30/19

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
\W		84	Larceny_Petit Larceny	4	0.34%
\W		36	Officer_Extra Patrol Bus/Resd	316	26.96%
\W		92C	Property_Found Property	1	0.09%
\W		52B	Roadway_Obstruction	1	0.09%
\W		82	Sexual_Assault	2	0.17%
\W		88	Suspicious_Person	11	0.94%
\W		57B	Traffic_Reckless Driver	1	0.09%
\W		64	Traffic_Traffic Control	1	0.09%
\W		56	Traffic_Traffic Stop	83	7.08%
\W		60	Traffic_Work School Crossing	1	0.09%
\W		77	Trespassing	2	0.17%
\W		53B	Vehicle_Abandoned	2	0.17%
\W		15B	Vehicle_Slim Jim	2	0.17%
\W		53C	Vehicle_Suspicious	8	0.68%
\W		87B	Vehicle_Vehicle Theft	3	0.26%
\W		83B	Vice_Drugs Violation	2	0.17%
\W		78C	Warrant_Civil Paper Service	1	0.09%
\W		ZTP50C	ZTP_Accident_Hit and Run	5	0.43%
\W		ZTP50B	ZTP_Accident_Injuries	5	0.43%

Travelers Rest Police

Call Totals By Incident Type

9/1/19 thru 9/30/19

Incident Type: ALL

Agency	Beat	Incident Type ID	Incident Description	Count of Incidents	Percentage of Total Calls
.W		ZTP50	ZTP_Accident_No Injuries	30	2.56%
.W		ZTP44A	ZTP_Alarm_Audible	12	1.02%
.W		ZTP44CS	ZTP_Alarm_Commercial Silent	2	0.17%
.W		ZTP71A	ZTP_Animal_Loose	11	0.94%
.W		ZTP86	ZTP_Assault	3	0.26%
.W		ZTP86W	ZTP_Assault_Weapon	1	0.09%
.W		ZTP85	ZTP_Breaking and Entering Burg	6	0.51%
.W		ZTP85C	ZTP_Burglary_Residence	1	0.09%
.W		ZTP34B	ZTP_Check_Welfare Check	11	0.94%
.W		ZTP74	ZTP_Damage_Malicious	4	0.34%
.W		ZTP89B	ZTP_Death_Suicide	2	0.17%
.W		ZTP81	ZTP_Disturbance	12	1.02%
.W		ZTP80B	ZTP_Domestic_Assault	3	0.26%
.W		ZTP80A	ZTP_Domestic_Verbal	3	0.26%
.W		ZTP33	ZTP_EMS Req Assistance	14	1.19%
.W		ZTP14A	ZTP_Escort_Adult	14	1.19%
.W		ZTP40	ZTP_Fire_Call	9	0.77%
.W		ZTP72	ZTP_Fraud_Forgery/Deceit	4	0.34%
.W		ZTP76C	ZTP_Harassing_Calls	2	0.17%

Travelers Rest Police

Call Totals By Incident Type

9/1/19 thru 9/30/19

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
AW		ZTP41C	ZTP_Help_Routine Assist	9	0.77%
AW		ZTP73	ZTP_Intoxicated_Person	2	0.17%
AW		ZTP84C	ZTP_Larceny_Petit Larceny	7	0.60%
AW		ZTP75	ZTP_Missing_Person	1	0.09%
AW		ZTP15	ZTP_Non Criminal Service	35	2.99%
AW		ZTP31C	ZTP_Officer Involved Accid	1	0.09%
AW		ZTP36	ZTP_Officer_Extra Ptrl Bus/Res	190	16.11%
AW		ZTP29	ZTP_Officer_Follow Up	26	2.22%
AW		ZTP19	ZTP_Officer_Report To	5	0.43%
AW		ZTP92C	ZTP_Property_Found Property	3	0.26%
AW		ZTP92B	ZTP_Property_Recovered Prop	1	0.09%
AW		ZTP52B	ZTP_Roadway_Obstruction	9	0.77%
AW		ZTP52TL	ZTP_Roadway_Traffic Light	4	0.34%
AW		ZTP24	ZTP_See Complainant	19	1.62%
AW		ZTP82	ZTP_Sexual_Assault	2	0.17%
AW		ZTP82F	ZTP_Sexual_Sex Offender Reg Ch	1	0.09%
AW		ZTP84D	ZTP_Shoplifting	27	2.30%
AW		ZTP88	ZTP_Suspicious_Person	30	2.53%
AW		ZTP76B	ZTP_Threatening Calls	1	0.09%

Travelers Rest Police

Call Totals By Incident Type

9/1/19 thru 9/30/19

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
\W		ZTP59	ZTP_Traffic_DUI	3	0.26%
\W		ZTP57B	ZTP_Traffic_Reckless Driver	7	0.60%
\W		ZTP57C	ZTP_Traffic_Speeding Vehicle	1	0.09%
\W		ZTP56	ZTP_Traffic_Traffic Stop	77	6.57%
\W		ZTP61	ZTP_Traffic_Working Radar at L	4	0.34%
\W		ZTP53B	ZTP_Vehicle_Abandoned	20	1.71%
\W		ZTP72B	ZTP_Vehicle_Breach of Trust	4	0.34%
\W		ZTP53E	ZTP_Vehicle_Stranded Motorist	6	0.51%
\W		ZTP53C	ZTP_Vehicle_Suspicious	18	1.54%
\W		ZTP83	ZTP_Vice_Narcotics	11	0.94%
\W		ZTP78C	ZTP_Warrant_Civil Paper Servic	1	0.09%
\W		ZTP78B	ZTP_Warrant_Warrant Service	11	0.94%
\W		ZTP49B	ZTP_Weapon_Discharge	1	0.09%
				1,172	
\W	TP02	33	Help_EMS Req Assistance	1	3.13%
\W		36	Officer_Extra Patrol Bus/Resd	12	37.50%
\W		56	Traffic_Traffic Stop	4	12.50%
\W		ZTP50	ZTP_Accident_No Injuries	1	3.13%

Travelers Rest Police

Call Totals By Incident Type

9/1/19 thru 9/30/19

Incident Type: ALL

<u>Agency</u>	<u>Beat</u>	<u>Incident Type ID</u>	<u>Incident Description</u>	<u>Count of Incidents</u>	<u>Percentage of Total Calls</u>
1W		ZTP85C	ZTP_Burglary_Residence	1	3.13%
1W		ZTP40	ZTP_Fire_Call	2	6.25%
1W		ZTP36	ZTP_Officer_Extra Ptrl Bus/Res	3	9.38%
1W		ZTP52B	ZTP_Roadway_Obstruction	1	3.13%
1W		ZTP88	ZTP_Suspicious_Person	1	3.13%
1W		ZTP56	ZTP_Traffic_Traffic Stop	4	12.50%
1W		ZTP53C	ZTP_Vehicle_Suspicious	1	3.13%
1W		ZTP49C	ZTP_Weapon_Possession	1	3.13%
	XX1			32	
1W		ZTP78B	ZTP_Warrant_Warrant Service	1	100.00%
				1	1,205



THE HONORABLE CURTIS M. LOFTIS, JR.
State Treasurer

Municipal Name: City of Travelers Rest

Collection Period Beginning (Month/Year): 09/01/2019

Municipal Code: 2899 Date Submitted: 10/2/2019

Collection Period Ending (Month/Year): 09/30/2019

SOUTH CAROLINA STATE TREASURER'S REVENUE REMITTANCE FORM

LINE	FINES, FEES AND FILING FEE/ASSESSMENT	%	CODE	AMOUNT DUE	LINE
A	Public Defender Application Fee - \$40 Per Application	100%	17-3-30		A
B	Body Piercing	100%	44-32-120		B
C	Marriage License Fee - Additional \$ 20 Per License	100%	20-1-3-75		C
D	Bond Estreatment	25%	17-15-260		D
DA	Municipal Conditional Discharge Fee-\$150	100%	44-53-450(C)		DA
DB	Violations of State Shellfish Laws	33%	44-1-152		DB
DC	Criminally Negligent Use of Firearms/Archery Tackle	100%	50-1-85		DC
DD	Highway Work Zone - Department of Public Safety	65%	56-5-1535		DD
DE	Highway Work Zone - State Highway Fund	25%	56-5-1535		DE
DF	Public Disorderly Conduct (New as of 7/1/2019)	100%	16-17-530		DF
DUI/DUS/BUI - ASSESSMENTS/SURCHARGES/ PULLOUT					
E	Boating Under the Influence (BUI)	100%	50-21-114		E
F	Municipal DUS DPS Pullout - \$100	100%	56-1-460	\$100	F
G	Municipal DUI Assessment- \$12 Per Case	100%	56-5-2995	0	G
H	Municipal DUI Surcharge - \$100 Per Case	100%	14-1-211	0	H
I	Municipal DUI DPS Pullout- \$100	100%	56-5-2930 & 2945	0	I
IA	DUI/DUAC Breathalyzer Test Conviction Fee-SLED \$25	100%	56-5-2950(F)	0	IA
SURCHARGES					
J	Municipal Drug Surcharge - \$150 Per Case	100%	14-1-213(A)	\$300	J
K	Municipal Law Enforcement Surcharge - \$25 Per Case	100%	14-1-212(A)	\$1050	K
KA	Municipal Criminal Justice Academy \$5 Surcharge (Terminated 6/30/16)	100%	14-1-214(A)	\$5	KA
OTHER ASSESSMENTS - STATE SHARE					
L	Municipal- 107.5%	88.84%	14-1-208	\$3441.98	L
LA	Municipal Traffic Education Program \$140 Application Fee	90.83%	17-22-350(C)		LA
M	TOTAL REVENUE DUE TO STATE TREASURER			\$ 4,896.98	M

PLEASE FILL IN THE AMOUNTS RETAINED BY YOUR OFFICE IN THE TABLE BELOW. THIS SECTION IS FOR REPORTING PURPOSES ONLY. DO NOT REMIT THESE AMOUNTS TO THE STATE TREASURER.

LINE	RETAINED BY MUNICIPAL FOR VICTIM SERVICES	%	CODE	AMOUNT RETAINED	LINE
N	Assessments-Municipal	11.16%	14-1-208	\$432.47	N
O	Surcharges-Municipal	100%	14-1-211	\$150	O
OA	Other Assessments-Municipal	9.17%	17-22-350(C)		OA
P	TOTAL RETAINED FOR VICTIM SERVICES			\$ 582.47	P

Comments: _____

Contact Person: _____ Telephone: _____

Contact Person Email: _____

I, Municipal Treasurer, certify that the foregoing information is true and accurate.

Municipal Treasurer Signature: Charlene Carter

Municipal Treasurer Email: charlene@travelersrestsc.com

*Note: This report is required by law to be filed monthly, on or before the 15th, by the Municipal Treasure, even if there are no Collections. Form can be emailed to court.fines@sto.sc.gov. If form is filed by fax, please confirm with Marty Woods (Phone: 803.734.2657) PRIOR to transmission.

Wade Hampton Building, 1200 Senate Street, Suite 214
Columbia SC, 29201

(803) 734-2101 | Court Fines Fax (803) 734-2161
www.treasurer.sc.gov

City of Travelers Rest

Municipal Court Monthly Report for September 2019

	Prior Month	Current Month	Year to Date (7/1/2019)
Total Fines Processed	\$8,419.00	\$9,058.75	\$17,477.55
State Disbursement	\$4,540.44	\$4,896.98	\$9,437.42
City Disbursement (General Fund)	\$3,335.34	\$3,479.30	\$6,814.64
City Disbursement (Restricted)	\$543.22	\$582.47	\$1,125.69
Warrants Issued	26	29	55
Citations Issued	69	62	131
Criminal Cases Adjudicated	42	45	87
Traffic Cases Adjudicated	42	99	141
Total Cases Adjudicated	84	144	228
Jury Trials Requested	2	8	10
Jury Trials Held	2	0	2
Jury Trial (Pleas/Forfeited)	4	0	4
Cases Carried Over for Trial	38	42	N/A

MUNICIPAL COURT REMITTANCE FORM FOR STATE'S PORTION OF REVENUE

To City Treasurer of Travelers Rest
For The Month Of SEPTEMBER

Municipal Court Cases

Total Fines		\$	<u>3,479.30</u>
Conviction Surcharges		\$	<u>150.00</u>
DUI Assessment		\$	<u>0</u>
DUS Assessment	\$		<u>200.00</u>
Insurance Fraud (See Form A)	\$		
Cruelty to Animals (See Form B)	\$		
Wildlife	\$		
Size & Weight	\$		
Carrier of Household Goods and Hazardous Waste	\$		
Other Assessments		\$	<u>5,229.25</u>

Transfer Cases from General Sessions Court

Fines	\$	
Conviction Surcharge	\$	
DUI Assessment	\$	
Other Assessments	\$	
Bond Estreatments	\$	
TOTAL	\$	<u>9,058.75</u>

Signed J. Twitty
Municipal Judge

Date October 2, 2019

ATTACHMENT F

Total Amount Allocated to State	\$	<u>4,896.98</u>
Total Amount Allocated to Victim Assistance Fund	\$	<u>582.47</u>

Travelers Rest Building Permit Report

Summary Report By Month 2019

	19-Jan	19-Feb	19-Mar	19-Apr	19-May	19-Jun	19-Jul	19-Aug	19-Sep	YTD 2019
PERMITS ISSUED:										
RESIDENTIAL NEW CONSTRUCTION (SFD, Townhouse, Condo)	2	4	10	6	4	13	13	3	12	67
COMMERCIAL NEW CONSTRUCTION	0	0	0	0	0	0	1	0	1	2
OTHER NEW CONSTRUCTION	0	0	0	0	0	0	0	0	0	0
LAND ALONE PERMITS (Electrical/Mechanical/Plumbing)	2	2	4	4	1	5	0	7	2	27
IGN PERMITS	0	2	1	5	2	2	3	3	2	20
RESIDENTIAL RENOVATION	0	1	3	2	1	0	4	2	2	15
COMMERCIAL RENOVATION	0	2	0	4	0	0	2	2	3	13
MOBILE HOMES	0	0	0	0	0	0	0	0	0	0
MOBILE HOMES Removed	0	0	0	0	0	0	0	0	0	0
TOTAL PERMITS ISSUED	4	11	18	22	9	21	23	12	23	143
FEES COLLECTED:										
RESIDENTIAL NEW CONSTRUCTION (SFD, Townhouse, Condo)	\$1,719	\$5,345	\$13,021	\$9,892	\$6,394	\$14,503	\$16,378	\$4,724	\$13,071	\$85,047
COMMERCIAL NEW CONSTRUCTION	\$0	\$0	\$0	\$0	\$0	\$0	\$7,605	\$0	\$175	\$7,780
OTHER NEW CONSTRUCTION	\$0	\$0	\$0	\$35	\$34	\$161	\$0	\$60	\$0	\$250
LAND ALONE PERMITS (Electrical/Mechanical/Plumbing)	\$210	\$214	\$407	\$438	\$0	\$227	\$0	\$266	\$138	\$1,900
IGN PERMITS	\$0	\$75	\$33	\$140	\$40	\$40	\$30	\$200	\$80	\$638
RESIDENTIAL RENOVATION	\$0	\$35	\$360	\$795	\$79	\$0	\$315	\$119	\$225	\$1,388
COMMERCIAL RENOVATION	\$0	\$11,763	\$0	\$2,536	\$0	\$0	\$6,309	\$1,899	\$1,726	\$24,233
MOBILE HOMES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL FEES COLLECTED - PERMITS	\$1,929	\$17,482	\$13,821	\$13,336	\$6,507	\$14,931	\$31,850	\$6,977	\$18,436	\$125,219
INSPECTIONS PERFORMED:										
ELECTRICAL	22	19	15	25	35	15	49	51	58	289
PLUMBING	14	13	17	22	27	21	38	63	42	257
Mechanical	14	13	14	19	13	11	41	64	67	256
BUILDING	21	17	22	32	36	29	67	62	57	353
MANUFACTURED HOMES	0	0	0	0	0	0	0	0	0	0
Certificates of Occupancy	1	6	6	9	2	1	1	7	7	33
MOBILE HOMES Removed	0	0	0	0	0	0	0	0	0	0
Abolition	0	0	0	0	0	0	0	0	0	0
TOTAL ALL INSPECTIONS	71	62	78	111	113	78	196	214	240	1163
Certificates of Occupancy (Res-0, Comm-0, MH-0)	1	2	4	6	4	1	1	7	7	33

The permits issued calculations have been changed to reflect actual dates permits were issued. Previous calculations were based upon when permit was entered into computer system

The permit fee calculations have been changed to reflect actual permit fees paid. Previous calculations included sewer tap, sewer impact and rewa fees

Inspection counts are correct, no changes were made.

G-2

The Ways and Means Committee met on October 7, 2019. The following items were reviewed and discussed:

- The City of Travelers Rest New Website was presented by Ms. Beth Sicignano. The Committee discussed linking the website with additional sites and information
- The United Way Campaign was mentioned with additional information to follow

G 2-b

Proposed Motion – Grant Bumgarner

I move to accept the monthly Financial Reports for September as presented.

10/07/2019

CITY OF TRAVELERS REST
WAYS AND MEANS COMMITTEE REPORT MINUTES
October 7, 2019 5 PM

Grant Bumgarner – Chairperson

1. Mr. Bumgarner called the meeting to order. Members present were: Grant Bumgarner, Harvey Choplin, Jeff George, and Steve Waddell.
Also present were: Brandy Amidon, Shaniece Criss, Kelly Byers, Brantly Vest, Eric Vinson, Charlene Carter, Ben Ford, Josh Cross, Renee Smouse, Greg Robertson and Mac McMakin. Greenville News Media representative Angela Davis was also present.
2. Mr. Waddell made the motion to approve the minutes for September 9, 2019. Mr. Choplin seconded the motion and carried unanimously.
3. New Website Presentation by Ms. Beth Sicignano
 - Additions to think about; link to school pages, newsletter to have an educational section, Facebook connections and combining Trailblazer Park page, date to go live with site
- 6 United Way Campaign meeting Wednesday and will let you all know any Updates
7. Mr. George made the motion to adjourn the meeting. The motion was seconded by Mr. Choplin and carried unanimously.

Reported by:

_____Charlene Carter, CC&T

Reviewed by:

_____Eric Vinson, City Administrator

City of Travelers Rest
Balance Sheets - Governmental Funds
As of September 30, 2019

	General Fund (Governmental)	Capital Projects (Governmental)	Hospitality Tax (Governmental)	Accommodations Tax (Governmental)	Fireman's Relief (Governmental)	Total Governmental	TOTAL
ASSETS							
Current Assets							
Checking/Savings							
101.005 - Petty Cash - (Police)	215.00	0.00	0.00	0.00	0.00	215.00	215.00
101.010 - General Fund	2,180,343.35	0.00	0.00	0.00	0.00	2,180,343.35	2,180,343.35
101.030 - Restricted Cash							
101.031 - Street Imp Fund - Restricted	131,349.22	0.00	0.00	0.00	0.00	131,349.22	131,349.22
101.034 - Accom Tax Fund-Tourism	60,234.92	0.00	0.00	0.00	0.00	60,234.92	60,234.92
101.035 - Accom Tax Fund-Adv/Prom	27,758.59	0.00	0.00	0.00	0.00	27,758.59	27,758.59
101.036 - Victim Witness Relief - Rest	12,819.38	0.00	0.00	0.00	0.00	12,819.38	12,819.38
101.037 - Flower Fund - Restricted	4,335.00	0.00	0.00	0.00	0.00	4,335.00	4,335.00
101.038 - State Confiscated Seized-Hold	265.61	0.00	0.00	0.00	0.00	265.61	265.61
101.040 - State Conf. Seized Fund- Spend	2,912.02	0.00	0.00	0.00	0.00	2,912.02	2,912.02
101.041 - CD-#6637457-REST POLICE	1,987.52	0.00	0.00	0.00	0.00	1,987.52	1,987.52
101.047 - Christmas Toy Program	298.75	0.00	0.00	0.00	0.00	298.75	298.75
101.048 - FED Conf. Seized Fund - MM	312.80	0.00	0.00	0.00	0.00	312.80	312.80
101.049 - Discretionary POLICE	6,140.01	0.00	0.00	0.00	0.00	6,140.01	6,140.01
101.052 - City Hall Building Fund	138,038.79	0.00	0.00	0.00	0.00	138,038.79	138,038.79
101.054 - Special Projects Fund	15,027.82	0.00	0.00	0.00	0.00	15,027.82	15,027.82
Total 101.030 - Restricted Cash	401,481.43	0.00	0.00	0.00	0.00	401,481.43	401,481.43
101.050 - Cash Reserve Account	82,107.04	0.00	0.00	0.00	0.00	82,107.04	82,107.04
102.000 - Petty Cash	200.00	0.00	0.00	0.00	0.00	200.00	200.00
2101.31 - Fireman's Relief	0.00	0.00	0.00	0.00	41,745.11	41,745.11	41,745.11
3101.31 - Hosp Tax	0.00	0.00	900,359.21	0.00	0.00	900,359.21	900,359.21
4101.31 - Local Accom.	0.00	0.00	0.00	298,940.69	0.00	298,940.69	298,940.69
Total Checking/Savings	2,664,346.82	0.00	900,359.21	298,940.69	41,745.11	3,905,391.83	3,905,391.83
Other Current Assets							
118.001 - Due from (to) Fire Dept	1,200.00	0.00	0.00	0.00	0.00	1,200.00	1,200.00
120.000 - Due From (To) Hospitality	29,006.02	0.00	0.00	0.00	0.00	29,006.02	29,006.02
2201.00 - Due (to) from Operating	0.00	0.00	0.00	0.00	-1,200.00	-1,200.00	-1,200.00
3120.00 - Due From (To) General Fund	0.00	0.00	-29,006.02	0.00	0.00	-29,006.02	-29,006.02
3205.00 - Due to Accom. Tax Fund	0.00	0.00	-3,310.00	0.00	0.00	-3,310.00	-3,310.00
4120.00 - Due (To) from Hospitality Tax	0.00	0.00	0.00	3,310.00	0.00	3,310.00	3,310.00
Total Other Current Assets	30,206.02	0.00	-32,316.02	3,310.00	-1,200.00	0.00	0.00
Total Current Assets	2,694,552.84	0.00	868,043.19	302,250.69	40,545.11	3,905,391.83	3,905,391.83
TOTAL ASSETS	2,694,552.84	0.00	868,043.19	302,250.69	40,545.11	3,905,391.83	3,905,391.83

City of Travelers Rest
Balance Sheets - Governmental Funds
As of September 30, 2019

	General Fund (Governmental)	Capital Projects (Governmental)	Hospitality Tax (Governmental)	Accommodations Tax (Governmental)	Fireman's Relief (Governmental)	Total Governmental	TOTAL
LIABILITIES & EQUITY							
Liabilities							
Current Liabilities							
Credit Cards							
200.006 • Visa Bank of TR 7330	337.06	0.00	0.00	0.00	0.00	337.06	337.06
200.007 • Visa Bank of TR 5979	357.20	0.00	0.00	0.00	0.00	357.20	357.20
200.008 • Visa Bank of TR 5987	1,200.98	0.00	0.00	0.00	0.00	1,200.98	1,200.98
200.009 • Visa Bank of TR 5981	2,428.47	0.00	0.00	0.00	0.00	2,428.47	2,428.47
200.010 • Due to/from	-1,664.55	0.00	0.00	0.00	0.00	-1,664.55	-1,664.55
3200.00 • Due to/from GF Hosp	0.00	0.00	1,652.90	0.00	0.00	1,652.90	1,652.90
Total Credit Cards	2,659.16	0.00	1,652.90	0.00	0.00	4,312.06	4,312.06
Other Current Liabilities							
117.000 • Due from (to) S/S Sewer Reven	169,768.00	0.00	0.00	0.00	0.00	169,768.00	169,768.00
205.000 • Retirement W/H	24,608.10	0.00	0.00	0.00	0.00	24,608.10	24,608.10
210.002 • Employee Insurance Withholding	1,597.42	0.00	0.00	0.00	0.00	1,597.42	1,597.42
216.000 • Restricted Funds							
212.000 • Employee Flower Fund	4,335.00	0.00	0.00	0.00	0.00	4,335.00	4,335.00
214.000 • Discretionary Fund	6,630.01	0.00	0.00	0.00	0.00	6,630.01	6,630.01
217.000 • Confiscated Seized Fund-Rstrd	2,192.73	0.00	0.00	0.00	0.00	2,192.73	2,192.73
219.000 • Victim Witness Relief Fund	12,819.38	0.00	0.00	0.00	0.00	12,819.38	12,819.38
223.000 • State Confiscated Seized Fund	7,141.89	0.00	0.00	0.00	0.00	7,141.89	7,141.89
224.000 • Travelers Rest Police Fund	1,987.52	0.00	0.00	0.00	0.00	1,987.52	1,987.52
225.000 • Street Improvements Fund	131,349.22	0.00	0.00	0.00	0.00	131,349.22	131,349.22
226.000 • Accommodations Tax Fund	60,234.92	0.00	0.00	0.00	0.00	60,234.92	60,234.92
227.000 • Accomm. Promotion & Tourism	27,758.59	0.00	0.00	0.00	0.00	27,758.59	27,758.59
228.000 • Christmas Toy Fund	298.75	0.00	0.00	0.00	0.00	298.75	298.75
230.000 • Fire Department Building Fund	-50.87	0.00	0.00	0.00	0.00	-50.87	-50.87
235.000 • City Hall Building Fund	138,073.41	0.00	0.00	0.00	0.00	138,073.41	138,073.41
254.000 • Special Projects Fund	15,027.82	0.00	0.00	0.00	0.00	15,027.82	15,027.82
216.000 • Restricted Funds - Other	-6,317.94	0.00	0.00	0.00	0.00	-6,317.94	-6,317.94
Total 216.000 • Restricted Funds	401,481.43	0.00	0.00	0.00	0.00	401,481.43	401,481.43
Total Other Current Liabilities	597,454.95	0.00	0.00	0.00	0.00	597,454.95	597,454.95
Total Current Liabilities	600,114.11	0.00	1,652.90	0.00	0.00	601,767.01	601,767.01
Total Liabilities	600,114.11	0.00	1,652.90	0.00	0.00	601,767.01	601,767.01
Equity							
32000 • Fund Balances	2,717,332.18	0.00	909,778.78	334,382.00	28,072.44	3,969,565.40	3,969,565.40
Net Income	-622,893.45	0.00	-43,388.49	-32,131.31	12,472.67	-685,940.58	-685,940.58
Total Equity	2,094,438.73	0.00	866,390.29	302,250.69	40,545.11	3,303,624.82	3,303,624.82
TOTAL LIABILITIES & EQUITY	2,694,552.84	0.00	888,043.19	302,250.69	40,545.11	3,905,391.83	3,905,391.83

City of Travelers Rest
Balance Sheet - Proprietary Fund
As of September 30, 2019

	Sewer System	TOTAL
ASSETS		
Current Assets		
Checking/Savings		
7101.04 · Cost - Bond Sinking Fund	19,528.72	19,528.72
7101.32 · Sewer System Operations	920,341.76	920,341.76
7101.41 · CASH - DSRF Tubbs	32,153.49	32,153.49
7101.47 · Sewer Money Market	80,774.95	80,774.95
Total Checking/Savings	1,052,798.92	1,052,798.92
Other Current Assets		
7115.00 · Prepaid Expense	17,243.23	17,243.23
7125.00 · Due (To) From General Fund	169,768.00	169,768.00
Total Other Current Assets	187,011.23	187,011.23
Total Current Assets	1,239,810.15	1,239,810.15
Fixed Assets		
7130.00 · Loan Costs	9,400.00	9,400.00
7140.00 · Equipment - Sewer Trunk Line	3,849,890.07	3,849,890.07
7150.00 · Accumulated Depreciation-Equip	-1,837,341.73	-1,837,341.73
Total Fixed Assets	2,021,948.34	2,021,948.34
TOTAL ASSETS	3,261,758.49	3,261,758.49
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Credit Cards		
8200 · Due to/from GF/Sewer	11.65	11.65
Total Credit Cards	11.65	11.65
Total Current Liabilities	11.65	11.65
Long Term Liabilities		
7240.00 · SRF Loan - Tubbs Mtn Pump St	172,625.35	172,625.35
7275.00 · Bonds Payable	89,460.52	89,460.52
Total Long Term Liabilities	262,085.87	262,085.87
Total Liabilities	262,097.52	262,097.52
Equity		
32000 · Fund Balances	2,960,046.27	2,960,046.27
Net Income	39,614.70	39,614.70
Total Equity	2,999,660.97	2,999,660.97
TOTAL LIABILITIES & EQUITY	3,261,758.49	3,261,758.49

**CITY OF TRAVELERS REST
WAYS & MEANS COMMITTEE MEETING
Monday October 7, 2019 – 5:00 P.M.
AGENDA**

1. Call to order
 - a. Grant Bumgarner, Chairperson
2. Approval of Minutes
 - a. September 9, 2019
3. New Website overview-Beth Sicignano
4. United Way Campaign
5. Adjournment

09/09/2019

CITY OF TRAVELERS REST
WAYS AND MEANS COMMITTEE REPORT MINUTES
SEPTEMBER 9, 2019 5 PM

Grant Bumgarner – Chairperson

1. Mr. Bumgarner called the meeting to order. Members present were: Grant Bumgarner, Harvey Choplin, Rick Floyd, Jeff George, and Steve Waddell. Also present were: Brandy Amidon, Shaniece Criss, Kelly Byers, Brantly Vest, Eric Vinson, Charlene Carter, Patrea ST. John, Phillip Tate, Ben Ford, Greg Robertson and Mac McMakin. Greenville News Media representative Angela Davis was also present.

2. Mr. Waddell made the motion to approve the minutes for July 8, 2019. Mr. Choplin seconded the motion and carried unanimously.

3. Mr. Bumgarner made a request to move item #6 Executive Session "Project Alloy" to #3 on the list of agenda items accordingly. Mr. George made the motion to move items and Mr. Waddell seconded the motion.

Mr. Waddell made the motion to go into Executive Session and Mr. George seconded the motion. Mr. Waddell made the motion to come out of Executive session. Mr. Waddell made a motion to present to Council a Resolution to adopt a Multi-County Industrial and Business Park aka "Project Alloy". Mr. George seconded the motion and carried unanimously.

4. Mr. Waddell made a motion to present to Council the fee schedule for 2019-2020. After some discussion, the motion was seconded by Mr. Bumgarner and carried unanimously.

5. Mr. George made a motion to present to Council a Resolution to apply for The MASC Hometown Economic Development Grant. Mr. Choplin seconded the motion and carried unanimously.

6. Mr. Waddell made the motion to present to Council Ordinance and Resolution to adopt the MASC Setoff Debt Collection Program for Court payments. Mr. George made the send and carried unanimously.

7. Mr. Waddell made the motion to adjourn the meeting. The motion was seconded by Mr. Choplin and carried unanimously.

Reported by: _____ Charlene Carter, CC&T

Reviewed by: _____ Eric Vinson, City Administrator

G-3

The Public Works Committee met and received the monthly report on October 7, 2019. The following items were also reviewed and discussed for information:

- The Committee discussed ongoing solid waste sanitation services
- The Committee discussed and praised the recently installed City wayfinding signage
- The Committee discussed opportunities for Travelers Rest High Championship recognition

Proposed Motion – Kelly Byers

I move to accept of the monthly report for September as presented.

10/07/2019

CITY OF TRAVELERS REST
PUBLIC WORKS COMMITTEE REPORT MINUTES
OCTOBER 7, 2019 5 PM

Kelly Byers - Chairperson

1. Ms. Byers called the meeting to order.

Members present were: Kelly Byers, Jeff George, and Shaniece Criss.
Also present were: Brandy Amidon, Harvey Choplin, Grant Bumgarner, Brantly Vest and Steve Waddell, Eric Vinson, Charlene Carter, Ben Ford, Greg Robertson, Josh Cross and Renee Smouse.
Greenville News Media representative Angela Davis was also present.

2. Dr. Criss made a motion to approve Committee minutes from September 9, 2019. The motion was seconded by Mr. George and carried unanimously.
3. The Public Works reports for September were reviewed.
4. RFP contract for sanitation services and current issues were discussed.
The new signage received many positive. We have been asked to find out about the championship signs that used to be in the City and the option of creating a site location at the museum for them.
5. Dr. Criss made the motion to adjourn the meeting. The motion was seconded by Mr. George and carried unanimously.

Reported by:

Charlene Carter, CC&T

Reviewed by:

Eric Vinson, City Administrator

**CITY OF TRAVELERS REST
PUBLIC WORKS COMMITTEE MEETING
Monday October 7, 2019 – 5:00 P.M.
AGENDA**

1. Call to order
 - a. Kelly Byers, Chairperson
2. Approval of minutes
 - a. September 9, 2019
3. Review Public Works Report for September
4. Adjournment

Public Works Summary for September 2019

- **Sanitation: Still Tracking complaints on ACE. Had 6 last month trash and brush not picked up. A total of 7 recycle bins were delivered to residents.**
- **Road and Bridge: August we had 3 calls for road and bridge the red light at the intersection of State Park Rd and Hwy 25 was reported out 2 times this month, double lines on N Poinsett Hwy are faded and this was reported to SCDOT. 4 Encroachment Permits were issued**
- **Animal Control: 4 complaints were reported with 4 impoundments with 2 transported to Greenville Animal Care and 2 returned to the owners.**
- **Sewer: Two inspections were performed. 2 sewer evaluation was conducted on lots in the city. Three complaints about sewer related problems all these were resolved by the city. REWA performed our yearly TV and cleaning project. We had to make two-point repairs on the sewer mains in two different locations.**
- **Environmental: Three complaints received with three letters issued for high grass / trash and rubbish. All three were resolved by the city with no citations.**
- **General PM was performed on the HVAC system at City Hall.**
- **I am working with Duke energy to relocate some of the lighting at the museum to be more efficient.**
- **Hand rail on steps on the trail have been checked. Swings at Gazebo have been painted.**
- **Parking lot at the Museum has been repaved we are in the process of getting the landscaping done.**

Public Works Report
Month of September 2019

1. Sanitation

Calls for Brush Pick-Up	17
Complaints	6
Residential	6
Commercial	0

2. Roads & Bridges

Complaints	3
Resolved by City	0
DOT Notification	3

3. Animal Control

Complaints	4
Impoundments	4
Dispositions	0
Humane Society	2
Return to Owner	2

4. Sewer

Complaints	2
Resolved by City	0
Inspections	8

5.
Environmental

Complaints	3
Resolved by City	3
Summons Issued	0

6. Fuel

Fuel Usage	175.6
M1	71.1
M2	104.5

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING
October 17, 2019 6:00 P.M.
MINUTES**

Travelers Rest City Council conducted its Regular Council Meeting on October 17, 2019 at 6:00 p.m. The following members were present: Brandy Amidon, Mayor, Harvey Choplin, Mayor Pro-Tempore, Grant Bumgarner, Shaniece Criss, Kelly Byers, Jeff George and Brantly Vest. Also present were: Eric Vinson, City Administrator, Charlene Carter, City Clerk, Patrea St. John, Planning Director, Ben Ford, Police Chief, Phillip Tate, Public Works Director, Greg Robertson Fire chief, Mac McMakin, Assistant Fire Chief. The news media was notified and James Richardson from the Tribune was present for the meeting.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Brandy Amidon, Mayor called the meeting to order.
Council then recited the Pledge of Allegiance.

B. INVOCATION

1. The invocation was given by Council Member Kelly Byers.

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING(S)

1. Ms. Byers made a motion to approve the minutes for the Regular Council Meeting held on September 19, 2019. The motion was seconded by Mr. Choplin and carried unanimously.

D. PUBLIC HEARING

None.

E. CITIZEN PARTICIPATION

Name and Address

1. Citizens Climate Lobby Topic: Energy Innovation and Carbon Dividend Act
Virginia Britt and Group
Furman University
3300 Poinsett Hwy
Greenville, SC 29613
2. Krista Youngblood Topic: Trailside Townhome Proposal
16 Tolar Road
Travelers Rest, SC 29690

3. Pamela Carpenter Topic: Trailside Townhome Proposal
107 Williams Road
Travelers Rest, SC 29690
4. Walt Brashier III Topic: Trailside Townhome Proposal
1720 Jackson Hollow Trail
Travelers Rest, SC 29690
5. Walter Howard Topic: Trailside Townhome Proposal
106 Tolar Road
Travelers Rest, SC 29690
6. Jonathan Nett Topic: Trailside Townhome Proposal
935 Tanner Road
Greenville, SC 29607
7. Will McCauley III Topic: Trailside Townhome Proposal
200 E. Broad St. Suite III
Greenville, SC

F. ORDINANCE FOR SECOND READING

1. Mr. Bumgarner made a motion for second reading of the Ordinance O-14-19 to adopt FY 19-20 Fee Schedule and amend any and all previous Municipal Codes dictating specific fees. The motion was seconded by Ms. Byers and carried unanimously.
2. Mr. Bumgarner made a motion for second reading of the Ordinance O-15-19 and Resolution R15-19 to adopt the MASC Setoff Debt Program to be applied to allow for Court payments plan options for the City. The motion was seconded by Mr. George and carried unanimously.
3. Mr. Bumgarner made a motion to table reading of the Ordinance O-16-19 to rezone parcels 0496000203002 and 096000203000 to FRD-Flexible Review District due to an amended site plan submitted by the developer and the need to review the update. The motion was seconded by Mr. Choplin and carried unanimously.
4. Mr. Bumgarner made a motion for second reading of the Ordinance O-17- 19 to Annex parcel 050320103501 and be zoned RM-Multi-Family Residential. The motion was seconded by Mr. George and carried unanimously.

5. Mr. Bumgarner made a motion for second reading of the Ordinance O-18-19 for a text amendment to the Zoning ordinance to allow Accessory Dwelling Units in Single Family Districts. The motion was seconded by Mr. Vest and carried unanimously.

G. COMMITTEE REPORTS

1. Public Safety Committee – Harvey Choplin

- a. Mr. Choplin moved to accept the monthly Public Safety Report for September as documented. The motion was seconded by Mr. George and carried unanimously.

2. Ways & Means Committee – Grant Bumgarner

- a. Mr. Bumgarner moved to accept the September Financial Reports. The motion was seconded by Ms. Byers and carried unanimously.

3. Public Works Committee – Kelly Byers

- a. Ms. Byers moved to accept the monthly Public Works Report for September as documented.
The motion was seconded by Dr. Criss and carried unanimously.

4. Planning & Development – Steve Waddell

- a. The Planning Committee had no report.

5. Personnel Committee – Harvey Choplin

- a. The Personnel Committee had no report.

H. RESOLUTIONS AND ORDINANCES FOR FIRST READING

None.

I. OLD BUSINESS

None.

J. NEW BUSINESS

None.

J. MISCELLANEOUS MATTERS

United Way Campaign mentioned running through October 25, 2019

K. Adjournment

1. There being no other business to come before the Council, Mr. Bumgarner made a motion to adjourn. The motion was seconded by Mr. George and carried unanimously.


Brandy Amidon, Mayor

Completed by


Charlene Carter, City Clerk & Treasurer

Reviewed by


Eric Vinson, City Administrator

**CITY OF TRAVELERS REST
COUNCIL MEETING
Thursday September 19, 2019 – 6:00 PM
AGENDA**

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Brandy Amidon, Mayor

B. INVOCATION

1. Councilmember Grant Bumgarner

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

1. Regular Council Meeting-August 15, 2019

D. PUBLIC HEARING

1. None

E. CITIZEN PARTICIPATION

(speakers limited to 5 minutes)

Krista Youngblood-Town homes

F. ORDINANCES FOR SECOND READING

1. None

G. COMMITTEE REPORTS

1. Public Safety Committee-Chairman Rick Floyd

- a. Committee report
- b. Approval of monthly Public Safety report

2. Ways & Means Committee- Chairman Grant Bumgarner

- a. Committee report
- b. Approval of monthly financial report for July & August

3. Public Works Committee-Chairwoman Kelly Byers

- a. Committee report
- b. Approval of monthly Public Works report

4. Planning and Development Committee-Chairman Steve Waddell

- a. Committee report
- b. Approval of monthly Planning and Development report

5. Personnel Committee-Mayor Pro Tempore Choplin

- a. No business came before the Committee for the month of September

H. RESOLUTIONS AND ORDINANCES FOR FIRST READING

1. Consider Resolution R12-19 to apply for the MASC Hometown Economic Development Grant.
(Mr. Bumgarner)
2. Consider Resolution R13-19 to adopt a Multi-County Industrial and Business Park of Greenville and Anderson Counties aka "Project Alloy".

(Mr. Bumgarner)
3. Consider first reading of ordinance O-14-19 to adopt FY 19-20 Fee Schedule and amend any and all previous Municipal Codes dictating specific fees.

(Mr. Bumgarner)
4. Consider first reading of ordinance O-15-19 and Resolution R14-19 to adopt the MASC Setoff Debt Collection Program to be applied to allow for Court payment plan options for the City.

(Mr. Bumgarner)
5. Consider first reading of the ordinance O-16-19 before Council to Rezone parcels 0496000203002 & 0496000203000 to FRD-Flexible Review District.

(Mr. Waddell)

6. Consider first reading of the ordinance O-17-19 before Council to Annex Parcel 0503020103501 and be Zoned RM-Multi-Family Residential

(Mr. Waddell)

7. Consider first reading of the ordinance O-18-19 before Council for a text amendment to the Zoning Ordinance to allow for Accessory Dwelling Units in Single Family Districts.

(Mr. Waddell)

8. Consider Resolution R14-19 to adopt The City of Travelers Rest Downtown Master Plan 2019.

(Mr. Waddell)

I. OLD BUSINESS

None

J. NEW BUSINESS

None

K. MISCELLANEOUS MATTERS

In honor of Fire Prevention Week October 6-12

State Farm Insurance would like to present a Fire Prevention Kit to the City of Travelers Rest Fire Department and City Council by Councilman Steve Waddell, Mr. Steve Borkland, and Ms. Karen Balliet.

L. Adjournment

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING
September 19, 2019 6:00 P.M.
MINUTES**

Travelers Rest City Council conducted its Regular Council Meeting on September 19, 2019 at 6:00 p.m. The following members were present: Brandy Amidon, Mayor, Harvey Choplin, Mayor Pro-Tempore, Grant Bumgarner, Shaniece Criss, Kelly Byers, Rick Floyd, Jeff George, Steve Waddell and Brantly Vest. Also present were: Eric Vinson, City Administrator, Charlene Carter, City Clerk, Patrea St. John, Planning Director, Ben Ford, Police Chief, Phillip Tate, Public Works Director and Mac McMakin, Assistant Fire Chief. The news media was notified and James Richardson from the Tribune was present for the meeting.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Brandy Amidon, Mayor called the meeting to order.
Council then recited the Pledge of Allegiance.

B. INVOCATION

1. The invocation was given by Council Member Grant Bumgarner.

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING(S)

1. Mr. Choplin made a motion to approve the minutes for the Regular Council Meeting held on August 15, 2019. The motion was seconded by Mr. Floyd and carried unanimously.

D. PUBLIC HEARING

None.

E. CITIZEN PARTICIPATION

Ms. Krista Youngblood of 16 Tolar Rd Travelers Rest spoke on the matter before Council regarding The Trailside Town Homes proposal/development at 508 N. Main Street. Ms. Youngblood used the full five minutes and her concerns are included in the attached documents.

F. ORDINANCE FOR SECOND READING

None.

G. COMMITTEE REPORTS

1. Public Safety Committee – Rick Floyd

- a. Mr. Floyd moved to accept the monthly Public Safety Report for August as documented. The motion was seconded by Mr. Vest and carried unanimously.

2. Ways & Means Committee – Grant Bumgarner

- a. Mr. Bumgarner moved to accept the July and August Financial Reports. The motion was seconded by Mr. Choplin and carried unanimously.

3. Public Works Committee – Kelly Byers

- a. Ms. Byers moved to accept the monthly Public Works Report for August as documented. The motion was seconded by Dr. Criss and carried unanimously.

4. Planning & Development – Steve Waddell

- a. Mr. Waddell moved to accept the monthly report for Planning and Development as documented. The motion was seconded by Mr. Vest and carried unanimously.

5. Personnel Committee – Harvey Choplin

- a. The Personnel Committee had no report.

H. RESOLUTIONS AND ORDINANCES FOR FIRST READING

- 1. Mr. Bumgarner made a motion for reading of the Resolution R12-19 to apply for the MASC Hometown Economic Development Grant. The motion was seconded by Mr. Floyd and carried unanimously.
- 2. Mr. Bumgarner made a motion for reading of the Resolution R13-19 to adopt a Multi-county Industrial and Business Park with Greenville and Anderson Counties. The motion was seconded by Ms. Byers and carried unanimously.
- 3. Mr. Bumgarner made a motion for first reading of the Ordinance O-14-19 to adopt FY 19-20 Fee Schedule and amend any and all previous Municipal Codes dictating specific fees. The motion was seconded by Ms. Byers and carried unanimously.

4. Mr. Bumgarner made a motion for first reading of the Ordinance O-15-19 and Resolution R15-19 to adopt the MASC Setoff Debt Program to be applied to allow for Court payments plan options for the City. The motion was seconded by Mr. Choplin and carried unanimously.
5. Mr. Waddell made a motion for first reading of the Ordinance O-16-19 To rezone parcels 0496000203002 and 096000203000 to FRD-Flexible Review District.
After a significant discussion, responses by Council to the public comments and questions posed by Ms. Youngblood, The Mayor called for a second and was seconded by Mr. Bumgarner. The Motion had two no votes by Ms. Byers and Dr. Criss. The motion carried 7-2.
6. Mr. Waddell made a motion for first reading of the Ordinance O-17-19 to Annex parcel 050320103501 and be zoned RM-Multi-Family Residential. The motion was seconded by Mr. Bumgarner and carried unanimously.
7. Mr. Waddell made a motion for first reading of the Ordinance O-18-19 for a text amendment to the Zoning ordinance to allow Accessory Dwelling Units in Single Family Districts. The motion was seconded by Ms. Byers and carried unanimously.
8. Mr. Waddell made a motion for reading of the Resolution R14-19 to adopt The City of Travelers Rest Downtown Master Plan 2019. Ms. Byers seconded and Council was unanimous in the praise and excitement for the plan.

I. OLD BUSINESS

None.

J. NEW BUSINESS

None.

J. MISCELLANEOUS MATTERS

In Honor of Fire Prevention week October 6-12 the City received a Fire Prevention Kit from State Farm Insurance representatives Mr. Steve Borklund, Mr. Steve Waddell and Ms. Karen Balliet. The Fire department accepted the kit on behalf of the City.

K. Adjournment

1. There being no other business to come before the Council, Mr. Bumgarner made a motion to adjourn. The motion was seconded by Mr. George and carried unanimously.

Brandy Amidon, Mayor

Completed by

Charlene Carter
Charlene Carter, City Clerk & Treasurer

Reviewed by

Eric Vinson
Eric Vinson, City Administrator

**CITY OF TRAVELERS REST
COUNCIL MEETING
Thursday August 15, 2019 – 6:00 PM
AGENDA**

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Brandy Amidon, Mayor

B. INVOCATION

1. Councilmember Grant Bumgarner

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

1. Regular Council Meeting-July 18, 2019

D. PUBLIC HEARING

1. Receive oral or written comments concerning FY 2020 Budget Amendment to increase millage rate.

E. CITIZEN PARTICIPATION

(speakers limited to 5 minutes)

F. ORDINANCES FOR SECOND READING

1. Consider ordinance for second reading to amend FY 2020 budget to increase the millage rate by 6 mills to generate \$126,100 in revenue to pay for the recommended raises for public safety personnel.

(Councilmember Bumgarner)

2. Consider ordinance for second reading authorizing a Master Lease Agreement in the principal amount of \$750,000 relating to the financing of fire truck for Municipal purposes.

(Councilmember Bumgarner)

G. COMMITTEE REPORTS

1. Public Safety Committee-Chairman Rick Floyd

- a. Committee report
- b. Approval of monthly Public Safety report

2. Ways & Means Committee- Chairman Grant Bumgarner

- a. No business came before the Committee for the month of August
- b. Approval of monthly financial report

3. Public Works Committee-Chairwoman Kelly Byers

- a. Information only came before the Committee for the month of August

4. Planning and Development Committee-Chairman Steve Waddell

- a. Information only came before the Committee for the month of August

5. Personnel Committee-Mayor Pro Tempore Choplin

- a. No business came before the Committee for the month of August

H. OLD BUSINESS

None

I. NEW BUSINESS

None

J. MISCELLANEOUS MATTERS

None

K. Adjournment

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING
AUGUST 15, 2019 – 6:00 P.M.
MINUTES**

Travelers Rest City Council conducted its Regular Council Meeting on August 15, 2019 at 6:00 p.m. The following members were present: Brandy Amidon, Mayor, Harvey Choplin, Mayor Pro-Tempore, Grant Bumgarner, Shaniece Criss, Kelly Byers, Rick Floyd, Jeff George, Steve Waddell and Brantly Vest. Also present were: Eric Vinson, City Administrator, Charlene Carter, City Clerk, Patrea St. John, Planning Director, Ben Ford, Police Chief, Phillip Tate, Public Works Director and Mac McMakin, Assistant Fire Chief. The news media was notified and not present for the meeting.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Brandy Amidon, Mayor called the meeting to order.
Council then recited the Pledge of Allegiance.

B. INVOCATION

1. The invocation was given by Council Member Grant Bumgarner.

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING(S)

1. Mr. Bumgarner made a motion to approve the minutes for the Regular Council Meeting held on July 18, 2019. The motion was seconded by Mr. Floyd and carried unanimously.

D. PUBLIC HEARING

None.

E. CITIZEN PARTICIPATION

None.

F. ORDINANCE FOR SECOND READING

1. Mr. Bumgarner moved for second reading of the ordinance before Council to Amend FY 2020 budget to increase the millage rate by 6 mills. The motion was seconded by Mr. Waddell and carried unanimously.
2. Mr. Bumgarner moved for second reading of the ordinance before Council to authorize the Master Lease Agreement for the Fire Truck in the amount of \$750,000.00. The motion was seconded by Mr. Choplin and carried unanimously.

G. COMMITTEE REPORTS

1. Public Safety Committee – Rick Floyd

- a. The Public Safety Committee Report was given by Mr. Floyd.
- b. Mr. Floyd moved to accept the monthly Public Safety Report for July as presented. The motion was seconded by Mr. Vest and carried unanimously.

2. Ways & Means Committee – Grant Bumgarner

- a. Mr. Bumgarner moved to postpone the July Financial Reports to September for the allowance of time for review. The motion was seconded by Ms. Byers and carried unanimously.

3. Public Works Committee – Kelly Byers

- a. Information only came before the committee for the month of August.

4. Planning & Development – Steve Waddell

- a. Information only came before the committee for the month of August.

5. Personnel Committee – Harvey Choplin

- a. The Personnel Committee had no report.

H. OLD BUSINESS

None.

I. NEW BUSINESS

None.

J. MISCELLANEOUS MATTERS

None.

K. Adjournment

1. There being no other business to come before the Council, Mr. Bumgarner made a motion to adjourn. The motion was seconded by Mr. George and carried unanimously.


Brandy Amidon, Mayor

Completed by


Charlene Carter, City Clerk & Treasurer

Reviewed by


Eric Vinson, City Administrator

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING
JULY 18, 2019 – 6:00 P.M.
AGENDA**

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Brandy Amidon, Mayor

B. INVOCATION

1. Invocation – Councilmember Steve Waddell

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING (S)

1. Regular Council Meeting – June 20, 2019

D. CITIZEN PARTICIPATION (speakers are limited 5 minutes)

E. ORDINANCES FOR SECOND READING

1. Consider ordinance for second reading Text Amendment – Wrecker Service Rotation List. **(Floyd)**
2. Consider ordinance for second reading to rezone property located between Roe Road, State Park Road and Hwy 25 from existing zoning PD-R Planned Development – Residential **(Waddell)**

F. COMMITTEE REPORTS

1. **Public Safety Committee – Rick Floyd**
 - a. Committee Report
 - b. Approval of Monthly Public Safety Report

2. Ways & Means Committee – Grant Bumgarner

- a. Committee Report
- b. Approval of Monthly Financial Report

3. Public Works Committee – Kelly Byers

- a. Committee Report
- b. Approval of Monthly Public Works Report

4. Planning & Development Committee – Steve Waddell

- a. Committee Report

5. Personnel Committee – Harvey Choplin

- a. Committee Report

G. RESOLUTIONS AND ORDINANCES FOR FIRST READING

- 1. Consider ordinance for first reading to rezone property located at 525 McElhaney Road from R-15 Residential to RM- Multi-Family
(Waddell)
- 2. Consider ordinance for first reading to amend FY20 budget to increase the millage rate by 6 mills sufficient to generate \$126,100 in revenue to pay for the recommended raises for public safety personnel
(Bumgarner)
- 3. Consider ordinance for first reading authorizing a Master Lease Agreement in the principal amount Of \$750,000.00 relating to the financing of equipment for Municipal Purposes
(Bumgarner)
- 4. Consider Resolution authorizing Charlene Carter, City Clerk/Treasurer

to sign checks, correspondence and other documents on behalf of the
City of Travelers Rest **(Choplin)**

H. OLD BUSINESS

I. NEW BUSINESS

1. Consider motion to approve Salary Grade Table adjustments and raises for Public Safety Personnel **(Bumgarner)**

J. MISCELLANEOUS MATTERS

1. INDUCTION OF JASMINE D. TWITTY – ADMINISTRATIVE JUDGE /
MUNICIPAL COURT CLERK
(By Mayor Brandy Amidon)

2. **Executive Session**

- a. Review FGP Study of our Administrative Human Resources, their findings and recommendations

K. ADJOURNMENT

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING
JULY 18, 2019 – 6:00 P.M.
MINUTES**

Travelers Rest City Council conducted its Regular Council Meeting on June 20, 2019 at 6:00 p.m. The following members were present: Brandy Amidon, Mayor, Harvey Choplin, Mayor Pro-Tempore, Grant Bumgarner, Shaniece Criss, Kelly Byers, Rick Floyd, Jeff George, Steve Waddell and Brantly Vest. Also present were: Eric Vinson, City Administrator, Gail Braziel & Charlene Carter City Clerk, Patrea St. John, Planning Director, Greg Robertson, Fire Chief, Ben Ford, Police Chief, Phillip Tate, Public Works Director and Mac McMakin, Assistant Fire Chief. The news media was notified and present for the meeting.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Brandy Amidon, Mayor called the meeting to order.
Council then recited the Pledge of Allegiance.

B. INVOCATION

1. The invocation was given by Council Member Steve Waddell.

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING(S)

1. Mr. Bumgarner made a motion to approve the minutes for the Regular Council Meeting held on June 20, 2019. The motion was seconded by Mr. Floyd and carried unanimously.

D. CITIZEN PARTICIPATION

Mayor Amidon made a motion to allow citizens who signed up prior to the meeting to speak. Dr. Criss seconded the motion and carried unanimously.

The following citizens made public comment: Yazbeck Parrales, Steve Borklund, Dr. Duncan Shirley, Larry Moore and Karen Rattray.

E. ORDINANCE FOR SECOND READING

1. Mr. Floyd moved for second reading of the ordinance before Council relating to the text amendment of the Wrecker Service Rotation List. The motion was seconded by Ms. Byers and carried unanimously.
2. Mr. Waddell moved for second reading to rezone property located between Roe Road, State Park Road and Hwy 25 from existing zoning PD-R Planned Development-Residential with the following conditions. The motion was seconded by Mr. Bumgarner. All Council members gave extensive comment as part of the discussion. Mr. Vest was the only dissenting vote. The motion carried.

Recommended Conditions:

1. If commercial buildings A,B and C are to be designed to include a 3rd floor with additional square footage not to exceed 50% of the second floor square footage provided that the additional parking be included at ratios defined in the Statement of intent to accommodate the additional square footage.
 2. All commercial uses allowed in a PD-R district must follow Commercial C1 zoning district requirements. C1 does not permit drive thru restaurants.
 3. The developer shall be responsible for all offsite improvements for traffic mitigation as required by SCDOT.
 4. Complete the realignment of South End Circle and intersection with Roe Center Court prior to issuance of any Certificate of Occupancy.
 5. Provide an entrance/street connection to State Park Road.
 6. The City of Travelers Rest process for approving and accepting any infrastructure includes the submittal of a subdivision preliminary plan and Final Development Plan approval by the City of Travelers Rest Planning Commission. Any phasing of infrastructure improvements (including roads and stormwater) must be addressed in detail as part of that process and provide adequate access for city services such as fire and garbage pickup.
- Added during P & D Committee
7. The viewshed of the mountains to the north from Highway 25 is an important natural resource for the city. The developer shall demonstrate consideration of this viewshed in the final architectural massing, heights and siting of the proposed buildings

F. COMMITTEE REPORTS

1. Public Safety Committee – Rick Floyd

- a. The Public Safety Committee Report was given by Mr. Floyd.
- b. Mr. Floyd moved to accept the monthly Public Safety Report for June as presented. The motion was seconded by Mr. Choplin and carried unanimously.

2. Ways & Means Committee – Grant Bumgarner

- a. The Ways & Means Committee Report was given by Mr. Bumgarner.
- b. Mr. Bumgarner moved to accept the monthly Financial Reports for June as presented. The motion was seconded by Ms. Byers and carried unanimously.

3. Public Works Committee – Kelly Byers

- a. The Public Works Committee Report was given by Ms. Byers.
- b. Ms. Byers moved to accept the monthly Public Works Report for June as presented. The motion was seconded by Dr. Criss and carried unanimously.

4. Planning & Development – Steve Waddell

- a. The Planning & Development Committee Report was given by Mr. Waddell. The motion was seconded by Mr. Vest and carried Unanimously.

5. Personnel Committee – Harvey Choplin

- a. The Personnel Committee had no report.

G. RESOLUTIONS AND ORDINANCES FOR FIRST READING

1. Mr. Waddell made the motion to deny the rezoning of property located at 525 McElhaney Road from R-15 Residential to RM Multi-Family. Mr. Bumgarner made the second and carried unanimously.

2. Mr. Bumgarner made the motion to amend Fiscal Year 2020 budget to increase the millage rate by 6 mills to generate \$126,100 in revenue to pay for the recommended raises for public safety personnel. Ms. Byers made the second and carried unanimously.

3. Mr. Bumgarner made the motion to approve the first reading of the Master Lease Agreement of \$750,000 relating the financing of the fire engine. Ms. Byers made the second and carried unanimously.

4. Mr. Choplin asked the Council to consider the resolution authorizing Ms. Charlene Carter, City Treasurer and Clerk to sign and act on the behalf of the City of Travelers Rest as it relates to job duties. The resolution was approved unanimously.

H. OLD BUSINESS

None.

I. NEW BUSINESS

1. Mr. Bumgarner made the motion to approve Salary Grade Table adjustments and raises for public safety employees. The motion was seconded by Mr. George and carried unanimously.

J. MISCELLANEOUS MATTERS

1. Mayor Amidon completed the induction of Ms. Jasmine D. Twitty as Travelers Rest Administrative Judge and Municipal Court Clerk.

2. Mayor Amidon and the Fire Department recognized Patricia Owen as new firewoman.

3. Mr Bumgarner made a motion to move into Executive Session to Discuss FGP Study as it relates to personnel related matters and

human resources. Mr. George made the second.
Mr. Waddell made the motion to return to regular session with a
second from Mr. Bumgarner. The study was received as information.


K. Adjournment

1. There being no other business to come before the Council, Mr. Bumgarner made a motion to adjourn. The motion was seconded by Mayor Amidon and carried unanimously.



Brandy Amidon, Mayor

Completed by



Charlene Carter, City Clerk & Treasurer

Reviewed by



Eric Vinson, City Administrator

**CITY OF TRAVELERS REST
PUBLIC HEARING
REGULAR COUNCIL MEETING
JUNE 20, 2019 – 6:00 P.M.
AGENDA**

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Harvey Choplin , Mayor Pro Tempore

B. INVOCATION

1. Invocation – Councilmember Shaniece Criss

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING (S)

1. Regular Council Meeting – May 16, 2019

D. PUBLIC HEARING

1. Receive written or oral comments concerning the General Fund Operating Budget for Fiscal Year ending June 30, 2020.
2. Receive written or oral comments concerning the Sewer Fund Budget for the Fiscal Year ending June 30, 2020.
3. Receive written or oral comments concerning the Local Hospitality and Local Accommodations Tax Fund Budget ending June 30, 2020.
4. Receive written or oral comments concerning the Victims Advocate Fund Budget for the Fiscal Year ending June 30, 2020.

E. CITIZEN PARTICIPATION (speakers are limited 5 minutes)

F. ORDINANCES FOR SECOND READING

1. Consider ordinance for second reading to adopt FY20 General Fund Budget **(Choplin)**
2. Consider ordinance for second reading to adopt FY20 Local Hospitality Tax Fund and Local Accommodations Tax Fund Budget **(Choplin)**
3. Consider ordinance for second reading to adopt FY20 Sewer Fund Budget **(Choplin)**
4. Consider ordinance for second reading to adopt FY20 Victim's Advocate Fund Budget **(Choplin)**
5. Consider ordinance for second reading for the issuance and sale of a not exceeding General Obligation Bond Series 2019 **(Choplin)**
6. Consider ordinance for second reading amending the zoning ordinance with respect to modifying the Section 6:9, Off Street Parking Requirements **(Choplin)**

G. COMMITTEE REPORTS

1. **Public Safety Committee – Rick Floyd**
 - a. Committee Report
 - b. Approval of Monthly Public Safety Report
2. **Ways & Means Committee – Harvey Choplin**
 - a. Committee Report
 - b. Approval of Monthly Financial Report

3. Public Works Committee – Kelly Byers

- a. Committee Report
- b. Approval of Monthly Public Works Report

4. Planning & Development Committee – Steve Waddell

- a. Committee Report

5. Personnel Committee – Harvey Choplin

- a. Committee Report

H. RESOLUTIONS AND ORDINANCES FOR FIRST READING

- 1. Consider ordinance for first reading Text Amendment – Wrecker Service Rotation List. **(Floyd)**

I. OLD BUSINESS

J. NEW BUSINESS

- 1. Consider motion to appoint State Accommodations Tax Advisory Committee. **(Choplin)**
- 2. Consider motion to accept Personnel Committee recommendation for cost of living and performance pay increase for City Administrator **(Choplin)**

k. MISCELLANEOUS MATTERS

- 1. Proclamation – GAIL “MA” BRAZIEL
(Harvey Choplin, Mayor Pro-Tempore)

L. ADJOURNMENT

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING
JUNE 20, 2019 – 6:00 P.M.
MINUTES**

Travelers Rest City Council conducted its Regular Council Meeting on June 20, 2019 at 6:00 p.m. The following members were present: Harvey Choplin, Mayor Pro-Tempore; Shaniece Criss, Kelly Byers, Rick Floyd Jeff George, Steve Waddell and Brantly Vest. Mayor, Brandy Amidon and Grant Bumgarner were absent. Also present were: Eric Vinson, City Administrator, Gail Braziel, City Clerk, Patrea St. John, Planning Director, Greg Robertson, Fire Chief, Ben Ford, Police Chief, Phillip Tate, Public Works Director, Jamie Richards, Building Official and Mac McMakin, Assistant Fire Chief. The news media was notified of the meeting.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Harvey Choplin, Mayor Pro-Tempore called the meeting to order. Council then recited the Pledge of Allegiance.

B. INVOCATION

1. The invocation was given by Council Member Dr. Shaniece Criss.

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING(S)

1. Mr. Floyd made a motion to approve the minutes for the Regular Council Meeting held on May 16, 2019. The motion was seconded by Ms. Byers and carried unanimously.

D. PUBLIC HEARING

Mayor Pro-Tempore Harvey Choplin called the meeting to order.

1. The floor was open to receive comments written or verbal concerning the General Fund Budget for the Fiscal Year ending June 30, 2020.
No comments were received.
2. The floor was open to receive comments written or verbal concerning the Sewer Fund Budget for Fiscal Year ending June 30, 2020.
No comments were received.
3. The floor was open to receive comments written or verbal concerning the Local Hospitality and Local Accommodations Tax Fund Budget for Fiscal Year ending June 30, 2020.
No comments were received.
4. The floor was open to receive comments written or verbal concerning the Victims Advocate Fund Budget for the Fiscal Year ending June 30, 2020.
No comments were received.
5. The Public Hearing was adjourned.

E. CITIZEN PARTICIPATION

None.

F. ORDINANCE FOR SECOND READING

1. Mr. George moved second reading of the ordinance before Council relating to the fiscal affairs of the City of Travelers Rest, making appropriations therefore, and levying taxes and fees for the fiscal year beginning July 1, 2019 and ending June 30, 2020; to provide for budget control of said appropriations by the Travelers Rest City Council and such other matters related thereto effective July 1, 2019. There is hereby levied upon the taxable property within the City limits of Travelers Rest, South Carolina for the fiscal year beginning July 1, 2019 and ending June 30, 2020 an ad valorem tax of 90.1 mills on every dollar of assessed valuation combine with other anticipated revenue accruing to the City of Travelers Rest shall be sufficient to produce \$4,483,250.00 in revenues. The motion was seconded by Mr. Waddell and carried unanimously.

2. Mr. George moved second reading of the ordinance before Council relating to the fiscal affairs of the Local Hospitality and Local Accommodations Tax Funds of the City of Travelers Rest, making appropriations therefore, and to provide for budget control of said appropriations by the Travelers Rest City Council and such other matters related therefore effective July 1, 2019 and ending June 30, 2020. The motion was seconded by Mr. Waddell and carried unanimously.
3. Mr. George moved second reading of the ordinance before Council relating to the fiscal affairs of the Sewer System of the City of Travelers Rest, making appropriations therefore, and to provide for budget control of said appropriations by the City of Travelers Rest City Council and such matters related therefore effective July 1, 2019 and ending June 30, 2020 in the amount of \$319,500.00. The motion was seconded by Mr. Floyd and carried unanimously.
4. Mr. George moved second reading of the ordinance before Council relating to the fiscal affairs of the Victims Advocate Fund Budget of the City of Travelers Rest, making appropriations therefore, and to provide for budget control of appropriations by the City of Travelers Rest City Council and such matters related therefore effective July 1, 2019 and ending June 30, 2020. The motion was seconded by Mr. Waddell and carried unanimously.
5. Mr. George moved second reading of the ordinance before Council to provide for the issuance and sale of not exceeding one hundred twenty-five thousand dollars (\$125,000) City of Travelers Rest, South Carolina General Obligation Bonds, in one or more series; to prescribe the purpose for which the proceeds shall be expended; to provide for the payment thereof; and other matters relating thereto. The motion was seconded by Ms. Byers and carried unanimously.
6. Mr. Waddell moved second reading of the ordinance before Council amending the zoning ordinance with respect to modifying the Section 6:9 Off Street Parking Requirements. The motion was seconded by Dr. Criss and carried unanimously.

G. COMMITTEE REPORTS

1. Public Safety Committee – Rick Floyd

- a. The Public Safety Committee Report was given by Mr. Floyd.
- b. Mr. Floyd moved to accept the monthly Public Safety Report for May as presented. The motion was seconded by Mr. Vest and carried unanimously.

2. Ways & Means Committee – Jeff George

- a. The Ways & Means Committee Report was given by Mr. George.
- b. Mr. George moved to accept the monthly Financial Reports for May as presented. The motion was seconded by Mr. Floyd and carried unanimously.

3. Public Works Committee – Kelly Byers

- a. The Public Works Committee Report was given by Ms. Byers.
- b. Ms. Byers moved to accept the monthly Public Works Report for May as presented. The motion was seconded by Dr. Criss and carried unanimously.

4. Planning & Development – Steve Waddell

- a. The Planning & Development Committee Report was given by Mr. Waddell.

5. Personnel Committee – Rick Floyd

- a. The Personnel Committee Report was given by Mr. Floyd.

G. RESOLUTIONS AND ORDINANCES FOR FIRST READING

1. Mr. Floyd moved first reading of the ordinance before Council to amend Section 8.20.020 Wrecker Service Rotation List. At no time shall the number of qualified wrecker services maintained on the list exceed five. In the event the number of wrecker services qualifying for the lists exceeds five, the city administrator or chief of police shall randomly assign to all such applicants, whether presently on the list or not, a number and shall drop one applicant from the list and add another applicant once every three months, based on the sequence of the numbers thus randomly assigned. The motion was seconded by Mr. Waddell and carried unanimously.

H. OLD BUSINESS

None.

I. NEW BUSINESS

1. Mr. George moved to accept recommendation from the Ways & Means Committee reappointment of the following members for a two-year term beginning July 1, 2019.

- Joyce Mc Carrell – At Large
- Wendy Lyman - Lodging
- Dave Smits – At Large

In addition, the Ways & Means Committee recommend that existing Member, Chris Williamson, rotate to fill one hospitality slot for remainder of his term. Further, the Committee recommended to replace Mike Patel and appoint Kayla Britton with Hampton Inn to serve the remainder of a two-year term expiring June 30, 2020. Mr. Britton will represent the local Lodging industry. The motion was seconded by Ms. Byers and carried unanimously.

2. Mr. Floyd moved to authorize the Mayor to sign an updated employment agreement with City Administrator to include cost of living and merit adjustment. The motion was seconded by Ms. Byers and carried unanimously.

J. MISCELLANEOUS MATTERS

1. Mayor and Council proclaimed June 20, 2019 as **GAIL BRAZIEL DAY
IN THE CITY OF TRAVELERS REST.**

K. Adjournment

1. There being no other business to come before the Council, Mr. George made a motion to adjourn. The motion was seconded by Mr. Floyd and carried unanimously.


Harvey Choplin, Mayor Pro-Tempore

Submitted by


Gail Braziel, City Clerk

Reviewed by


Eric Vinson, City Administrator

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING
MAY 16, 2019 – 6:00 P.M.
AGENDA**

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Brandy Amidon, Mayor

B. INVOCATION

1. Invocation – Councilmember Jeff George

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING (S)

1. Regular Council Meeting – April 18, 2019

D. CITIZEN PARTICIPATION (speakers are limited 5 minutes)

E. ORDINANCES FOR SECOND READING

F. COMMITTEE REPORTS

1. Public Safety Committee – Rick Floyd

- a. Committee Report
- b. Approval of Monthly Public Safety Report

2. Ways & Means Committee – Grant Bumgarner

- a. Committee Report
- b. Approval of Monthly Financial Report

3. Public Works Committee – Kelly Byers

- a. Committee Report
- b. Approval of Monthly Public Works Report

4. Planning & Development Committee – Steve Waddell

- a. Committee Report

5. Personnel Committee – Harvey Choplin

- a. Committee Report

G. RESOLUTIONS AND ORDINANCES FOR FIRST READING

- 1. Consider ordinance for first reading to adopt FY20 General Fund Budget **(Bumgarner)**
- 2. Consider ordinance for first reading to adopt FY20 Local Hospitality Tax Fund and Local Accommodations Tax Fund Budget **(Bumgarner)**
- 3. Consider ordinance for first reading to adopt FY20 Sewer Fund Budget **(Bumgarner)**
- 4. Consider ordinance for first reading to adopt FY20 Victim's Advocate Fund Budget **(Bumgarner)**
- 5. Consider ordinance for first reading for the issuance and sale of a not exceeding General Obligation Bond Series 2019 **(Bumgarner)**
- 6. Consider ordinance for first reading amending the zoning ordinance with respect to modifying the Section 6:9, Off Street Parking Requirements **(Waddell)**
- 7. Consider Resolution to Adopt By-Laws for the Planning Commission of the City of Travelers Rest **(Waddell)**

H. OLD BUSINESS

I. NEW BUSINESS

1. Consider motion to reappoint Judge Rebecca Hand
(Choplin)

J. MISCELLANEOUS MATTERS

K. ADJOURNMENT

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING
MAY 16, 2019 – 6:00 P.M.
MINUTES**

Travelers Rest City Council conducted its Regular Council Meeting on May 16, 2019 at 6:00 p.m. The following members were present: Brandy Amidon, Mayor; Grant Bumgarner, Harvey Choplin, Shaniece Criss, Rick Floyd Jeff George, Steve Waddell and Brantly Vest. Kelly Byers was absent. Also present were: Eric Vinson, City Administrator, Gail Braziel, City Clerk, Patrea St. John, Planning Director, Greg Robertson, Fire Chief, Ben Ford, Police Chief, Phillip Tate, Public Works Director and Mac McMakin, Assistant Fire Chief. The news media was notified of the meeting.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Brandy Amidon, Mayor called the meeting to order.
Council then recited the Pledge of Allegiance.

B. INVOCATION

1. The invocation was given by Council Member Jeff George.

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING(S)

1. Dr. Criss made a motion to approve the minutes for the Regular Council Meeting held on April 18, 2019. The motion was seconded by Mr. Floyd and carried unanimously.

D. CITIZEN PARTICIPATION

None.

E. ORDINANCE FOR SECOND READING

None.

F COMMITTEE REPORTS

1. Public Safety Committee – Rick Floyd

- a. The Public Safety Committee Report was given by Mr. Floyd.
- b. Mr. Floyd moved to accept the monthly Public Safety Report for April as presented. The motion was seconded by Mr. Vest and carried unanimously.

2. Ways & Means Committee – Grant Bumgarner

- a. The Ways & Means Committee Report was given by Mr. Bumgarner.
- b. Mr. Bumgarner moved to accept the monthly Financial Reports for April as presented. The motion was seconded by Mr. George and carried unanimously.

3. Public Works Committee – Kelly Byers

- a. The Public Works Committee Report was given by Dr. Criss.
- b. Dr. Criss moved to accept the monthly Public Works Report for April as presented. The motion was seconded by Mr. Floyd and carried unanimously.

4. Planning & Development – Steve Waddell

- a. The Planning & Development Committee Report was given by Mr. Waddell.

5. Personnel Committee – Harvey Choplin

- a. The Personnel Committee Report was given by Mr. Choplin.

G. RESOLUTIONS AND ORDINANCES FOR FIRST READING

1. Mr. Bumgarner moved first reading of the ordinance before Council relating to the fiscal affairs of the City of Travelers Rest, making appropriations therefore, and levying taxes and fees for the fiscal year beginning July 1, 2019 and ending June 30, 2020; to provide for budget control of said appropriations by the Travelers Rest City Council and such other matters related thereto effective July 1, 2019. There is hereby levied upon the taxable property within the City limits of Travelers Rest, South Carolina for the fiscal year beginning July 1, 2019 and ending June 30, 2020 an ad valorem tax of 90.1 mills on every dollar of assessed valuation combine with other anticipated revenue accruing to the City of Travelers Rest shall be sufficient to produce \$4,483,250.00 in revenues. The motion was seconded by Mr. Choplin and carried unanimously.
2. Mr. Bumgarner moved first reading of the ordinance before Council relating to the fiscal affairs of the Local Hospitality and Local Accommodations Tax Funds of the City of Travelers Rest, making appropriations therefore, and to provide for budget control of said appropriations by the Travelers Rest City Council and such other matters related therefore effective July 1, 2019 and ending June 30, 2020. The motion was seconded by Mr. Floyd and carried unanimously.
3. Mr. Bumgarner moved first reading of the ordinance before Council relating to the fiscal affairs of the Sewer System of the City of Travelers Rest, making appropriations therefore, and to provide for budget control of said appropriations by the City of Travelers Rest City Council and such matters related therefore effective July 1, 2019 and ending June 30, 2020 in the amount of \$319,500.00. The motion was seconded by Mr. George and carried unanimously.

4. Mr. Bumgarner moved first reading of the ordinance before Council relating to the fiscal affairs of the Victims Advocate Fund Budget of the City of Travelers Rest, making appropriations therefore, and to provide for budget control of appropriations by the City of Travelers Rest City Council and such matters related therefore effective July 1, 2019 and ending June 30, 2020. The motion was seconded by Dr. Criss and carried unanimously.
5. Mr. Bumgarner moved first reading of the ordinance before Council to provide for the issuance and sale of not exceeding one hundred twenty-five thousand dollars (\$125,000) City of Travelers Rest, South Carolina General Obligation Bonds, in one or more series; to prescribe the purpose for which the proceeds shall be expended; to provide for the payment thereof; and other matters relating thereto. The motion was seconded by Choplin and carried unanimously.
6. Mr. Waddell moved first reading of the ordinance before Council amending the zoning ordinance with respect to modifying the Section 6:9 Off Street Parking Requirements. The motion was seconded by Mr. Vest and carried unanimously.
7. Mr. Waddell made a motion to adopt the Resolution before Council to adopt By-Laws for the Planning Commission of the City of Travelers Rest. The motion was seconded by Mr. Bumgarner and carried unanimously.

H. OLD BUSINESS

None.

I. NEW BUSINESS


1. Mr. Choplin moved to reappoint Municipal Judge Rebecca Hand to a two-year term in accordance and amend her current contract to reflect this two-year term. Judge Hand's two-year term commences on May 1, 2019 and will run through May 1, 2021. The motion was seconded by Mr. George and carried unanimously.

J. MISCELLANEOUS MATTERS

None.


K. Adjournment

1. There being no other business to come before the Council, Mr. Bumgarner made a motion to adjourn. The motion was seconded by Mr. George and carried unanimously.



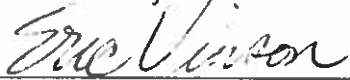
Brandy Amidon, Mayor

Submitted by



Gail Brazier, City Clerk

Reviewed by



Eric Vinson, City Administrator

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING
APRIL 18, 2019 – 6:00 P.M.
AGENDA**

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Brandy Amidon, Mayor

B. INVOCATION

1. Invocation – Councilmember Kelly Byers

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING (S)

1. Regular Council Meeting – March 21, 2019

D. CITIZEN PARTICIPATION (speakers are limited 5 minutes)

E. ORDINANCES FOR SECOND READING

1. Consider ordinance for second reading to rezone property located between Roe Rd, State Park Rd and Hwy 25 from existing zoning to PD-R Planned Development- Residential
(Waddell)

F. COMMITTEE REPORTS

1. Public Safety Committee – Rick Floyd
 - a. Committee Report
 - b. Approval of Monthly Public Safety Report

2. Ways & Means Committee – Grant Bumgarner

- a. Committee Report
- b. Approval of Monthly Financial Report

3. Public Works Committee – Kelly Byers

- a. Committee Report
- b. Approval of Monthly Public Works Report

4. Planning & Development Committee – Steve Waddell

- a. Committee Report

5. Personnel Committee – Harvey Choplin

- a. Committee Report

G. RESOLUTIONS AND ORDINANCES FOR FIRST READING

H. OLD BUSINESS

I. NEW BUSINESS

- 1. Consider motion to approve 2019-2020 State Accommodation Tax Funding request **(Bumgarner)**
- 2. Consider motion to approve City Hall Lease Agreement **(Bumgarner)**

J. MISCELLANEOUS MATTERS

- 1. Proclamation – Jeff Cox Day **(Mayor Brandy Amidon)**
- 2. Proclamation – Lego Day **(Mayor Brandy Amidon)**

K. ADJOURNMENT

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING
APRIL 18, 2019 – 6:00 P.M.
MINUTES**

Travelers Rest City Council conducted its Regular Council Meeting on April 18, 2019 at 6:00 p.m. The following members were present: Brandy Amidon, Mayor; Grant Bumgarner, Kelly Byers, Harvey Choplin, Shaniece Criss, Rick Floyd Jeff George, Steve Waddell and Brantly Vest. Also present were: Eric Vinson, City Administrator, Gail Braziel, City Clerk, Greg Robertson, Fire Chief, Ben Ford, Police Chief, Phillip Tate, Public Works Director and Mac McMakin, Assistant Fire Chief. The news media was notified of the meeting.

The applicant for Pinestone Development rezoning has requested that Council hold this item as they continue to evaluate their plans and address all city requirements prior to moving forward. Mayor Brandy Amidon entertained a motion to postpone consideration of this item. Mr. Bumgarner made a motion to postpone the rezoning request for second reading. The motion was seconded by Mr. Floyd and carried unanimously.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Brandy Amidon, Mayor called the meeting to order.
Council then recited the Pledge of Allegiance.

B. INVOCATION

1. The invocation was given by Council Member Kelly Byers.

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING(S)

1. Mr. Choplin made a motion to approve the minutes for the Regular Council Meeting held on March 21, 2019. The motion was seconded by Ms. Byers and carried unanimously.

D. CITIZEN PARTICIPATION

None.

E. ORDINANCE FOR SECOND READING

None.

F COMMITTEE REPORTS

1. Public Safety Committee – Rick Floyd

- a. The Public Safety Committee Report was given by Mr. Floyd.
- b. Mr. Floyd moved to accept the monthly Public Safety Report for March as presented. The motion was seconded by Mr. Vest and carried unanimously.

2. Ways & Means Committee – Grant Bumgarner

- a. The Ways & Means Committee Report was given by Mr. Bumgarner.
- b. Mr. Bumgarner moved to accept the monthly Financial Reports for March as presented. The motion was seconded by Mr. Floyd and carried unanimously.

3. Public Works Committee – Kelly Byers

- a. The Public Works Committee Report was given by Ms. Byers.
- b. Ms. Byers moved to accept the monthly Public Works Report for March as presented. The motion was seconded by Dr. Criss and carried unanimously.

4. Planning & Development – Steve Waddell

- a. The Planning & Development Committee Report was given by Mr. Waddell.

5. Personnel Committee – Harvey Choplin

- a. No business came before the Personnel Committee in April.

G. RESOLUTIONS AND ORDINANCES FOR FIRST READING

None.

H. OLD BUSINESS

None.

I. NEW BUSINESS

1. Mr. Bumgarner moved to approve 2019-2020 State Accommodations funding request for each event as recommended by Accommodations Tax Committee. The motion was seconded by Mr. Choplin. The vote carried 8 -1. Ms. Byers abstained because of a possible conflict of interest.
2. Mr. Bumgarner moved to authorize lease agreement between City of Travelers Rest and Trailside Church. The initial term of this Lease shall be on a month to month basis following City Council's approval of this Lease Agreement. The motion was seconded by Mr. Waddell and carried unanimously.

J. MISCELLANEOUS MATTERS

1. Mayor and Council proclaimed April 18, 2019 as - **JEFF COX DAY IN THE CITY OF TRAVELERS REST.**

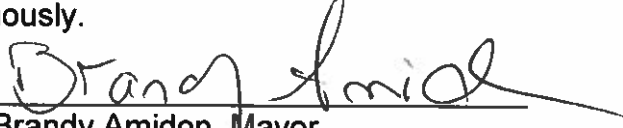
Jeff Cox has been volunteering his time and resources for a clean, beautiful and litter free town.

2. Mayor and Council proclaimed April 19, 2019 as **LEGO BUSTERS TEAM DAY IN THE CITY OF TRAVELERS REST.**

They placed 3rd out of 37 of top teams, showing great work and improvement in all areas

K. Adjournment

1. There being no other business to come before the Council, Mr. Bumgarner made a motion to adjourn. The motion was seconded by Mr. George and carried unanimously.


Brandy Amidon, Mayor

Submitted by


Gail Braziel, City Clerk

Reviewed by


Eric Vinson, City Administrator

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING
MARCH 21, 2019 – 6:00 P.M.
AGENDA**

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Brandy Amidon, Mayor

B. INVOCATION

1. Invocation – Councilmember Harvey Choplin

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING (S)

1. Regular Council Meeting – February 21, 2019

D. CITIZEN PARTICIPATION (speakers are limited 5 minutes)

E. ORDINANCES FOR SECOND READING

1. Consider ordinance for second reading to rezone property located between Roe Road, State Park Road and Hwy 25 from existing zoning PD-R Planned Development – Residential **(Waddell)**
2. Consider ordinance for second reading for Text Amendment – Section 6:13 Single-Family Attached and Multifamily Development and 6:19 Subdivision and Infrastructure Standards and 5:3 R-M Residential, Multifamily, District **(Waddell)**

F. COMMITTEE REPORTS

1. Public Safety Committee – Rick Floyd

- a. Committee Report
- b. Approval of Monthly Public Safety Report

2. Ways & Means Committee – Grant Bumgarner

- a. Committee Report
- b. Approval of Monthly Financial Report

3. Public Works Committee – Kelly Byers

- a. Committee Report
- b. Approval of Monthly Public Works Report

4. Planning & Development Committee – Steve Waddell

- a. Committee Report

5. Personnel Committee – Harvey Choplin

- a. Committee Report

G. RESOLUTIONS AND ORDINANCES FOR FIRST READING

H. OLD BUSINESS

I. NEW BUSINESS

J. MISCELLANEOUS MATTERS

- 1. Proclamation – Travelers Rest High School Wrestling Team
(Mayor Brandy Amidon)

K. ADJOURNMENT

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING
MARCH 21, 2019 – 6:00 P.M.
MINUTES**

Travelers Rest City Council conducted its Regular Council Meeting on March 21, 2019 at 6:00 p.m. The following members were present: Brandy Amidon, Mayor; Grant Bumgarner, Kelly Byers, Shaniece Criss, Jeff George, Steve Waddell and Brantly Vest. Harvey Choplin and Rick Floyd were absent. Also present were: Eric Vinson, City Administrator, Gail Braziel, City Clerk, Patrea St. John, Planning Director, Greg Robertson, Fire Chief, Ben Ford, Police Chief, Phillip Tate, Public Works Director, Mac McMakin, Assistant Fire Chief and Robbie Childs, City Attorney.. The news media was notified of the meeting.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Brandy Amidon, Mayor called the meeting to order.
Council then recited the Pledge of Allegiance.

B. INVOCATION

1. The invocation was given by Council Member Jeff George.
2. The applicant for Pinestone Development rezoning has requested that Council hold this item until next Council meeting to allow more discussion with city staff. Mayor Brandy Amidon entertained a motion to postpone consideration of this item until the next Council meeting. Mr. Bumgarner made a motion to postpone the rezoning request for second reading. The motion was seconded by Ms. Byers and carried unanimously.

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING(S)

1. Mr. George made a motion to approve the minutes for the Regular Council Meeting held on February 21, 2019. The motion was seconded by Dr. Criss and carried unanimously.

D. CITIZEN PARTICIPATION

None.

E. ORDINANCE FOR SECOND READING

1. Mr. Waddell moved second reading of the ordinance before Council amending the Zoning Ordinance with respect to modifying the Section 6:13 Single Family attached and Multifamily Development and 6:19 Subdivision and Infrastructure Standards and 5:3 R-M Residential, Multifamily District. The motion was seconded by Mr. George and carried unanimously.

F COMMITTEE REPORTS

1. Public Safety Committee – Kelly Byers

- a. The Public Safety Committee Report was given by Ms. Byers.
- b. Ms. Byers moved to accept the monthly Public Safety Report for February as presented. The motion was seconded by Mr. George and carried unanimously.

2. Ways & Means Committee – Grant Bumgarner

- a. The Ways & Means Committee Report was given by Mr. Bumgarner.
- b. Mr. Bumgarner moved to accept the monthly Financial Reports for February as presented. The motion was seconded by Dr. Criss and carried unanimously.

3. Public Works Committee – Kelly Byers

- a. The Public Works Committee Report was given by Ms. Byers.
- b. Ms. Byers moved to accept the monthly Public Works Report for February as presented. The motion was seconded by Dr. Criss and carried unanimously.

4. Planning & Development – Steve Waddell

- a. No business came before the Planning & Development Committee in March.

5. Personnel Committee – Harvey Choplin

- a. No business came before the Personnel Committee in March.

G. RESOLUTIONS AND ORDINANCES FOR FIRST READING

None.

H. OLD BUSINESS

None.

I. NEW BUSINESS

None.


J. MISCELLANEOUS MATTERS

1. Mayor and Council proclaimed March 21, 2019 as - **TRAVELERS REST HIGH SCHOOL WRESTLING TEAM DAY IN THE CITY OF TRAVELERS REST.**

The Travelers Rest High School Varsity Wrestling Team broke many records and reached several individual and team milestones during the 2018-2019 season.

K. Adjournment

1. There being no other business to come before the Council, Mr. George made a motion to adjourn. The motion was seconded by Mr. Bumgarner and carried unanimously.


Brandy Amidon, Mayor

Submitted by


Gail Brazier, City Clerk

Reviewed by


Eric Vinson, City Administrator

**CITY OF TRAVELERS REST
PUBLIC HEARING
REGULAR COUNCIL MEETING
FEBRUARY 21, 2019 – 6:00 P.M.
AGENDA**

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Harvey Choplin, Mayor Pro Tempore

B. INVOCATION

1. Invocation – Councilmember Steve Waddell

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING (S)

1. Regular Council Meeting – January 17, 2019

D. PUBLIC HEARING

1. Greenville County Redevelopment Authority Allocation of City's CDBG and HOME funds for Program Year 2019.

E. CITIZEN PARTICIPATION (speakers are limited 5 minutes)

1. Larry Moore – To discuss modification of existing codes

F. ORDINANCES FOR SECOND READING

1. Consider ordinance for second reading to provide for the rezoning of property located at 11 Hilltop Drive R7.5 to C-1 **(Waddell)**

G. COMMITTEE REPORTS

1. Public Safety Committee – Rick Floyd

- a. Committee Report
- b. Approval of Monthly Public Safety Report

2. Ways & Means Committee – Grant Bumgarner

- a. Committee Report
- b. Approval of Monthly Financial Report

3. Public Works Committee – Kelly Byers

- a. Committee Report
- b. Approval of Monthly Public Works Report

4. Planning & Development Committee – Steve Waddell

- a. Committee Report

5. Personnel Committee – Harvey Choplin

- a. Committee Report

H. RESOLUTIONS AND ORDINANCES FOR FIRST READING

- 1. Consider Resolution for allocation of CDBG and HOME Funds for Program Year 2019 **(Bumgarner)**
- 2. Consider ordinance for first reading to rezone property located between Roe Road, State Park Road and Hwy 25 from existing zoning PD-R Planned Development – Residential **(Waddell)**
- 3. Consider ordinance for first reading for Text Amendment – Section 6:13 Single-Family Attached and Multifamily Development **(Waddell)**

I. OLD BUSINESS

J. NEW BUSINESS

1. Consider motion to approve Duncan Chapel Fire District Annexation Agreement (Bumgarner)

K. MISCELLANEOUS MATTERS

L. ADJOURNMENT

**CITY OF TRAVELERS REST
PUBLIC HEARING
REGULAR COUNCIL MEETING
FEBRUARY 15, 2019 – 6:00 P.M.
MINUTES**

Travelers Rest City Council conducted its Regular Council Meeting on February 15, 2019 at 6:00 p.m. The following members were present: Harvey Choplin, Mayo Pro Tempore; Grant Bumgarner, Kelly Byers, Shaniece Criss, Rick Floyd, Jeff George, Steve Waddell and Brantly Vest. Mayor Brandy Amidon was absent. Also present were: Eric Vinson, City Administrator, Patrea St. John, Planning Director, Greg Robertson, Fire Chief, Ben Ford, Police Chief, Luann East, Administrative Assistant and Phillip Tate, Public Works Director. The news media was notified of the meeting.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Harvey Choplin, Mayor Pro Tempore called the meeting to order. Council then recited the Pledge of Allegiance.

B. INVOCATION

1. The invocation was given by Council Member Steve Waddell.

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING(S)

1. Mr. Bumgarner made a motion to approve the minutes for the Regular Council Meeting held on January 17, 2019. The motion was seconded by Dr. Criss and carried unanimously.




D. PUBLIC HEARING

1. A Public Hearing was held by the Greenville County Redevelopment Authority to receive input on the allocation of Municipal Community Development Block Grant and HOME Funds for program year 2019. CDBG are grants to help low and moderate income people, prevent or eliminate blight, or meet an urgent community need where no other funding is available. HOME Program funds are used to increase the supply of decent affordable housing for low income person. Each participate household must be income –qualified. No written or oral comments were received. The Public Hearing was adjourned.

E. CITIZEN PARTICIPATION


1. Larry Moore discussed modification of existing codes.

F. ORDINANCE FOR SECOND READING

- 
1. Mr. Waddell made a motion to approve second reading of the ordinance before Council request from Richard and Shirley Batey to provide for the rezoning of the property located at 11 Hilltop Drive from R7.5 Residential to C-1 Commercial District. Tax Map 0491000302600. The motion was seconded by Mr. George and carried unanimously.

G. COMMITTEE REPORTS

1. **Public Safety Committee – Rick Floyd**

- a. The Public Safety Committee Report was given by Mr. Waddell.
 - b. Mr. Floyd moved to accept the monthly Public Safety Report for January as presented. The motion was seconded by Mr. Vest and carried unanimously.
- 

2. Ways & Means Committee – Grant Bumgarner

- a. No business came before the Ways & Means Committee in February.
- b. Mr. Bumgarner moved to accept the monthly Financial Reports for January as presented. The motion was seconded by Mr. George and carried unanimously.

3. Public Works Committee – Kelly Byers

- a. The Public Works Committee Report was given by Ms. Byers.
- b. Ms. Byers moved to accept the monthly Public Works Report For January as presented. The motion was seconded by Dr. Criss and carried unanimously.

4. Planning & Development – Steve Waddell

- a. The Planning & Development Committee Report was given by Mr. Waddell.

5. Personnel Committee – Harvey Choplin

- a. No business came before the Personnel Committee in February.

H. RESOLUTIONS AND ORDINANCES FOR FIRST READING

- 1. Mr. Bumgarner made a motion to adopt the Resolution before Council for the allocation of CDBG and HOME Funds for program Year 2019. The motion was seconded by Mr. George and carried unanimously.

2. Mr. Waddell moved first reading of the ordinance before Council request from Pinestone Capital LLC to rezone property located between Roe Road and State Park Road and South End Circle from C-1 Commercial, C-2 Commercial, I-1 Industrial and R-10 Residential District to PD-R, Planned Development Residential District subject to the 6 conditions as recommended by the Planning Commission and additional comment per Planning and Development Committee.
Tax Map Number 0485000101200, 04855000101312, 0485000100100, 0488000200900. The motion was seconded by Mr. George and carried unanimously.

Recommended Conditions:

1. If commercial buildings A,B and C are to be designed to include a 3rd floor with additional square footage not to exceed 50% of the second floor square footage provided that the additional parking be included at ratios defined in the Statement of intent to accommodate the additional square footage.
 2. All commercial uses allowed in a PD-R district must follow Commercial C1 zoning district requirements. C1 does not permit drive thru restaurants.
 3. The developer shall be responsible for all offsite improvements for traffic mitigation as required by SCDOT.
 4. Complete the realignment of South End Circle and intersection with Roe Center Court prior to issuance of any Certificate of Occupancy.
 5. Provide an entrance/street connection to State Park Road.
 6. The City of Travelers Rest process for approving and accepting any infrastructure includes the submittal of a subdivision preliminary plan and Final Development Plan approval by the City of Travelers Rest Planning Commission. Any phasing of infrastructure improvements (including roads and stormwater) must be addressed in detail as part of that process and provide adequate access for city services such as fire and garbage pickup.
Added during P & D Committee
 7. The viewshed of the mountains to the north from Highway 25 is an important natural resource for the city. The developer shall demonstrate consideration of this viewshed in the final architectural massing, heights and siting of the proposed buildings.
-
3. Mr. Waddell moved first reading of the ordinance before Council amending the Zoning Ordinance with respect to modifying the Section 6:13 Single Family attached and Multifamily Development and 6:19 Subdivision and Infrastructure Standards and 5:3 R-M Residential, Multifamily District. The motion was seconded by Mr. Bumgarner and carried unanimously.

I. OLD BUSINESS

None.

J. NEW BUSINESS

1. Mr. Bumgarner moved to approve City of Travelers Rest and Duncan Chapel Fire District Annexation Agreement concerning property located at 745 Old Buncombe Road, Travelers Rest PIN 0485000101323 which is in the service area for the Duncan Chapel Fire District. The motion was seconded by Mr. George and carried unanimously.

K. MISCELLANEOUS MATTERS

1. None.

L. Adjournment

1. There being no other business to come before the Council, Mr. Bumgarner made a motion to adjourn. The motion was seconded by Mr. George and carried unanimously.


Harvey Choplin, Mayor Pro Tempore

Submitted by


Gail Brazil, City Clerk

Reviewed by


Eric Vinson, City Administrator

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING
JANUARY 17, 2019 – 6:00 P.M.
AGENDA**

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Brandy Amidon, Mayor

B. INVOCATION

1. Invocation – Councilmember Grant Bumgarner

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING (S)

1. Regular Council Meeting – December 20, 2018

D. CITIZEN PARTICIPATION

1. Institute for Child Success - Amanda McDougald Scott, Bryan
Boroughs and Jamie Moon

E. ORDINANCES FOR SECOND READING

F. COMMITTEE REPORTS

1. Public Safety Committee – Rick Floyd

- a. Committee Report
- b. Approval of Monthly Public Safety Report

2. Ways & Means Committee – Grant Bumgarner

- a. Committee Report
- b. Approval of Monthly Financial Report

3. Public Works Committee – Kelly Byers

- a. Committee Report
- b. Approval of Monthly Public Works Report

4. Planning & Development Committee – Steve Waddell

- a. Committee Report

5. Personnel Committee – Harvey Choplin

- a. Committee Report

G. RESOLUTIONS AND ORDINANCES FOR FIRST READING

H. OLD BUSINESS

I. NEW BUSINESS

- 1. Highsmith & Highsmith, LLC Certified Public Accountants will discuss the Audit Report for the Fiscal Year ending June 30, 2018

J. MISCELLANEOUS MATTERS

K. ADJOURNMENT

**CITY OF TRAVELERS REST
REGULAR COUNCIL MEETING
JANUARY 17, 2019 – 6:00 P.M.
MINUTES**

Travelers Rest City Council conducted its Regular Council Meeting on January 17, 2019 at 6:00 p.m. The following members were present: Brandy Amidon, Mayor; Grant Bumgarner, Kelly Byers, Harvey Choplin, Shaniece Criss, Rick Floyd, Jeff George, Steve Waddell and Brantly Vest. Also present were: Eric Vinson, City Administrator, Greg Robertson, Fire Chief, Ben Ford, Police Chief, Luann East, Administrative Assistant and Mac McMakin, Assistant, Fire Chief. The news media was notified of the meeting.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

1. Brandy Amidon, Mayor called the meeting to order.
Council then recited the Pledge of Allegiance.

B. INVOCATION

1. The invocation was given by Council Member Grant Bumgarner.

C. APPROVAL OF THE MINUTES OF PREVIOUS MEETING(S)

1. Ms. Byers made a motion to approve the minutes for the Regular Council Meeting held on December 20, 2018. The motion was seconded by Dr. Criss and carried unanimously.

D. CITIZEN PARTICIPATION

1. Amanda McDougal Scott, Bryan Boroughs and Jamie Moon made a presentation concerning Institute for Child Success. This project will be financed through a financing structure known as Pay for Success. They would like to explore the possibility of bringing this project to Travelers

Rest.

E. ORDINANCE FOR SECOND READING

None.

F. COMMITTEE REPORTS

1. Public Safety Committee – Rick Floyd

- a. The Public Safety Committee Report was given by Mr. Floyd.
- b. Mr. Floyd moved to accept the monthly Public Safety Report for December as presented. The motion was seconded by Mr. Choplin and carried unanimously.

2. Ways & Means Committee – Grant Bumgarner

- a. The Ways & Means Committee Report was given by Mr. Bumgarner.
- b. Mr. Bumgarner moved to accept the monthly Financial Reports for December as presented. The motion was seconded by Ms. Byers and carried unanimously.

3. Public Works Committee – Kelly Byers

- a. The Public Works Committee Report was given by Ms. Byers.
- b. Ms. Byers moved to accept the monthly Public Works Report For December as presented. The motion was seconded by Mr. Floyd and carried unanimously.

4. Planning & Development – Steve Waddell

- a. The Planning & Development Committee Report was given by Mr. Waddell.

5. Personnel Committee – Grant Bumgarner

- a. No business came before the Personnel Committee in January.

G. RESOLUTIONS AND ORDINANCES FOR FIRST READING

None.

H. OLD BUSINESS

None.

I. NEW BUSINESS

- 1. Highsmith & Highsmith, LLC Certified Public Accountants presented the Audit Report for the Fiscal Year ending June 30, 2018.

J. MISCELLANEOUS MATTERS

- 1. None.

K. Adjournment

1. There being no other business to come before the Council, Mr. Bumgarner made a motion to adjourn. The motion was seconded by Mr. George and carried unanimously.

Brandy Amidon, Mayor

Submitted by


Gail Braziel, City Clerk

Reviewed by


Eric Vinson, City Administrator